

APPROVED

**CACHE COUNTY
COUNCIL MINUTES
DECEMBER 14, 2010**

CACHE COUNTY COUNCIL

December 14, 2010

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**CACHE COUNTY COUNCIL MEETING
December 14, 2010**

The Cache County Council convened in a regular session on December 14, 2010 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

ATTENDANCE:

Chairman: Gordon Zilles
Vice Chairman: Jon White
Council Members: Craig "W" Buttars, Brian Chambers, H. Craig Petersen, Kathy Robison & Cory Yeates.
County Executive: M. Lynn Lemon
County Clerk: Jill N. Zollinger
County Attorney: James Swink

The following individuals were also in attendance: Janeen Allen, Ousmane Diatta, Chief Rod Hammer, Sharon L. Hoth, Deputy Troy Liquin, Astou Ndiaye-Diatta, Dave Nielsen, Val Potter, Director Josh Runhaar, Dan Turner, Lynn Zollinger, **Media:**, Charles Geraci (Herald Journal), Jeremy Threlfall (KUTA-TV), Jennie Christensen (KVNU).

OPENING REMARKS AND PLEDGE OF ALLEGIANCE

Vice Chairman White gave the opening remarks and led those present in the Pledge of Allegiance.

REVIEW AND APPROVAL OF AGENDA

ACTION: Motion by Council member Yeates to approve the agenda as written. Robison seconded the motion. The vote was unanimous, 7-0.

REVIEW AND APPROVAL OF MINUTES

ACTION: Motion by Council member Yeates to approve the minutes of the December 07, 2010 Council Meeting as written. Buttars seconded the motion. The vote was unanimous, 7-0.

REPORT OF THE COUNTY EXECUTIVE: M. LYNN LEMON

<u>APPOINTMENTS:</u>	M. Lynn Lemon	Bear River Board of Health
	Don Linton	Bear River Board of Health
	Cory Yeates	Fairgrounds Advisory Board
	M. Lynn Lemon	Fairgrounds Advisory Board
	Tamra Stones	Fairgrounds Advisory Board
	Clark Israelsen	Fairgrounds Advisory Board
	Val Potter	Logan-Cache Airport Authority Board
	David Low	Library Board
	Phil Olsen	Planning Commission
	Chris Allen	Planning Commission

ACTION: Motion by Council member Robison to approve the recommended appointments. White seconded the motion. The vote was unanimous, 7-0.

WARRANTS: Warrants for the periods 07-16-2010 to 07-22-2010, 08-27-2010 to 09-02-2010 and 12-03-2010 to 12-09-2010 were given to the Clerk for filing.

OTHER ITEMS

- **UDOT SR-30 Study** – Executive Lemon Noted that UDOT has completed the SR-30 study, but Lemon does not believe UDOT will be doing anything more with SR-30. The study will be available on UDOT’s website for thirty days if Council members want to review it.

ITEMS OF SPECIAL INTEREST

- **Progress 4 Africa** – Ousmane Diatta and Astou Ndiaye-Diatta informed the Council that Progress 4 Africa is a nonprofit organization based in Michigan targeting literacy in Senegal, Africa. Progress 4 Africa has involved athletes and local doctors in their work and is currently partnering with the LDS Church in the organization’s humanitarian effort. Progress 4 Africa is also exploring the possibility of partnering with the US Navy. Diatta asked the Council to consider donating any excess emergency vehicles to the organization to be shipped to Senegal. Executive Lemon and Chairman Zilles said the county will contact Progress 4 Africa if a vehicle becomes available in the future.

CONSENT AGENDA

- ◇ **Clawson Subdivision – Request for 4-Lot Subdivision 7100 South 800 East, Hyrum**
- ◇ **Maple Leaf Ranch and Maple Leaf Estates Subdivision Amendment – Request for approval of amendment to adjust boundary line between two existing subdivisions, 2200 East Maple Leaf Drive, Cove**

(Attachment 1)

ACTION: Motion by Council member Petersen to approve the Consent Agenda items. White seconded the motion. The vote was unanimous, 7-0.

PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS

ACTION: Motion by Council member Yeates to convene as a Board of Equalization. Buttars seconded the motion. The vote was unanimous, 7-0.

THE COUNCIL CONVENED AS A BOARD OF EQUALIZATION.

BOARD OF EQUALIZATION

- **Tax Exemption Request**
Logan Regional Hospital (*Details are on file in the office of the Cache County Auditor.*)

ACTION: Motion by Council member Buttars to approve the Tax Exemption request for the Logan Regional Hospital. Yeates seconded the motion. The vote was unanimous, 7-0.

ACTION: Motion by Council member Yeates to adjourn from the Board of Equalization. Robison seconded the motion. The vote was unanimous, 7-0.

THE COUNCIL ADJOURNED FROM THE BOARD OF EQUALIZATION.

PENDING ACTION

- Discussion – Proposed Amendments to the Cache County Road Standards**
Postponed to the January 11, 2011 Council meeting agenda.
- Ordinance No. 2010-08 – Adoption of 2011 Salaries for Elected Officials –**
Executive Lemon indicated the resolution reflects the change of a 2% increase for elected officials.

(Attachment 2)

ACTION: Motion by Council member Yeates to adopt Resolution No. 2010-08-Adoption of 2011 Salaries for Elected Officials. Buttars seconded the motion. The vote was unanimous, 7-0.

Ordinance No. 2010-08: The vote was 7-0.

	<u>CHAMBERS</u>	<u>YEATES</u>	<u>ZILLES</u>	<u>PETERSEN</u>	<u>WHITE</u>	<u>ROBISON</u>	<u>BUTTARS</u>	<u>VOTES CAST</u>
AYE	X	X	X	X	X	X	X	7
NAY								0
ABSTAINED								0
ABSENT								0

- Ordinance No. 2010-09 – Adoption of 2011 Salaries for Cache County Council** – Chairman Zilles stated the Council salaries will remain unchanged for 2011.

(Attachment 3)

ACTION: Motion by Council member Petersen to approve Ordinance No. 2010-09-Adoption of 2011 Salaries for Cache County Council. Yeates seconded the motion. The vote was unanimous, 7-0.

Ordinance No. 2010-09: The vote was 7-0.

	<u>CHAMBERS</u>	<u>YEATES</u>	<u>ZILLES</u>	<u>PETERSEN</u>	<u>WHITE</u>	<u>ROBISON</u>	<u>BUTTARS</u>	<u>VOTES CAST</u>
AYE	X	X	X	X	X	X	X	7
NAY								0
ABSTAINED								0
ABSENT								0

- Resolution No. 2010-27 – Adoption of 2011 Budget** – Executive Lemon said the total of the budget is \$43,413,433.00 which includes a part-time county engineer. The engineer's position will be funded from the Class B Roads fund.

(Attachment 4)

ACTION: Motion by Council member Chambers to approve Resolution No. 2010-27 – Adoption of 2011 Budget. Yeates seconded the motion. The vote was unanimous, 7-0.

- Review of Revised Personnel Policy & Procedures Manual** – Human Resources Director Jim Smith explained Section IV of the revision simply states policy that has been observed for years in a document format. Section V contains points of clarification and provides a documentation trail.

(Attachment 5)

ACTION: Motion by Council member Robison to approve the revision of Section IV-Position Management and Section V-Recruitment and Hiring- of the Personnel Policy and Procedures Manual. Yeates seconded the motion. The vote was unanimous, 7-0.

PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS

PUBLIC HEARING: DECEMBER 14, 2010 – 5:30 P.M.-OPEN THE 2010 BUDGET – Executive Lemon reviewed the changes including jail fees, assessing and collecting, municipal services, Tourist Council, Council on Aging, restaurant tax fund, Children's Justice Center, debt service budget, capital projects roads revenue budget, RAPZ Tax, ambulance, and the airport.

Lemon commented the county has informally agreed to support the County Seat proposed TV program and asked for the Council's input. The program will air on KSL-TV on Sunday mornings addressing county issues and/or promoting tourism. The cost to each county participating is \$30,000.00. The program will run for one year.

Council member Petersen feels it is not money well spent and is not supportive of Cache County's participation in the program.

Vice Chairman White recommended leaving the allocation for the County Seat TV program in the budget; however, no money will be committed for the proposed program until approved by the Cache County Council. The Council concurred.

Council member Yeates left the meeting.

Chairman Zilles opened the Public Hearing and invited public comment. There was none.

ACTION: Motion by Council member Petersen to close the Public Hearing-December 14, 2010-5:30 p.m.-Open the 2010 Budget. White seconded the motion. The vote was unanimous, 6-0. Yeates absent.

INITIAL PROPOSAL FOR CONSIDERATION

- **Resolution No. 2010-29 – Adjustments to 2010 Budget**

(Attachment 6)

ACTION: Motion by Council member Buttars to waive the rules and approve Resolution No. 2010-29-Adjustments to 2010 Budget. White seconded the motion. The motion passed, 5 aye – Buttars, Chambers, Robison, White & Zilles and 1 nay – Petersen. Yeates absent.

- **Planning Commission and Board of Adjustment 2011 Meeting Schedule** – Chairman Zilles referred to the printed meeting schedule for the Council's approval/disapproval.

(Attachment 7)

ACTION: Motion by Council member Robison to approve the Planning Commission and Board of Adjustment 2011 Meeting Schedule. White seconded the motion. The vote was unanimous, 6-0. Yeates absent.

- **Resolution No. 2010-28 – Policy on Post Retirement Benefits** – Chairman Zilles explained this addresses the circumstance where an individual works for the county for several years, retires and is rehired by the county or another county. Executive Lemon explained that recent legislation was passed that states if an individual was hired after July 1, 2010, counties no longer have to pay into the retirement system for that individual. This establishes the policy that the retirement contribution by Cache County for all county "re-hires," including public safety employees, will be 11.19%.

Some Council members expressed concern over a current situation where a Public Safety employee who retired from another county has applied for a position with Cache County during the development of this policy and will start employment here as of January 1, 2011.

Council member Petersen asked if it is possible to make the resolution effective January 2, 2011? It was conceded that it probably could be.

(Attachment 8)

ACTION: Motion by Vice Chairman White to waive the rules and approve Resolution No. 2010-28 – Policy on Post Retirement Benefits – changing the date of employment or re-employment to January 2, 2011. Petersen seconded the motion. The vote was unanimous, 6-0. Yeates absent.

- **Election of Council Chair and Vice Chair for 2011 County Council** – Chairman Zilles restated the Council's policy of the Vice Chairman moving into the Chairman's position the next year which places Jon White in the position of Council Chair for 2011 and opened the floor for nominations for Council Chairman and Vice Chairman for 2011.

Council member Petersen nominated Jon White as Cache County Council Chairman for 2011.

ACTION: Council member Petersen moved that nominations cease. Buttars seconded the motion. The vote was unanimous, 6-0. Yeates absent.

Vice Chairman White nominated Craig "W" Buttars as Cache County Council Vice Chairman for 2011.

ACTION: Council member Petersen moved that nominations cease. Chambers seconded the motion. The vote was unanimous, 6-0. Yeates absent.

COUNCIL MEMBER REPORTS

Craig "W" Buttars reported that the RAC proposal by Glen Thornley for road improvements in Smithfield Canyon was not approved by the US Forest Service because it does not meet the Forest Service's local travel management plan. Buttars said that RAC members will have to meet with Forest Service representatives to be certain that future proposals will not meet the same fate. Proposals have to be received by the end of September 2011.

Kathy Robison said that a discussion at the Fair Board meeting centered on indoor arena users' concerns about the management and monitoring of the use of the indoor arena for open pass riders.

Jon White reiterated that the Council's Holiday Social will be January 18, 2011 at Hamilton's at 7:00 p.m. Council member Robison suggested an earlier time. The Council concurred. White will check with Hamilton's to change the time to 6:00 p.m.

Brian Chambers said he has enjoyed his service with the Council and commended Dave Nielsen, a citizen from Eden, who has attended the majority of the Council meetings.

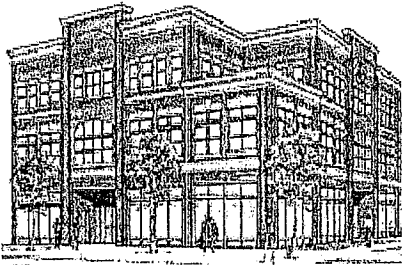
Chairman Zilles thanked Council member Chambers on behalf of the Council for his eight years of service.

ADJOURNMENT

The Council meeting adjourned at 6:25 p.m.

ATTEST: Jill N. Zollinger
County Clerk

APPROVAL: Gordon A. Zilles
Chairman



CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT

JOSH RUNHAAR, AICP ♦ DIRECTOR / ZONING ADMINISTRATOR

PAUL BERNTSON ♦ CHIEF BUILDING OFFICIAL

179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 ♦ (435)755-1640 ♦ FAX (435)755-1987

Memorandum

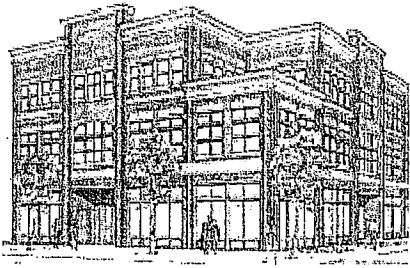
From: Christopher Harrild, Planner I, Development Services

Date: December 7, 2010

Re: Clawson Subdivision

The Clawson Subdivision was unanimously approved by the Cache County Council on August 24th, 2010 and again on October 12th, 2010. After the October 12th decision was issued, the applicant requested once again to realign the lot lines for one of the subdivided lots so that it might qualify for greenbelt status. Staff has no concerns with the amendment of the proposed subdivision, and as the plat has not been recorded a new approval from the County Council is the most expedient manner to accept the proposed changes.

Staff is recommending no changes to the findings of fact or conditions of approval from the initial approval and that the County Council accept the alterations to the plat.



CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT

JOSH RUNHAAR, AICP ♦ DIRECTOR / ZONING ADMINISTRATOR

PAUL BERNTSON ♦ CHIEF BUILDING OFFICIAL

179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 ♦ (435)755-1640 ♦ FAX (435)755-1987

Development Services Agenda Items

To: Cache County Council
From: Christopher Harrild, Development Services, Planner I
Date: December 7, 2010
Subject: Development Services Agenda Items

A request for the County Council to place the following on the December 14, 2010 Agenda:

ITEMS FOR CONSENT AGENDA

- 1. Clawson Subdivision** – Cody Clawson is requesting approval from the County Council for a 4-lot Subdivision on 76.33 acres of property in the Agricultural Zone located at approximately 7100 South 800 East, Hyrum.
Recommended Findings of Fact: Four (4)
Recommended Conditions of Approval: Four (4)
Planning Commission Recommendation: Approve with Conditions (5, 0)
- 2. Maple Leaf Ranch and Maple Leaf Estates Subdivision Amendment** – Steven Taylor is requesting approval for an amendment to adjust the boundary line between two existing subdivisions located at approximately 2200 East Maple Leaf Drive, Cove.
No change to previous findings of fact or conditions.
Planning Commission Recommendation: Approve (5, 0)

ITEMS FOR INITIAL CONSIDERATION

- 3. Planning Commission and Board of Adjustment meeting schedule for 2011.**

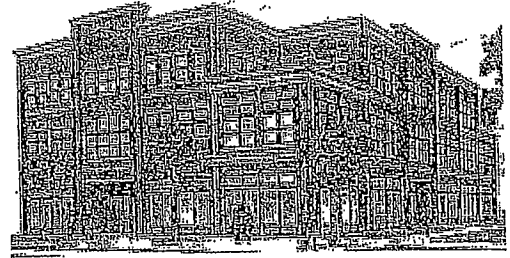
ITEMS FOR PENDING ACTION – N/A

PUBLIC HEARING ITEMS – N/A

Attachments:

- Memo
- Application
- Staff Report
- Plat Map
- Survey Plat
- Calendar

CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT



JOSH RUNHAAR, AICP
DIRECTOR/
ZONING ADMINISTRATOR

PAUL BERNTSON
CHIEF BUILDING
OFFICAL

179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 + (435)755-1630 + FAX (435)755-1987

APPLICATIONS ARE DUE BY 3:00 PM ON THE DAY OF THE DEADLINE
PLEASE ALLOW STAFF 20-30 MINUTES TO PROCESS THE APPLICATION
LATE APPLICATIONS WILL BE HELD FOR THE NEXT MEETING'S AGENDA
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

PROJECT APPLICATION

REVIEW AUTHORITY

- CACHE COUNTY COUNCIL
- CACHE PLANNING COMMISSION
- BENSON PLANNING COMMISSION
- BOARD OF ADJUSTMENTS
- ADMINISTRATIVE REVIEW

TYPE OF APPLICATION

- SUBDIVISION
- CONDITIONAL USE PERMIT
- ZONE CHANGE
- CODE AMENDMENT
- BOUNDARY LINE ADJUSTMENT

Date Received: <u>27 Oct 2010</u>	Received By: <u>CATRES</u>	Receipt Number: <u>5479</u>	Application Number: <u>2181 - \$60.00</u> <u>8864 - \$140.00</u>
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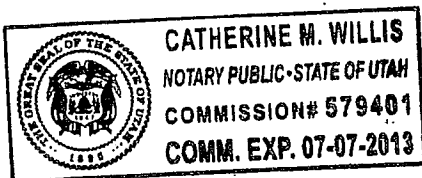
PROJECT INFORMATION	
REQUEST TYPE	<u>Boundary Line Adjustment</u>
PROJECT NAME	<u>Maple Leaf Ranch / Estates</u>
PROJECT ADDRESS	<u>Cove, UT</u>
SERIAL NUMBER(S)	<u>09-104-0004, 0005</u> <u>09-103-0005</u>
ZONE	
PROJECT LOCATION	<u>2200 E. Maple Leaf Dr</u>

AGENT/OWNER INFORMATION	
AGENT NAME	<u>Steven C Taylor</u>
ADDRESS	<u>150 E 400 North</u> <u>Logan, UT 84321</u>
TELEPHONE (DAY)	<u>435-232-3890</u>
	(CELL) <u>435-232-3890</u>
OWNER NAME	<u>Capital Assets Financial Services</u>
ADDRESS	<u>SLC, UT</u>
TELEPHONE (DAY)	
	(CELL)

State of Utah)
County of Salt Lake)

On this 19th day of August, 2009, personally appeared before me, Rob Haertel, proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to on this instrument, and acknowledged that they executed the same.

Signed Rob Haertel, president of Capital Assets Financial Services
(Property Owner or Agent)



Catherine M Willis
Notary Public

7 - 1

**CACHE COUNTY CORPORATION
DEVELOPMENT SERVICES DEPARTMENT**

Project Name: Maple Leaf Ranch and Maple Leaf Estates Amendments

Agent: Steven C. Taylor

Request: Amendment of Subdivision boundaries

Type of Action: Recommend to County Council

Current Zoning: Agricultural (A-10)

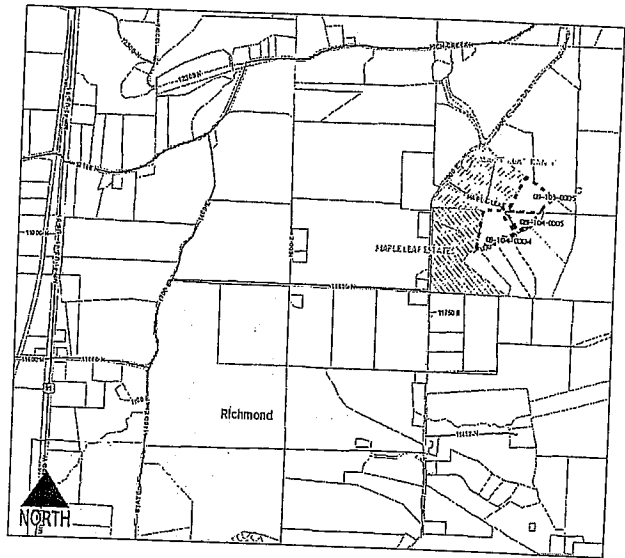
Project Address: 2200 East Maple Leaf Drive
Cove, Utah 84320

Staff Recommendation: Approval

Tax ID: 09-104-0004, 09-104-0005
09-103-0005

Surrounding Uses: North – Residential/Agricultural
South – Residential/Agricultural
East – Forest Recreation
West – Residential/Agricultural

Reviewed by: Christopher S. Harrild, Planner I



PURPOSE

To recommend approval of the subdivision amendment for the Maple Leaf Ranch and Maple Leaf Estates subdivisions to the Cache County Council.

HISTORY of AMENDMENTS

The Maple Leaf Ranch Subdivision:

Original Plat Recorded: July 17, 2000

Amendment 1 Recorded: May 7, 2001; Boundary line adjustment between lot #'s 2 and 3.

Amendment 2 Recorded: August 18, 2005; Water line easements added through lot #'s 2, 3, 4, and 5.

Maple Leaf Estates Subdivision:

Original Plat Recorded: July 17, 2000

Amendment 1 Recorded: August 18, 2005; Water line easement added through lot #'s 4 and 5.

PROJECT SUMMARY

This request is to amend the boundary line between the two subdivisions, Maple Leaf Ranch and Maple Leaf Estates, and thereby changing the size and configuration of lot #4 (Parcel # 09-103-0005) in the Maple Leaf Ranch Subdivision, and lot #'s 4 and 5 (Parcel #'s 09-104-0004 and 09-104-0005) in the Maple Leaf Estates Subdivision, located at 2200 East Maple Leaf Drive, Cove, in the Agricultural (A-10) Zone. Maple Leaf Drive, the road providing service, was incorrectly located on portions of both plats. This amendment seeks to establish the right-of-way for Maple Leaf Drive to correctly reflect the position of the existing road.

STAFF DETERMINATION

It is staff's determination that the Maple Leaf Ranch and Maple Leaf Estates Subdivisions, two separate 5-lot subdivisions for property located at approximately 2200 East Maple Leaf Drive, Cove with TIN #'s 09-104-0001, 09-104-0002, 09-104-0003, 09-104-0004, 09-104-0005, 09-103-0001, 09-103-0002, 09-103-0003, 09-103-0004, and 09-103-0005 are in conformance with the Cache County Ordinance requirements for preliminary and final plat approval to the County Council.

Staff is recommending no changes to the findings of fact or conditions of approval from the previous approvals for these subdivisions. Staff has no concerns with the amendment of the proposed subdivision and supports a recommendation of approval for the proposed changes.

Staff Report for the Planning Commission meeting of December 2, 2010

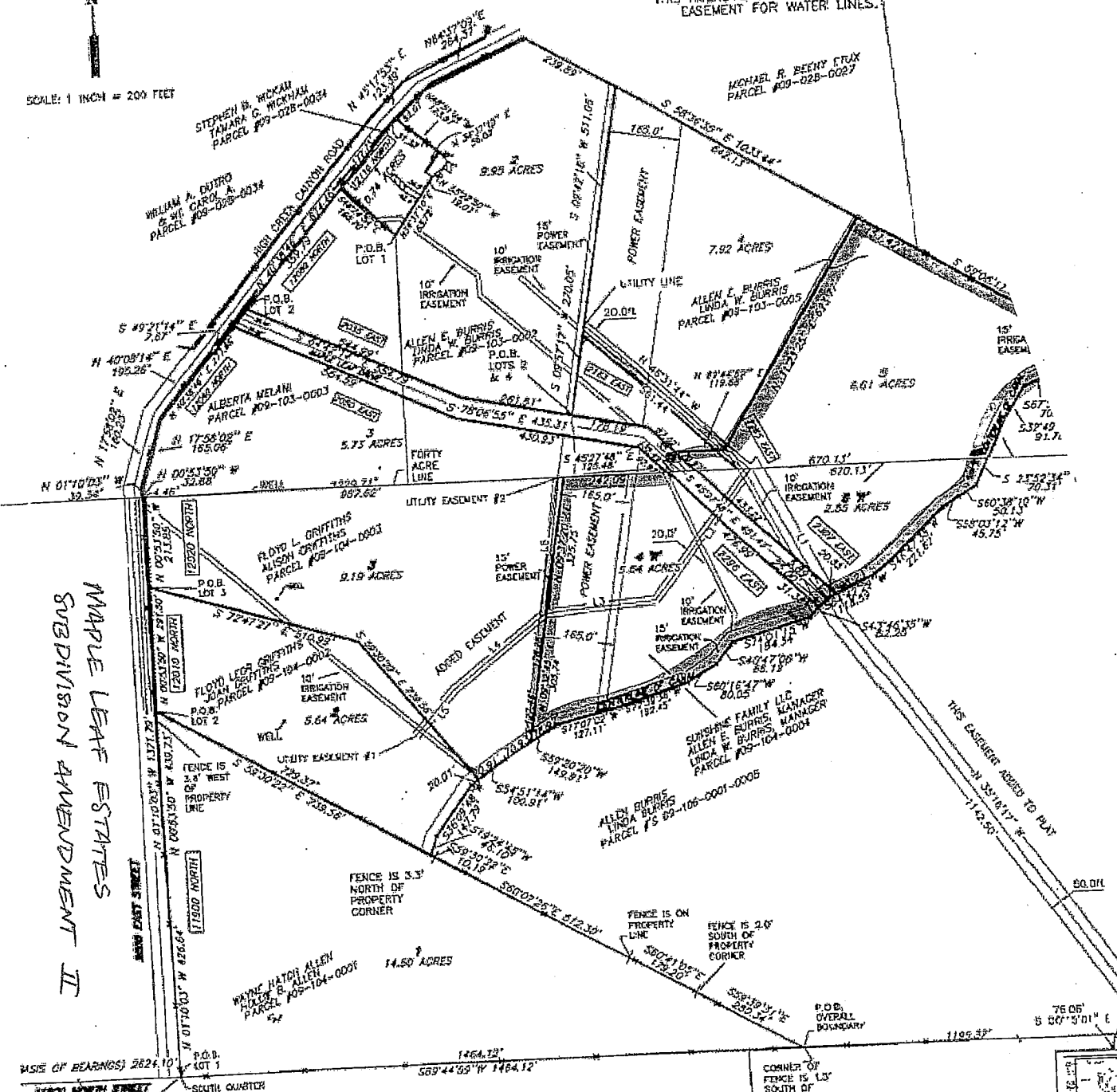
This staff report is an analysis of the application based on adopted County documents, standard County development practices, and available information. The report is to be used to review and consider the merits of the application prior to and during the course of the Planning Commission meeting. Additional information may be revealed by participants at the Planning Commission meeting which may modify the staff report. The Zoning Administrator reserves the right to supplement the material in the report with additional information at the Planning Commission meeting.

AMENDED MAPLE LEAF RANCH SU.

PART OF SECTION 13, T.14N., R.1E., S.L.B.&M., U.S. SURVEY
CACHE COUNTY, UTAH
SEPTEMBER, 2004

THIS AMENDMENT IS DONE TO SHOW
EASEMENT FOR WATER LINES.

SCALE: 1 INCH = 200 FEET



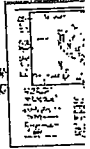
MAPLE LEAF ESTATES
SUBDIVISION AMENDMENT II

LINE TABLE

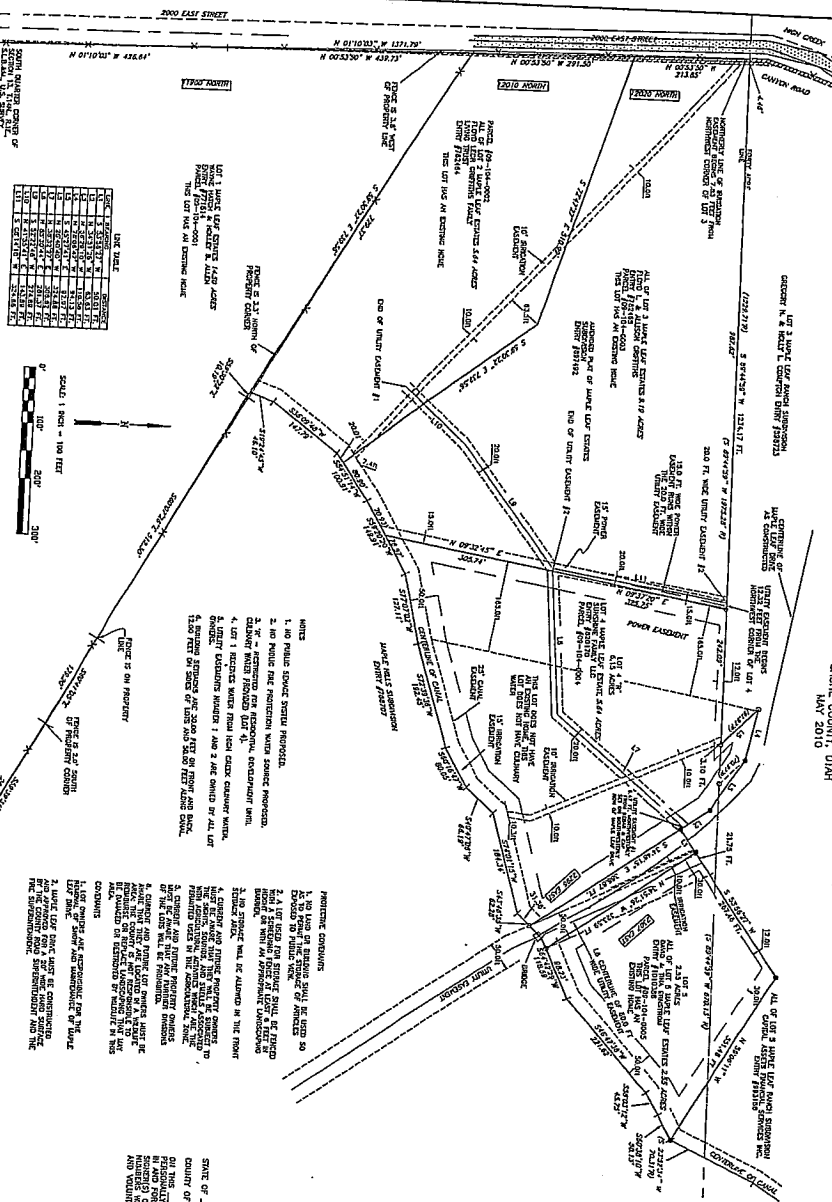
LINE	BEARING	DISTANCE
1	N 26°40'40" W	426.04 FT.
2	N 36°32'22" E	325.87 FT.
3	N 95°30'44" E	221.33 FT.
4	S 47°19'44" W	774.42 FT.

WAYNE HATCH ALLEN
PARCEL #09-044-0051

ALLEN E. & L.W.
PARCEL #09-044-0051



MAPLE LEAF ESTATES SUBDIVISION AMENDMENT THREE
PART OF SECTION 13, T.14N., R.1E., S.14E.,
CACHÉ COUNTY, UTAH
MAY 2010



LINE NO.	START POINT	END POINT	BEARING	DISTANCE
1
2
3
4
5
6
7
8
9
10



SCALE: 1 INCH = 100 FEET

- NOTES**
1. NO PUBLIC SERVICE UTILITIES SHOWN.
 2. NO PUBLIC UTILITY RECORDS, RECORDS OR RECORDS.
 3. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.
 4. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.
 5. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.
 6. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.
 7. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.
 8. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.
 9. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.
 10. ALL RECORDS FOR RECORDS, RECORDS OR RECORDS.

