



June 23, 2026

Dear Fellow Fire Board Trustees,

There are claims that the Fire Board is proceeding improperly in its efforts to propose, adopt and ratify the Amended and Restated Bylaws. This is a response to those concerns.

Amending the Fire Board Bylaws as per the original & amended Bylaws requires three distinct steps.

The first step is to deliver a copy of the proposed amendment to each Trustee "at least three days in advance of the regularly scheduled Board Meeting" (Section 9. 1 (a)). This step was completed on May 12, 2026, when I personally delivered the following four listed documents attached hereto to each of the Trustees after the Fire Board Meeting held that day.

- 1 - Original Bylaws, hand marked "Original. "
- 2 - Amended and Restated Board of Trustees Bylaws, hand marked "Amended Clean. "
- 3 - Summary of Changes, hand marked "A.I. Summary. "
- 4 - Amended and Restated Board of Trustees Bylaws, hand marked "Red line. "

See Minutes of the Fire Board dated May 12, 2026, showing discussion about the proposed amendment and restatement.

The second step is to propose their adoption by a supermajority vote at a subsequent regularly scheduled meeting. This step was completed at the Fire Board meeting at its meeting on May 20, 2026. The minutes of that meeting should be corrected. David Erickson moved to propose the Amended and Restated Bylaws and the motion was seconded. After discussion, the Chair, Kathryn Beus, restated the motion and all six Trustees in attendance passed it. The minutes for that meeting state that Ms. Beus made the motion; this is incorrect, the Chair was only restating the motion made by Trustee Erickson. The Board noted that the amendment would not be effective until a subsequent meeting ratified it. See Minutes of the Fire Board dated May 20, 2026.

The third step was attempted at the June 11, 2026 meeting. I, George Daines, made the motion to ratify the Amended and Restated Bylaws and it was seconded by Trustee Jacobsen. Among other matters the discussion addressed whether the published agenda met the requirements of the Utah Open Public Meetings Act (OPMA). The Board indicated they would proceed with the ratification despite that concern, noting they would re-ratify the proposed Amended and Restated Bylaws in their following meeting to avoid any possible issue regarding the OPMA. Based on that discussion, the Board ratified the Amended and Restated Bylaws with a 6-1 supermajority vote (Beus, Daines, Miller, Jacobsen, Rudie, and Peterson voting affirmatively, and Erickson voting nay). See proposed minutes of the Fire Board dated June 11, 2026.

Ms. Hugie has criticized Redline Document #4 as erroneous and misleading. I did not originate this "Redline"; I received it from Attorney Eric Davis who helped me with the amendment language.

I have learned that "redlining" is a directed process and that one can select different display features in the redline system. In the redline sent to me by Attorney Davis, Document #4, strikeouts are itemized in the sidebar not in the text. I did not notice this element until after Ms. Hugie made her claims about the redline Document #4. By that time the Board already had the Original-Documents # 1, the Amended and Restated Bylaws-Documents #2, the A.I. Summary Document #3 and the referenced Document #4. This redline issue was discussed at the time the Bylaws were proposed, at the Board Meeting on May 20, 2026. By the June 11, 2026 Board Meeting the redline display issue was well known. There is no requirement in the Original Bylaws or the OPMA that redlined copies be furnished or what is to be included in redline displays. The requirement is that the proposed amendment be delivered three days before the meeting, etc. The Original Bylaws do not require that aids such as redlined copies and/or A.I. Summaries be furnished. The redline that was provided did show deletions but in a form not usually seen.

On June 9, I advised Tara Taylor by email that I thought the June 11 agenda should specifically state that the Board would be doing more than discussing the Amended and Restated Bylaws as it would be considering final action (ratification) of the Amended and Restated Bylaws. I copied that request to the Board Chair Beus. Subsequently, Chair Beus and Trustee Peterson both made the same request to Ms. Taylor. Ms. Hugie told Ms. Taylor that the Agenda could not include such consideration because of Section 9.1 and 9.2 of the Original Bylaws. Apparently, that is based on a belief about the original redline. But this is entirely inconsistent with the text of Sections 9.1 and 9.2 which only reference providing the Trustees with the proposed amendment and says nothing about redlines, summaries, etc.

Acting on the Hugie instructions Ms. Taylor notified the Trustees by email at 11:53 a.m. on June 10 that the Agenda would not include the requested change noting that the Board would be considering ratification of the Amended and Restated Bylaws. That notification was only seven (7) minutes before the 24-hour deadline for publication. Obviously, the Board and Trustees could not react given the time period allowed. At the June 11 Fire Board meeting, Ms. Hugie in her comments admitted that she had directed Ms. Taylor not to provide the action notice requested by the Chair and Trustees. Ms. Hugie's own instructions created the OPMA issue.

The Open Public Meeting Act requires that public bodies publish agendas no less than 24 hours before public meetings that give notice of the "topics to be considered" with "reasonable specificity" at that meeting. See Section 52-4-202(6). The agenda for the June 11 meeting indicated that this Proposed Amended and Restated Bylaws will be discussed. The June 11 meeting was specifically scheduled for the purpose of ratification. See minutes of May 20 meeting. Because of this agenda concern arising from Ms. Hugie's instructions, the Board discussed and decided in its June 11th meeting that it would ratify in its June 11 meeting but that it would also re-ratify the Amended and Restated Bylaws at its next meeting after providing more detailed public information of its intent.

