

**APPROVED**

**CACHE COUNTY  
COUNCIL MINUTES  
JULY 13, 2010**

**CACHE COUNTY COUNCIL**  
**July 13, 2010**

**BLACKSMITH FORK RIVER – Surplus Property along-approximately 37 acres of Coldwater Property Parcel #17-002-033 ..... 3**

**BUDGET – Resolution No. 2010-19-Approving Changes to the 2010 Budget..... 3**

**CCCOG PROJECTS – County Portion of 3200 S between Nibley & Hwy 89/91; 1700 S from Hwy 165 to Hwy 89/91 ..... 4**

**CMAQ FUNDING..... 6**

**CANAL PROJECT – Start delayed ..... 6**

**COLDWATER PROPERTY PARCEL #17-002-0033 – Surplus Property along Blacksmith Fork River-approximately 37 acres of ..... 3**

**CONSENT AGENDA – Henningsen, Dirk Subdivision and Boundary Line Adjustment & Reese Subdivision Amended-Final Plat Approvals ..... 2**

**FINAL PLAT APPROVAL – Reese Subdivision Amended-Consent Agenda..... 2**

**FINAL PLAT APPROVAL – Henningsen, Dirk Subdivision and Boundary Line Adjustment-Consent Agenda ..... 2**

**FOREST SERVICE ROAD – Franklin Basin Lower Bridge..... 2**

**FRANKLIN BASIN LOWER BRIDGE ..... 2**

**HENNINGSEN, DIRK SUBDIVISION AND BOUNDARY LINE ADJUSTMENT – Final Plat Approval-Consent Agenda..... 2**

**JAIL – Discussion – Staffing needs for JAG Grant and Medical Billing for Jail ..... 4**

**JOINT COUNCILMEETING – August 31, 2010-5:30 p.m. .... 6**

**MT. PISGAH REZONE – Ordinance No. 2010-06 – Mt. Pisgah Rezone from Forest Recreation (FR40) to Mineral Extraction and Excavation Zone (ME) ..... 3**

**ORDINANCE NO. 2010-06 – Mt. Pisgah Rezone from Forest Recreation (FR40) to Mineral Extraction and Excavation Zone (ME) ..... 3**

**PARADE – North Logan City-July 24, 2010-10:00 a.m. & Logan City – July 24, 2010-noon..... 5**

**PUBLIC HEARING – July 13, 2010-5:45 p.m.-Open 2010 Budget..... 3**

**PUBLIC HEARING POSTPONED ..... 2**

**REESE SUBDIVISION AMENDED – Final Plat Approval-Consent Agenda..... 2**

**RESOURCE ADVISORY COMMITTEE (RAC) ..... 5**

**RESOLUTION NO. 2010-19 – Approving Changes to the 2010 Budget..... 3**

**REZONE – Mt. Pisgah Rezone-Ordinance No. 2010-06 – Mt. Pisgah Rezone from Forest Recreation (FR40) to Mineral Extraction and Excavation Zone (ME)..... 3**

**ROADS – Proposed Amendments to the Cache County Road Standards..... 2**

**ROAD – Forest Service Road Project-Franklin Basin Lower Bridge ..... 2**

**SHERIFF’S OFFICE – Jail-Discussion – Staffing needs for JAG Grant and Medical Billing for Jail ..... 4**

**WARRANTS – 06-18-2010 to 06-24-2010 ..... 1**

**CACHE COUNTY COUNCIL MEETING  
July 13, 2010**

The Cache County Council convened in a regular session on July 13, 2010 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

**ATTENDANCE:**

**Chairman:** Gordon Zilles  
**Vice Chairman:** Jon White  
**Council Members:** Craig "W" Buttars, Brian Chambers, H. Craig Petersen, Kathy Robison & Cory Yeates.  
**County Executive:** M. Lynn Lemon  
**County Clerk:** Jill N. Zollinger  
**County Attorney:** James Swink

**The following individuals were also in attendance:** LaMar Clements, J. Clair Ellis, Hal Fronk, Chris Harrild, Sharon L. Hoth, Drew Johnson, Brandon Kap, Todd Kap, Lieutenant Brian Locke, Dave Nielsen, Brian Reese, Director Josh Runhaar, Lynn Zollinger, **Media:** Charles Geraci (Herald Journal), Jeremy Threlfall (KUTA-TV).

**OPENING REMARKS AND PLEDGE OF ALLEGIANCE**

Vice Chairman White gave the opening remarks and led those present in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF AGENDA**

Council member Yeates noted that Item 11b – *Discussion-Surplus Property along Blacksmith Fork River-approximately 37 acres of Coldwater Property Parcel #17-002-0033* – will only be an update by Attorney Swink without discussion and Executive Lemon reported that the Employee of the Month would not be in attendance.

**ACTION:** Motion by Council member Buttars to approve the agenda with Item 6a – *Employee of the Month* – postponed to a future Council meeting. Yeates seconded the motion. The vote was unanimous, 7-0.

**REVIEW AND APPROVAL OF MINUTES**

**ACTION:** Motion by Council member Yeates to approve the minutes of the June 29, 2010 Council Meeting as written. Robison seconded the motion. The vote was unanimous, 7-0.

**REPORT OF THE COUNTY EXECUTIVE: M. LYNN LEMON**

**APPOINTMENTS:** There were none.

**WARRANTS:** Warrants for the period 06-18-2010 to 06-24-2010 were given to the clerk for filing.

**OTHER ITEMS**

- ❑ **Forest Service Road – Franklin Basin Lower Bridge** girder replacement will be done July 28 and 29, 2010 and the road will be closed. Council member Yeates asked if property owners in the area have been notified? Executive Lemon stated they have not, but perhaps that would be appropriate.

**CONSENT AGENDA**

- ◇ **Preliminary and Final Plat Approval – Reese Subdivision Amended**
- ◇ **Preliminary and Final Plat Approval – Dirk Henningsen Subdivision and Boundary Line Adjustment**

(Attachment 1)

**ACTION: Motion by Council member Petersen to approve the Consent Agenda items – Preliminary and Final Plat Approval-Reese Subdivision Amended & Preliminary and Final Plat Approval-Dirk Henningsen Subdivision and Boundary Line Adjustment. Yeates seconded the motion. The vote was unanimous, 7-0.**

**PENDING ACTION**

- ❑ **Discussion – Proposed Amendments to the Cache County Road Standards**  
Director Runhaar distributed copies of the discussion from the special Planning Commission meeting held July 8, 2010. The discussion involved amendments to Title 12 (contains the majority of the amendments), Title 16 and Title 17. Runhaar indicated there is also information in the handout for ordinance language needed to implement road standards.

Referring to the addition of language stating that the Planning Commission is to be the recommending body to the Cache County Council for all land use applications, etc., Chairman Zilles suggested including a timeline for the recommendation to come from the Planning Commission to the County Council so that matters could be addressed in a timely manner. Vice Chairman White suggested the wording, *“The Planning Commission shall be the recommending body to the Cache County Council...upon request of the Cache County Council.”*

Council member Buttars asked if he understood correctly – ordinance language will be ready for the public hearing in two weeks and the road standards will be established at a later date and another public hearing held on that issue? Runhaar said that is correct.

Council members expressed concerns that the public hearing to be set for July 27, 2010 may be premature. There is not enough information to offer the public.

**ACTION: Motion by Council member Buttars to postpone the Public Hearing on proposed amendments to the Cache County Road Standards until sufficient information is available for the public. Robison seconded the motion. The vote was unanimous, 7-0.**

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**PUBLIC HEARING:** JULY 13, 2010 – 5:45 P.M. – Open 2010 Budget – Executive Lemon reviewed the adjustments to the 2010 Budget. *(See Attachment 2 to Resolution No. 2010-19 for details.)*

Chairman Zilles opened the Public Hearing and invited public comment. There was none.

**ACTION:** Motion by Council member Yeates to close the Public Hearing - July 13, 2010 at 5:45 p.m. to Open 2010 Budget. Robison seconded the motion. The vote was unanimous, 7-0.

**INITIAL PROPOSAL FOR CONSIDERATION**

- **Resolution No. 2010-19 – Approving Changes to the 2010 Budget**

(Attachment 2)

**ACTION:** Motion by Council member Yeates to waive the rules and approve Resolution No. 2010-19-Approving Changes to the 2010 Budget. Buttars seconded the motion. The vote was unanimous, 7-0.

**PENDING ACTION**

- Surplus Property along Blacksmith Fork River-approximately 37 acres of Coldwater Property Parcel #17-002-0033** – Attorney Swink informed the Council that Cache County has always been of the opinion that 37 acres were being transferred to Cache County. The Olsen's attorney indicates that the Olsen's believe it is only the property on the south side of the road. Without the north property, it is only 33 acres. The agreement states approximately 37 acres and four acres short is not approximately 37 acres. Swink said Attorney George Daines was the County Attorney involved in the original agreement and Daines will prepare an affidavit when he returns from a trip. Swink will keep the Council apprised of the situation.
- Ordinance No. 2010-06 – Mt. Pisgah Rezone from Forest Recreation (FR40) to Mineral Extraction and Excavation Zone (ME)** – Council members commented that the area is not visible from the road and the nearest residences are four to five miles away.

(Attachment 3)

**ACTION:** Motion by Vice Chairman White to waive the rules and approve Ordinance No. 2010-06 – Mt. Pisgah Rezone from Forest Recreation (FR40) to Mineral Extraction and Excavation Zone (ME). Yeates seconded the motion. The vote was unanimous, 7-0.

**Ordinance No. 2010-06:** The vote was 7-0.

	<u>CHAMBERS</u>	<u>YEATES</u>	<u>ZILLES</u>	<u>PETERSEN</u>	<u>WHITE</u>	<u>ROBISON</u>	<u>BUTTARS</u>	<u>VOTES CAST</u>
AYE	X	X	X	X	X	X	X	7
NAY								0
ABSTAINED								0
ABSENT								0

**INITIAL PROPOSAL FOR CONSIDERATION**

- **Discussion on Projects for CCCOG Funding Applications(s)**

- (1) **County Portion of 3200 South between Nibley and Highway 89/91**
- (2) **1700 South from Highway 165 to Highway 89/91**

Executive Lemon recommended that the county have JUB prepare applications for the 3200 South road and 1700 South road projects.

Engineer Lynn Zollinger reported that the 1700 South road and the 3200 South road projects should be forwarded to the CCCOG for consideration. The 4300 South road project needs to be correlated with Hyrum and Wellsville cities and next year may be a better time to consider it. Zollinger recommends ranking the 1700 South road project as first with the 3200 South road project a close second.

Vice Chairman White commented that the 4300 South road should still be considered. Zollinger agreed it would be a unique opportunity for a right-of-way project that would create a transportation link that could actually serve as such and not be impacted by roadside development. He said it is very worthwhile to pursue the discussion with Hyrum and Wellsville. If a mutual decision was arrived at, it would be ground-breaking, and there is a real possibility of doing exactly that.

Robison recommended the Council forward both projects to CCCOG and allow them to rank them. The Council concurred.