GENERAL NOTES

1. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY ENGINEER AND HAS FOUND THAT THE RECORDS ARE CORRECT AND COMPLETE.

2. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY ENGINEER AND HAS FOUND THAT THE RECORDS ARE CORRECT AND COMPLETE.

3. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY ENGINEER AND HAS FOUND THAT THE RECORDS ARE CORRECT AND COMPLETE.

4. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY ENGINEER AND HAS FOUND THAT THE RECORDS ARE CORRECT AND COMPLETE.

5. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY ENGINEER AND HAS FOUND THAT THE RECORDS ARE CORRECT AND COMPLETE.

CERTIFICATE OF THE SURVEYOR

I, the undersigned, being duly sworn, do hereby certify that the foregoing is a true and correct copy of the original record of the Survey of the above described land, as the same appears in the records of the County Engineer of the County of Cache, State of Utah.

Dated this _____ day of _____, 2010.

Surveyor

CERTIFICATE OF THE COUNTY ENGINEER

I, the undersigned, being duly sworn, do hereby certify that the foregoing is a true and correct copy of the original record of the Survey of the above described land, as the same appears in the records of the County Engineer of the County of Cache, State of Utah.

Dated this _____ day of _____, 2010.

County Engineer

CERTIFICATE OF THE COUNTY ENGINEER

I, the undersigned, being duly sworn, do hereby certify that the foregoing is a true and correct copy of the original record of the Survey of the above described land, as the same appears in the records of the County Engineer of the County of Cache, State of Utah.

Dated this _____ day of _____, 2010.

County Engineer

A.A. HUDSON AND ASSOCIATES

112 S. 200 W. #200
ST. GEORGE, UT 84770
(435) 666-1111

REVISIONS	DATE	BY	DESCRIPTION

Legend

- BOUNDARY
- EASE
- EASE
- EASE
- EASE

SURVEYOR'S CERTIFICATE

I, the undersigned, being duly sworn, do hereby certify that the foregoing is a true and correct copy of the original record of the Survey of the above described land, as the same appears in the records of the County Engineer of the County of Cache, State of Utah.

Dated this _____ day of _____, 2010.

Surveyor

RECORDER'S CERTIFICATE

I, the undersigned, being duly sworn, do hereby certify that the foregoing is a true and correct copy of the original record of the Survey of the above described land, as the same appears in the records of the County Engineer of the County of Cache, State of Utah.

Dated this _____ day of _____, 2010.

Recorder

CONSULTING CIVIL ENGINEERS

112 S. 200 W. #200
ST. GEORGE, UT 84770
(435) 666-1111

**CACHE COUNTY
ORDINANCE NO. 2010-08**

**AN ORDINANCE PROVIDING FOR CHANGES OF SALARIES FOR CACHE COUNTY
OFFICERS FOR 2011 AND SUPERSEDING PRIOR RESOLUTIONS AND ORDINANCES.**

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that a public hearing regarding the proposed county budget for 2011 including the change of salaries for the Cache County Officers for 2011 was conducted on December 7, 2010, in accordance with Section 17-16-14, *Utah Code Annotated*, upon lawful notice; that the *Organic Act for the Government of Cache County, Utah, as approved on November 6, 1984*, authorizes the modification of the salaries for all elected county officers by ordinance; that the budget for Cache County officers has been adopted by the Cache County Council in accordance with the applicable law; and that an ordinance providing for a salary change for the elected county officers is appropriate for carrying into effect the approved salary changes.

Now therefore, the Cache County Council **ORDAINS** as follows:

SECTION 1: OFFICER'S SALARIES

The salaries for county officers for the period January 1, 2011 through December 31, 2011 shall be as follows:

County Executive/Surveyor	\$ 86,610
County Assessor	\$ 66,534
County Attorney	\$ 99,827
County Auditor*	\$ 67,311
County Clerk	\$ 66,534
County Recorder	\$ 66,534
County Sheriff	\$ 79,163
County Treasurer*	\$ 67,311

* includes Insurance Stipend of \$ 777

SECTION 2: REPEALER

The salary provisions of all prior ordinances or resolutions, or any parts thereof, in conflict with this ordinance, are hereby repealed and superseded by this ordinance to the extent of such conflict. Otherwise such resolutions and ordinances shall remain in full force and effect.

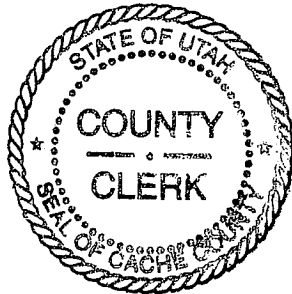
SECTION 3: EFFECTIVE DATE

This ordinance shall take effect immediately upon approval and publication in the manner by law.

This ordinance was adopted by the Cache County Council on the 14 day of December, 2010 upon the following vote:

	IN FAVOR	AGAINST	ABSTAINED	ABSENT
BUTTARS	X			
CHAMBERS	X			
PETERSEN	X			
ROBISON	X			
WHITE	X			
YEATES	X			
ZILLES	X			
TOTAL	7			

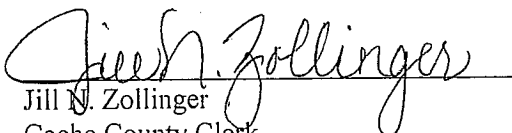
CACHE COUNTY COUNCIL



By: _____

Gordon A. Zilles
Chairman

ATTESTED BY:


Jill N. Zollinger
Cache County Clerk

Publication date: December 29, 2010

**CACHE COUNTY
ORDINANCE NO. 2010-09**

**AN ORDINANCE PROVIDING FOR SALARIES FOR MEMBERS OF THE CACHE COUNTY
COUNCIL FOR 2011 AND SUPERSEDING PRIOR RESOLUTIONS AND ORDINANCES.**

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that a public hearing regarding the proposed county budget for 2011 including the establishment and change of salaries for members of the Cache County Council for 2011 was conducted on December 7, 2010, in accordance with Section 17-16-14, *Utah Code Annotated*, upon lawful notice; that the *Organic Act for the Government of Cache County, Utah, as approved on November 6, 1984*, authorizes the modification of the salaries of the members of the Cache County Council only by ordinance; and that the County Council deems it appropriate and reasonable to establish salaries for members of the Cache County Council for the period commencing January 1, 2011 and ending December 31, 2011.

Now therefore, the Cache County Council ORDAINS as follows:

SECTION 1: COUNTY COUNCIL SALARIES

The salaries earned for members of the Cache County Council for the period January 1, 2011 through December 31, 2011 shall be as follows:

COUNCIL MEMBER – Regular salary or equivalent benefit for each member	\$ 9,563
COUNCIL CHAIR (in addition to regular salary)	\$ 1,800

SECTION 2: REPEALER

The salary provisions of all prior ordinances or resolutions, or any parts thereof, in conflict with this ordinance, are hereby repealed and superseded by this ordinance to the extent of such conflict. Otherwise such resolutions and ordinances shall remain in full force and effect.

SECTION 3: EFFECTIVE DATE

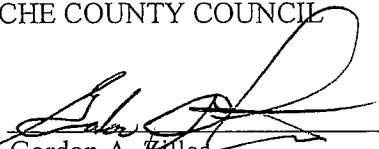
This ordinance shall take effect immediately upon approval and publication in the manner by law.

This ordinance was adopted by the Cache County Council on the 14 day of December, 2010 upon the following vote:

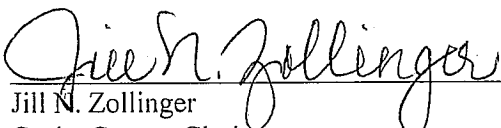
	IN FAVOR	AGAINST	ABSTAINED	ABSENT
BUTTARS	x			
CHAMBERS	x			
PETERSEN	x			
ROBISON	x			
WHITE	x			
YEATES	x			
ZILLES	x			
TOTAL	7			

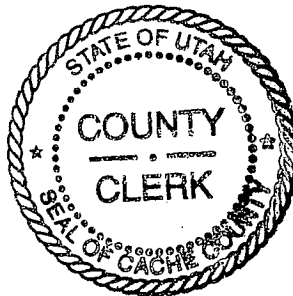
CACHE COUNTY COUNCIL

By:


Gordon A. Zilles
Chairman

ATTESTED BY:


Jill N. Zollinger
Cache County Clerk



Publication date: December 29, 2010

**CACHE COUNTY
RESOLUTION NO. 2010 – 27**

A RESOLUTION ADOPTING A COUNTY BUDGET FOR THE FISCAL YEAR 2011

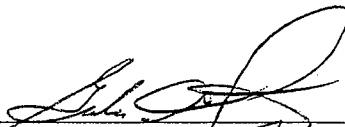
The County Council of Cache County, Utah, in a regular meeting lawful notice of which has been given, finds that a public hearing was held on December 7, 2010, upon lawful notice and that it is necessary and statutorily required that a budget be adopted for Cache County for the Fiscal Year 2011.

THEREFORE, the Cache County Council hereby adopts the following resolution:

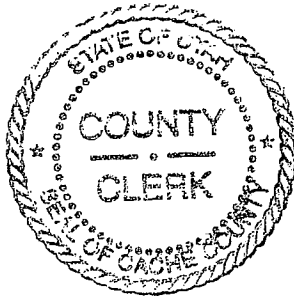
BE IT RESOLVED, that the 2011 Cache County budget in the total amount of Forty Three Million, Four Hundred Thirteen Thousand, Four Hundred Thirty-Three Dollars (\$43,413,433), the original of which is on file in the Office of Cache County Auditor and a copy of which is attached to this resolution, is hereby adopted as and for the Cache County budget for the Fiscal Year 2011 beginning January 1, 2011 and ending December 31, 2011.

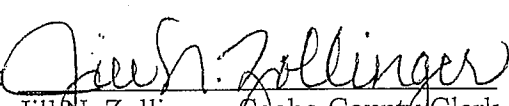
This resolution was adopted by the Cache County Council on the 14th day of December, 2010.

CACHE COUNTY COUNCIL

BY: 
Gordon A. Zilles, Chairman

ATTESTED BY:



By: 
Jill N. Zollinger, Cache County Clerk

Account Number	Account Title	2008 Actual	2009 Actual	2010 Year-To-Date Actual	2010 Adopted Budget	2011 Requested Budget	2011 Recommend Budget	2011 Adopted Budget
GENERAL FUND								
10-31-00000	TAXES	12,999,709	12,809,637	4,236,765	13,200,453	13,434,469	13,163,661	13,163,661
10-32-00000	LICENSES & PERMITS	26,960	26,130	24,790	32,200	26,000	28,000	28,000
10-33-00000	INTERGOVERNMENTAL REVENUE	1,141,053	1,098,041	1,306,220	1,737,102	944,891	1,029,108	1,029,108
10-34-00000	CHARGES FOR SERVICES	4,807,826	4,727,527	2,810,858	3,840,123	3,815,000	4,362,225	4,362,225
10-35-00000	FINES & FORFEITURES	156,435	131,862	113,428	152,000	117,000	120,000	120,000
10-36-00000	MISCELLANEOUS REVENUE	1,255,972	645,658	612,935	750,754	628,500	660,500	660,500
10-38-00000	CONTRIBUTIONS & TRANSFERS	790,348	315,051	685,998	1,138,059	1,041,700	984,484	984,484
10-4112-000	COUNTY COUNCIL	95,701	105,651	85,090	102,729	100,035	99,345	99,345
10-4115-000	WATER POLICY DEPARTMENT	.00	.00	134,249	260,914	204,297	259,297	259,297
10-4125-000	SANITY HEARINGS	13,574	7,968	6,195	11,000	11,000	11,000	11,000
10-4126-000	PUBLIC DEFENDER	293,512	310,888	269,363	342,108	354,980	344,980	344,980
10-4131-000	COUNTY EXECUTIVE	203,411	207,474	213,882	211,675	208,924	208,704	208,704
10-4134-000	HUMAN RESOURCE	187,548	187,414	151,334	186,835	203,368	192,069	192,069
10-4135-000	GIS DEPT	74,210	79,471	57,570	78,189	71,456	71,456	71,456
10-4136-000	INFORMATION TECHNOLOGY SYSTE	136,670	152,245	188,981	86,651	155,366	95,619	95,619
10-4141-000	AUDITOR	180,977	169,704	158,010	172,795	172,717	172,717	172,717
10-4142-000	CLERK	148,260	155,645	133,481	155,434	149,107	150,127	150,127
10-4143-000	TREASURER	15,510	18,594	34,675	18,787	19,827	19,964	19,964
10-4144-000	RECORDER	171,317	163,368	146,118	192,567	179,947	171,973	171,973
10-4145-000	ATTORNEY	929,699	921,126	852,011	963,644	1,033,634	995,977	995,977
10-4147-000	SURVEYOR	178,744	145,317	152,709	181,989	215,114	165,756	165,756
10-4148-000	VOCA - VICTIM SERVICES	139,659	152,866	130,460	164,554	148,429	148,029	148,029
10-4149-000	VAWA - ATTORNEY - GRANT SERV	87,780	80,532	107,100	156,141	129,965	117,462	117,462
10-4150-000	NON-DEPARTMENTAL	322,594	325,709	290,608	293,101	285,461	287,461	287,461
10-4151-000	CENTRAL MAIL & COPY	7,062	6,168	2,544	10,383	7,590	7,590	7,590
10-4160-000	BUILDING & GROUNDS	171,499	173,009	154,786	165,582	165,106	165,106	165,106
10-4170-000	ELECTIONS	395,172	169,380	222,158	254,855	223,619	147,934	147,934
10-4191-000	ADVERT & PROMOTION	6,563	3,296	3,560	5,400	4,500	4,500	4,500
10-4193-000	ECONOMIC DEVELOPMENT	38,000	35,000	26,250	35,000	35,000	35,000	35,000
10-4210-000	SHERIFF	3,196,126	3,183,992	2,678,064	2,937,593	3,074,245	3,010,241	3,010,241
10-4211-000	PS SUPPORT SERVICES	1,870,125	1,807,796	1,572,822	1,818,467	1,894,605	1,927,423	1,927,423
10-4216-000	SPEC DETAIL SEARCH & RESCUE	66,293	51,246	37,696	95,734	59,500	59,500	59,500
10-4217-000	SPEC DETAIL MOUNTED POSSE	30,764	29,662	21,083	27,900	27,900	27,900	27,900
10-4218-000	LIQUOR LAW ENFORCEMENT	40,806	45,468	41,927	52,000	51,066	51,066	51,066
10-4220-000	FIRE DEPARTMENT	1,308,600	287,139	545,408	685,484	425,492	425,738	425,738
10-4230-000	COUNTY JAIL	5,960,666	5,974,291	5,221,707	6,306,618	6,549,245	6,438,647	6,438,647
10-4242-000	BEE INSPECTION	2,600	2,500	.00	2,500	2,500	2,500	2,500
10-4255-000	EMERGENCY MANAGEMENT	170,468	458,341	581,916	658,548	217,219	237,919	237,919
10-4310-000	PUBLIC HEALTH	260,646	263,490	155,990	248,490	248,490	248,490	248,490
10-4340-000	PUBLIC WELFARE	65,360	65,600	500	67,500	67,500	67,500	67,500
10-4410-000	HIGHWAY	514,348	170,891	67-	.00	.00	.00	.00
10-4450-000	WEED DEPARTMENT	178,324	208,394	144,206	181,245	167,450	174,725	174,725
10-4511-000	FAIR GROUNDS	405,833	547,143	344,565	406,061	324,294	340,363	340,363
10-4560-000	COMMUNICATIONS	9,852	11,657	9,252	15,600	15,700	15,700	15,700
10-4580-000	LIBRARIES/BOOKMOBILE	82,593	81,553	40,777	81,553	83,862	83,862	83,862
10-4581-000	LIBRARY	.00	.00	44,812	59,343	56,732	54,858	54,858
10-4610-000	USU AG EXTENSION SERVICE	186,010	178,968	122,385	153,057	155,498	142,181	142,181
10-4620-000	COUNTY FAIR	65,577	70,797	76,990	83,503	77,177	82,677	82,677
10-4621-000	RODEO	80,728	81,362	86,702	89,810	96,786	98,786	98,786
10-4623-000	DEMOLITION DERBY	51,686	45,124	32,997	58,000	58,000	58,000	58,000
10-4625-000	STATE FAIR	639	830	458	1,100	1,000	1,000	1,000
10-4630-000	AGRICULTURAL PROMOTION	53,086	51,036	23,184	61,114	56,650	56,650	56,650
10-4800-000	CONTRIBUTIONS	2,824,751	2,649,764	2,006,019	2,458,964	2,493,618	2,727,186	2,727,186
10-4810-000	TRANSFERS	.00	.00	.00	50,000	.00	.00	.00