The following day Ms. Hugie resigned as the Fire Board Attorney, claiming in her resignation letter that the Board had openly violated OPMA. She failed to note that her instructions were

what caused the OPMA problem, if any there be. She also failed to note in that letter that the Board had decided and agreed in that same meeting that it would re-ratify the Amended and Restated Bylaws at its next meeting to moot any potential issue with OPMA arising from her instructions to Ms. Taylor.

Thereafter, the Utah Attorney General, having received a complaint that the Fire Board had violated the OPMA, issued an admonishment and suggested that the solution for the Fire Board was to re-ratify the Amended and Restated Bylaws at its next meeting.

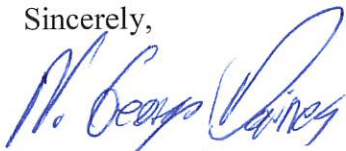
I do not know who made the complaint to the AG Office. The HJ article implies that I said it was Ms. Hugie, that is in error. I did not say that to the HJ. I don't know who made the complaint to the AG Office. I don't know whether the unknown complainant received a copy of the Ms. Hugie resignation letter or where they obtained their information. But as the AG Office noted, the potential problem has a simple correction process, re-ratify in the next meeting. That is exactly what the Fire Board indicated in the June 11 meeting that it would be doing.

What I did tell the HJ was that Ms. Hugie caused the OPMA issue to arise. I stand by that comment. Had the requests of Chair Beus, Trustee Peterson or myself been heeded there would have been no OPMA issue. There was no reason to have an OPMA issue here. The Amended and Restated Bylaws had been circulating for more than a month. Their adoption process was discussed in each successive meeting. I believe and support the principles and rules of the OPMA.

The re-ratification solves one problem. The resignation of Ms. Hugie resolves another problem. I welcome opposition; I encourage criticism. These issues involving the Fire Board are difficult. I found Ms. Hugie's criticisms merited consideration and I listened closely to them. I find it beneficial to listen closely to critics. There are difficult choices to be made.

But it is another thing when criticism morphs into obstruction

Sincerely,



N. George Daines
Fire District Board Trustee

Cache County Fire Protection District Board of Trustees

Bylaw Amendment Proposal

June 26, 2026

Proposed by Board Trustee N. George Daines

CACHE COUNTY FIRE DISTRICT
AMENDED AND RESTATED BOARD OF TRUSTEES BYLAWS

These Amended and Restated Bylaws of the Board of Trustees of the Cache County Fire District ~~are~~ (“Amended Bylaws”) are approved as an amendment and restatement of the Bylaws passed December 18, 2024 by the Cache County Fire Protection District which were a reaffirmation of the charter of a fire district organized under the laws of the State of Utah with purposes as stated herein.

ARTICLE 1

GENERAL PROVISIONS

~~2.0~~1.0 **Official Name and Purpose of the District.** The official name of the service area created and established by Cache County pursuant to State law and Cache County Ordinance 65-03, a copy of which is attached and incorporated herein by reference, is “Cache County Fire Protection District” (District). For the benefit of the public, the District shall: (a) provide fire protection, emergency services, emergency medical services, and other related services; (b) interface with government, public, private, business, and other organizations, herein collectively referred to as “another organization” or “other organizations;” and (c) accomplish the purposes set forth in State law and in said Cache County ordinance.

~~2.1~~1.1 **Legal Effect of Amended Bylaws; Choice of Law; Definition of “Law.”** These Amended Bylaws, as ratified as effective on the date indicated below, shall take precedence over any conflicting term, clause, or provision (herein collectively referred to as “provisions”) of any rules and regulations, of the District, but shall be superseded by any conflicting provisions of State or Federal law. The laws of the State of Utah shall therefore govern the validity of these Amended Bylaws, the construction of their provisions, and the interpretation of the rights and duties of the Board of Trustees and others identified herein. The term “law” shall, unless otherwise indicated, mean Federal law, State law, local law, court orders, as applicable.

~~2.2~~1.2 **Section Headings; Unenforceability and Severability of Provisions.** Section headings are not to be considered part of these Amended Bylaws and are not intended to be a full and accurate description of the contents hereof. If any provision of these Amended Bylaws is held to be invalid and or unenforceable,

then the remainder of these Amended Bylaws shall nevertheless remain valid and in full force and effect. Individual provisions are therefore severable.

~~2.3~~ 1.3 Definition of “Board Meeting.” The term “board meeting” includes any meeting of the board as that term is defined under the Utah Open and Public Meetings Act (Utah Code § 52-4).

ARTICLE II

SELECTION, REMOVAL, AND COMPENSATION OF TRUSTEES

~~3.0~~ 2.0 Membership of the Board; Selection of Trustees. The District’s governing body shall be the Board of Trustees (Board). Members of the Board shall be referred to as “Trustees,” and shall be (a) bonded, (b) resident registered voters within Cache County Fire District, and (c) otherwise qualified according to the law and these Amended Bylaws. The Board shall consist of ~~seven total~~ eleven (11) members starting ~~January 2025~~ upon the approval of these Amended Bylaws in accordance with Utah Code § 17B-1-303, selected according to ~~Sections~~ Section 2.1 § 17B-1-304 as appointed by Cache County ~~and 2.2~~, but a Trustee shall not be selected who shall simultaneously be a District employee and a Trustee. The terms of the current members of the Board will ~~renew in January 2025.~~ continue based upon their current elected terms. When appointment is required, the appointment of a Board member must be completed before the beginning of the new term and comply with Utah Code 17B-1-304. ~~The Cache County Executive shall be a member of the Board of Trustees.~~ All Trustee’s shall be recommended to be elected officials currently serving in office.