- **Discussion – Staffing needs for JAG Grant and Medical Billing for Jail –**  
Lieutenant Brian Locke presented a request for a secretarial position at the jail and provided a memorandum explaining the funding and duties for the position.

**(Attachment 4)**

**ACTION: Motion by Council member Robison to approve the requested secretarial position for the Cache County Sheriff's Office. Chambers seconded the motion. The vote was unanimous, 7-0.**

### OTHER BUSINESS

- ✓ North Logan City Parade – July 24, 2010 – 10:00 a.m. – Executive Lemon and Council member Chambers will attend. Possibly Council member Yeates also.
- ✓ Logan City Parade – July 24, 2010 – Noon – Council members Petersen and Yeates will attend.

### COUNCIL MEMBER REPORTS

**Craig “W” Buttars** gave a brief report to the Council on the Resource Advisory Committee. The RAC members representing Cache County are Garth Barker, Glen Jay Thornley, Jeff Lundahl and Craig “W” Buttars. Buttars is the Chairman of the Committee. The Committee is in the process of adopting by-laws and the next meeting will be July 20, 2010. The Committee will take applications for improvements on Forest Service lands; such as, habitat improvement, road maintenance and noxious weed control and will be working with the local Ranger District Office. Executive Lemon asked if the applications may include trailhead improvements and parking lots? Buttars responded, “Yes.” The Committee will function until September 30, 2012 and the meetings will be in different locations around the state.

**Kathy Robison** observed that Logan City has two emeritus planning commission members who are used to maintain a quorum as needed. Robison wondered if Cache County may want to implement a similar policy.

Robison asked if the Council could have a follow-up on how and when the corrections recommended in the audit of the county are implemented? Perhaps a report at the first Council meeting in October. Executive Lemon said he would see that a follow-up report is made to the Council at a future meeting. Robison also suggested that the Planning Commission schedule a regular “catch-up” type meeting every three months or so to address Council matters.

Chairman Zilles commented that the clustering issue generated a lot of interest and wondered how that issue was progressing? Director Runhaar responded that the issue is moving forward and appointments have been made with conservation districts and the Farm Bureau to present the county’s clustering concepts, receive their input and address any concerns.

**Jon White** asked how road grading was going and indicated that Three-Mile Road is in need of grading. Attorney Swink said that the grader driver broke his collarbone and the work is a little behind, but progressing. Larry Brunson can bring a report with pictures to the Council on the road work that has been accomplished.

White said he will plan a summer party for the Council and bring a few dates back to the Council to review at the July 27, 2010 Council meeting.

**Craig Petersen** said because there has been a change in the dates that the canal project will be started, he would like Bob Fotheringham to come to the July 27, 2010 Council meeting to update the Council on that issue. Instead of this fall as a beginning date, it may be two years. Vice Chairman White voiced strong objection to that date and

expressed concern for the farmers who cannot afford having their income cut in half or more for two more years. Petersen said the problem is the environmental impact study that must be done.

Petersen said that because Cache County has been designated as a nonattainment area, Jeff Gilbert has been able to secure funding from the Congestion Mitigation and Air Quality Improvement Program (CMAQ). CMPO will receive \$500,000.00 as of October 2010. The funding can be used for biking and pedestrian facilities; such as, trails; congestion relief; public transit; land management strategies; alternative vehicle programs and vehicle inspection and maintenance programs. Petersen commended Gilbert for taking the initiative and garnering these funds for the county.

Petersen asked if a replacement has been found for Darrel Gibbons who resigned from the Planning Commission. Lemon answered that he has not found someone yet.

Petersen asked the status of the Group Home issue? Attorney Swink responded that no formal notice or filing has occurred. His office is preparing final findings to be approved by the Council.

**Brian Chambers** stated that the 200 East road work north of 1800 North road looks like it is almost ready for blacktop to be done.

**Chairman Zilles** announced there will be a Joint Council Meeting with Logan City on August 31, 2010. Items for the agenda will be the countywide library ballot language and the canal situation.

Zilles asked Executive Lemon the status of converting to wireless in the Council Chambers. Lemon said he will get that information for Zilles.

Vice Chairman White reiterated his concern for the farmers' plight in regards to the delay of the starting date for the canal project. This could break some farmers. Yeates concurred that it is a critical issue for the farmers.

Attorney Swink praised the work and dedication of the Planning Commission.

#### **ADJOURNMENT**

The Council meeting adjourned at 7:00 p.m.

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**ATTEST:** Jill N. Zollinger  
County Clerk

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**APPROVAL:** Gordon A. Zilles  
Chairman

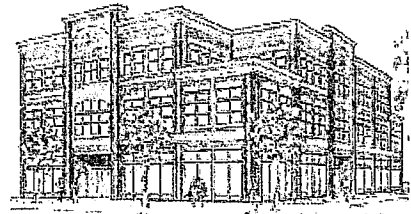


# CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT

JOSH RUNHAAR, AICP  
DIRECTOR/  
ZONING ADMINISTRATOR

PAUL BERNTSON  
CHIEF BUILDING  
OFFICIAL

179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 ♦ (435)755-1630 ♦ FAX (435)755-1987



To: Cache County Council  
From: Josh Runhaar, Development Services Director & Zoning Administrator  
Date: July 5, 2010  
Subject: Development Services Agenda Items

*A request for the County Council to place the following on the July 13, 2010 Agenda:*

## ITEMS FOR CONSENT AGENDA

- (1) **Reese Subdivision Amended** – Brian Reese is requesting an approval from the Cache County Council to amend an existing 2-lot subdivision to add one additional lot on 39.90 acres of property in the Agricultural Zone located at approximately 3096 North 2400 West, Benson.  
Recommended Findings of Fact: Four (4)  
Recommended Conditions of Approval: Four (4)  
Planning Commission Recommendation: Approve with Conditions (5, 0)
- (2) **Dirk Henningsen Subdivision and Boundary Line Adjustment** – Dirk Henningsen is requesting an approval from the Cache County Council for a 3-lot subdivision and boundary line adjustment on 40.21 acres of property in the Agricultural Zone located at approximately 8809 South 1400 East, east of Paradise.  
Recommended Findings of Fact: Four (4)  
Recommended Conditions of Approval: Nine (9)  
Planning Commission Recommendation: Approve with Conditions (5, 0)

## ITEMS FOR INITIAL CONSIDERATION

- (3) Public Hearing was held on June 8, 2010:  
**Mt Pisgah Rezone** – Hal Fronk is requesting a Rezone from the Forest Recreation Zone to the Mineral Extraction Zone on 640 acres located approximately two miles north of Mantua.  
Recommended Findings of Fact: Four (4)  
Recommended Conditions of Approval: one (1)  
Planning Commission Recommendation: Approve with Conditions (7, 0)

## ITEMS FOR PENDING ACTION

None

## ITEMS TO SET A PUBLIC HEARING

None

Attachments:

- Application
- Staff Report
- Survey Plat
- Plat Map
- Minutes

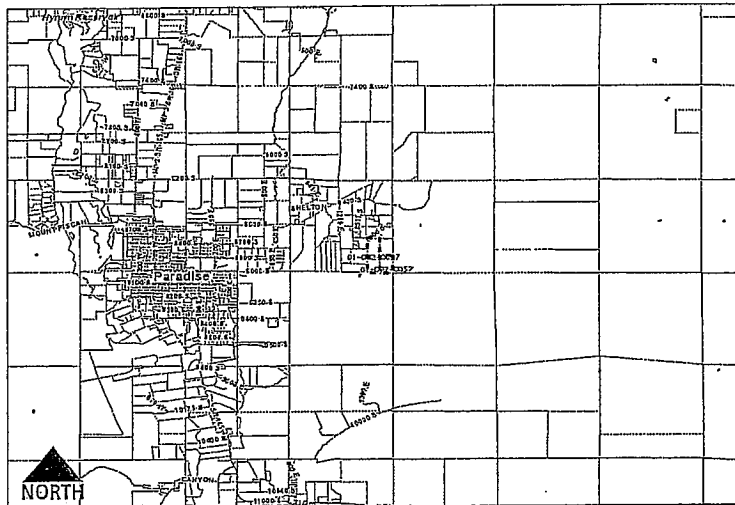
**CACHE COUNTY CORPORATION  
DEVELOPMENT SERVICES DEPARTMENT**

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**Project Name:** Dirk Henningsen  
**Subdivision & BLA**  
**Agent:** Dirk Henningsen  
**Request:** 3-lot Subdivision and BLA  
**Type of Action:** Recommend to County Council  
**Current Zoning:** Agricultural (A)  
**Project Address:** Approximately 9000 South 1600  
West, east of Paradise

**Staff Recommendation:** Approval with conditions  
**Tax ID:** 01-092-0037 and 01-092-0057  
**Surrounding Uses:** North – Residential/Agriculture  
South – Agriculture  
East – Agriculture  
West – Residential/Agriculture

**Reviewed by:** Leslie M. Mascaro, Planner I *LM*



**PURPOSE:** To recommend approval of the preliminary and final plat for the Dirk Henningsen Subdivision and Boundary Line Adjustment to the Cache County Council.

**PROJECT SUMMARY**

The proposal is to create a 3-lot subdivision and Boundary Line Adjustment located at approximately 9000 South 1600 West, just east of Paradise in the Agricultural Zone on 40.21 acres of property.

**Access:**

- Access from county road 1200 East provides adequate access. The subject road is a 20' wide with a gravel surface.
- The private road, 8700 South, provides inadequate access and shall be constructed to meet county standards of 20' wide with a gravel surface from the county road to the proposed lots.

**Water & Septic:**

- Adequate, approved, domestic water rights will be in place at the time of final plat recordation.
- The proposed lots are feasible for on-site septic tank systems and wells.

**Service Provision:**

- All refuse and recycling containers shall be placed at the shared community refuse and recycling frontload containers located near 8400 South and 1200 East.
- A school bus stop would be located at 1200 East 8400 South, approximately 5 blocks from the proposed subdivision.

**STAFF DETERMINATION**

It is staff's determination that the Dirk Henningsen Subdivision and Boundary Line Adjustment, a 3-lot subdivision for property located at approximately 9000 South 1600 East, east of Paradise with TIN #'s 01-092-0037 and 01-092-0057 are in conformance with the Cache County Ordinance requirements for preliminary and final plat approval to the County Council. This determination is based on the following findings of fact:

1. The Dirk Henningsen Subdivision and Boundary Line Adjustment has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.

2. The Dirk Henningsen Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
3. The Dirk Henningsen Subdivision conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache County Subdivision Ordinance.
4. The Dirk Henningsen Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

#### CONDITIONS OF APPROVAL

The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
2. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
3. All private drives shall meet applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County.
4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.
5. The Applicant shall dedicate 50' for the private road, 1200 East, through the subject property.
6. Private road 8700 South shall be constructed to 20' wide and a minimum gravel surface from the county road to the end of the subdivision.
7. The plat shall not be recorded until an agreement in regards to the Covenants, Conditions, and Restrictions is approved by the Cache County Attorney and Zoning Administrator to ensure that the private road can be adequately funded and maintained.
8. The applicant shall post signage to indicate that the road is private and there will be no county maintenance or snow removal to the road.
9. The design of all private roads within the development shall be reviewed by the County Engineer for compliance with applicable codes. The proponent shall submit a full set of engineered design and construction plans. The plans shall address issues of grade, drainage, base preparation and construction, and surfacing for the road. The cost of such review shall be paid by the proponent.