Account Number	Account Title	2008 Actual	2009 Actual	2010 Year-To-Date Actual	2010 Adopted Budget	2011 Requested Budget	2011 Recommend Budget	2011 Adopted Budget
10-4960-000	MISCELLANEOUS	167,005	195,698	16,505	200,174	108,000	143,000	143,000
	GENERAL FUND Revenue Total:	21,178,304	19,753,907	9,790,994	20,850,691	20,007,560	20,347,978	20,347,978
	GENERAL FUND Expenditure Total:	21,390,347	20,033,570	17,327,034	20,850,691	20,391,971	20,347,978	20,347,978
	Net Total GENERAL FUND:	212,043-	279,663-	7,536,040-	.00	384,411-	.00	.00

ASSESSING & COLLECTING FUND

15-31-00000	TAXES	2,349,543	2,863,453	477,069	2,635,908	2,544,735	2,539,990	2,539,990
15-34-00000	CHARGES FOR SERVICES	393,019	426,296	298,682	434,000	370,000	375,000	375,000
15-36-00000	MISCELLANEOUS REVENUE	229	317	122	.00	.00	.00	.00
15-38-00000	CONTRIBUTIONS & TRANSFERS	1,200	1,200	.00	.00	.00	.00	.00
15-4112-000	COUNTY COUNCIL	10,975	11,231	8,788	11,414	11,115	11,039	11,039
15-4131-000	COUNTY EXECUTIVE	36,343	36,613	1,015	37,406	36,869	36,830	36,830
15-4134-000	PERSONNEL/HUMAN RESOURCE	33,378	19,882	10,410	31,489	22,596	33,895	33,895
15-4135-000	GIS DEPT	173,137	185,431	106,874	168,050	166,732	166,732	166,732
15-4136-000	INFORMATION TECHNOLOGY SYSTE	423,454	456,736	316,141	491,023	466,097	541,844	541,844
15-4141-000	AUDITOR	155,636	144,563	115,849	146,775	147,130	147,130	147,130
15-4143-000	TREASURER	198,091	213,836	169,826	216,056	228,006	229,580	229,580
15-4144-000	RECORDER	115,403	108,912	85,622	128,378	119,964	114,649	114,649
15-4145-000	ATTORNEY	92,410	86,401	75,140	95,068	102,228	98,503	98,503
15-4146-000	ASSESSOR	998,889	1,222,392	1,081,851	1,444,310	1,456,610	1,406,610	1,406,610
15-4150-000	NON-DEPARTMENTAL	29,044	25,321	27,593	26,412	26,869	26,869	26,869
15-4151-000	CENTRAL MAIL & COPY	3,173	2,771	1,143	3,317	3,410	3,410	3,410
15-4160-000	BUILDING & GROUNDS	77,361	77,729	59,160	74,392	74,178	74,178	74,178
15-4191-000	ADVERT & PROMOTION	8,021	4,029	1,259	6,600	5,500	5,500	5,500
15-4800-000	CONTRIBUTIONS	.00	62,705	.00	189,218	47,431	18,221	18,221
	ASSESSING & COLLECTING FUND Revenue Total:	2,743,991	3,291,266	775,874	3,069,908	2,914,735	2,914,990	2,914,990
	ASSESSING & COLLECTING FUND Expenditure Total:	2,355,314	2,658,553	2,060,671	3,069,908	2,914,735	2,914,990	2,914,990
	Net Total ASSESSING & COLLECTING FUND:	388,677	632,714	1,284,798-	.00	.00	.00	.00

MUNICIPAL SERVICES FUND

20-31-00000	TAXES	601,457	587,484	546,390	599,500	905,493	815,000	815,000
20-32-00000	LICENSES & PERMITS	239,561	235,478	231,447	268,420	238,500	248,500	248,500
20-33-00000	INTERGOVERNMENTAL REVENUE	1,827,477	4,680,924	1,525,450	2,084,818	1,859,000	1,865,435	1,865,435
20-34-00000	CHARGES FOR SERVICES	249,643	1,111,680	343,999	722,500	744,000	726,830	726,830
20-36-00000	MISCELLANEOUS REVENUE	151,863	50,053	386	150,600	40,500	40,500	40,500
20-38-00000	CONTRIBUTIONS & TRANSFERS	11,520	9,347	.00	1,098,638	889,446	988,951	988,951
20-4180-000	ZONING DEPARTMENT	232,479	170,549	174,025	207,290	238,049	231,151	231,151
20-4210-000	SHERIFF	357,414	336,097	270,125	337,545	341,583	334,471	334,471
20-4220-000	FIRE DEPARTMENT	132,581	149,463	118,636	145,952	145,952	145,952	145,952
20-4241-000	BUILDING INSPECTION	355,630	347,921	301,858	341,636	342,274	342,474	342,474
20-4253-000	ANIMAL CONTROL	33,321	29,603	27,449	32,888	32,853	32,853	32,853
20-4415-000	ROADS-CLASS B	1,791,609	5,061,224	2,122,565	3,243,337	2,908,000	2,937,972	2,937,972
20-4423-000	SANITATION/WASTE COLLECTION	35,086	35,787	.00	43,000	36,000	36,000	36,000
20-4560-000	RECREATION	.00	.00	.00	137,371	.00	.00	.00

Account Number	Account Title	2008 Actual	2009 Actual	2010 Year-To-Date Actual	2010 Adopted Budget	2011 Requested Budget	2011 Recommend Budget	2011 Adopted Budget
20-4581-000	LIBRARY	.00	540	570	1,000	1,000	1,000	1,000
20-4780-000	PARKS & TRAILS	.00	.00	.00	.00	129,979	129,979	129,979
20-4800-000	CONTRIBUTIONS	436,750	204,281	416,957	416,957	486,249	475,864	475,864
20-4960-000	MISCELLANEOUS	17,500	17,500	15,000	17,500	15,000	17,500	17,500
MUNICIPAL SERVICES FUND Revenue Total:		3,081,521	6,674,967	2,647,671	4,924,476	4,676,939	4,685,216	4,685,216
MUNICIPAL SERVICES FUND Expenditure Total:		3,392,371	6,352,966	3,447,185	4,924,476	4,676,939	4,685,216	4,685,216
Net Total MUNICIPAL SERVICES FUND:		310,850	322,001	799,515	.00	.00	.00	.00
HEALTH FUND								
21-31-00000	TAXES	763,266	774,807	145,710	784,053	770,053	785,456	785,456
21-34-00000	CHARGES FOR SERVICE	173,492	92,649	62	.00	.00	.00	.00
21-38-00000	CONTRIBUTIONS	.00	.00	.00	47,700	28,000	28,000	28,000
21-4310-000	PUBLIC HEALTH	789,538	801,388	780,056	794,799	760,450	760,450	760,450
21-4800-000	CONTRIBUTIONS	.00	.00	.00	36,954	37,603	53,006	53,006
HEALTH FUND Revenue Total:		936,758	867,456	145,772	831,753	798,053	813,456	813,456
HEALTH FUND Expenditure Total:		789,538	801,388	780,056	831,753	798,053	813,456	813,456
Net Total HEALTH FUND:		147,220	66,068	634,285	.00	.00	.00	.00
TRAVEL COUNCIL								
23-31-00000	TAXES	303,757	315,675	236,368	300,000	344,710	336,000	336,000
23-33-00000	INTERGOVERNMENTAL REVENUE	96,111	28,423	54,090	150,397	66,336	66,336	66,336
23-34-00000	CHARGES FOR SERVICES	35,838	36,466	24,503	28,000	30,000	30,000	30,000
23-36-00000	MISCELLANEOUS REVENUE	3,932	2,000	45	.00	200	200	200
23-38-00000	CONTRIBUTIONS	100,913	80,414	81,300	82,500	88,464	36,125	36,125
23-4780-000	TRAVEL COUNCIL	502,339	441,950	341,414	560,897	529,710	468,661	468,661
TRAVEL COUNCIL Revenue Total:		540,550	462,978	396,306	560,897	529,710	468,661	468,661
TRAVEL COUNCIL Expenditure Total:		502,339	441,950	341,414	560,897	529,710	468,661	468,661
Net Total TRAVEL COUNCIL:		38,211	21,028	54,892	.00	.00	.00	.00
COUNCIL ON AGING								
24-33-00000	INTERGOVERNMENTAL REVENUE	363,187	325,948	186,290	347,962	329,945	353,198	353,198
24-34-00000	CHARGES FOR SERVICES	12,252	6,629	6,991	11,500	8,000	7,000	7,000
24-36-00000	MISCELLANEOUS REVENUE	6,379	4,478	3,788	4,500	1,800	1,800	1,800
24-38-00000	CONTRIBUTIONS & TRANSFERS	371,395	354,750	319,003	357,726	337,536	371,245	371,245
24-4970-000	NUTRITION-MANDATED	399,535	401,653	328,119	402,011	393,561	379,061	379,061
24-4971-000	SR CITIZENS CENTER-NON-MANDAT	159,622	102,132	87,878	112,764	102,819	151,519	151,519
24-4973-000	RETIRED SERV VOLUNTEER PROGRA	45,263	48,965	39,196	73,417	51,030	64,687	64,687
24-4974-000	ACCESS - MANDATED	92,141	92,134	69,114	88,195	84,437	84,937	84,937

Account Number	Account Title	2008 Actual	2009 Actual	2010 Year-To-Date Actual	2010 Adopted Budget	2011 Requested Budget	2011 Recommend Budget	2011 Adopted Budget
24-4975-000	VOLUNTEER CENTER	5,177	.00	.00	.00	.00	.00	.00
24-4977-000	COUNTY ADMINISTRATIVE SUPPOR	69,617	57,832	40,045	45,301	45,434	45,434	45,434
24-4990-000	PAYABLE TO OTHER FUNDS	.00	.00	.00	.00	.00	7,605	7,605
COUNCIL ON AGING Revenue Total:		753,213	691,805	516,072	721,688	677,281	733,243	733,243
COUNCIL ON AGING Expenditure Total:		771,354	702,716	564,352	721,688	677,281	733,243	733,243
Net Total COUNCIL ON AGING:		18,141-	10,911-	48,280-	.00	.00	.00	.00

MENTAL HEALTH/DRUG-ALCOHOL FND

25-33-00000	INTERGOVERNMENTAL REVENUE	1,881,182	2,108,861	1,560,573	1,600,000	2,100,000	2,100,000	2,100,000
25-38-00000	CONTRIBUTIONS	91,250	92,967	63,866	86,000	95,000	95,000	95,000
25-4310-000	PUBLIC HEALTH	1,972,432	2,201,828	1,863,688	1,686,000	2,195,000	2,195,000	2,195,000
MENTAL HEALTH/DRUG-ALCOHOL FND Revenue Total:		1,972,432	2,201,828	1,624,439	1,686,000	2,195,000	2,195,000	2,195,000
MENTAL HEALTH/DRUG-ALCOHOL FND Expenditure Total:		1,972,432	2,201,828	1,863,688	1,686,000	2,195,000	2,195,000	2,195,000
Net Total MENTAL HEALTH/DRUG-ALCOHOL FND:		.00	.00	239,249-	.00	.00	.00	.00

RESTAURANT TAX FUND

26-31-00000	TAXES	971,907	943,579	620,539	940,000	951,366	943,522	943,522
26-36-00000	MISCELLANEOUS REVENUE	.00	651	.00	.00	.00	.00	.00
26-38-00000	CONTRIBUTIONS	.00	.00	.00	804,480	.00	.00	.00
26-4780-000	RESTAURANT TAX	812,496	727,151	1,071,581	1,597,224	951,366	943,522	943,522
26-4810-000	TRANSFERS	170,000	148,500	147,256	147,256	.00	.00	.00
RESTAURANT TAX FUND Revenue Total:		971,907	944,230	620,539	1,744,480	951,366	943,522	943,522
RESTAURANT TAX FUND Expenditure Total:		982,496	875,651	1,218,837	1,744,480	951,366	943,522	943,522
Net Total RESTAURANT TAX FUND:		10,589-	68,579	598,297-	.00	.00	.00	.00

CACHE PLANNING & DEVELOPMENT

27-33-00000	INTERGOVERNMENTAL REVENUE	.00	58,259	.00	.00	.00	.00	.00
27-34-00000	CHARGES FOR SERVICES	33,951	45,324	45,010	41,184	41,742	45,838	45,838
27-36-00000	MISCELLANEOUS REVENUE	.00	46	.00	.00	.00	.00	.00
27-38-00000	CONTRIBUTIONS & TRANSFERS	77,000	63,000	98,440	212,657	175,916	171,721	171,721
27-4181-000	CACHE MUNICIPAL PLANNING	143,894	211,474	87,673	253,841	87,679	87,580	87,580
27-4810-000	TRANSFERS OUT	.00	.00	.00	.00	129,979	129,979	129,979
CACHE PLANNING & DEVELOPMENT Revenue Total:		110,951	166,629	143,450	253,841	217,658	217,559	217,559
CACHE PLANNING & DEVELOPMENT Expenditure Total:		143,894	211,474	87,673	253,841	217,658	217,559	217,559

Account Number	Account Title	2008 Actual	2009 Actual	2010 Year-To-Date Actual	2010 Adopted Budget	2011 Requested Budget	2011 Recommend Budget	2011 Adopted Budget
Net Total CACHE PLANNING & DEVELOPMENT:		32,943-	44,845-	55,777	.00	.00	.00	.00
CHILDREN'S JUSTICE CENTER								
29-33-00000	INTERGOVERNMENTAL REVENUE	141,354	142,001	105,365	154,585	174,101	155,999	155,999
29-38-00000	CONTRIBUTIONS & TRANSFERS	.00	.00	1,594	1,594	.00	.00	.00
29-4149-000	CHILDREN'S JUSTICE CENTER	137,768	145,523	126,276	156,179	174,101	155,999	155,999
CHILDREN'S JUSTICE CENTER Revenue Total:		141,354	142,001	106,959	156,179	174,101	155,999	155,999
CHILDREN'S JUSTICE CENTER Expenditure Total:		137,768	145,523	126,276	156,179	174,101	155,999	155,999
Net Total CHILDREN'S JUSTICE CENTER:		3,586	3,522-	19,317-	.00	.00	.00	.00
DEBT SERVICE FUND								
31-36-00000	MISCELLANEOUS REVENUE	11,823	233	.00	10,000	.00	.00	.00
31-38-00000	CONTRIBUTIONS & TRANSFERS	1,474,901	1,481,666	1,480,426	1,480,426	1,488,768	1,488,768	1,488,768
31-4723-000	BOND SERIES 2002, 2003, 2007	1,335,105	1,338,120	7,150	1,333,880	1,332,223	1,332,223	1,332,223
31-4724-000	FIRE ENGINE PURCHASES	156,545	156,545	156,547	156,546	156,545	156,545	156,545
DEBT SERVICE FUND Revenue Total:		1,486,724	1,481,899	1,480,426	1,490,426	1,488,768	1,488,768	1,488,768
DEBT SERVICE FUND Expenditure Total:		1,491,650	1,494,665	163,697	1,490,426	1,488,768	1,488,768	1,488,768
Net Total DEBT SERVICE FUND:		4,926-	12,766-	1,316,729	.00	.00	.00	.00
CAPITAL PROJECTS FUND -FY								
39-33-00000	INTERGOVERNMENTAL REVENUE	.00	.00	97,221	248,900	.00	.00	.00
39-38-00000	CONTRIBUTIONS	.00	.00	.00	66,534	507,316	455,100	455,100
39-4985-000	SHERIFF COMPLEX EECBG	.00	.00	1,385	248,900	.00	.00	.00
39-4990-000	CONTRIBUTIONS & TRANSFERS	.00	.00	.00	66,534	507,316	455,100	455,100
CAPITAL PROJECTS FUND -FY Revenue Total:		.00	.00	97,221	315,434	507,316	455,100	455,100
CAPITAL PROJECTS FUND -FY Expenditure Total:		.00	.00	1,385	315,434	507,316	455,100	455,100
Net Total CAPITAL PROJECTS FUND -FY:		.00	.00	95,836	.00	.00	.00	.00
CAPITAL PROJ- PARKING CO BLOCK								
41-38-00000	CONTRIBUTIONS & TRANSFERS	284,000	306,020	.00	2,000	.00	.00	.00
41-4983-000	EAST PARKING /LANDSCAPE	488,585	4,902	1,900	2,000	.00	.00	.00
CAPITAL PROJ- PARKING CO BLOCK Revenue Total:		284,000	306,020	.00	2,000	.00	.00	.00
CAPITAL PROJ- PARKING CO BLOCK Expenditure Total:		488,585	4,902	1,900	2,000	.00	.00	.00