~~3.1~~ 2.1 Six Eleven (11) trustees shall be appointed by ~~the Board of Trustees~~ Cache County in accordance with Utah Code § 17B-1-304, with the following additional ~~requirements~~ recommendations to Cache County:

~~3.1.1~~ 3.1.1 ~~The Board Chair shall propose candidates to the Board of Trustees and the Board shall appoint members to serve on the Board;~~

~~3.1.2~~ 1.1 ~~Two trustees~~ One trustee shall be recommended to shall be a County Council ~~members~~ member that ~~represent~~ represents the northern areas of the County included in the ~~Cache County Fire Protection~~ District; with a term that matches that member’s current elected term.

~~3.1.3~~ 3.1.3 ~~Four trustees~~ One trustee shall shall be recommended to be ~~Mayors of municipalities that fall within the jurisdiction of the Cache County Fire Protection District;~~

~~3.1.4~~ 3.1.4 ~~Of the six appointed trustees, no more than three shall be mayors or county council members appointed from within the Cache~~ a County Council Districts ~~located in the northern part of the County;~~

~~3.1.5~~ 2.1.2 ~~Of the six appointed trustees, no more than three shall be mayors or county council members appointed from Cache County Council Districts located in~~ member that represents the southern part of the

~~County; areas of the County included in the District with a term that matches that member's current elected term.~~

~~2.1.3 Terms of Six (6) trustees shall be recommended to be the Board of Trustees shall alternate after six Mayors of following municipalities: Smithfield, North Logan, Hyrum, Providence, Nibley and Hyde Park with terms that match their current elected terms as mayors.~~

~~2.1.4 One trustee shall be recommended to be a Mayor from the first appointment southern area of the District recommended by the Mayors of the board. Three members shall serve a two year following municipalities: Wellsville, Millville, River Heights, Mendon and Paradise with a term and the other members which matches that mayor's current elected term as mayor.~~

~~2.1.5 One trustee shall be recommended to be serve four year terms. Thereafter, all six a Mayor from the northern area of the District recommended by the Mayors of the following communities: Richmond, Lewiston, Newton, Clarkston, Trenton, Amalga and Cornish with a term which matches that mayor's current elected term as mayor.~~

~~2.1.6 The Cache County Executive shall be recommended to be a trustee with a term which matches that Executive's current elected term as County Executive.~~

~~3.1.6.1.7 If there is a Trustee vacancy for any reason, the appointed positions shall be four year terms; and acting or interim person serving in that elected position shall be recommended to be a replacement Trustee until such time as there is an elected Trustee.~~

~~3.2.0 Board members may be eligible for reappointment.~~

~~3.3.2.2 The Board membership structure may be modified by a majority vote of all board members.~~

~~3.4.2.3 The Board Chair shall be elected by the Board of Trustees in January of each calendar year in accordance with Utah Code § 17B-1-309. If there is a vacancy in that position for any reason, the Board shall elect a replacement Board Chair to finish the unexpired term.~~

~~3.5.2.4 Compensation of Trustees. If the Board determines trustees shall be compensated, compensation shall follow Utah Code § 17B-1-307.~~

~~3.6.2.5 Trustees or Other Officials to be appointed as Representatives to Other Organizations. The Board may appoint any Trustee(s) or administrative officer(s) as its official representative(s) to the countywide dispatch organization, the Utah Association of Special Districts, or any other organization.~~

ARTICLE III

DISTRICT BOARD RESPONSIBILITIES

~~4.0.3.0~~ As a governing body, the Board shall ensure the following:

- 4.13.1 Effectiveness: The Board must ensure effective district operations by:
- (a) Developing and communicating a district mission statement;
 - (b) Appointing and electing those officers identified in Article IV of these Bylaws;
 - (c) Being familiar with emerging technology affecting district operations.
- 4.23.2 Efficiency: The Board must ensure efficient district operations by:
- (a) Regularly reviewing ~~current~~ contracts ~~—Rebid contracts~~ and interlocal agreements at least every 5 years;
 - (b) Reviewing budget-to-actual reports at least quarterly;
 - (c) Ensuring bank statements are being reviewed at least quarterly; and
 - (d) Encouraging innovation and cost-saving among employees.
- 4.33.3 Compliance: The Board must ensure compliant district operations.
- (a) The Board Chair shall ensure the applicable positions within the District obtain the following required training:
 - Board member training for all board members (within one ~~year~~ every time after taking office);
 - Open and Public Meetings Act Training for all board members according to Utah Code §52-4; and
 - GRAMA training for records officers according to Utah Code §63G-2.
- 4.43.4 Ethics and Nepotism: The Board must comply with Utah Code regarding Ethics and Nepotism. The Board must follow Utah Code § 67-16 et seq. and Utah Code § 52-3-1, regarding ethics and conflicts of interest.
- 4.53.5 Reporting: The Board must ensure reporting requirements are followed:
- (a) Adopting a budget before the end of the fiscal year as required by Utah State law;
 - (b) Ensuring the Board hires a CPA to perform an annual audit;
 - (c) Ensuring transparency uploads are made on time;
 - (d) Ensuring Deposit & Investment reports are submitted for June 30 and December 31 to the State Treasurer’s Office; and
 - (e) Ensuring Impact Fee reports are submitted with financial statements to the Office of the State Auditor, if applicable.