1 Cache County Planning Commission (CCPC)

3 Minutes for 3 June, 2010

4  
5 **Present:** Josh Runhaar, Leslie Mascaro, Clair Ellis, Leslie Larson, Don Nebeker, Chris Sands, David  
6 Erickson, Curtis Dent, Jon White, James Swink, Megan Izatt

7  
8 **Start Time: 5:32:00** (Video time not shown on DVD)

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10 Ellis welcomed; Ellis gave opening remarks.

11  
12 Approval of the Agenda

13  
14 **Passed.**

15  
16 Approval of Minutes

17  
18 **Passed.**

19  
20 **5:35:00**

21  
22 Consent Agenda

23  
24 #1 Reese Subdivision Amended

25  
26 **FINDINGS OF FACT:**

- 27 1. The Reese Subdivision Amendment has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.
- 28 2. The Reese Subdivision Amendment has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
- 29 3. The Reese Subdivision Amendment conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache County Subdivision Ordinance. The Reese Subdivision Amendment is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

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33  
34 **CONDITIONS OF APPROVAL**

35 The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

- 36 1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
- 37 2. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
- 38 3. All private drives shall meet applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County.
- 39 4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.

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44 #2 Dirk Henningsen Subdivision and Boundary Line Adjustment

45  
46 **FINDINGS OF FACT:**

- 47 1. The Dirk Henningsen Subdivision and Boundary Line Adjustment has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.
- 48 2. The Dirk Henningsen Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
- 49 3. The Dirk Henningsen Subdivision conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache County Subdivision Ordinance.
- 50 4. The Dirk Henningsen Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

# Dirk Henningsen Subdivision

A PART OF THE SOUTHEAST QUARTER OF SECTION 26, T10N, R1E, S11B.&M. PARADISE, CACHE COUNTY, UTAH

**SURVEYOR'S CERTIFICATE**

I, JEFF C. WELSH, DO HEREBY CERTIFY THAT I AM A LICENSED LAND SURVEYOR, AND THAT I HOLD CERT. NO. 5128681 AS ISSUED BY THE STATE OF UTAH. I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAN AND DESCRIBED BELOW, AND HAVE SUBMITTED SAID TRACT OF LAND INTO LOTS AND STREETS HEREINAFTER TO BE KNOWN AS: DIRK HENNINGSEN SUBDIVISION AND THE SAME HAS BEEN CORRECTLY SURVEYED AND ALL STREETS ARE THE DIMENSIONS SHOWN.

**Subdivision Boundary**

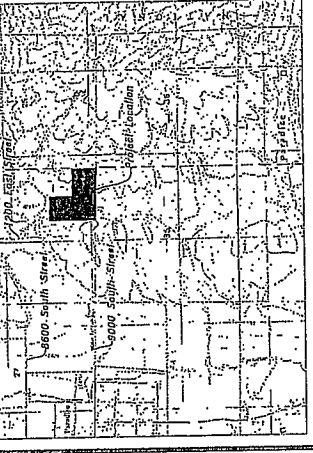
A PART OF THE SOUTHEAST QUARTER OF SECTION 26, T10N, R1E, S11B.&M. BEGINNING AT THE SOUTHEAST CORNER OF THE SAID SOUTHEAST QUARTER AND RUNNING THENCE NORTH 89°18'38" WEST, A DISTANCE OF 1308.81 FEET; THENCE NORTH 00°01'19" EAST, A DISTANCE OF 1959.59 FEET; THENCE SOUTH 89°18'38" WEST, A DISTANCE OF 1308.81 FEET; THENCE SOUTH 02°36'42" EAST, A DISTANCE OF 607.41 FEET; THENCE SOUTH 02°36'42" EAST, A DISTANCE OF 170.43 FEET; THENCE NORTH 87°53'34" WEST, A DISTANCE OF 351.58 FEET; THENCE SOUTH 02°36'42" WEST, A DISTANCE OF 480.76 FEET; THENCE SOUTH 87°53'34" WEST, A DISTANCE OF 351.58 FEET TO THE POINT OF BEGINNING.

CONTAINING 40.213 ACRES AND 2 LOTS.

**Dirk Henningsen**  
SCALE 1"=100'

LEGEND:  
PROPERTY LINE  
CONTRACTED SURVEY COLOR  
STAKE COLOR  
DATE OF SURVEY  
TRICK LINE  
Found Pin and Cap  
Station Center  
20' 5/8" BEAM W/ GPS

DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_



**OWNERS' DEDICATION**

THE UNDERSIGNED, BEING THE OWNERS OF RECORD OF THE ABOVE-DESCRIBED, BEING THE UNDERSIGNED, DO HEREBY SUBMIT SAID PARCEL OF LAND TO BE SUBDIVIDED AND KNOWN AS DIRK HENNINGSEN SUBDIVISION

DEDICATION THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010.

**ACKNOWLEDGMENT**

State of UTAH  
County of CACHE  
on this \_\_\_\_\_ day of \_\_\_\_\_, 2010,  
personally appeared before me, the undersigned notary public in and for said county of Cache, in the state of Utah, the signers of the affected owners' dedication, in numbers, who duly acknowledged to me they signed it freely and voluntarily and for the purpose herein mentioned.

NOTARY PUBLIC

**COUNTY RECORDER**

STATE OF UTAH  
COUNTY OF CACHE  
THIS PLAT HAS BEEN DULY ACKNOWLEDGED, CERTIFIED, AND APPROVED AND MAY LAWFULLY BE RECORDED IN CACHE COUNTY, UTAH.

FILED NO. \_\_\_\_\_  
DATE: \_\_\_\_\_  
BOOK: \_\_\_\_\_  
PAGE: \_\_\_\_\_  
REQUEST OF: \_\_\_\_\_

CACHE COUNTY RECORDER

**Subdivision Boundary**

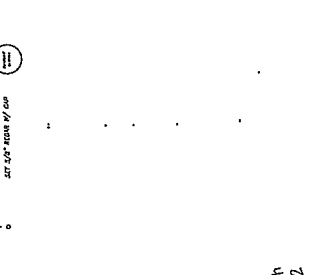
A PART OF THE SOUTHEAST QUARTER OF SECTION 26, T10N, R1E, S11B.&M. BEGINNING AT THE SOUTHEAST CORNER OF THE SAID SOUTHEAST QUARTER AND RUNNING THENCE NORTH 89°18'38" WEST, A DISTANCE OF 1308.81 FEET; THENCE NORTH 00°01'19" EAST, A DISTANCE OF 1959.59 FEET; THENCE SOUTH 89°18'38" WEST, A DISTANCE OF 1308.81 FEET; THENCE SOUTH 02°36'42" EAST, A DISTANCE OF 607.41 FEET; THENCE SOUTH 02°36'42" EAST, A DISTANCE OF 170.43 FEET; THENCE NORTH 87°53'34" WEST, A DISTANCE OF 351.58 FEET; THENCE SOUTH 02°36'42" WEST, A DISTANCE OF 480.76 FEET; THENCE SOUTH 87°53'34" WEST, A DISTANCE OF 351.58 FEET TO THE POINT OF BEGINNING.

CONTAINING 40.213 ACRES AND 2 LOTS.

**Dirk Henningsen**  
SCALE 1"=100'

LEGEND:  
PROPERTY LINE  
CONTRACTED SURVEY COLOR  
STAKE COLOR  
DATE OF SURVEY  
TRICK LINE  
Found Pin and Cap  
Station Center  
20' 5/8" BEAM W/ GPS

DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_



**OWNERS' DEDICATION**

THE UNDERSIGNED, BEING THE OWNERS OF RECORD OF THE ABOVE-DESCRIBED, BEING THE UNDERSIGNED, DO HEREBY SUBMIT SAID PARCEL OF LAND TO BE SUBDIVIDED AND KNOWN AS DIRK HENNINGSEN SUBDIVISION

DEDICATION THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010.

**ACKNOWLEDGMENT**

State of UTAH  
County of CACHE  
on this \_\_\_\_\_ day of \_\_\_\_\_, 2010,  
personally appeared before me, the undersigned notary public in and for said county of Cache, in the state of Utah, the signers of the affected owners' dedication, in numbers, who duly acknowledged to me they signed it freely and voluntarily and for the purpose herein mentioned.

NOTARY PUBLIC

**COUNTY RECORDER**

STATE OF UTAH  
COUNTY OF CACHE  
THIS PLAT HAS BEEN DULY ACKNOWLEDGED, CERTIFIED, AND APPROVED AND MAY LAWFULLY BE RECORDED IN CACHE COUNTY, UTAH.

FILED NO. \_\_\_\_\_  
DATE: \_\_\_\_\_  
BOOK: \_\_\_\_\_  
PAGE: \_\_\_\_\_  
REQUEST OF: \_\_\_\_\_

CACHE COUNTY RECORDER

**Subdivision Boundary**

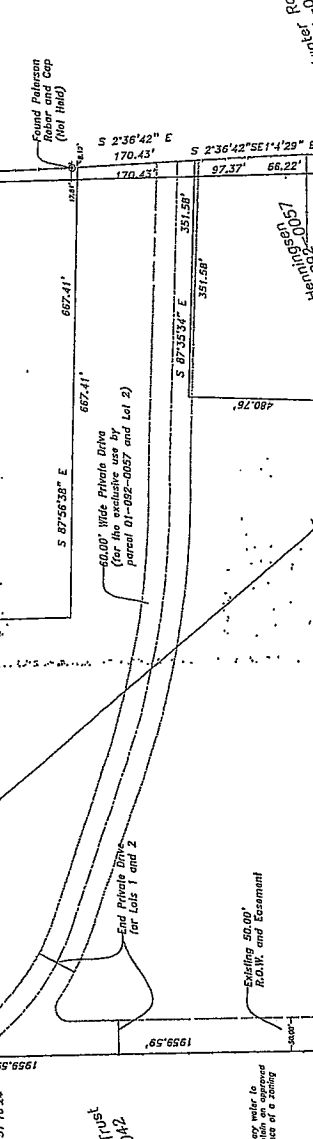
A PART OF THE SOUTHEAST QUARTER OF SECTION 26, T10N, R1E, S11B.&M. BEGINNING AT THE SOUTHEAST CORNER OF THE SAID SOUTHEAST QUARTER AND RUNNING THENCE NORTH 89°18'38" WEST, A DISTANCE OF 1308.81 FEET; THENCE NORTH 00°01'19" EAST, A DISTANCE OF 1959.59 FEET; THENCE SOUTH 89°18'38" WEST, A DISTANCE OF 1308.81 FEET; THENCE SOUTH 02°36'42" EAST, A DISTANCE OF 607.41 FEET; THENCE SOUTH 02°36'42" EAST, A DISTANCE OF 170.43 FEET; THENCE NORTH 87°53'34" WEST, A DISTANCE OF 351.58 FEET; THENCE SOUTH 02°36'42" WEST, A DISTANCE OF 480.76 FEET; THENCE SOUTH 87°53'34" WEST, A DISTANCE OF 351.58 FEET TO THE POINT OF BEGINNING.