Account Number	Account Title	2008 Actual	2009 Actual	2010 Year-To-Date Actual	2010 Adopted Budget	2011 Requested Budget	2011 Recommend Budget	2011 Adopted Budget
Net Total CAPITAL PROJ- PARKING CO BLOCK:		204,585-	301,118	1,900-	.00	.00	.00	.00
CAPITAL PROJECTS - ROADS								
46-31-00000	TAXES	2,219,388	2,715,935	1,798,033	2,500,000	2,943,829	2,949,068	2,949,068
46-38-00000	CONTRIBUTIONS & TRANSFERS	.00	.00	.00	1,459,158	.00	.00	.00
46-4420-000	PROJECT NAME - ROAD TAX	.00	827,154	1,954,095	3,959,158	2,943,829	2,949,068	2,949,068
CAPITAL PROJECTS - ROADS Revenue Total:		2,219,388	2,715,935	1,798,033	3,959,158	2,943,829	2,949,068	2,949,068
CAPITAL PROJECTS - ROADS Expenditure Total:		.00	827,154	1,954,095	3,959,158	2,943,829	2,949,068	2,949,068
Net Total CAPITAL PROJECTS - ROADS:		2,219,388	1,888,781	156,062-	.00	.00	.00	.00
RAPZ TAX FUND								
62-31-00000	TAXES	1,171,323	1,095,347	722,144	1,100,000	1,144,582	1,149,163	1,149,163
62-36-00000	MISCELLANEOUS REVENUE	.00	399	.00	.00	.00	.00	.00
62-38-00000	CONTRIBUTIONS & TRANSFERS	.00	.00	.00	324,653	.00	.00	.00
62-4780-000	RAPZ TAX	1,107,570	1,317,290	706,436	1,340,830	1,108,722	1,108,722	1,108,722
62-4800-000	CONTRIBUTIONS	.00	.00	.00	15,000	18,976	23,557	23,557
62-4810-000	TRANSFERS	280,994	28,217	58,275	68,823	16,884	16,884	16,884
RAPZ TAX FUND Revenue Total:		1,171,323	1,095,747	722,144	1,424,653	1,144,582	1,149,163	1,149,163
RAPZ TAX FUND Expenditure Total:		1,388,564	1,345,507	764,711	1,424,653	1,144,582	1,149,163	1,149,163
Net Total RAPZ TAX FUND:		217,241-	249,761-	42,566-	.00	.00	.00	.00
COUNTY AMBULANCE SYSTEM								
74-33-00000	INTERGOVERNMENTAL REVENUES	.00	.00	.00	17,259	.00	.00	.00
74-36-00000	MISCELLANEOUS REVENUE	2,883	150	.00	.00	.00	.00	.00
74-38-00000	CONTRIBUTIONS & TRANSFERS	510,000	535,500	409,875	555,768	557,210	557,210	557,210
74-4262-000	COUNTY AMBULANCE SYSTEM	478,069	520,522	402,543	573,027	557,210	557,210	557,210
COUNTY AMBULANCE SYSTEM Revenue Total:		512,883	535,650	409,875	573,027	557,210	557,210	557,210
COUNTY AMBULANCE SYSTEM Expenditure Total:		478,069	520,522	402,543	573,027	557,210	557,210	557,210
Net Total COUNTY AMBULANCE SYSTEM:		34,814	15,128	7,332	.00	.00	.00	.00
LOGAN CACHE AIRPORT FUND -SLE								
77-33-00000	INTERGOVERNMENTAL REVENUE	191,429	646,484	251,782	678,241	552,000	522,000	522,000
77-36-00000	MISCELLANEOUS REVENUE	66,243	101,847	26,357	68,000	39,500	39,000	39,000
77-37-00000	AIRPORT REVENUE	41,132	7,601	51,011	42,000	50,000	51,000	51,000

Account Number	Account Title	2008 Actual	2009 Actual	2010 Year-To-Date Actual	2010 Adopted Budget	2011 Requested Budget	2011 Recommend Budget	2011 Adopted Budget
77-38-00000	CONTRIBUTIONS	67,354	67,354	67,354	290,535	113,000	83,000	83,000
77-4460-000	AIRPORT	362,279	1,281,944	413,011	1,078,776	754,500	695,000	695,000
LOGAN CACHE AIRPORT FUND -SLE Revenue Total:		366,158	823,286	396,505	1,078,776	754,500	695,000	695,000
LOGAN CACHE AIRPORT FUND -SLE Expenditure Total:		362,279	1,281,944	413,011	1,078,776	754,500	695,000	695,000
Net Total LOGAN CACHE AIRPORT FUND -SLE:		3,879	458,658-	16,506-	.00	.00	.00	.00
Net Grand Totals:		1,824,457	2,255,291	9,846,249-	.00	384,411-	.00	.00

When reviewing the attached sections of the County's Personnel Policy & Procedures Manual:

- The format and outline has been adjusted to reflect the first three sections previously approved by the council
- All wording from the current Personnel Policy & Procedure Manual is identified as that which is NOT underlined
- All underlined wording is newly proposed content for the manual
- All wording that has a ~~strike through~~ it is proposed content to be deleted

Section IV – Position Management

A. Position Allocation

The County Council must approve the creation of any new county position as well as the hiring of employees. Department Heads should take the following steps to create a new position or hire a new employee:

1. Obtain confirmation from the County Executive that sufficient monies are budgeted to fund the position through the current budget year.
2. Submit a new or revised job description for the position to the Human Resource Department for review.
3. Verify that the position has been assigned to an appropriate pay range by the Human Resource Director.
4. Comply with the applicable recruitment and advertising requirements of Section V “Recruitment & Hiring”
5. Complete, sign and submit a Job Salary Form to the Human Resource Department. A Job Salary Form requires the following information:
 - a. The Department Name and if applicable, the Division
 - b. The Job Title as listed on job description
 - c. Starting Wage or Salary; this may be an hourly rate or per pay period amount
 - d. The Name of the New Hire
 - e. The Start Date
 - i. The Start Date of any employee being newly hired or rehired should be on a Monday; the exception to this procedure would be if a holiday falls on a Monday, then the start date would be on a Tuesday.
 - ii. The Department Head, or designee, must coordinate with Human Resources on the Start Date of an employee in order to process payroll and benefit information.
 - f. Job Information includes:
 - i. Existing or New Position
 - ii. Exempt or Non-exempt
 - iii. Merit or Non-merit
 - g. Job Status
 - iv. Full-time (40+ hours per week)
 - v. Part-time Merit (30 to 39 hours per week)
 - vi. Part-time Non-merit (less than 30 hours per week)
 - vii. Seasonal Only (less than six (6) months or 1040 hours per budget year)
 - h. Eligible for Benefits
 - i. If an existing position, who was the previous employee to hold that position
 - j. If the position is funded in part or in whole through grant monies the source and the percent of the job being funded by the grant
 - k. Department Head applies their approving signature and sends to Human Resources

B. Emergency, Temporary, and Seasonal Employees

Department Heads may from time to time as necessary hire emergency, temporary, and seasonal employees as long as the County Executive verifies that sufficient funds are budgeted for the position. Such employees may not be hired for more than six (6) months or 1040 hours in any one budget year. Individuals serving in temporary or emergency positions may be rehired in subsequent years as long as the maximum time limit is not exceeded for any one year. Such positions need not go through the advertising and recruitment process.

C. Job Descriptions

All County positions must have a written job description approved by the Human Resource Department that sets forth each position's duties and responsibilities. To create the job description, Department Heads should provide a detailed list of each position's duties and responsibilities to the Human Resource Department for approval and placement in standard form. Department Heads may use interviews, written questionnaires, and other means to determine each position's duties as accurately as possible.

1. Once a job description is approved for a particular position, the County uses the description:
 - a. to classify the position and its pay range;
 - b. to determine whether applicants for the position meet minimum requirements;
 - c. to describe the position in advertising and recruiting for vacancies; and
 - d. to orient newly hired or promoted employees to the duties of the position.
2. All county employees will be assigned duties as set forth in the approved job description for their position and must be able to meet the requirements for performing the duties of the position to which they are assigned. Assignments may be made to an employee that are not specifically identified in the job description, but which are in keeping with the general responsibility and guidelines of the position. *Additional compensation will not be given for such added duties.*

D. Position Compensation

The county determines compensation levels for each merit position according to the market position as developed by the Human Resource Department and approved by the County Council and Executive. The Human Resource Director comparatively evaluates a set of common factors and assigns each county position a job classification that encompasses a specific range of pay. The compensation for all merit positions is set according to each position's classification within the prevailing job market.

1. No compensation will be approved for any individual hired to fill a merit position unless the compensation conforms to the approved classification and compensation plan.
2. Unless an applicant's qualifications or experience suggest a higher beginning rate of pay, most employees will be hired at the entry compensation level and will progress through the salary range based upon performance.
3. The County Council determines the amount of compensation for elected officials.

E. Reclassification

If a merit position's duties and responsibilities change significantly, the Human Resource Director will reevaluate the position to determine if it should be reclassified. Reclassifying a position to a different pay range will not generally result in a decrease to an incumbent employee's pay. Normally, the employee's pay would be held constant ("red lined") if the rate exceeds the average market rate for the job classification. If this should be the case, the employees rate would be held constant ("red lined") until the market rate moves upward, then pay rate adjustments may be made in the future, if the employee's performance merits such.

1. Reclassification of an existing position may also occur due to office reorganization that results in the elimination of current positions or the creation of new ones. When an existing position is eliminated, the County may, at its discretion, implement any of the following options *depending upon the availability of alternative positions*:
 - a. Employees occupying eliminated positions may be reassigned or transferred to available existing comparable positions at the same pay rate.
 - b. Employees occupying eliminated positions may be reassigned to an available position that the employee previously held before occupying the eliminated position. In such a case, if the

- employee's compensation in the eliminated position is greater than the maximum pay allowed for the pay range for the previously held position, the employee may be paid the higher rate, but their rate of pay will be held constant ("red lined") until the prevailing market position adjusts upward.
- c. If no comparable or previously held position is available, an employee occupying an eliminated position may be offered other available positions for which the employee is qualified at the pay range appropriate to the position. If no such position is available, the employee may be released from employment.

county council draft 2010
to: [illegible]



Job Salary Form

Department:	Division:
Job Title:	Starting Wage / Salary
Name of New Hire:	Start Date:
Is this person related to anyone who is currently employed by Cache County? NO <input type="checkbox"/> YES <input type="checkbox"/> If YES, list name of relative(s):	
Job Information (check appropriate boxes) Existing Position <input type="checkbox"/> New Position <input type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt <input type="checkbox"/> Merit <input type="checkbox"/> Non-merit <input type="checkbox"/>	Job Status (check appropriate boxes) Full-Time <input type="checkbox"/> (40 hrs/week) Temporary <input type="checkbox"/> (Less than 30 hrs/wk) Part-Time <input type="checkbox"/> (30 - 40 hrs/wk) Seasonal Only <input type="checkbox"/> (less than six months / 1040 hrs. per year)
Eligible For Insurance Benefits: No <input type="checkbox"/> Yes <input type="checkbox"/> (If yes, check all appropriate boxes) Health Insurance <input type="checkbox"/> Pension Plan <input type="checkbox"/> Dental Insurance <input type="checkbox"/> 401k <input type="checkbox"/>	
If an existing position, name of person who <i>last</i> performed the duties of this job?	
Is this position funded by grant monies? NO <input type="checkbox"/> YES <input type="checkbox"/> If YES, Who is Funding Source: (Attach a copy of the grant) What percent of wages and benefits come from grant monies? Wages _____% Benefits _____% What period of time will this grant money cover? ____/____/____ To ____/____/____ (MM/DD/YYYY)	
If a new position, is there budget appropriation for job? YES <input type="checkbox"/> NO <input type="checkbox"/> Funding Source:	

SIGNATURE APPROVAL	
Department Head:	Date:
Human Resources:	Date:
County Executive:	Date:
Auditor:	Date:

Section V -- Recruitment and Hiring

A. Selection Process

The selection process will evaluate all applicants on the basis of demonstrated education, knowledge, skills, ability and experience except where physical or other criteria are valid occupational qualifications. Title VII of the Civil Rights Act of 1964 prohibits unlawful employment practices based on race, color, religion, sex, or national origin. It is the county's policy that discrimination toward any applicant will not be tolerated.

1. The selection procedures will include:
 - Consideration of the relative merit of each applicant;
 - A method of determining the eligibility or ineligibility of each applicant; and
 - A system of ranking applicants according to their qualifications and merit.
2. The selection process covers the period of time from the announcement of the open position, recruiting, hiring, orientation, and until the end of the probationary period.
3. Applicants may need to demonstrate education, knowledge, skills, ability, and experience by completing an exercise or test involving job-related work. For positions requiring the operating of a vehicle for county business, whether it is a county owned vehicle or a personal vehicle used for county business, a current copy of the applicant's Drivers License Report (DLR) is also required.
4. Pre-employment investigations may be conducted to validate the information on the employment application. After an offer of employment is extended physical examinations and/or controlled substance tests may be required, where physical abilities or other criteria are valid occupational qualifications.
5. When hiring non-merit or temporary employees the selection process and procedures of announcing the job, recruiting, and hiring as set forth in this section are optional and may be disregarded.

B. Announcement of Position

When a position is identified as open, Department Heads will notify Human Resources, who will prepare the job announcement and attach the job description. If the position does not currently exist, the Department Head will submit a job description to Human Resources. Job descriptions will be in compliance with the Americans with Disabilities Act (ADA) and will define the essential functions that are fundamental to the employment position.

1. The job announcement will include the job title, wage/salary information, hours, location, summary qualifications, closing date for applications, and where to apply for the position.
2. The announcement of a merit position will be made as follows:

a. County-wide Recruitment

All open merit positions will be announced to Cache County employees for five (5) working days (since there are multiple work schedules in the county, this will be based upon the work schedule which the Human Resources Department functions). If the position is not filled internally, within the five day period, external announcements will be made.