ARTICLE IV

BOARD MEMBER POSITIONS AND DUTIES

5.04.0 Positions Required by State Law. State law requires a governing board to elect a chair and other officers as the board considers appropriate. The same person may NOT hold the offices of District Clerk and District Treasurer, and the Board Chair may not also serve as the District Clerk or the District Treasurer. (Utah Code 17B-1-309 and 17B-1-631 through 17B-1-638). The Board of Trustees shall appoint a Vice-Chair to serve in the absence of the Chair.

5.14.1 Duties of the Board Chair shall include:

- (a) Schedule, conduct, and preside over all Board Meetings;
- (b) Act as official spokesperson for the Board to the public and as official representative to other organizations, unless the Board designates another official spokesperson or representative, and arrange for on-going dialogue and interaction with other organizations for the purpose of cooperation, efficiency, information exchange, insight, analyzing future growth and development, and any other valid purpose;
- (c) Coordinate and follow through on projects and assignments of the Trustees; and
- (d) Any other powers necessary to comply with applicable law and board directives.

5.24.2 Duties of the Vice-Chair shall include:

- (a) Act as Board Chair in the absence of or at the direction of the Chair;
- (b) In the absence of or at the direction of the Chair, act as official spokesperson for the Board to the public and as official representative to other organizations, unless the Board designates another official spokesperson or representative, and arrange for on-going dialogue and interaction with other organizations, for purposes of cooperation, efficiency, information exchange, insight, analyzing future growth and development, and any other valid purpose;
- (c) Assist the Chair in coordinating and following through on projects and assignments of the Trustees; and
- (d) Any other powers necessary to comply with applicable law and board directives.

5.34.3 Duties of the Entire Board shall include:

- (a) Approve the budget: and interlocal agreements. The Board shall approve all budgets, contracts and interlocal agreements. The Board may authorize a district manager or other official person to act as the financial officer for of the purpose of approving: (1) payroll checks, if the checks are prepared in accordance with a schedule approved by the board; and (2) routine expenditures, such as utility bills, payroll related expenses, supplies, and materials; District.
- ~~(b) Set a maximum sum over which all purchases may not be made without the Board's approval;~~
- ~~(e)(b)~~ Serve on standing or ad-hoc committees as needed;
- ~~(d)(c)~~ Assign and/or appoint the Appoint any Board Staff staff needed (Article V);
- ~~(e)(d)~~ At least quarterly, review expenditures authorized by the financial officer (Utah Code 17B-1-642); and
- (e) Ensure compliance measures are instituted and followed as outlined in Section IV, District Board Responsibilities.
- ~~(f)~~

ARTICLE V

BOARD STAFF AND CONSULTANTS

~~6.0~~5.0 The Board shall appoint a Treasurer and Clerk, both of whom may be members of the Board; however, -the same person may not hold the offices of District Clerk and District Treasurer, and the Board Chair may not also serve as the District Clerk or the District Treasurer. The execution of the services required by the Clerk and Treasurer may be contracted through Cache County but the Clerk and the Treasurer cannot be contracted positions.

~~6.1~~5.1 Duties of the Treasurer shall include:

- (a) Review and be responsible for District funds and assets, including the receipt, collection, custody, accountability, and payment of District funds and assets, along with recommendations regarding the same to the Board. ~~This shall also include primary responsibility for reviewing and authorizing all payments from and the placement and status of District funds and assets, signing checks, compiling data for loan or bond arrangements, reviewing payroll records, and inspecting and reviewing the District funds and assets;~~
- (b) All those responsibilities outlined for the District Treasurer under Utah Code 17B-1-633; and
- (c) Any other powers necessary to comply with applicable law and board directives.

~~6.2~~5.2 Duties of the Clerk shall include:

- (a) Attending all Board Meetings and- timely transcribing, preparing, and delivering all board meeting minutes and agendas, and placement of public notices on the Utah Public Notice website;
- (b) Maintaining or designating the financial records for each fund of the district and all related subsidiary records, including a list of the outstanding bonds, their purpose, amount, terms, date, and place payable;
- ~~(e) Preparing or designating the preparation of the necessary checks or making the necessary arrangements for direct deposit, wire transfer, or other electronic payment mechanism after having determined that the claim is compliant with State law under 17B-1-635;~~
- ~~(d)~~(c) Attesting to signatures on official documents; and
- ~~(e)~~(d) Serve as Records Officer.

~~6.3~~5.3 Duties of the Chief Administrative Officer ~~shall include:~~ If the Board chooses to appoint such an Officer, the duties would include those directed by the Board.

- ~~(f) Act as the Chief Administrative Officer Duties of the District and the highest member in the operational chain of command; and~~
- ~~(f) Make recommendations to the Board regarding rules and regulations, budgetary considerations, and other matters required by the Board.~~

~~6.6~~5.4 The attorney Attorney for the District ~~shall not be a Trustee, but may be. If the Board chooses to appoint or retain such~~ an ~~independent contractor retained on an hourly basis to assist the Board in fulfilling all of its responsibilities set forth in applicable law, board directives, including, but not limited to:~~ Officer, the duties would include those directed by the Board.

