**CACHE COUNTY FIRE DISTRICT BOARD OF TRUSTEES**

**MEETING MINUTES**

**January 14, 2025**

The Cache County Fire District Board convened in a regular session on January 14, 2025 @ 2:00 p.m. in the Cache County Historic Courthouse, County Council Conference Room, 199 North Main, Logan, Utah.

# ATTENDANCE

 **Fire District Board Members in Attendance: Advisory Members in Attendance:**

 David Zook – County Executive Rod Hammer – Cache County Fire Chief

 David Erickson – County Council

 Kathryn Beus – Cache County Council

 **Advisory Members Absent:**

 Dirk Anderson – Chief Deputy County Executive

 **Others in Attendance:**

 Tara Taylor - Minutes

 Jason Winn – Cache County Deputy Fire Chief/Fire Marshal

 Jeris Kendall - Attorney

 Eric Davis – Attorney

 Susie Becker – Vice President, Zions Public Finance, Inc

 Matt Funk – Dept. Head Auditor

 Wes Bingham – Finance Director

 Brittany Kingston – Sr. Financial Analyst

1. **CALL TO ORDER**

David Zook called the meeting to order at 2:00 p.m.

1. **ITEMS OF BUSINESS**

1. **APPROVAL OF AGENDA – January 15, 2025**

**ACTION:** **Motion was made by David Zook and seconded by David Erickson and Kathryn Beus to approve the agenda for January 15, 2025 as written.**

## B. APPROVAL OF MINUTES – December 18, 2024

 **ACTION: Motion was made by David Erickson and second by Kathryn Beus to approve the meeting minutes of December 18, 2024 as written.**

**3. DISCUSSION ITEMS**

## Review of Financial Study Proposal

 -Susie Becker with Zion Public Finance accepted the proposal for the Fire District funding analysis. There was discussion of the concerns of the complexity of the current operations with fire and ems services throughout the county. There was discussion of explaining the current funds, capital, revenue, contacts, services provided, and more. The CCFD needs to be working within legal perimeters and with State Code. Ideally the CCFD would like to act as a district by the next tax year of 2026. The study ideally should be completed by August to meet the deadline for the 2026 tax year.

 David Zook motion to accept the Financial Study Proposal with Susie Becker with Zion Public Finance. David Erickson 2nd the motion along with Kathryn Beus.

## B. Board of Trustee Members (4)

 - Rod Hammer mentioned that the notice of vacancy was posted to the public on the 8th of January and will close on the 8th of February. A public hearing will be held on February 11 for applicants interested.

### 4. ADJOURN

The meeting adjourned at 2:52 p.m.