Any county employee may apply for a position which is formally announced by filing an updated resume and cover letter with the Human Resource Department. After the position closes, the applicable Department Head and the Human Resource Department may interview qualified applicants. If the Department Head determines that there is a qualified candidate, the position may be filled upon review and approval of the Director of Human Resources and the County Executive.

b. Open Recruitment

If a position remains vacant after considering county-wide recruitment, the county will list the vacancy publicly or post the vacancy as deemed necessary by the Human Resource Department. After the recruitment period closes, Human Resources will screen the applications and forward the qualified applications to the applicable Department Head to determine which, if any, applicants to interview.

If the Department Head is unsatisfied with the applicant pool, at the Department Head's request, the Human Resource Department may re-advertise the vacant position.

c. The Internal And External Announcements May Be Made Simultaneously

If there are a limited number of internal qualified individuals external announcements may be made simultaneously for a period of ten (10) working days (since there are multiple work schedules in the county, this will be based upon the work schedule which the Human Resources Department functions).

C. Recruiting

Recruiting efforts will be planned and carried out in a manner that assures open competition, with special emphasis to recruit from effected groups that may be substantially under-represented in the county work force so that persons from such groups will be among the candidates from whom appointments are made. All recruiting shall be conducted in an ethical, professional, and non-discriminatory manner. The recruitment process shall protect the privacy of all candidates.

D. Hiring

Hiring will be determined by the selection of the qualified applicant who best meets the needs and requirements of the county for the position at that time.

1. All applicants applying for employment with the county must first submit a completed Cache County Employment Application to Human Resources. A resume, cover letter, and any other supportive documentation may also be submitted. Positions with the Cache County Sheriff's Office that have a bona fide occupational qualifier (BFOQ) may require a Sheriff's Office Initial Application Form to be completed and submitted with the County's Employment Application.
2. Human Resources will review the applications and any pre-employment test results. Initial interviews over the telephone may be used to assess and determine top candidates.
3. Top candidates, determined by the selection procedures, will be interviewed by the department head, or designee, Human Resources, and additional persons may be added to the interview process if they have expertise or education that would assist in the selection process. Interviews will be conducted to ensure each candidate the opportunity to present them self and the opportunity to communicate openly and fully. After all top candidates have been interviewed the interview committee will recommend the top three choices to the Department Head. Human Resources may assist the Department Head in selecting a final candidate who best meets the County's needs for that position, for that point in time. However, nothing in this policy requires a supervisor to hire an applicant from the roster. At the supervisor's request, the Human Resource Department may recommence the recruiting process at any time.

After the interviews, the applicants are evaluated based upon their applications and interviews in three categories:

- Education and experience

- Skills and abilities
- Interview presentation and responses

4. Credentials and references of the final candidate may be reviewed. References may be validated either by letter or by telephone with the findings noted and attached to the employment application. Educational degrees or certifications may also be validated and noted on the employment application.
5. The Department Head will select one interviewee as their final choice, and complete and submit a Job Salary Form to Human Resources. The Department Head, along with Human Resources, will include the starting date and the starting wage/salary, and forward the recommendation to the County Executive.
 - a. If the candidate turns the offer down, Human Resources will note the reasons on the application and the department head with assistance from Human Resources will make another recommendation following the above procedures.
 - b. If the open position is one for an appointed department head, the County Executive and the Director of Human Resources will conduct the interviews along with any additional persons who may have expertise or knowledge in the area for which we are hiring. After all top candidates have been interviewed the interview committee will recommend the top three choices to the County Executive. The County Executive will select the final candidate and make the appointment. The County Council will confirm the appointment. If the appointment is not confirmed, Human Resources will note the reasons on the application. The County Executive and the Director of Human Resources will make another appointment following the above procedures.
6. The Human Resource Department will retain the roster for six months after the position is filled in the event a similar vacancy occurs within the department. If such a vacancy does occur, the supervisor may elect to fill the position from the existing roster or to reactivate the recruiting process. Rosters expire after six months unless extended by the Human Resource Director.
7. Notification of Candidates
Once a vacancy has been filled, the Human Resource Department will notify the interviewees that the position has been filled and that the County appreciates their interest in county employment.

E. Recruiting of Public Safety Employees

Public Safety applicants may file their applications directly with the Human Resource Department or the Sheriff's Office at such time as the application process is advertised.

In consultation with the Sheriff, the Human Resource Director may elect to utilize continuous recruitment for public safety positions when there is a reasonable anticipated need to fill multiple positions over an extended period of time. Under continuous recruitment, the Human Resource Department may accept applications for public safety positions at any time.

In addition to standard requirements for county employment, potential public safety employees must pass a skill test and be able to meet state licensing requirements for public safety officers. Rosters expire after six (6) months unless extended by the Sheriff and the Human Resource Director.

1. Public Safety Roster of Applicants

The public safety roster will contain the names of applicants who have been certified by the Sheriff's Office and the Human Resource office for a final interview and selection to a position.

F. Orientation

All new employees will receive appropriate orientation and training in their assigned positions and are required to undergo orientation and training as determined by the department head. The orientation should be designed to:

- Help establish good employee/employer communication
 - Reduce the anxieties of the new environment and new responsibilities
 - Build a spirit of teamwork; and provide the employee with information about policies, procedures, and benefits.
1. ~~New employees will also meet with Human Resources who will provide the new employee with a Cache County Personnel Policies and Procedures Manual and brief the new employee on policies and procedures. The new employee will also be assisted in filling out all payroll and benefit forms as well as acquainted with the benefit programs and participation eligibility dates. New or rehired employees will meet with Human Resources who will provide the new employee with payroll information, (e.g. W-4 form, I-9 form, direct deposit form). A new Merit Employee will also be assisted in filling out benefit forms as well as receiving a summary of the county's benefit programs along with participation eligibility dates. An overview of the Cache County Personnel Policies and Procedures will also be provided with the invitation for the new employee to visit the county's intranet and study the County's Policy and Procedure Manual. In accordance with state statute all newly hired employees, regardless of whether they have worked for the county previously, will be screened through the E-Verify process to determine their eligibility to work for the county.~~
 - a. New employees are encouraged to direct questions about policies or procedures with their Department Head or contact Human Resources.
 2. The Department Head is responsible to:
 - a. Provide the new employee with appropriate and adequate training, to include:
 - Does the employee know what is expected of them?
 - Has the employee been adequately trained to do what is expected of them?
 - Does the employee have the tools and resources necessary to perform the duties expected of them?
 - b. Designate that other employees provide part or all of the training required.
 - c. Explain the employee's responsibilities and requirements regarding starting time, rest periods, lunch time and time sheets.
 - d. Introduce the new employee to other employees in the department.

G. Probationary Period

A Probationary Period is an introductory period of employment that allows the employee and the county to determine if the employee is suited for the job. During the probationary period, employees may be terminated at the discretion of the county, without access to the County's Grievance Procedure.

1. A Probationary Period is considered part of the selection process. It is intended as a working test period and shall be regarded as an integral part of the selection process. It shall be utilized for the purpose of closely observing an employee's work as a final determination of their suitability and qualifications for the position.
2. During the Probationary Period, either the employee or the County may elect to discontinue employment. An employee with poor or unsatisfactory performance will not continue employment.
3. The probationary period for sworn officers in the Sheriff's Office shall be for a period of twelve (12)

months beginning from the date of hire as a sworn, merit employee. This provides an ample training period for any certifications that may be required through the State of Utah.

4. The probationary period for all other County employees shall be for a period of six (6) months beginning from the date of hire as a merit employee.
5. Employees transferring from their current job classification to a new job classification will be subject to an additional six (6) month Probationary Period, or twelve (12) month period for a sworn law enforcement position.
6. Should an employee's performance not meet the job expectations of the job, with prior approval from the Department Head and Human Resources, the Probationary Period may be extended for a period of time not to exceed an additional three (3) months. If at the end of the Probationary Period, or the extended period of time, the employee's performance remains unacceptable their employment with the County will be terminated immediately.
7. *Under no circumstances does the successful completion of the probationary period imply a contractual employment agreement with the County.* Except for elected officials, whose position is defined by law, all merit employees are subject to performance reviews and corrective action as the situation or circumstance dictates, up to and including suspension or termination of employment.

RESOLUTION NO. 2010- 29

A RESOLUTION AMENDING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain amendments to the Cache County budget for 2010 are reasonable and necessary; that the said budget has been reviewed by the County Auditor with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that all County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these amendments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following amendments are hereby made to the 2010 budget for Cache County:

see attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the said budget shall remain in full force and effect.

Section 3.

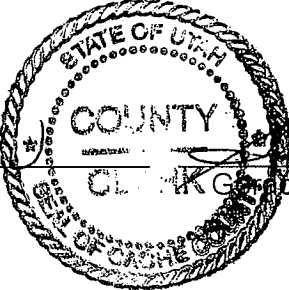
This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on the 14th day of December, 2010.

ATTESTED TO:

CACHE COUNTY COUNCIL

Jill M. Zollinger
Jill M. Zollinger, County Clerk



Gordon A. Zilles
Gordon A. Zilles, Council Chairman

FUND 10 GENERAL FUND REVENUES

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Decrease DEBIT		
103120000	Prior Years Tax	(215,000)	-	(287,000)	Estimated revenue
103130000	Sales & Use Taxes	(3,800,000)	150,000	(3,650,000)	Estimated revenue
103170000	Fee-In-Lieu of Property Taxes	(990,000)	85,000	(905,000)	Estimated revenue
103190000	Penalties & Int On Delinq Taxes	(70,000)	-	(90,000)	Estimated revenue
103222000	Marriage Licenses	(32,000)	-	(28,000)	Estimated revenue
103311200	Mineral Rev Sharing 25% Monies	(130,000)	-	(148,000)	Estimated revenue
103345000	CDBG Grants Estimated	(200,000)	-	(250,000)	Estimated revenue
103370000	Grants - Weed Dept	(15,000)	15,000	-	Program cancelled
103412000	Recorder fees	(510,000)	110,000	(400,000)	Estimated revenue
103412001	A&C Alloc - Recorder fees	204,000	-	160,000	Estimated revenue
103417000	Surveyor - Charges for Services	(2,000)	-	(2,700)	Estimated revenue
103422100	Cache School District Jail Grant	(21,000)	-	(25,100)	Estimated revenue
103423000	Jail Fees - Other Counties	(15,000)	8,000	(7,000)	Estimated revenue
103423125	Jail - Pay for Stay Fees	(57,000)	-	(82,000)	Estimated revenue
103423300	Jail Fees Condition of Probation	(320,000)	19,000	(301,000)	Estimated revenue
103423400	Jail Fees - Cont W/ST Correction	(492,750)	-	(680,750)	Estimated revenue
103423500	Medical/Dental Etc Reimbursement	(12,000)	10,000	(2,000)	Estimated revenue
103423525	Inmate Med & Cart	(10,000)	6,000	(4,000)	Estimated revenue
103423700	Court Sec House City Inmates	(200,000)	14,000	(186,000)	Estimated revenue
103423800	Jail Fees - Fed Inmate Housing	(500,000)	-	(900,000)	Estimated revenue
103427105	Fire Safety Training Fees	-	-	(400)	Estimated revenue
103427107	Fires 100% Reimbursable Costs	(1,000)	-	(23,000)	Estimated revenue
103475100	Fairground - Cache Arena	(20,000)	-	(24,000)	Estimated revenue
103475200	Fairground - Outdoor Arena	(6,000)	-	(10,000)	Estimated revenue
103475300	Fairground - Building Rental	(5,000)	-	(9,000)	Estimated revenue
103475400	Fairground - Stall Rent	(27,000)	-	(32,000)	Estimated revenue
103475500	Fairground - Special Events	(26,000)	7,000	(19,000)	Estimated revenue
103480000	Library Fees	(5,000)	2,000	(3,000)	Estimated revenue
103511000	DUI Fees on Fines	(45,000)	45,000	-	State pays directly to BRHD
103610000	Interest	(150,000)	20,000	(130,000)	Estimated revenue
103650000	Sale of Surplus Property	(5,000)	3,000	(2,000)	Estimated revenue
103651000	Sale of Surplus Property - Vehicles	(31,050)	20,000	(11,050)	Estimated revenue
103670000	County Fair Fees	(78,533)	-	(80,533)	Estimated revenue
103673000	Rodeo Ticket Sales	(62,250)	-	(69,250)	Estimated revenue
103690000	Sundry Revenue	(110,000)	90,000	(20,000)	Move ClassBrd Settlement \$ GF>MF
103876810	Transfer from Water Develop Fund	-	-	(127,965)	Assign WD Fund Balance to General Fund

103876820 Transfer from Library Fund - (58,741) (58,741) Assign Library Fund Balance to Gen Fund
 103890000 Appropriated Surplus (591,877) 381,206 (210,671) Reduce appropriated surplus

Totals 989,206 (1,057,906) (68,700)
 Net Adjustment

FUND 10 GENERAL FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended		Amended Budget	Reason for Change
			Increase DEBIT	Decrease CREDIT		
104112110	Council - Salary	50,216	7,000	-	57,216	Estimated payroll costs
104112130	Council - Employee Benefits	49,402	-	(7,000)	42,402	Estimated payroll costs
104115110	Water Development - Salary	84,355	1,000	-	85,355	Estimated payroll costs
104115120	Water Development - Employee Ben	22,435	-	(1,000)	21,435	Estimated payroll costs
104115230	Water Development - Travel	3,350	500	-	3,850	Additional fuel costs
104115310	Water Development - Prof & Tech	50,000	-	(50,000)	-	Project moved to 2011
104115990	Water Development - Assigned Fund Bal	-	127,965	-	127,965	Prior Year's Fund Balance Transfer
104126310	Public Defender - Prof & Tech	290,000	15,000	-	305,000	Estimate costs
104131110	Executive - Salary	163,615	1,000	-	164,615	Estimated payroll costs
104131130	Executive - Employee Benefits	72,066	-	(1,500)	70,566	Estimated payroll costs
104131230	Executive - Travel	2,500	500	-	3,000	Estimate costs
104131240	Executive - Office Supplies & Exp	1,200	500	-	1,700	Estimate costs
104131740	Executive - Equipment	-	2,500	-	2,500	Replace Computer Equipment
104135110	GIS - Salary	144,761	-	(30,000)	114,761	Estimated payroll costs
104135130	GIS - Employee Benefits	73,560	-	(15,000)	58,560	Estimated payroll costs
104136110	ITS - Salary	307,922	1,300	-	309,222	Estimated payroll costs
104136130	ITS - Employee Benefits	136,752	-	(2,140)	134,612	Estimated payroll costs
104136115	ITS - Overtime pay	-	40	-	40	Estimated payroll costs
104136240	ITS - Office Supplies	1,000	300	-	1,300	Estimated costs
104136250	ITS - Supplies & Maintenance	8,000	500	-	8,500	Estimated costs
104141210	Auditor - Subscriptions & Memberships	750	100	-	850	Estimated costs
104141230	Auditor - Travel	4,500	-	(2,000)	2,500	Estimated costs
104141240	Auditor - Office Expense	7,000	1,700	-	8,700	Estimated costs
104141620	Auditor - Misc Services	6,695	200	-	6,895	Estimated costs
104142210	Clerk - Subscriptions & Memberships	250	20	-	270	Estimated costs
104142230	Clerk - Travel	2,200	-	(220)	1,980	Estimated costs
104142240	Clerk - Office Expense	3,700	200	-	3,900	Estimated costs
104143110	Treasurer - Salary	145,313	-	(2,000)	143,313	Estimated payroll costs
104143115	Treasurer - Overtime Pay	349	300	-	649	Estimated payroll costs
104143120	Treasurer - Temporary Employees	3,000	1,700	-	4,700	Estimated payroll costs
104143230	Treasurer - Travel	3,500	-	(1,000)	2,500	Estimated costs
104143240	Treasurer - Office Expense	5,200	1,000	-	6,200	Estimated costs