- ~~(f) Attending Board Meetings as needed and providing legal counsel, advice, and representation for the best interest of the Board and District; and~~
- ~~(f) Drafting and reviewing legal documents and providing other legal assistance as needed, but~~
- ~~(f) All services shall be pre-approved by the District Clerk.~~

~~6.10~~5.5 Board's Professional Consultants. As required by law and as requested by the Board, the Board may contract with other professional consultants as needed.

ARTICLE VI

BOARD COMMITTEES

~~7.0~~6.0 The Board of Trustees may establish both standing and ad-hoc committees to comply with Utah State Code and to ensure efficient and effective operations of the Board and the District.

6.1 Board Committees:

- (a) Counting the Committee Chair, every board committee shall have a total of ~~two~~three or more Trustees as members (as specifically set forth herein; otherwise, as the Board directs), with the District Clerk or other designated person taking minutes, and with the ~~attorney~~Attorney for the District to be present, as needed, to provide legal advice. The District Clerk and ~~attorney~~Attorney for the District are not considered committee members.

6.2 Ad-Hoc Committees: Budget, Election, and Other Board Committees:

- (a) Ad-Hoc committees serve to fulfill the temporary needs of the District. ~~These may include a budget committee, an elections committee,~~ and any other committee the Board sees fit.

ARTICLE VII

INTERACTION WITH ADMINISTRATION, EMPLOYEES, AND PROFESSIONAL CONSULTANTS

~~1.0~~ Board's Statutory Responsibility: As set forth in Utah Code Title 17B, Chapter 1, if the Board employs or delegates the power to employ board staff, administrative officers, employees, and professional consultants to carry out the fire protection, emergency, and related services and duties assigned to the District. ~~Additional~~ then additional job description information for these positions as needed may be set forth in the ~~District's~~District Rules and Regulations.

~~2.0~~ The Administration (individually referred to as administrative officers or chief officer) shall serve at the discretion of the Board.

~~3.0~~ Duties of the Chief Administrative Officer

- ~~(d) The Chief Administrative Officer makes recommendations to the Board regarding rules and regulations, budgetary considerations for personnel matters, and other personnel matters required by the Board.~~
- ~~(e) The performance of the Chief Administrative Officer shall be reviewed at least annually.~~
- ~~(f) The Deputy Chief Administrative Officer or designee may act in the role of Chief Administrative Officer when the Chief Officer is absent and have the same authority as the Chief Administrative Officer when acting in that capacity.~~

~~8.0 — Board’s Professional Consultants. As required by law and as requested by the Board, the Board shall employ an accounting firm and an insurance agency, and may employ other professional consultants as follows:~~

~~(i) 7.0 An independent accounting firm to perform specific accounting, auditing, and other financial services, and to provide an audited annual statement. The accounting firm is will be paid on a services rendered basis, and.~~

- ~~(j) An insurance agency to assess the needs of the District in protecting its funds, assets, personnel, and arranging for bonding and insurance coverage of the same, and~~
- ~~(k) other professional consultants under annual renewable contracts, on a services rendered basis, or another method of payment, to provide other specified professional assistance to implement the duties and responsibilities assigned to the District and to protect the District’s interests, but~~
- ~~(l) all services shall be pre-approved by the executive committee or the Board Clerk.~~

ARTICLE VIII BOARD MEETINGS AND BOARD COMMITTEE MEETINGS

8.0 ___ Board meetings, Agendas, and expulsion from Board Meetings shall be the responsibility of the Board.

(a) Scheduling Board Meetings and Board Committee Meetings. The Board Chair shall schedule Board Meetings and the Board shall annually adopt a meeting schedule at its ~~final~~first meeting of the ~~year for the upcoming~~ year for conducting financial and other business of the District. A schedule of all Board Meetings for the year, noting time and place, shall be prepared by the District Clerk and published on the Utah Public Notice website in accordance with the Utah Open and Public Meeting Act (Section 8.2), with an agenda prepared in advance for each Board Meeting, as set forth herein. Board committee meetings shall be held as required by law or as needed.

(b) Agenda. An agenda shall be prepared for each Board Meeting. Each agenda will include subjects as requested by any Trustee or the Chief Administrative Officer. Subjects and issues may be identified in the agenda using general references.

(c) Amendments to the Agenda. The agenda of each Board Meeting may be amended to include additional subjects at the request of any Trustee. An amended notice must be posted at the District's principal office and on the Utah Public Notice website, at least 24 hours prior to the scheduled time of the Board Meeting.

(d) Expulsion from a Board Meeting. The right to attend and observe a Board Meeting does not include the right to participate in the Board Meeting. Any person who willfully disrupts a Board Meeting to the extent that the orderly conduct of the Board Meeting is seriously compromised may be removed from the Board Meeting. Should the person refuse to leave the Board Meeting when asked to do so by the Chair, law enforcement officials may be called to remove the person.

8.1 Location of Board and Board Committee Meetings.

(a) Board Meetings may be held at the Cache County Council Chambers or at such other locations as the Board shall direct.

(b) Board committee meetings may be held at the Cache County Council conference room or at such other location that the board committee chair shall direct.

(c) Board committee meetings shall not be held if a quorum of Trustees is present (see Section 8.3) unless public notice of the meeting is made in accordance with 8.2 and the Utah Open and Public Meetings Act.

8.2 Notice and Publication of Board and Committee Meetings.

(a) Agendas for Board Meetings and public hearings shall be posted to the Utah Public Notice website according to the Utah Open and Public Meetings Act.