CONTAINING 40.213 ACRES AND 2 LOTS.

**Dirk Henningsen**  
SCALE 1"=100'

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PROPERTY LINE  
CONTRACTED SURVEY COLOR  
STAKE COLOR  
DATE OF SURVEY  
TRICK LINE  
Found Pin and Cap  
Station Center  
20' 5/8" BEAM W/ GPS

DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_



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DEDICATION THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010.

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COUNTY OF CACHE  
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FILED NO. \_\_\_\_\_  
DATE: \_\_\_\_\_  
BOOK: \_\_\_\_\_  
PAGE: \_\_\_\_\_  
REQUEST OF: \_\_\_\_\_

CACHE COUNTY RECORDER

**Subdivision Boundary**

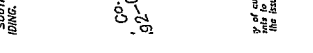
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SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_



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NOTARY PUBLIC

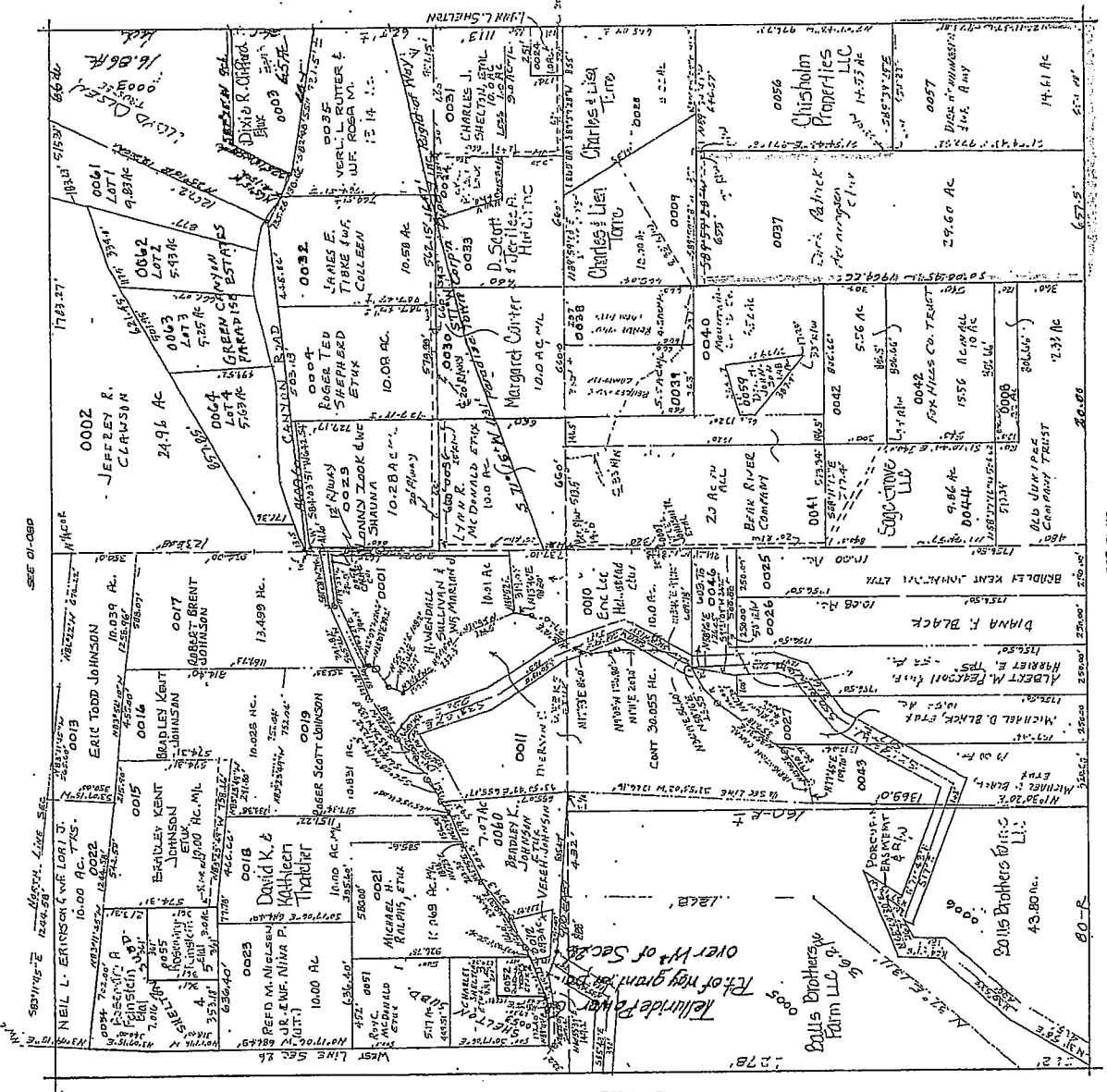
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STATE OF UTAH  
COUNTY OF CACHE  
THIS PLAT HAS BEEN DULY ACKNOWLEDGED, CERTIFIED, AND APPROVED AND MAY LAWFULLY BE RECORDED IN CACHE COUNTY, UTAH.

FILED NO. \_\_\_\_\_  
DATE: \_\_\_\_\_  
BOOK: \_\_\_\_\_  
PAGE: \_\_\_\_\_  
REQUEST OF: \_\_\_\_\_

CACHE COUNTY RECORDER

SECTION 26, TOWNSHIP 10 NORTH RANGE 1 EAST  
SCALE 1 INCH = 6 CHAINS  
TAX UNIT 01



SEE 01-091

SEE 01-093

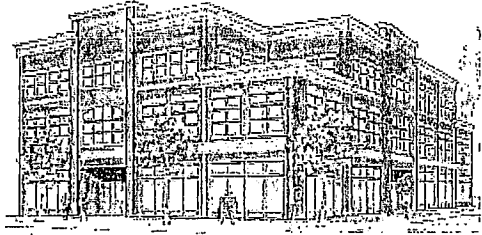
SEE 01-10



Staff Report for the Planning Commission meeting of March 4, 2010- 3 -

This staff report is an analysis of the application based on adopted County documents, standard County development practices, and available information. The report is to be used to review and consider the merits of the application prior to and during the course of the Planning Commission meeting. Additional information may be revealed by participants at the Planning Commission meeting which may modify the staff report. The Zoning Administrator reserves the right to supplement the material in the report with additional information at the Planning Commission meeting.

# CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT



JOSH RUNHAAR, AICP  
DIRECTOR/  
ZONING ADMINISTRATOR

PAUL BERNTSON  
CHIEF BUILDING  
OFFICIAL

179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 ♦ (435)755-1630 ♦ FAX (435)755-1987

**APPLICATIONS ARE DUE BY 3:00 PM ON THE DAY OF THE DEADLINE**  
PLEASE ALLOW STAFF 20-30 MINUTES TO PROCESS THE APPLICATION  
LATE APPLICATIONS WILL BE HELD FOR THE NEXT MEETING'S AGENDA  
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

## PROJECT APPLICATION

### REVIEW AUTHORITY

- CACHE COUNTY COUNCIL
- CACHE PLANNING COMMISSION
- BENSON PLANNING COMMISSION
- BOARD OF ADJUSTMENTS
- ADMINISTRATIVE REVIEW

### TYPE OF APPLICATION

- SUBDIVISION
- CONDITIONAL USE PERMIT
- ZONE CHANGE
- CODE AMENDMENT
- BOUNDARY LINE ADJUSTMENT # 117.7

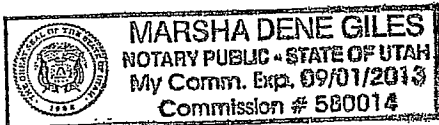
Date Received: 4-7-10	Received By: LM	Receipt Number: 5024	Amount/Check Number: 600 <sup>00</sup> + 500 <sup>00</sup> sep 1,100.00
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PROJECT INFORMATION	AGENT/OWNER INFORMATION
REQUEST TYPE <u>Residential</u> <sup>2-lot Subd. BLA</sup>	AGENT NAME <u>Dirk P. Henningsen</u>
PROJECT NAME <u>Cullie Valley USA Subd.</u>	ADDRESS <u>PO Box 449</u>
PROJECT ADDRESS <u>approx 9000' 1600'</u> <u>8809 S. 1400 E</u>	TELEPHONE (DAY) <u>881-7307</u> (CELL) <u>881-7307</u>
SERIAL NUMBER(S) <u>01-092-0037</u> <u>01-092-0057</u> <del>01-092-0057</del>	OWNER NAME <u>Dirk P. Henningsen</u>
ZONE <u>Ag/Rec</u>	ADDRESS <u>PO Box 449</u> <u>Paradise UT 84328</u>
PROJECT LOCATION <u>East of Paradise</u> <u>in County</u>	TELEPHONE (DAY) <u>881-7307</u> (CELL) <u>881-7307</u>

State of Utah )  
County of Cache )

On this 7 day of April, 2010, personally appeared before me, Dirk P. Henningsen proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to on this instrument, and acknowledged that they executed the same.

Signed Dirk P. Henningsen  
(Property Owner or Agent)



Marsha Dene Giles  
Notary Public



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**CONDITIONS OF APPROVAL**

The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
2. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
3. All private drives shall meet applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County.
4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.
5. The Applicant shall dedicate 50' for the private road, 1200 East, through the subject property.
6. Private road 8700 South shall be constructed to 20' wide and a minimum gravel surface from the county road to the end of the subdivision.
7. The plat shall not be recorded until an agreement in regards to the Covenants, Conditions, and Restrictions is approved by the Cache County Attorney and Zoning Administrator to ensure that the private road can be adequately funded and maintained.
8. The applicant shall post signage to indicate that the road is private and there will be no county maintenance or snow removal to the road.
9. The design of all private roads within the development shall be reviewed by the County Engineer for compliance with applicable codes. The proponent shall submit a full set of engineered design and construction plans. The plans shall address issues of grade, drainage, base preparation and construction, and surfacing for the road. The cost of such review shall be paid by the proponent.

*Dent first; Sands seconded; Passed 5, 0.*

5:37

**#3 Mark Stewart Subdivision and Boundary Line Adjustment (Mark Stewart)**

Mascaro reviewed Mr. Mark Stewart request for a 4-lot subdivision and boundary line adjustment on 40.60 acres of property in the Agricultural Zone located at approximately 7755 West 600 North Petersboro. The current traffic on this road is considered light and it's used for recreational purposes, one residential home, and Avalon Hills. After consultation with the County's attorney, engineer, executive, staff recommends denial of the project because it does not meet the road standards in section 16.04.040 of the Cache county Code or International Fire Code.