104144120	Recorder - Temporary Employees	5,700	1,000	-	6,700	Estimated payroll costs
104144130	Recorder - Employee Benefits	69,736	-	(3,000)	66,736	Estimated payroll costs
104144251	Recorder - Noncapital Equipment	-	2,000	-	2,000	Purchase plat cabinet
104144620	Recorder - Misc Services	54,000	-	(33,600)	20,400	Scanning project moved to 2011
104145110	Attorney - Salary	637,475	3,200	-	640,675	Estimated payroll costs
104145113	Attorney - Municipal Prosecution	22,300	11,500	-	33,800	Estimated payroll costs
104145115	Attorney - Overtime Pay	10,000	-	(2,700)	7,300	Estimated payroll costs
104145130	Attorney - Employee Benefits	280,337	-	(8,000)	272,337	Estimated payroll costs
104145200	Attorney - Law Library - Materials Supp	10,000	1,000	-	11,000	Estimated costs
104145210	Attorney - Subscriptions & Membership	5,000	100	-	5,100	Estimated costs
104145230	Attorney - Travel	13,000	4,000	-	17,000	Estimated costs
104145240	Attorney - Office Expense	10,000	-	(1,500)	8,500	Estimated costs
104145251	Attorney - Noncapitalized Equipment	4,400	-	(4,000)	400	Estimated costs
104145312	Attorney - Extraordinary Costs	8,000	-	(1,600)	6,400	Estimated costs
104145740	Attorney - Equipment	-	30,000	-	30,000	Convert network to Sheriff's Office
104147110	Surveyor - Salaries	96,366	500	-	96,866	Meet payroll estimates
104147120	Surveyor - Temp Employees	18,180	-	(500)	17,680	Meet payroll estimates
104147251	Surveyor - Noncapital Equipment	684	200	-	884	New printers
104148110	VOCA - Salary	100,169	1,000	-	101,169	Estimated payroll costs
104148130	VOCA - Employee Benefits	1,800	-	(1,000)	800	Estimated payroll costs
104148240	VOCA - Office Expense & Supplies	1,800	-	(800)	1,000	Estimated costs
104148280	VOCA - Communications	1,800	800	-	2,600	Estimated costs
104149110	VAWA - Salary	53,601	100	-	53,701	Estimated payroll costs
104149120	VAWA - Temporary Employees	33,822	-	(8,000)	25,822	Estimated payroll costs
104149620	VAWA - Misc Services	2,925	7,900	-	10,825	Estimated costs
104150550	Non-Departmental - UAC Memberships	28,500	1,000	-	29,500	Centrally Assessed Litigation Charge
104150580	Non-Departmental - Unemploy Comp	20,000	7,000	-	27,000	Estimated costs
104160110	Building and Grounds - Salary	36,373	200	-	36,573	Estimated payroll costs
104160120	Building and Grounds - Temporary Emp	48,058	-	(2,000)	46,058	Estimated payroll costs
104160251	Building and Grounds - Noncapital Equip	6,000	-	(4,000)	2,000	Estimated costs
104160260	Building and Grounds - Bldg & Grnds	32,000	12,000	-	44,000	Estimated costs
104160270	Building and Grounds - Utilities	75,000	7,000	-	82,000	Estimated costs
104160720	Building and Grounds - Buildings	6,000	-	(6,000)	-	Estimated costs
104170110	Elections - Salary	53,682	-	(7,000)	46,682	Estimated payroll costs
104170115	Elections - Overtime	4,000	1,000	-	5,000	Estimated payroll costs
104170120	Elections - Temporary Employees	35,004	8,000	-	43,004	Estimated payroll costs
104170130	Elections - Employee Benefits	30,419	-	(2,000)	28,419	Estimated payroll costs
104210110	Patrol - Salary	1,661,578	2,500	-	1,664,078	Estimated payroll costs
104210115	Patrol - Overtime Pay	81,000	10,000	-	91,000	Estimated payroll costs
104210120	Patrol - Temporary Employees	50,848	-	(6,000)	44,848	Estimated payroll costs
104210130	Patrol - Employee Benefits	927,524	-	(21,000)	906,524	Estimated payroll costs
104210200	Patrol - Animal Cont Maint supplies & svc	2,500	-	(2,450)	50	Estimated costs

104210210	Patrol - Subscriptions & Memberships	8,295	-	(4,350)	3,945	Estimated costs
104210250	Patrol - Equipment Supplies and Maint	87,401	14,200	-	101,601	Estimated costs
104210290	Patrol - Gasoline	90,000	42,000	-	132,000	Estimated costs
104210311	Patrol - Software Pkg	1,500	110	-	1,610	Estimated costs
104210330	Patrol - Education & Training	17,500	-	(1,000)	16,500	Estimated costs
104210620	Patrol - Misc Svc	42,493	250	-	42,743	Estimated costs
104210740	Patrol - Capitalized Equipment	70,188	800	-	70,988	Estimated costs
104211110	Support Services - Salary	937,501	-	(3,500)	934,001	Estimated payroll costs
104211120	Support Services - Temp Employees	146,637	17,500	-	164,137	Estimated payroll costs
104211280	Support Services - Communications	8,500	4,510	-	13,010	Estimated costs
104211330	Support Services - Education & Training	14,500	2,500	-	17,000	Cover Sire Training
104216230	Search & Rescue - Travel	3,000	1,000	-	4,000	Estimated costs
104216250	Search & Rescue - Equip Supplies & Maint	14,850	-	(2,000)	12,850	Estimated costs
104216330	Search & Rescue - Education & Training	7,000	1,000	-	8,000	Estimated costs
104217140	Mounted Posse - Uniform Allowance	3,501	-	(1,391)	2,110	Estimated costs
104217210	Mounted Posse - Subscriptions & Mem	500	-	(366)	134	Estimated costs
104217330	Mounted Posse - Education & Training	1,293	-	(741)	552	Estimated costs
104217610	Mounted Posse - Misc Supplies	1,400	50	-	1,450	Estimated costs
104217611	Mounted Posse - Misc Supplies-Posse Burge	8,000	2,448	-	10,448	Estimated costs
104220110	Fire - Salary	160,806	-	(30,000)	130,806	Estimated payroll costs
104220120	Fire - Temporary Employees	10,000	5,000	-	15,000	Estimated payroll costs
104220130	Fire - Employee Benefits	70,762	-	(15,000)	55,762	Estimated payroll costs
104220611	Fire - Misc Supplies - Grant Expense	18,561	-	(18,561)	-	Correct budget allocation
104220631	Fire - Other Fire 100% Reimbursable	1,000	23,048	-	24,048	Estimated cost
104220990	Fire - HLS Grant - Contrib Other Unit	264,583	18,561	-	283,144	Correct budget allocation
104230110	Jail - Salary	2,823,632	-	(29,000)	2,794,632	Payroll cost estimate
104230115	Jail - Overtime Pay	87,000	-	(21,000)	66,000	Payroll cost estimate
104230120	Jail - Temporary	30,725	-	(3,000)	27,725	Payroll cost estimate
104230130	Jail - Employee Benefits	1,627,214	-	(32,000)	1,595,214	Payroll cost estimate
104230230	Jail - Travel	25,000	-	(1,144)	23,856	Cost estimate
104230240	Jail - Office Supplies	16,000	2,000	-	18,000	Cost estimate
104230250	Jail - Equipment Supplies and Maint	30,000	2,000	-	32,000	Cost estimate
104230280	Jail - Communications	13,200	2,400	-	15,600	Cost estimate
104230290	Jail - Gasoline	20,000	7,000	-	27,000	Cost estimate
104230330	Jail - Education & Training	20,000	-	(4,400)	15,600	Cost estimate
104230450	Jail - Special Jail Supplies	30,000	-	(7,000)	23,000	Cost estimate
104230483	Jail - Expenses-Jail Pay for Stay	9,000	1,000	-	10,000	Cost estimate
104230660	Jail - Prof & Tech Serv - JBI Grants	10,000	-	(10,000)	-	Cost estimate
104255110	EOC - Salary	97,680	1,000	-	98,680	Estimated payroll costs
104255115	EOC - Overtime Pay	7,000	-	(1,000)	6,000	Estimated payroll costs
104255140	EOC - Uniform Allowance	700	3	-	703	Estimated costs
104255230	EOC - Travel	500	20	-	520	Estimated costs

104255280	EOC - Communications	13,500	2,000	-	15,500	Estimated costs
104255620	EOC - Misc Services	5,000	-	(2,623)	2,377	Estimated costs
104255744	EOC - Capitalized Equipment-HLS	79,000	600	-	79,600	Estimated costs
104340486	Public Welfare - Misc Poor & Indigent	2,500	2,000	-	4,500	Estimated costs
104450110	Weed - Salary	56,794	200	-	56,994	Estimated payroll costs
104450120	Weed - Temporary Employee	20,086	200	-	20,286	Estimated payroll costs
104450250	Weed - Equipment Supplies & Maint	15,000	2,900	-	17,900	Estimated costs
104450280	Weed - Communications	2,850	-	(700)	2,150	Estimated costs
104450291	Weed - Chemical Spray	35,000	-	(2,200)	32,800	Estimated costs
104450481	Weed - UT-Idaho Co-Op Grant	15,000	-	(15,000)	-	Program cancelled
104511110	Fairgrounds - Salary	69,410	600	-	70,010	Estimated payroll costs
104511120	Fairgrounds - Temporary Employees	35,924	8,000	-	43,924	Estimated payroll costs
104511142	Fairgrounds - Other Pay	5,000	100	-	5,100	Estimated payroll costs
104511210	Fairgrounds - Subscriptions & Memb	100	-	(80)	20	Estimated costs
104511230	Fairgrounds - Travel	750	500	-	1,250	Estimated costs
104511240	Fairgrounds - Office Expense & Supplies	1,500	200	-	1,700	Estimated costs
104511260	Fairgrounds - Buildings & Grounds	50,000	3,000	-	53,000	Estimated costs
104511270	Fairgrounds - Utilities	67,000	-	(6,000)	61,000	Estimated costs
104511720	Fairgrounds - Buildings	40,423	32,500	-	72,923	Estimated costs
104511730	Fairgrounds - Improvements	41,633	-	(32,500)	9,133	Estimated costs
104581990	Library - Assigned Fund Balance	3,496	58,741	-	62,237	Prior Year's Fund Balance Transfer
104620230	County Fair - Travel	175	100	-	275	Estimated costs
104620250	County Fair - Equip Supplies & Maint	22,403	-	(1,300)	21,103	Estimated costs
104620290	County Fair - Prize Money & Trophy	39,500	1,200	-	40,700	Estimated costs
104621240	Rodeo - Office Expense & Supplies	1,500	600	-	2,100	Estimated costs
104621481	Rodeo - Rodeo Queen Contest Expense	1,700	-	(600)	1,100	Estimated costs
104623220	Demolition Derby - Advertising	2,000	217	-	2,217	Estimated costs
104623480	Demolition Derby - Spec Dept Sp - Prizes	14,000	486	-	14,486	Estimated costs
104623610	Demolition Derby - Misc Supplies	9,000	-	(753)	8,247	Estimated costs
104623630	Demolition Derby - Entertainment	2,400	50	-	2,450	Estimated costs
104630586	Agricultural Promotion - Weather Mod	54,464	5,000	-	59,464	Estimated costs
104800920	Contributions to Other Units	200,000	50,000	-	250,000	Estimated costs
104810150	Transfer to Class B Road	50,000	-	(50,000)	-	Move ClassBrd Settlement \$ GF>MF
Totals			592,919	(524,219)		
Net Adjustment					68,700	

FUND 15 ASSESSING & COLLECTING REVENUES

Current Recommended Decrease Increase Amended

ACCOUNT	DESCRIPTION	Budget	DEBIT	CREDIT	Budget	Reason for Change
153412000	Recorder Fees	(204,000)	44,000	-	(160,000)	Estimated Revenue

Totals 44,000 - 44,000

Net Adjustment

FUND 15 ASSESSING & COLLECTING EXPENDITURES

ACCOUNT	DESCRIPTION	Current		Recommended		Amended		Reason for Change
		Budget	DEBIT	Increase	Decrease	Budget	DEBIT	
154146311	Computer Software Packages	114,224	-	(46,000)	-	68,224	-	Estimated costs
154146320	Professional & Techn St Audits	12,000	2,000	-	-	14,000	-	Estimated costs

Totals 2,000 (46,000)

Net Adjustment (44,000)

FUND 20 MUNICIPAL SERVICES FUND REVENUES

ACCOUNT	DESCRIPTION	Current		Recommended		Amended		Reason for Change
		Budget	DEBIT	Increase	Decrease	Budget	DEBIT	
203130000	Sales & Use Tax	(575,000)	-	(200,000)	-	(775,000)	-	Estimated revenue
203311000	Fed - ARRA Stimulus Forest Reserve	(160,818)	70,891	-	-	(89,927)	-	Correct amount from Forest Service
203330000	Pmt In Lieu of Tax	(550,000)	-	(45,000)	-	(595,000)	-	Estimated revenue
203344000	State Grants	(65,000)	60,000	-	-	(5,000)	-	Project completion in 2011
203611000	Class B Interest	(150,000)	100,000	-	-	(50,000)	-	Estimated revenue
203690000	Sundry Revenue	(600)	-	(50,000)	-	(50,600)	-	Recognize ClassBrd Rev MF
203871000	Transfers In to Class B Revenue	(50,000)	50,000	-	-	-	-	Recognize ClassBrd Rev MF
203890000	Appropriated Surplus - Class B	(7,398)	7,398	-	-	-	-	Funding not needed

Totals 288,289 (295,000)

Net Adjustment (6,711)

FUND 20 MUNICIPAL SERVICES FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current		Recommended		Amended		Reason for Change
		Budget	DEBIT	Increase	Decrease	Budget	DEBIT	
204180110	Zoning - Salary	109,758	3,100	-	-	112,858	-	Estimated payroll costs

204180130	Zoning - Employee Benefits	58,113	-	(3,100)	55,013	Estimated payroll costs
204241110	Building Inspection - Salary	217,719	600	-	218,319	Estimated payroll costs
204241130	Building Inspection - Employee Benefits	103,158	-	(600)	102,558	Estimated payroll costs
204241210	Building Inspection - Subscript & Memb	700	40	-	740	Estimated costs
204241230	Building Inspection - Travel & Seminars	1,800	-	(40)	1,760	Estimated costs
204241240	Building Inspection - Office Expense	1,500	500	-	2,000	Estimated costs
204241250	Building Inspection - Equip Supp & Maint	6,500	200	-	6,700	Estimated costs
204241251	Building Inspection - Noncapital Equip	500	-	(200)	300	Estimated costs
204241330	Building Inspection - Education & Training	2,100	-	(500)	1,600	Estimated costs
204253120	Animal Control - Temporary Employees	11,985	100	-	12,085	Estimated payroll costs
204253130	Animal Control - Employee Benefits	1,023	100	-	1,123	Estimated payroll costs
204253480	Animal Control - Predator Control Expense	9,000	1,000	-	10,000	Estimated costs
204415765	Class B Roads - New Road Construct -forest service	352,663	-	(105,363)	247,300	Correct amount from Forest Service
204560730	Recreation - Improvements	137,371	-	(60,000)	77,371	Project completion in 2011
204800995	Contribution to Fund Reserve	-	170,874	-	170,874	Contribution to fund balance
Totals			176,514	(169,803)	6,711	
Net Adjustment						

FUND 23 TOURIST COUNCIL FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
233151000	Transient Room Tax	(300,000)	-	(5,600)	(305,600)	Estimated revenue
Totals			-	(5,600)	(5,600)	
Net Adjustment						