(b) If any Trustee will participate in the meeting through electronic means, the notice requirements of Utah Code Ann. 52-4-207(3), must be satisfied, including notice to all Trustees at least 24 hours before the meeting and including in all notices of the meeting a description of how the board members will be connected to the electronic meeting.

8.3 Attendance at, and Quorum for, Board and Committee Meetings.

A quorum or minimum number of Trustees present, either in person or attending electronically, to conduct a Board Meeting shall be a majority of the total number of Trustees ~~currently elected and appointed proxy attendance.~~ Voting is not allowed if there is not a quorum of board members. A quorum for a board committee meeting is a majority of board trustees assigned to the committee.

8.4 Rules of Order and Parliamentary Procedure.

(a) Except as set forth herein, all Board Meetings shall use Robert's Rules of Order, unless the Board adopts other rules of order (and parliamentary procedure).

(b) A Trustee must abstain from voting on any motion to approve minutes for a Board

Meeting which they did not attend, unless needed to form a quorum, and with a motion to not be invalidated in the event of an inadvertent vote regarding minutes for a meeting not attended.

(c) A roll call will be required for any non-unanimous vote, or when board members are attending electronically.

8.5 Preparation and Approval of Minutes.

(a) All Board Meetings shall be recorded by the District Clerk or designated substitute.

(b) The District Clerk or designated substitute shall timely transcribe and prepare all board meeting minutes as per Utah Code 52-4-203. Pending minutes must be made available according to the Utah Open and Public Meetings Act.

(c) After the approval of the corresponding minutes by the Board, the recording shall be dated and stored in a secure manner, in accordance with law.

8.6 Work Sessions and Closed Meetings.

(a) All meetings shall be open to the public, however, discussions may be held in closed meetings in accordance with Utah Code § 52-4-204.

(b) Work sessions or closed meetings may be held as the need arises according to law, as per the Utah Open and Public Meetings Act.

(c) The purpose for the work sessions and/or closed meetings shall always be disclosed in the approving motion in the Board Meeting and must be reflected in the minutes of the open meeting.

ARTICLE IX RATIFICATION OF AND AMENDMENTS TO BYLAWS

9.0 Ratification of Original Bylaws. Clerk

The original text of these Bylaws was proposed by a super-majority of the Board (defined as a two-thirds majority of the total number of Trustees currently elected and appointed) at a regularly scheduled Board Meeting and was then ratified by a super-majority of the Board at a regularly scheduled Board Meeting on the 18th day of December, 2024, thereby becoming effective on that date. Amendment(s) to or a restatement of these Bylaws may be proposed and then ratified in a like manner by a super-majority at a regularly scheduled Board Meeting, or rejected, as set forth in Sections 9.1 and 9.2 below.

9.1 Proposing Amendment(s) or a restatement. Amendment(s) to or a restatement of these Bylaws shall be proposed by a super-majority of the Board at a regularly scheduled Board Meeting, where:

- (a) The full text of the proposed amendment(s) or restatement has/have been given to each Trustee at least three days in advance of the regularly scheduled Board Meeting;
- (b) The proposed amendment(s) or restatement is/are clearly identified on the regularly scheduled board meeting agenda; and
- (c) The proposed amendment(s) or restatement is/are not in violation of or in conflict with any statutory or other provision of law.

9.2 Ratifying amendment(s) or a restatement. If amendment(s) to or a restatement of these Bylaws is/are proposed by a super-majority of the Board at a regularly scheduled Board Meeting, it/they must then be ratified by a super-majority of the Board at one of the next available regularly scheduled Board Meetings (within 75 days); otherwise, the amendment(s) or restatement is/are rejected.

9.3 Ratification of Amended Bylaws. Clerk

The amended and restated text of these Bylaws was proposed by a super-majority of the Board (defined as a two-thirds majority of the total number of Trustees currently elected and appointed) at a regularly scheduled Board Meeting and was then ratified by a super-majority of the Board at a regularly scheduled Board Meeting on _____, thereby becoming effective on that date. Amendment(s) to or a restatement of these Amended Bylaws may be proposed and then ratified in a like manner by a super-majority at a regularly scheduled Board Meeting, or rejected, as set forth in Sections 9.1 and 9.2 below.

ATTESTED TO AND APPROVED BY THE CACHE COUNTY FIRE PROTECTION DISTRICT BOARD OF TRUSTEES:

 David Zook, Board Chair
 December 18, 2024

Board of Trustees Chair: _____,
 Kathryn Beus Date

Board Trustee: _____,
 Steven Miller Date

Board Trustee: _____,
 Aaron Rudie Date

Board Trustee: _____, _____
N. George Daines Date

Board Trustee: _____, _____
David Erickson, ~~Board Member~~
~~December 18, 2024~~ _____ Date