Staff and Planning Commission discussed the needed road improvements for the subdivision and the blind hill located on the road. The base surface of the road was also discussed. A letter from the applicant was discussed by the Commission.

Tana Stewart first of all I know you call Avalon Hills a single family home. However, they have 50 employees, one day of family visiting, twice a week sessions; they have a lot of traffic on that road. Not only that, there has been increased traffic on that road for the trailhead. Many hunters use that trailhead for hunting access and others use it as well.

Mark Stewart our engineers also looked at the blind hill and they came to the conclusion that 30 miles an hour is the correct speed for that hill. We would like to work with the county on this situation. We are willing to do the widening if the county would come and do the chip and seal.

Staff, Planning Commission, and applicant discussed the needed changes to the road and what ways the requirements could be met. Currently the road is not wide enough and the base needs to be addressed as well.

Dent it's possibly a mile that needs to be widened?

Mr. Stewart about ¾ mile.

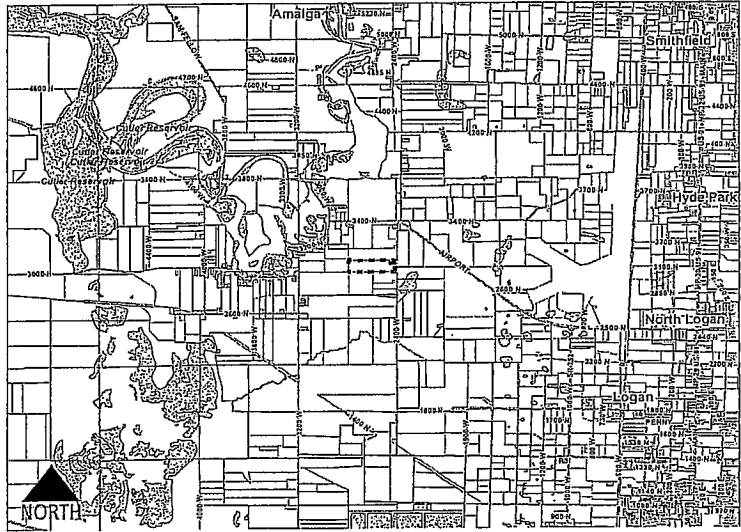
Dent have you got a cost estimate?

**CACHE COUNTY CORPORATION  
DEVELOPMENT SERVICES DEPARTMENT**

---

**Project Name:** Reese Subdivision  
**Amendment**

**Agent:** Brian Reese  
**Request:** 2-lot Subdivision  
**Type of Action:** Recommend to County Council  
**Current Zoning:** Agricultural (A)  
**Project Address:** Approximately 3103 N 2400 W  
Benson area



**Staff Recommendation:** Approval with conditions  
**Tax ID:** 12-014-0011; 12-014-0031;  
12-014-0032

**Surrounding Uses:** North – Agriculture  
South – Residential  
East – Road/Agriculture  
West – Agriculture

**Reviewed by:** Leslie M. Mascaro, Planner I *LM*

**PURPOSE:** To recommend approval of the preliminary and final plat for the Reese Subdivision Amended to the Cache County Council.

**PROJECT SUMMARY**

The proposal is to amend the existing subdivision plat to add an additional lot to an existing 2-lot subdivision located approximately 3103 North 2400 West near Benson in the Agricultural Zone on 39.90 acres of property. There are (2) two existing homes that are built within this subdivision.

**Access:**

- Access from county road 2400 West provides adequate access. The subject road is a 20' wide with a paved surface.

**Water & Septic:**

- Adequate, approved, domestic water rights will be in place at the time of final plat recordation.
- The applicant has provided a letter from Benson Culinary Water System with approval for one hook-up for the proposed residential lot.
- The proposed lot is feasible for an on-site septic tank system.

**Service Provision:**

- All refuse and recycling containers shall be placed along the side of 2400 West for collection.
- The residents shall provide sufficient shoulder space for the residential refuse and recycle containers to sit four feet apart and be out of the travel lane.
- A school bus stop would be located at 3400 North 2400 West, approximately 3 blocks from the proposed subdivision.

**STAFF DETERMINATION**

It is staff's determination that the Reese Subdivision Amended, a 3-lot subdivision for property located at approximately 3103 North 2400 West, Benson with TIN #'s 12-014-0011, 12-014-0031, and 12-014-0032 are in conformance with the Cache County Ordinance requirements for preliminary and final plat approval to the County Council. This determination is based on the following **findings of fact:**

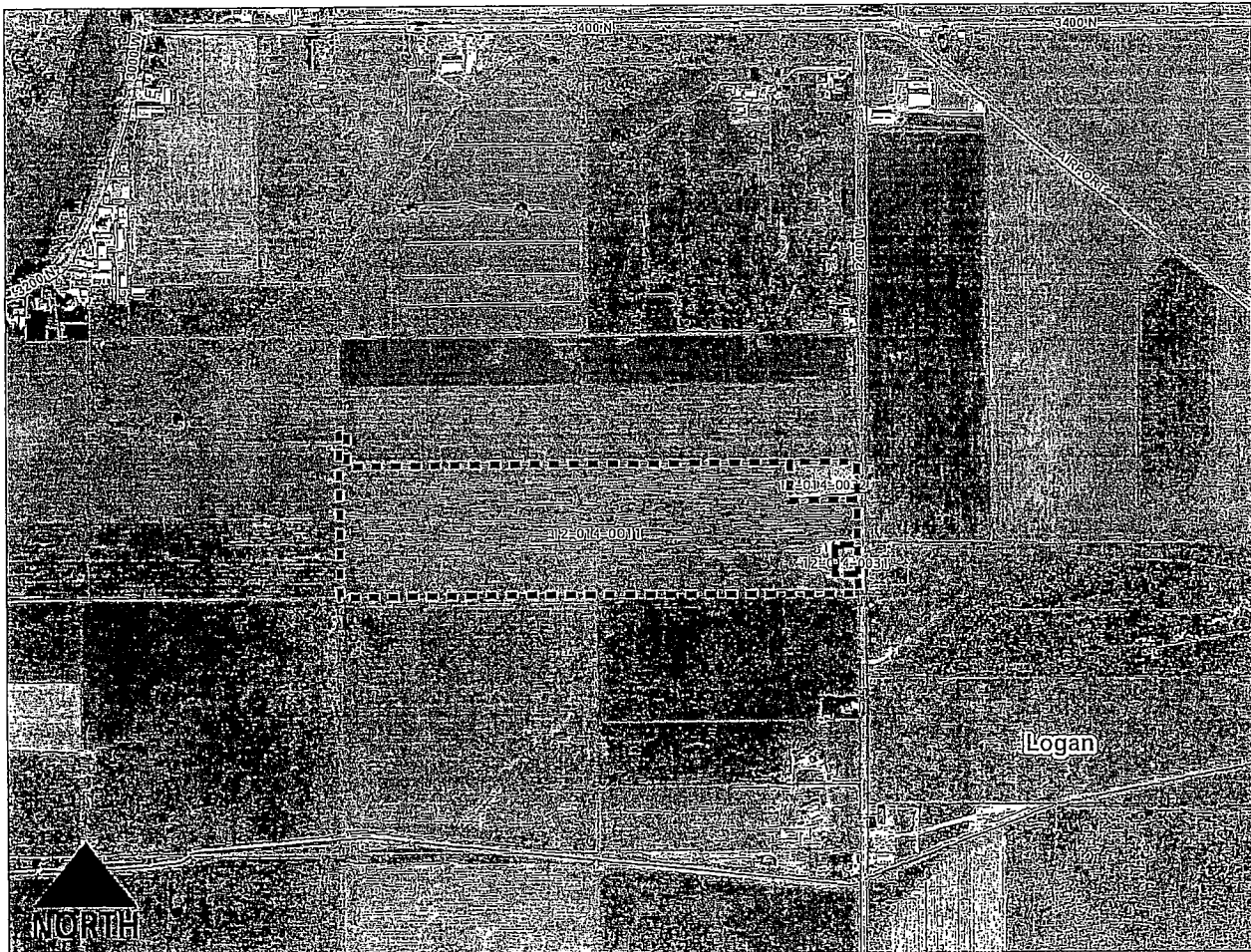
1. The Reese Subdivision Amendment has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.

2. The Reese Subdivision Amendment has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
3. The Reese Subdivision Amendment conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache County Subdivision Ordinance.
4. The Reese Subdivision Amendment is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

### CONDITIONS OF APPROVAL

The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
2. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
3. All private drives shall meet applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County.
4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.



**SURVEY CERTIFICATE**

LAWYER: LARRY J. SHIP

DATE: APR 28 2010

**BOUNDARY DESCRIPTION**

TOTAL PARCEL: 39.90 acres

PART OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 12 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN 237,877 sq. ft.

**OWNER'S DEDICATION**

THE UNDERSIGNED, BEING AN OWNER OF RECORD OF THE ABOVE DESCRIBED PARCELS OF LAND DO HEREBY DEDICATE AND CONVEY TO BE A PART OF THIS PLAT AND SUBDIVISION THE FOLLOWING EASEMENTS:

- THE EASEMENT OF ACCESS TO THE SOUTHWEST CORNER OF SAID SECTION 12, WITH A WIDTH OF 10 FEET TO BE LOCATED AS SHOWN ON THE ATTACHED MAP.
- THE EASEMENT OF ACCESS TO THE SOUTHWEST CORNER OF SAID SECTION 12, WITH A WIDTH OF 10 FEET TO BE LOCATED AS SHOWN ON THE ATTACHED MAP.
- THE EASEMENT OF ACCESS TO THE SOUTHWEST CORNER OF SAID SECTION 12, WITH A WIDTH OF 10 FEET TO BE LOCATED AS SHOWN ON THE ATTACHED MAP.