FUND 23 TOURIST COUNCIL FUND EXPENDITURES

234780115	Overtime	1,000	700	-	1,700	Estimated costs
234780142	Other Pay	1,260	1,000	-	2,260	
234780210	Subscriptions & Memberships	2,607	200	-	2,807	
234780622	Misc Services/ Conference Exp	4,500	200	-	4,700	
234780670	Items for Resale	24,450	3,500	-	27,950	
Totals			5,600	-	5,600	
Net Adjustment						

Totals

5,600	-	5,600
Net Adjustment		

FUND 24 COUNCIL ON AGING FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget		Recommended		Amended Budget		Reason for Change
				DEBIT	CREDIT			
243451000	Tours & Trips	(1,000)	-	1,000	-	-	-	Cancelled programs
243843000	Contrib - MOW Donations	(92,000)	-	15,000	-	(77,000)	-	Estimated Revenue
243875000	Transfers in from other funds	(5,000)	-	5,000	-	-	-	Reclass to correct account
243876400	Transfer from Restaurant Tax	-	-	-	-	(5,000)	(5,000)	Reclass to correct account
Totals		21,000		(5,000)		16,000		
Net Adjustment								

FUND 24 COUNCIL ON AGING FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget		Recommended		Amended Budget		Reason for Change
				Increase DEBIT	Decrease CREDIT			
244970110	Nutrition - Salary	88,235	-	-	(1,800)	86,435	86,435	Estimated payroll costs
244970120	Nutrition - Temporary Employees	39,046	-	1,600	-	40,646	40,646	Estimated payroll costs
244970130	Nutrition - Employee Benefits	58,085	-	-	(6,000)	52,085	52,085	Estimated payroll costs
244970240	Nutrition - Supplies	9,300	-	1,800	-	11,100	11,100	Estimated costs
244970250	Nutrition - Transportation	10,000	-	-	(1,500)	8,500	8,500	Estimated costs
244970255	Nutrition - HDM Supplies & Maintenance	19,100	-	1,500	-	20,600	20,600	Estimated costs
244970260	Nutrition - Buildings & Grounds Maintenance	10,400	-	4,000	-	14,400	14,400	Estimated costs
244970381	Nutrition - Meals	65,000	-	-	(2,900)	62,100	62,100	Estimated costs
244970383	Nutrition - US Foodservice	68,000	-	-	(2,900)	65,100	65,100	Estimated costs
244971130	Sr Center - Employee Benefits	25,743	-	-	(5,000)	20,743	20,743	Estimated payroll costs
244971240	Sr Center - Supplies	7,700	-	-	(500)	7,200	7,200	Estimated costs
244971260	Sr Center - Buildings & Grounds Maintenance	3,900	-	2,500	-	6,400	6,400	Estimated costs
244971381	Sr Center - Meals/Per Diems etc.	-	-	200	-	200	200	Estimated costs
244971485	Sr Center - Publications/Newsletters	1,000	-	-	(1,000)	-	-	Estimated costs
244971620	Sr Center - Misc Services	2,000	-	-	(1,000)	1,000	1,000	Estimated costs
244973231	RSVP - Travel	2,540	-	-	(200)	2,340	2,340	Estimated costs
244974130	RSVP - In-State Travel	1,000	-	200	-	1,200	1,200	Estimated payroll costs
244974230	Acces - Employee Benefits	300	-	-	(300)	-	-	Estimated costs
244974240	Acces - Office Supplies	1,000	-	300	-	1,300	1,300	Estimated costs
244977110	County Admin - Salary	32,097	-	130	-	32,227	32,227	Estimated payroll costs
244977120	County Admin - Temporary Emp	-	-	240	-	240	240	Estimated payroll costs
244977130	County Admin - Employee Benefits	13,204	-	-	(370)	12,834	12,834	Estimated payroll costs
Totals		12,470		(28,470)		(16,000)		
Net Adjustment								

FUND 26 RESTAURANT TAX FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended		Amended Budget	Reason for Change
			Decrease DEBIT	Increase CREDIT		
263131000	1% Restaurant Tax	(940,000)	-	(30,000)	(970,000)	Estimated revenue
263890000	Appropriated Surplus	(804,480)	-	(276,000)	(1,080,480)	Cover actual and encumbered amounts
	Totals		-	(306,000)		
	Net Adjustment				(306,000)	

FUND 26 RESTAURANT TAX FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended		Amended Budget	Reason for Change
			Increase DEBIT	Decrease CREDIT		
264780485	Marketing - County Seat Program	-	30,000	-	30,000	Funding for County Seat Program
264780620	Misc Services	1,597,224	276,000	-	-	Estimated costs
	Totals		306,000	-	306,000	
	Net Adjustment				-	

FUND 29 CHILDREN'S JUSTICE CENTER FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended		Amended Budget	Reason for Change
			Decrease DEBIT	Increase CREDIT		
293315000	CRIME VICTIMS CHILDRENS JUSTICE	154,585	-	(16,539)	138,046	ST UT AG CONTRACT AMENDMENT
	Totals		-	(16,539)		
	Net Adjustment				(16,539)	

FUND 29 CHILDREN'S JUSTICE CENTER FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current	Recommended		Amended Budget	Reason for Change
			Increase	Decrease		
294149110	Salary	81,311	200	-	81,511	Estimated Payroll Costs
294149120	Temporary Employees	7,550	500	-	8,050	Estimated Payroll Costs
294149130	Employee Benefits	35,113	-	(700)	34,413	Estimated Payroll Costs
294149231	TRAVEL-CONFERENCES/WORKSHOPS	18,041	16,539	-	34,580	ST UT AG CONTRACT AMENDMENT
	Totals		17,239	(700)		
	Net Adjustment				16,539	

FUND 31 DEBT SERVICE REVENUE

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
313610000	Interest Income	(10,000)	10,000	-	-	Estimated revenue
313890000	Appropriated Surplus	-	-	(11,000)	(11,000)	Use funds from prior years
	Totals		10,000	(11,000)		
	Net Adjustment				(1,000)	

FUND 31 DEBT SERVICE EXPENDITURES

ACCOUNT	DESCRIPTION	Current	Recommended Increase	Decrease	Amended Budget	Reason for Change
314724810	Principal - Fire Engines	144,687	1,000	-	145,687	Estimated costs
	Totals		1,000	-	1,000	
	Net Adjustment				-	

FUND 46 CAPITAL PROJECTS - ROADS REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
463130000	.25% Road Tax	(2,500,000)	-	(200,000)	(2,700,000)	Estimated revenue
	Totals		-	(200,000)	(200,000)	
	Net Adjustment				(200,000)	

FUND 46 CAPITAL PROJECTS - ROADS EXPENDITURES

ACCOUNT	DESCRIPTION	Current	Recommended Increase	Decrease	Amended Budget	Reason for Change
464420760	New Road Construction	3,959,158	200,000	-	4,159,158	Estimated costs
	Totals		200,000	-	200,000	
	Net Adjustment				-	

FUND 62 RAPZ TAX REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
623870000	Appropriated Surplus	(324,653)	-	(65,000)	(389,653)	Use funds from prior years
Totals			-	(65,000)	(65,000)	
Net Adjustment						

FUND 62 RAPZ TAX EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
624780480	RAPZ Allocation by Population	149,761	15,000	-	164,761	Estimated costs
624780482	RAPZ Allocations - Projects	1,083,177	65,000	-	1,148,177	Estimated costs
624800990	Contribution to Fund Reserve	15,000	-	(15,000)	-	Estimated costs
Totals			80,000	(15,000)	65,000	
Net Adjustment						

FUND 74 COUNTY AMBULANCE EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
744262120	Temporary Employees	203,822	-	(4,500)	199,322	Estimated payroll cost
744262142	Other Pay	22,932	1,000	-	23,932	Estimated payroll cost
744262250	Equipment Supplies & Maint	3,480	1,500	-	4,980	Estimated costs
744262270	Utilities	3,000	500	-	3,500	Estimated costs
744262280	Communications	3,420	1,000	-	4,420	Estimated costs
744262290	Gasoline	3,500	500	-	4,000	Estimated costs
Totals			4,500	(4,500)	-	
Net Adjustment						

FUND 77 AIRPORT FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
773780000	Airport Fees - Land Lease Income	42,000	-	(9,000)	33,000	Estimated revenue
773870000	Appropriated Surplus	(223,181)	-	(27,500)	(250,681)	Purchase of snow removal equipment

Totals
Net Adjustment

- (36,500)

(36,500)

FUND 77 AIRPORT FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended		Amended Budget	Reason for Change
			Increase DEBIT	Decrease CREDIT		
774460110	Salary	76,191	500	-	76,691	Estimated payroll cost
774460130	Employee Benefits	34,342	-	(500)	33,842	Estimated payroll cost
774460250	Equipment Supplies & Maint	11,000	2,000	-	13,000	Estimated costs
774460263	Weed Control - Mowing	7,000	-	(2,000)	5,000	To cover prop tax & incidental ex
774460260	Building & Grounds	13,000	8,000	-	21,000	To cover prop tax & incidental ex
774460620	Misc Services	4,075	1,000	-	5,075	Estimated costs
774460740	Capital Equipment	-	27,500	-	27,500	Purchase of snow removal equipment
Totals			39,000	(2,500)		
Net Adjustment					36,500	

2011 Meeting Dates and Application Deadlines

Updated 10/27/10

	Planning Commission 5:30 PM (-) 5 weeks (-) 4 weeks 1st Survey Application Deadline @ 3:00 PM MEETING DATE	County Council 5:00 PM 2nd & 4th Tuesday Meeting Date	Board of Adjustments 4:00 PM (-) 3 weeks Application Deadline @ 3:00 PM MEETING DATE
January	1 st Dec	8 th Dec	6 th Jan
February	29-Dec	5-Jan	3-Feb
March	26-Jan	2 nd Feb	3 rd Mar
April	2-Mar	9-Mar	7-Apr
May	30-Mar	6-Apr	5-May
June	27-Apr	4-May	2-Jun
July	1-Jun	8-Jun	7-Jul
August	29-Jun	6-Jul	4-Aug
September	3-Aug	10-Aug	1-Sep
October	31-Aug	7-Sep	6-Oct
November	28-Sep	5-Oct	3-Nov
December	2-Nov	9-Nov	1-Dec

7

**CACHE COUNTY
RESOLUTION NO. 2010 – 28**

**A RESOLUTION ESTABLISHING A POLICY ON RETIREMENT BENEFITS FOR
EMPLOYEES PREVIOUSLY RETIRED.**

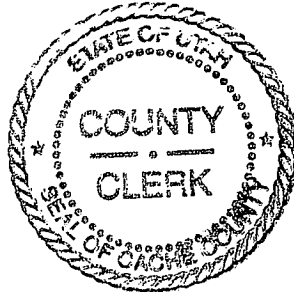
The County Council of Cache County, Utah, in a regular meeting lawful notice of which has been given, desires to establish a policy on Retirement Benefits for employees who have previously retired from the Utah Retirement System.

WHEREAS, the Utah State Legislature changed the law on July 1, 2010 and in accordance with Utah Code 49-11-504(9) (a) & (b) the Cache County Council hereby adopts the following policy:

1. Cache County will contribute the following to the Utah Retirement System Defined Contribution Plan (401k), for employees who have retired from the Utah Retirement System and were re-employed or employed by Cache County, prior to July 1, 2010 according to the current Utah Retirement Systems, Retirement Contribution Rates Schedule (Fiscal Year July 1, 2010 to June 30, 2011 attached):
 - a. Public Employees (15-Local Government) Normal cost (currently 11.19% of salary)
 - b. Public Safety (43-Other Division A With 2.5% COLA) Normal cost (currently 21.64% of salary)

2. Cache County will contribute the following to the Utah Retirement System Defined Contribution Plan (401k), for employees who retire from the Utah Retirement System and are re-employed or employed by Cache County, after January 2, 2011 according to the current Utah Retirement Systems, Retirement Contribution Rates Schedule (Fiscal Year July 1, 2010 to June 30, 2011 attached):
 - a. All Employees-Normal cost for (15-Local Government, currently 11.19% of salary)

This resolution was adopted by the Cache County Council on the 14th day of December, 2010.



ATTESTED BY:

By: Jill N. Zollinger
Jill N. Zollinger, Cache County Clerk

CACHE COUNTY COUNCIL

BY: Gordon A. Zilles
Gordon A. Zilles, Chairman

Utah Retirement Systems
Retirement Contribution Rates as a Percentage of Salary and Wages with Amortization of Unfunded Actuarial Accrued Liability (UAAL)
Fiscal Year July 1, 2010 - June 30, 2011

		2010-2011 RATES				
(1)	(2)	(3)	(4)	(5)	(6)	
Employee	Employer	Normal cost (1) + (2)	Amortization of UAAL	Net Employer (2) + (4)	Total (3) + (4)	
Public Employees						
Contributory Retirement System						
11- Local Government	5.11	11.11	4.25	9.36	15.36	
12- State and School	4.18	10.18	7.65	11.83	17.83	1,2
Public Employees						
Noncontributory Retirement System						
15- Local Government	11.19	11.19	2.18	13.37	13.37	
16- State and School	11.87	11.87	4.45	16.32	16.32	1,2
Public Safety						
Contributory Retirement System						
Division A						
22- State With 4% COLA	11.83	24.12	9.85	21.68	33.97	1
23- Other Division A With 2.5% COLA	10.37	22.66	4.49	14.86	27.15	
77- Other Division A With 4% COLA	11.89	24.18	6.45	18.34	30.63	3
Division B						
27- Logan With 2.5% COLA	10.96	22.09	9.99	20.95	32.08	
29- Other Division B With 2.5% COLA	12.34	22.84	6.64	18.98	29.48	
74- Other Division B With 4% COLA	13.04	23.54	10.18	23.22	33.72	3
Public Safety						
Noncontributory Retirement System						
Division A						
42- State With 4% COLA	22.90	22.90	9.85	32.75	32.75	1
43- Other Division A With 2.5% COLA	21.64	21.64	4.49	26.13	26.13	
75- Other Division A With 4% COLA	22.37	22.37	6.45	28.82	28.82	3
48- Bountiful With 2.5% COLA	22.03	22.03	5.70	27.73	27.73	
Division B						
44- Salt Lake City With 2.5% COLA	22.04	22.04	14.27	36.31	36.31	
45- Ogden With 2.5% COLA	21.87	21.87	13.06	34.93	34.93	
46- Provo With 2.5% COLA	21.87	21.87	11.11	32.98	32.98	
47- Logan With 2.5% COLA	21.50	21.50	9.99	31.49	31.49	
49- Other Division B With 2.5% COLA	21.60	21.60	6.64	28.24	28.24	
76- Other Division B With 4% COLA	22.52	22.52	10.18	32.70	32.70	3
Firefighters' Retirement System						
Division A						
Gross Rate	13.59	28.64	0.00	13.59	28.64	
Insurance Premium Offset	(11.87)	(11.87)		(11.87)	(11.87)	
31- Net rate	1.72	16.77		1.72	16.77	
Division B						
Gross Rate	11.34	28.05	0.00	11.34	28.05	
Insurance Premium Offset	(11.34)	(11.34)		(11.34)	(11.34)	
32- Net rate	0.00	16.71		0.00	16.71	
Judges' Retirement System						
Gross Rate	37.80	37.80	0.00	37.80	37.80	1
Court Fees Offset	(14.08)	(14.08)		(14.08)	(14.08)	
37- Net rate- Noncontributory	23.72	23.72		23.72	23.72	1
Governors and Legislative						
14- Appropriation Payable by June 30, 2011				\$153,398	\$153,398	

1 Includes funding of 3% Substantial Substitute based on salaries for all state and school employees.

2 Does not include 1.5% 401(k).

3 For Public Safety units electing the 4% COLA during calendar year 2010, the new rate will go into effect on January 1, 2011, not July 1, 2011.