**CACHE COUNTY FIRE DISTRICT BOARD OF TRUSTEES**

**MEETING MINUTES**

**February 11, 2025**

The Cache County Fire District Board convened in a regular session on February 11, 2025 @ 2:00 p.m. in the Cache County Historic Courthouse, County Council Conference Room, 199 North Main, Logan, Utah.

# ATTENDANCE

 **Fire District Board Members in Attendance: Advisory Members in Attendance:**

 David Zook – County Executive Rod Hammer – Cache County Fire Chief

 David Erickson – County Council

 Kathryn Beus – Cache County Council

 **Advisory Members Absent:**

 Dirk Anderson – Chief Deputy County Executive

 **Others in Attendance:**

 Tara Taylor - Minutes

 Jeris Kendall - Attorney

 Eric Davis – Attorney

 Matt Funk – Dept. Head Auditor

 Wes Bingham – Finance Director

 Jeff Hall – Lewiston City Mayor

 Larry Jacobsen –Nibley City Mayor

1. **CALL TO ORDER**

David Zook called the meeting to order at 2:05 p.m.

1. **ITEMS OF BUSINESS**

1. **APPROVAL OF AGENDA – February 11, 2025**

**Amend Agenda with adding a Public Hearing to 3 a.**

**ACTION:** **Motion was made by David Zook and seconded by Kathryn Beus to approve the amended agenda for February 11, 2025.**

## B. APPROVAL OF MINUTES – January 14, 2025

 **ACTION: Motion was made by Kathryn Beus and second by** **David Erickson to approve the meeting minutes of January 14, 2025 as written.**

**3. DISCUSSION ITEMS**

## Review of Board of Trustee Member Applications with a Public Hearing from Applicants.

 -The structure for the CCFD Board of Trustee members is to have 7 Board Member; 2 mayors from the north and south of the valley, 2 council members, and the County Executive.

 Mayor Jeff Hall from Lewiston and Mayor Larry Jacobsen from Nibley were present and each expressed their interest in serving as a board member. Mayor Kris Monson from Smithfield and Mayor Lyndsay Peterson from North Logan, while absent, have shown their interest as well in serving as a board member.

 Appointment and Oath of New Board Members will take place during the next meeting.

## B. Update of the Financial Study Proposal

 -The study is moving forward. Rod Hammer has meet with Suzie Becker with Zion and has discussed the studies materials. Zook mentioned, since the District has been functioning as a Department with the County it would be essential to incorporate the calculated cost of County spending on County services. Services including human resources, payroll, IT, and other county –provided services.

 Kathryn Beus asked if there was a completion date for the study. She suggested that ideally it would be nice to have the study done by November. Rod Hammer mentioned it that the study should be done my April or May.

 Zook suggested that a detail timeline with deadlines be included in the next agenda.

### 4. ADJOURN

The next meeting will be March 11, 2025

The meeting adjourned at 2:32 p.m.