**OWNER'S DEDICATION**

THE UNDERSIGNED, BEING AN OWNER OF RECORD OF THE ABOVE DESCRIBED PARCELS OF LAND DO HEREBY DEDICATE AND CONVEY TO BE A PART OF THIS PLAT AND SUBDIVISION THE FOLLOWING EASEMENTS:

**RESE SUBDIVISION AMENDED**

CACHE COUNTY, UTAH

**FINAL PLAT**

Project Title: REESE SUBDIVISION AMENDED

Sheet No.:

Drawn By: J. SHIP

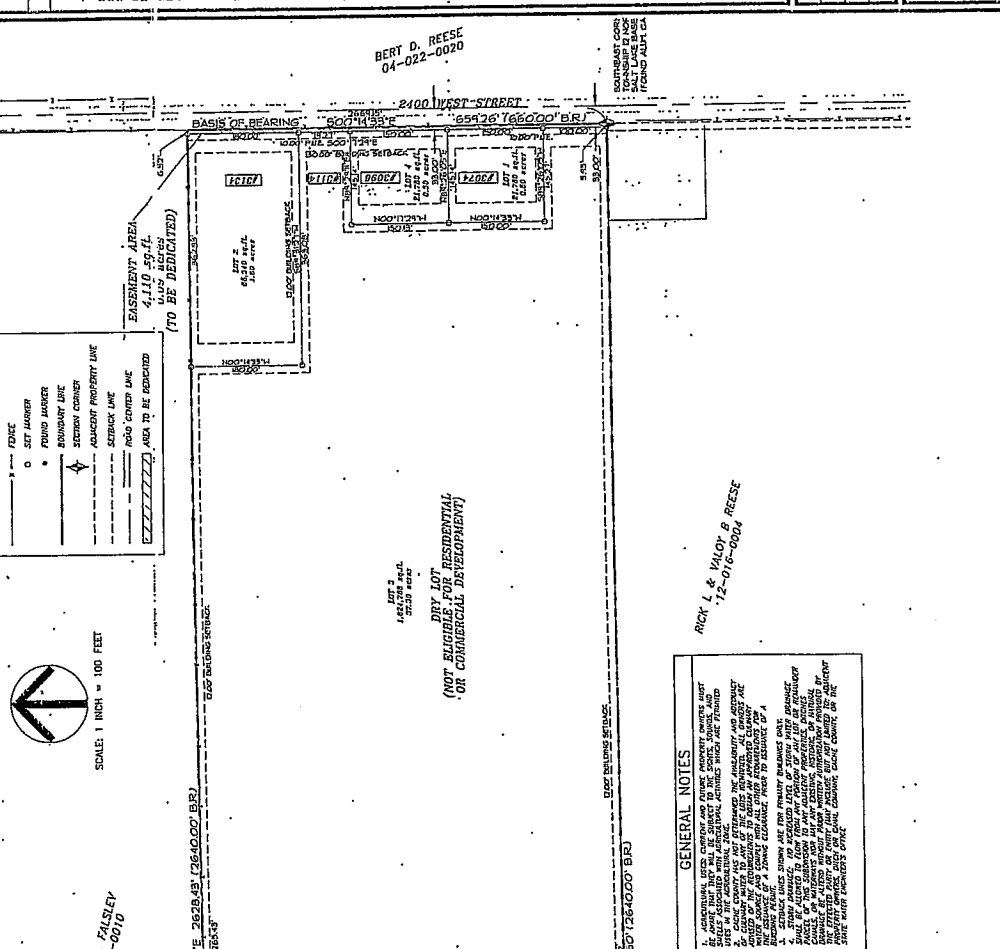
Project Number: 07428

Developed By: J. SHIP

Reviewed By: J. SHIP

Scale: 1" = 100' FEET

DATE: APR 28 2010



**REESE SUBDIVISION AMENDED**

**PART OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 12 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN**

**237,877 sq. ft. 39.90 acres**

**HAROLD M. FALSLEY 12-014-0010**

**BERT D. REESE 04-022-0020**

**RICK L. & VALOY B. REESE 12-016-0025**

**RICK L. & VALOY B. REESE 12-016-0004**

**DRY LOT (NOT ELIGIBLE FOR RESIDENTIAL OR COMMERCIAL DEVELOPMENT)**

**ENASEMENT AREA 4,110 sq. ft. (TO BE REDEVELOPED)**

**ENASEMENT AREA 4,110 sq. ft. (TO BE REDEVELOPED)**

**ACKNOWLEDGMENT**

STATE OF UTAH, COUNTY OF CACHE, BEFORE ME on this \_\_\_\_\_ day of \_\_\_\_\_, 2010, I, the undersigned, a Notary Public in and for the County of Cache, State of Utah, have personally known and known the parties to the foregoing instrument, and they have acknowledged to me that they signed it freely and voluntarily and for the purposes therein expressed.

**ACKNOWLEDGMENT**

STATE OF UTAH, COUNTY OF CACHE, BEFORE ME on this \_\_\_\_\_ day of \_\_\_\_\_, 2010, I, the undersigned, a Notary Public in and for the County of Cache, State of Utah, have personally known and known the parties to the foregoing instrument, and they have acknowledged to me that they signed it freely and voluntarily and for the purposes therein expressed.

OWNER'S DEDICATION		BEAR RIVER HEALTH DEPT. APPROVAL		CACHE COUNTY PLANNING COMMISSION	
THE UNDERSIGNED, BEING AN OWNER OF RECORD OF THE ABOVE DESCRIBED PARCELS OF LAND DO HEREBY DEDICATE AND CONVEY TO BE A PART OF THIS PLAT AND SUBDIVISION THE FOLLOWING EASEMENTS:		THE SUBDIVISION DESCRIBED IN THIS PLAT HAS BEEN APPROVED BY THE BEAR RIVER HEALTH DEPARTMENT THIS _____ DAY OF _____, 2010.		THIS PLAT HAS BEEN APPROVED FOR APPROVAL BY THE PLANNING COMMISSION ON THIS _____ DAY OF _____, 2010.	
		BY: _____ TITLE: _____		BY: _____ CHAIRMAN	
		STATE OF UTAH, COUNTY OF CACHE, BEFORE ME on this _____ day of _____, 2010, I, the undersigned, a Notary Public in and for the County of Cache, State of Utah, have personally known and known the parties to the foregoing instrument, and they have acknowledged to me that they signed it freely and voluntarily and for the purposes therein expressed.		STATE OF UTAH, COUNTY OF CACHE, BEFORE ME on this _____ day of _____, 2010, I, the undersigned, a Notary Public in and for the County of Cache, State of Utah, have personally known and known the parties to the foregoing instrument, and they have acknowledged to me that they signed it freely and voluntarily and for the purposes therein expressed.	
		DATE: _____		DATE: _____	
		COUNTY ATTORNEY		COUNTY ATTORNEY	
		COUNTY SURVEYOR'S CERTIFICATE		COUNTY SURVEYOR'S CERTIFICATE	
		I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE PROVISIONS OF THE UTAH PLAT ACT.		I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE PROVISIONS OF THE UTAH PLAT ACT.	
		DATE: _____		DATE: _____	

OWNER'S DEDICATION

THE UNDERSIGNED, BEING AN OWNER OF RECORD OF THE ABOVE DESCRIBED PARCELS OF LAND DO HEREBY DEDICATE AND CONVEY TO BE A PART OF THIS PLAT AND SUBDIVISION THE FOLLOWING EASEMENTS:

**GENERAL NOTES**

1. THE PROPERTY SHOWN ON THIS PLAT IS THE PROPERTY OF RICK L. & VALOY B. REESE.

2. THE PLAT IS SUBJECT TO THE EASEMENTS, RIGHTS AND INTERESTS OF THE NEIGHBORS AND OTHERS AS SHOWN ON THE ATTACHED MAP.

3. THE PLAT IS SUBJECT TO THE EASEMENTS, RIGHTS AND INTERESTS OF THE NEIGHBORS AND OTHERS AS SHOWN ON THE ATTACHED MAP.

**ACKNOWLEDGMENT**

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**COUNTY ATTORNEY APPROVAL**

I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE PROVISIONS OF THE UTAH PLAT ACT.

**COUNTY SURVEYOR'S CERTIFICATE**

I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE PROVISIONS OF THE UTAH PLAT ACT.

OWNER'S DEDICATION

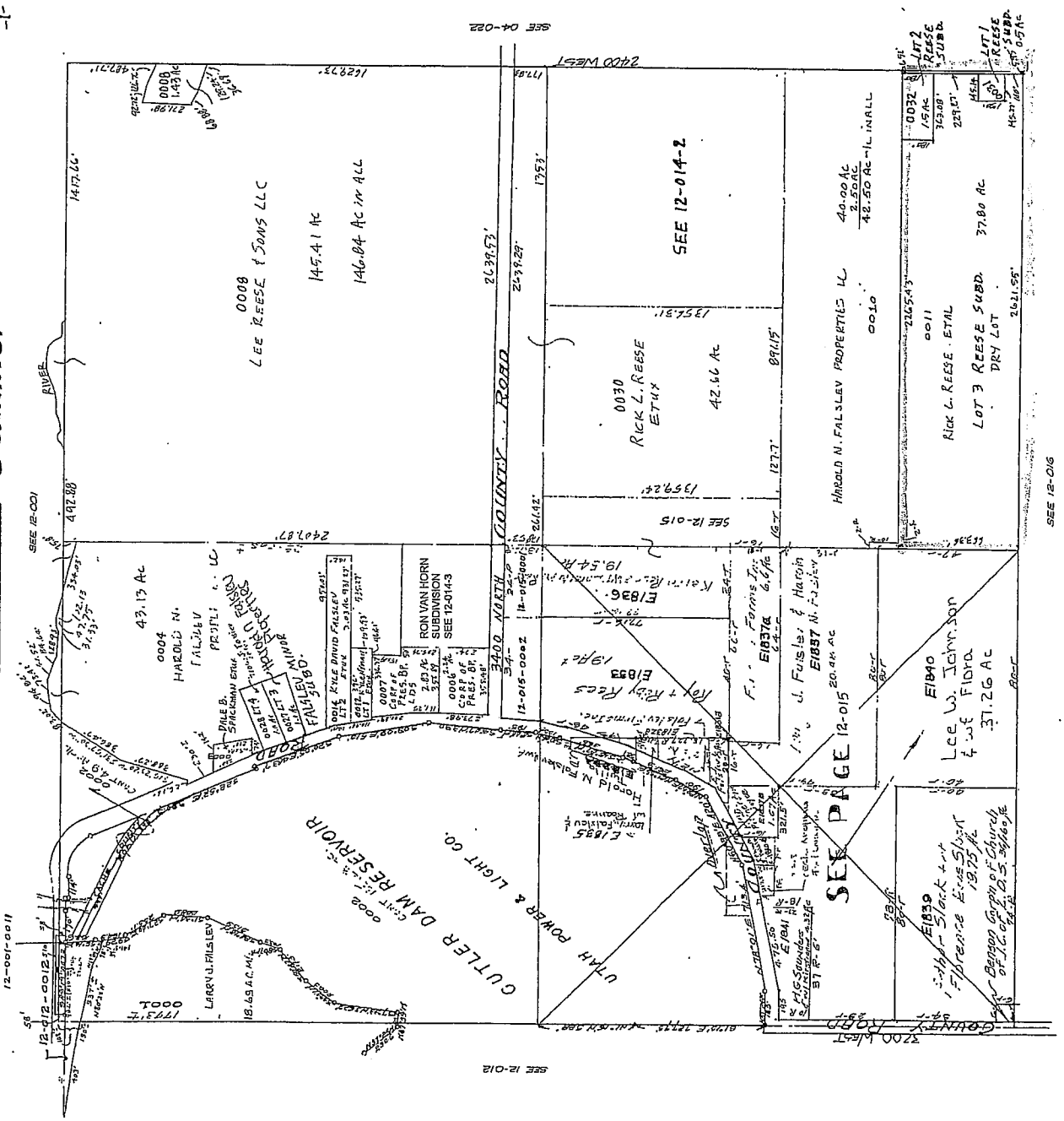
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SECTION 12, TOWNSHIP 12 NORTH, RANGE 1 WEST.

SCALE 1 INCH = 6 CHAINS.