~~Kathryn Beus, Board Member~~
~~December 18, 2024~~

Board Trustee: _____, _____
Lyndsay Peterson Date

Board Trustee: _____, _____
Larry Jacobsen Date

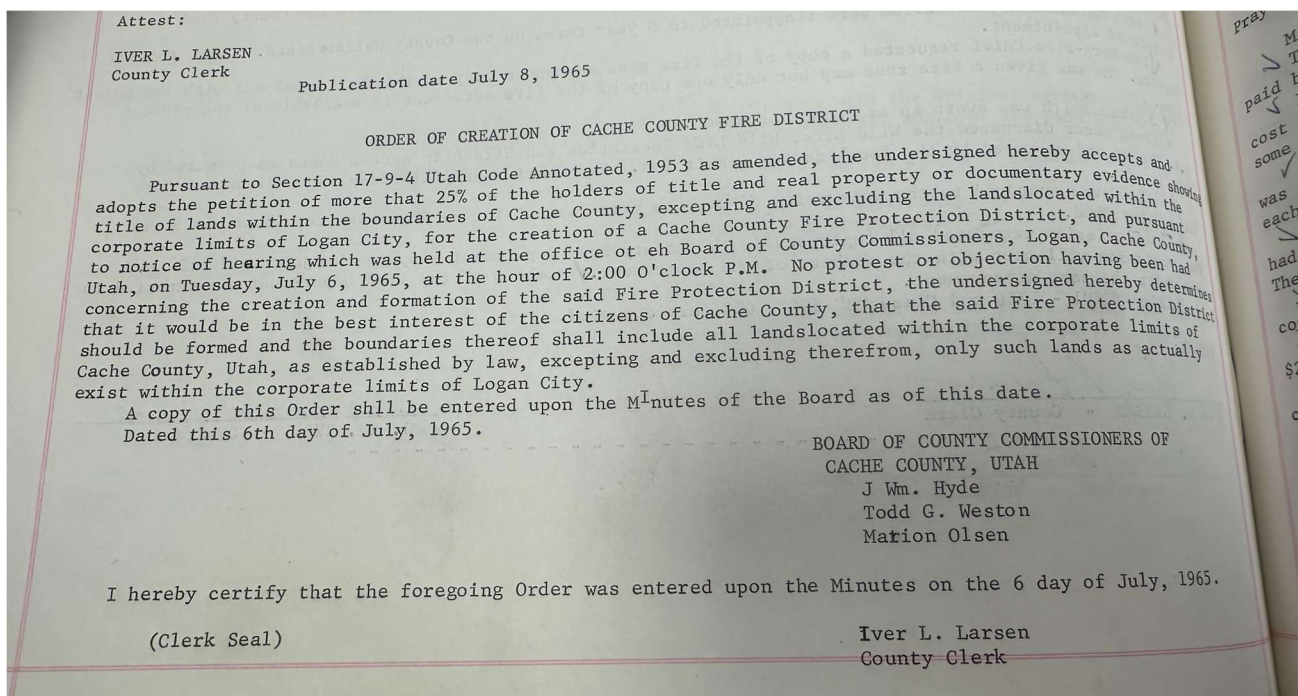
ADDENDUM 1

ORDER OF CREATION OF CACHE COUNTY FIRE DISTRICT

Pursuant to Section 17-9-4 Utah Code Annotated, 1953 as amended, the undersigned hereby accepts and adopts the petition of more that 25% of the holders of title and real property or documentary evidence showing title of lands within the boundaries of Cache County, excepting and excluding the lands located within the corporate limits of Logan City, for the creation of a Cache County Fire Protection District, and pursuant to notice of hearing which was held at the office of eh (sic) Board of County Commissioners, Logan, Cache county, Utah , on Tuesday, July 6, 1965, at the hour of 2:00 O'clock P.M. No protest or objection having been had concerning the creation and formation of the said Fire Protection District, the undersigned hereby determines that it would be in the best interest of the citizens of Cache County, that the said Fire Protection District should be formed and the boundaries thereof shall include all landslocated (sic) within the corporate limits of Cache County, Utah, as established by law, excepting and excluding therefrom, only such lands as actually exist within the corporate limits of Logan City.

A copy of this Order shll (sic) be entered upon the Minutes of the Board as of this date.

Dated this 6th day of July, 1965.



ORDINANCE CREATING A CACHE COUNTY FIRE PROTECTION DISTRICT OF ALL LANDS LOCATED WITHIN THE CORPORATE LIMITS OF CACHE COUNTY AND EXCEPTING AND EXCLUDING THEREFROM ALL LANDS LOCATED WITHIN THE CORPORATE LIMITS OF LOGAN CITY

B IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CACHE COUNTY, UTAH AS FOLLOWS:

Section 1: Pursuant to Section 17-9-5 Utah Code Annotated as amended, the undersigned hereby creates and established a Fire District in Cache County, to be know hereafter as Cache County Fire District. Such District shall consist of and include all lands located within the corporate limits of Cache County, Utah, except and excluding therefrom all lands located within the corporate limits of Logan City.

Section 2: That a map showing the various zones located within the said Cache County Fire District shall be on file at the office of the County Clerk at the County Court House at Logan, Utah for inspection by any citizen at any time, showing lands situated within the various zones with the said district. Such map may be modified from time to time by Order of the Board of County Commissioners.

Section 3: That the Cache County Fire District shall exercise and perform such functions as provided by law. . . . In the opinion of the Board of County Commissioners, an emergency exists and this Ordinance shall become effective 30 days from the date of first publication, provided no appeal is taken as set forth in Section 17-9-8, Utah Code Annotated 1953.

Dated this 6 day of July, 1965.