TAX UNIT 28

12-014



SEE 04-022

SEE 12-012

SEE 12-015

SEE PAGE 12-015

1 Cache County Planning Commission (CCPC)

2  
3 Minutes for 3 June, 2010

4  
5 **Present:** Josh Runhaar, Leslie Mascaro, Clair Ellis, Leslie Larson, Don Nebeker, Chris Sands, David  
6 Erickson, Curtis Dent, Jon White, James Swink, Megan Izatt

7  
8 **Start Time: 5:32:00** (Video time not shown on DVD)

9  
10 Ellis welcomed; Ellis gave opening remarks.

11  
12 Approval of the Agenda

13  
14 **Passed.**

15  
16 Approval of Minutes

17  
18 **Passed.**

19  
20 **5:35:00**

21  
22 Consent Agenda

23  
24 #1 Reese Subdivision Amended

25  
26 **FINDINGS OF FACT:**

- 27 1. The Reese Subdivision Amendment has been revised and amended by the conditions of project approval to address the issues and concerns
- 28 raised within the public and administrative records.
- 29 2. The Reese Subdivision Amendment has been revised and amended by the conditions of project approval to conform to the requirements of
- 30 Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
- 31 3. The Reese Subdivision Amendment conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache
- 32 County Subdivision Ordinance. The Reese Subdivision Amendment is compatible with surrounding land uses and will not interfere with
- 33 the use and enjoyment of adjoining or area properties.
- 34

35  
36 **CONDITIONS OF APPROVAL**

37 The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service  
38 providers.

- 39 1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
- 40 2. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
- 41 3. All private drives shall meet applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by
- 42 Cache County.
- 43 4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.
- 44

45 #2 Dirk Henningsen Subdivision and Boundary Line Adjustment

46  
47 **FINDINGS OF FACT:**

- 48 1. The Dirk Henningsen Subdivision and Boundary Line Adjustment has been revised and amended by the conditions of project approval to
- 49 address the issues and concerns raised within the public and administrative records.
- 50 2. The Dirk Henningsen Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of
- 51 Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
- 52 3. The Dirk Henningsen Subdivision conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache
- 53 County Subdivision Ordinance.
- 54 4. The Dirk Henningsen Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining
- 55 or area properties.

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CONDITIONS OF APPROVAL

The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
2. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
3. All private drives shall meet applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County.
4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.
5. The Applicant shall dedicate 50' for the private road, 1200 East, through the subject property.
6. Private road 8700 South shall be constructed to 20' wide and a minimum gravel surface from the county road to the end of the subdivision.
7. The plat shall not be recorded until an agreement in regards to the Covenants, Conditions, and Restrictions is approved by the Cache County Attorney and Zoning Administrator to ensure that the private road can be adequately funded and maintained.
8. The applicant shall post signage to indicate that the road is private and there will be no county maintenance or snow removal to the road.
9. The design of all private roads within the development shall be reviewed by the County Engineer for compliance with applicable codes. The proponent shall submit a full set of engineered design and construction plans. The plans shall address issues of grade, drainage, base preparation and construction, and surfacing for the road. The cost of such review shall be paid by the proponent.

*Dent first; Sands seconded; Passed 5, 0.*

5:37

**#3 Mark Stewart Subdivision and Boundary Line Adjustment (Mark Stewart)**

Mascaro reviewed Mr. Mark Stewart request for a 4-lot subdivision and boundary line adjustment on 40.60 acres of property in the Agricultural Zone located at approximately 7755 West 600 North Petersboro. The current traffic on this road is considered light and it's used for recreational purposes, one residential home, and Avalon Hills. After consultation with the County's attorney, engineer, executive, staff recommends denial of the project because it does not meet the road standards in section 16.04.040 of the Cache county Code or International Fire Code.

Staff and Planning Commission discussed the needed road improvements for the subdivision and the blind hill located on the road. The base surface of the road was also discussed. A letter from the applicant was discussed by the Commission.

Tana Stewart first of all I know you call Avalon Hills a single family home. However, they have 50 employees, one day of family visiting, twice a week sessions; they have a lot of traffic on that road. Not only that, there has been increased traffic on that road for the trailhead. Many hunters use that trailhead for hunting access and others use it as well.

Mark Stewart our engineers also looked at the blind hill and they came to the conclusion that 30 miles an hour is the correct speed for that hill. We would like to work with the county on this situation. We are willing to do the widening if the county would come and do the chip and seal.

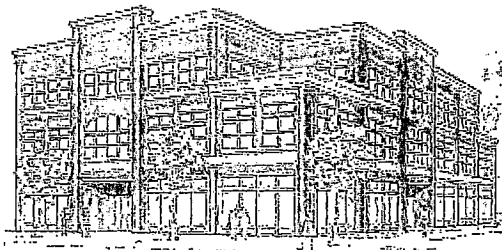
Staff, Planning Commission, and applicant discussed the needed changes to the road and what ways the requirements could be met. Currently the road is not wide enough and the base needs to be addressed as well.

Dent it's possibly a mile that needs to be widened?

Mr. Stewart about 3/4 mile.

Dent have you got a cost estimate?

# CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT



**JOSH RUNHAAR, AICP**  
DIRECTOR/  
ZONING ADMINISTRATOR

**PAUL BERTSON**  
CHIEF BUILDING  
OFFICIAL

79 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 □ (435)755-1630 □ FAX (435)755-1987

**APPLICATIONS ARE DUE BY 3:00 PM ON THE DAY OF THE DEADLINE**  
**PLEASE ALLOW STAFF 20-30 MINUTES TO PROCESS THE APPLICATION**  
**LATE APPLICATIONS WILL BE HELD FOR THE NEXT MEETING'S AGENDA**  
**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

## PROJECT APPLICATION

### REVIEW AUTHORITY

- CACHE COUNTY COUNCIL
- CACHE PLANNING COMMISSION
- BENSON PLANNING COMMISSION
- BOARD OF ADJUSTMENTS
- ADMINISTRATIVE REVIEW

### TYPE OF APPLICATION

- SUBDIVISION
- CONDITIONAL USE PERMIT
- ZONE CHANGE
- CODE AMENDMENT
- BOUNDARY LINE ADJUSTMENT

Date Received: <u>May 3, 2010</u>	Received By: <u>Lm.</u>	Receipt Number: <u>5082</u>	Amount/Check Number: <u>500.00</u> <u>600.00</u> #1286
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### PROJECT INFORMATION

REQUEST TYPE 2-Lot Subdivision  
 RC DT NAME Reese Subdivision Amendment  
 PROJECT ADDRESS 3103 2400 West  
Benson  
 SERIAL NUMBER(S) 12-014-0011  
12-014-0031, 12-014-0032  
 ZONE Aq  
 PROJECT LOCATION Benson

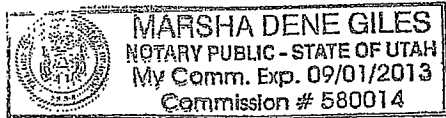
### AGENT/OWNER INFORMATION

AGENT NAME Brian Reese  
 ADDRESS 3940 N. 2400 W.  
Benson, UT 84335  
 TELEPHONE (DAY) 752-5849 (CELL) 512-7839  
 OWNER NAME Rick Reese  
 ADDRESS 4043 N. 2400 W.  
Benson, UT 84335  
 TELEPHONE (DAY) 753-2184 (CELL) 757-8745

State of Utah )  
 County of Cache )

On this 3 day of May, 2010, personally appeared before me, BRIAN Reese, proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to on this instrument, and acknowledged that they executed the same.

Signed Brian Reese  
 (Property Owner or Agent)



Marsha Dene Giles  
 Notary Public



RESOLUTION NO. 2010- 19

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2010 are reasonable and necessary; that the said budget has been reviewed by the County Auditor with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that all County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are hereby made to the 2010 budget for Cache County:

see attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the said budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

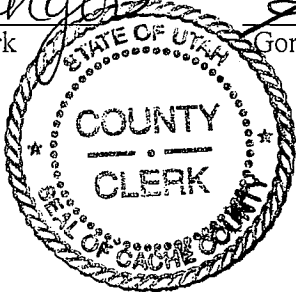
This resolution was duly adopted by the Cache County Council on the 13th day of July, 2010.

ATTESTED TO:

CACHE COUNTY COUNCIL

*Jill N. Zollinger*  
Jill N. Zollinger, Cache County Clerk

*Gordon A. Zilles*  
Gordon A. Zilles, Chairman



Resolution #2010-19  
Hearing: JULY 13, 2010 5:45pm

FUND 10 GENERAL FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
103110000	Current Property Taxes.	(8,134,262)	8,809		(8,125,453)	Adjust to maximum allowed tax rate
103310000	FEDERAL GRANTS - FIRE ACT	(234,912)		(16,704)	(251,616)	5/18/2010 RECEIVED FUNDS
103313000	Misc Grants	-		(2,000)	(2,000)	grant for drug drop off receptical
103343000	Misc State Grants	-		(27,200)	(27,200)	cadasteral mapping grant with st of ut
103370104	Grants - other	-		(3,000)	(3,000)	Rocky Mtn Inform Network training grant
103876000	Transfer from Restaurant Tax	-		(10,000)	(10,000)	2010 award for Rodeo & Fair- Advertizing
103876500	Transfer from Rapz Tax	(16,275)		(42,000)	(58,275)	2010 award for Fairgrounds Improvements
	Totals		8,809	(100,904)		
	Net Adjustment				(92,095)	

FUND 10 GENERAL FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
104136250	ITS - Equip supplies & maint	4,000	3,000		7,000	to cover maintenance on Storage Access Netw
104136251	ITS - Non-Capitalized Equipment	64,000		(3,000)	61,000	to cover maintenance on Storage Access Netw
104147120	Surveyor - temp employees	-	18,180		18,180	cadasteral mapping grant award
104147130	Surveyor - benefits	41,823	2,020		43,843	cadasteral mapping grant award
104147740	Surveyor - equipment	-	7,000		7,000	cadasteral mapping grant award
104150580	Non-Dept - unemployment compensation	10,000	10,000		20,000	estimated costs for balance of year
104160720	Bldg & Grds - Building	14,000		(8,000)	6,000	transfer for bldg improve exp (camera for parl
104160730	Bldg & Grds - Improvements	-	8,000		8,000	transfer for bldg improve exp (camera for parl
104210251	Sheriff- Non-Capitalized equipment	60,000	2,000		62,000	drug drop off recepticals grant
104211342	Support Services - training	15,000	3,000		18,000	training reimb by State of AZ DNA Evid Coll
104220611	FIRE - MISC SUPPLIES -GRANT EXPENSE	-	18,561		18,561	1 TIME USER FEE FOR 800 MHZ RADIOS
104621210	Rodeo PRCAY/Womens dues	1,350	10		1,360	increase to meet expenses
104960600	Sundry	156,350	31,324		187,674	to balance budget
	Totals		103,095	(11,000)		
	Net Adjustment				92,095	

FUND 15 ASSESSING & COLLECTING FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
153160000	Multi-County Assess & Collecting Taxes	(733,581)		(53,732)	(787,313)	adjust to include redemption alloc
153165000	County Assess & Collecting Taxes	(1,497,103)		(50,492)	(1,547,595)	adjust to include redemption alloc
	Totals			(104,224)		
	Net Adjustment				(104,224)	