*BOARD OF COUNTY COMMISSIONERS OF
CACHE COUNTY, UTAH*

J Wm. Hyde

Todd G. Weston

Marion Olsen

Fire District Board Meeting

June 26, 2026

PLEASE PRINT CLEARLY

Name	Representing
Ryan Snow	Providence City
Corbin Allen	Herald Journal
Jack N. Bengtzen	firefighters of cache valley union
KORY LARSON	SMITHFIELD FIRE
JACK Tidrow	Prof. Fire Fighters of Utah
JUSTIN LEWIS	SMITHFIELD CITY
Terrell Fredrickson	Firefighters of Cache Valley (Union 65630)
Brady Bodily	Lewiston City
Spencer Winn	Prof. Fire Fighters of Utah
Brady George	Cache County Fire
Lake Schmid	Hycum Fire dept.
Paula Stauffer	

MARK H. ANDERSON

Attorney / Partner | Salt Lake City

Licensure: UT

Biography

Mark H. Anderson has over 45 years of experience in a practice centering on local districts and special service districts. He is general counsel for the Utah Association of Special Districts and represents a number of local districts and special service districts in various part of the state. His experience includes representing districts in construction projects, issuing bonds, obtaining easements through negotiation and eminent domain actions, appearing before state regulatory and administrative agencies and lobbying and drafting bill language for the Utah Legislature to consider on behalf of clients.

Mark's practice has allowed him to develop expertise in the areas of real property, business transactions, water rights and natural resources. In complex cases, Mark is able to team with Fabian VanCott attorneys with expertise in the firm's areas of core competency.

In the community, he has been active in Rotary Clubs. Mark received his law degree with honors from the University of Utah where he was a member of the Law Review and earned his bachelor's and master's degrees from Utah State University, majoring in agricultural economics. He clerked for judges in the Utah U.S. District Court and the 10th U.S. Circuit Court of Appeals. He is admitted to practice in Utah and California, as well as the U.S. Supreme Court.

Practice Areas

EMPLOYEE POLICIES & PROCEDURES

EMPLOYMENT & TERMINATION AGREEMENTS

LOCAL DISTRICTS, SPECIAL DISTRICTS & SPECIAL SERVICE DISTRICTS

REGULATORY COMPLIANCE

ADMINISTRATIVE PROCEEDINGS & LITIGATION

PROJECT DEVELOPMENT, ACQUISITION, LEASING & LAND USE

PURCHASE, SALE, SUPPLY & SERVICE AGREEMENTS

WATER RIGHTS

GOVERNMENT CONTRACTING & FAR

LOBBYING & LEGISLATION

MUNICIPAL, INTERLOCAL & STATE ENTITIES

CONDEMNATION, EMINENT DOMAIN & TAKINGS



FABIAN VANCOTT

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Education

J.D., University of Utah, 1975;
Order of the Coif (Ranked second in the class, 3.83 grade point average on a 4.0 scale); Member and Associate Editor, Utah Law Review; Chief Justice, ASUU Judiciary; Society of Bar Gavel

M.Sc., Utah State University 1974

B.Sc., Utah State University College of Agriculture, 1971 Valedictorian, Agricultural Economics Major, Business Minor; ASUSU Financial Vice President

Professional History

- Significant case - Sanders v. Sharp, 818 P.2d 574 (Utah Ct. App. 1991)
- Significant case - 50 West Broadway Assoc. v. Redevelopment Agency of Salt Lake City, 784 P.2d 1162 (Utah 1989)
- Member, Utah State Bar Association, 1976 - present; Government/Administrative Law (former Chair Government), Real Property, Environmental Law, and Construction Law Sections; Utah State Bar Examiner (Real Property)
- Member, California State Bar, 1975 - present
- Member, American Bar Association, 1978 - 1990; Public Contract Law Section (former Chair for Utah), 1992 - 2000
- Admitted to Practice in all State and Federal Courts in the State of Utah and the United States Supreme Court.

Publications and Presentations

- Co-Author, Basic Real Estate Law in Utah, National Business Institute, Inc., 1989
- Co-Author of manuals and participant in other continuing legal education seminars including such titles as Tax Considerations in Real Estate Foreclosures, 1987
- Author, State Condemnation Proceedings and the Loss of Saleable Water Assets - State Road Commission v. Tanner, 1974 Utah Law Review 92
- Author, The Demand and Supply for Agricultural Water in Utah, a Linear Programming Approach, Utah State University, Master's Thesis, 1974
- Co-Authored several publications of the Utah Water Research Lab, including The Demand for Agricultural Water In Utah, September 1973 (Utah Water Research Lab. Pub. No. PRWG 100-4)

Community Service

- Utah Procurement Policy Board: Member since 2011
- Rotary: District Governor Area Representative (1993 - 1994), Club President (1988 - 90 - Foothill Rotary Club, 2000 - 2001 - Salt Lake Sunrise Rotary Club, 2010 - 2011 - Murray Rotary Club), Paul Harris Fellow
- Utah State University Extension State-Wide Advisory and Support Council Member/Vice President, 2001 - 2011
- Ute Football Conference (junior football league); Conference Vice President/Executive Board Member (2001 - 2009); District Treasurer and Board Member (1989 - 1991, 1993 - 1997)
- Sandy Pony/WBBA (little league baseball); Manager (Head Coach) (1988 - 1995), Treasurer, League Commissioner, or Equipment Manager (1991 - 1995)
- Sweetwater Golf Course Homeowners Association: Board Member 2008 - 2021 (President 2019 - 2021)
- Chairman's Award, Utah Assoc. of Special Districts, 1999
- Vernon B. Carr Lifetime Service Award, Utah Association of Special Districts, 2017

Peer Recognition

- Utah Business Magazine, Utah's Elite Lawyers