FUND 15 ASSESSING & COLLECTING FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
154146311	Assessor -Computer software packages	10,000	104,224		114,224	CAMA software etc
	Totals		104,224		104,224	
	Net Adjustment					

FUND 21 HEALTH FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
213111000	Current Property taxes - Health	(693,658)	1,605		(692,053)	adjust to maximum tax revenue allowed
	Totals		1,605			
	Net Adjustment				1,605	

FUND 21 HEALTH FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
214800996	Contrib to fund reserve	38,559		(1,605)	36,954	adjust to maximum tax revenue allowed
	Totals			(1,605)		
	Net Adjustment				(1,605)	

FUND 23 TOURIST COUNCIL FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
233890000	Approp surplus	(40,575)	40,575	-	-	reduced to zero - funds not needed
	Totals		40,575			
	Net Adjustment				40,575	

FUND 23 TOURIST COUNCIL FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
234780490	Advertizing & promotions	286,497		(40,575)	245,922	reduction to amount needed
	Totals			(40,575)		
	Net Adjustment				(40,575)	

FUND 24 COUNCIL ON AGING FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
243310000	Federal Grants - CNS RSVP Funds	(38,516)		(25,016)	(63,532)	PNS augmentation grant 2010
	Totals			(25,016)		
	Net Adjustment				(25,016)	

FUND 24 COUNCIL ON AGING FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
244973110	RSVP - salary	18,761	4,698		23,459	PNS augmentation grant 2010
244973120	RSVP - temp Salary	-	12,528		12,528	PNS augmentation grant 2010
244973130	RSVP - benefits	13,785	2,467		16,252	PNS augmentation grant 2010
244973231	RSVP - In-state travel	500	500		1,000	PNS augmentation grant 2010
244973240	RSVP - office supplies	700	700		23,459	PNS augmentation grant 2010
244973280	RSVP - telephone & communications	1,200	1,200		23,459	PNS augmentation grant 2010
244973251	RSVP - non-capitalized equipment	-	500		500	PNS augmentation grant 2010
244973610	RSVP - volunteer recognition	3,015	1,400		4,415	PNS augmentation grant 2010
244973620	RSVP - Travel -Volunteer	5,500	1,023		6,523	PNS augmentation grant 2010
	Totals		25,016			
	Net Adjustment				25,016	

FUND 77 AIRPORT FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
773870000	appropriated surplus	(209,181)		(14,000)	(223,181)	for expenses on AIP #22 project
	Totals			(14,000)		Safety area grading for runway 1735
	Net Adjustment				(14,000)	

FUND 77 AIRPORT FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
774460739	Grant projects	722,860	14,000		736,860	for expenses on AIP #22 project
	Totals		14,000			
	Net Adjustment				14,000	

**CACHE COUNTY, UTAH  
ORDINANCE NO. 2010-06**

**REZONE -- MT. PISGAH**

*Disclaimer: This is provided for informational purposes only. The formatting of this ordinance may vary from the official hard copy. In the case of any discrepancy between this ordinance and the official hard copy, the official hard copy will prevail*

**AN ORDINANCE AMENDING THE CACHE COUNTY ZONING MAP**

WHEREAS, the "County Land Use Development and Management Act," Utah Code Ann. §17-27a-101 *et seq.*, as amended (the "Act"), provides that each municipality may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

WHEREAS, pursuant to the Act, the County's Planning Commission (the "Planning Commission") shall prepare and recommend to the County's legislative body, following a public meeting, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission's recommendations for zoning the area within the county; and

WHEREAS, the Act also provides certain procedures for the County's legislative body to adopt or amend the land use ordinance and zoning map for the County; and

WHEREAS, the County Council caused notice of the hearing to be advertised at least ten (10) days before the date of the public hearing in *The Herald Journal*, a newspaper of general circulation in Cache County; and

WHEREAS, on

May 6<sup>th</sup> 2010, the Planning Commission held a public meeting for a rezone to the Mineral Extraction and Excavation Zone (ME), which meeting was preceded by all required legal notice and at which time all interested parties were given the opportunity to provide written or oral comment concerning the proposed rezone; and

WHEREAS, on May 6<sup>th</sup> 2010, the Planning Commission recommended the approval of said rezone and forwarded such recommendation to the County Council for final action; and

WHEREAS, on June 8th, 2010, at 5:30 P.M., the County Council held a public hearing to consider any comments regarding the proposed amendments to Title 17 of the Cache County Code. The County Council accepted all comments; and

WHEREAS, after careful consideration of the recommendation of the Planning Commission, comments at the public hearing and other public meetings where such proposed rezone was discussed, and recommendation of County staff, the Council has determined that it is in the best interest of the health, safety and welfare of the citizens of Cache County to approve such rezone;

NOW, THEREFORE, BE IT ORDAINED by the Legislative Body of Cache County as follows:

1. Approval of Rezone.

The County Council hereby rezones Lot #'s 10-004-0001, 10-004-0002 described within Exhibit A from Forest Recreation (FR-40) to Mineral Extraction and Excavation Zone (ME).

2. Adoption of Amended Zoning Map.

The County Council hereby amends the County's zoning map to reflect the rezone of the Property effected by this ordinance and hereby adopts the amended zoning map that is attached as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Findings

- A. The locations of the subject properties are compatible with the purpose of the proposed Mineral Extraction and Excavation zoning district.
- B. The subject properties are suitable for development within the Mineral Extraction and Excavation Zone district without increasing the need for variances or special exceptions within this zone.
- C. The subject properties are suitable as a location for all permitted uses within the proposed Mineral Extraction and Excavation Zone.
- D. The subject properties when used for the permitted uses in the Mineral Extraction and Excavation Zone would be compatible with the adjoining land uses.

4. Severability.

All parts of this ordinance are severable, and if any section, paragraph, clause or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this Ordinance.

5. Prior Ordinances, Resolutions, Policies and Actions Superseded.

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

6. Exhibits.

Exhibit A: Affected lots of the Mt. Pisgah rezone: 10-004-0001, 10-004-0002

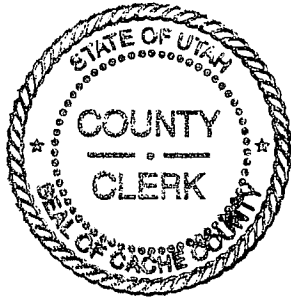
Exhibit B: Zoning Map of Cache County

7. Effective Date.

This ordinance takes effect on July 28<sup>th</sup>, 2010. Following its passage but prior to the effective date, a copy of the Ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

APPROVED AND ADOPTED this 13<sup>th</sup> day of July, 2010.

	In Favor	Against	Abstained	Absent
Chambers	X			
Buttars	X			
White	X			
Petersen	X			
Robison	X			
Yeates	X			
Zilles	X			
Total	7	0	0	0



CACHE COUNTY COUNCIL

Gordon Zilles, Chair  
Cache County Council

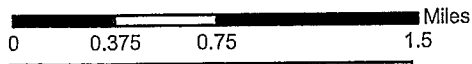
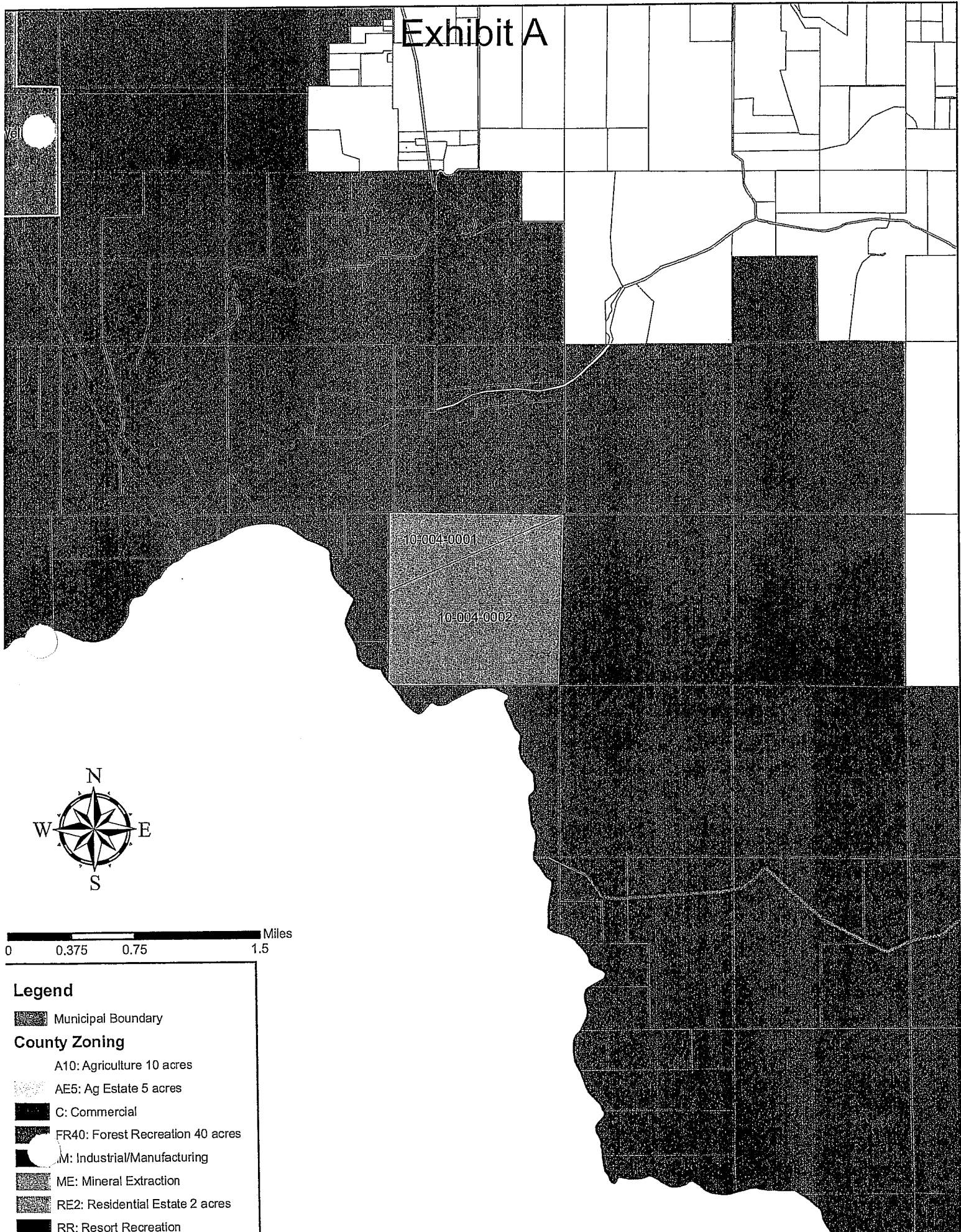
ATTEST:











Jill Zollinger  
Cache County Clerk

Publication Date: July 28, 2010

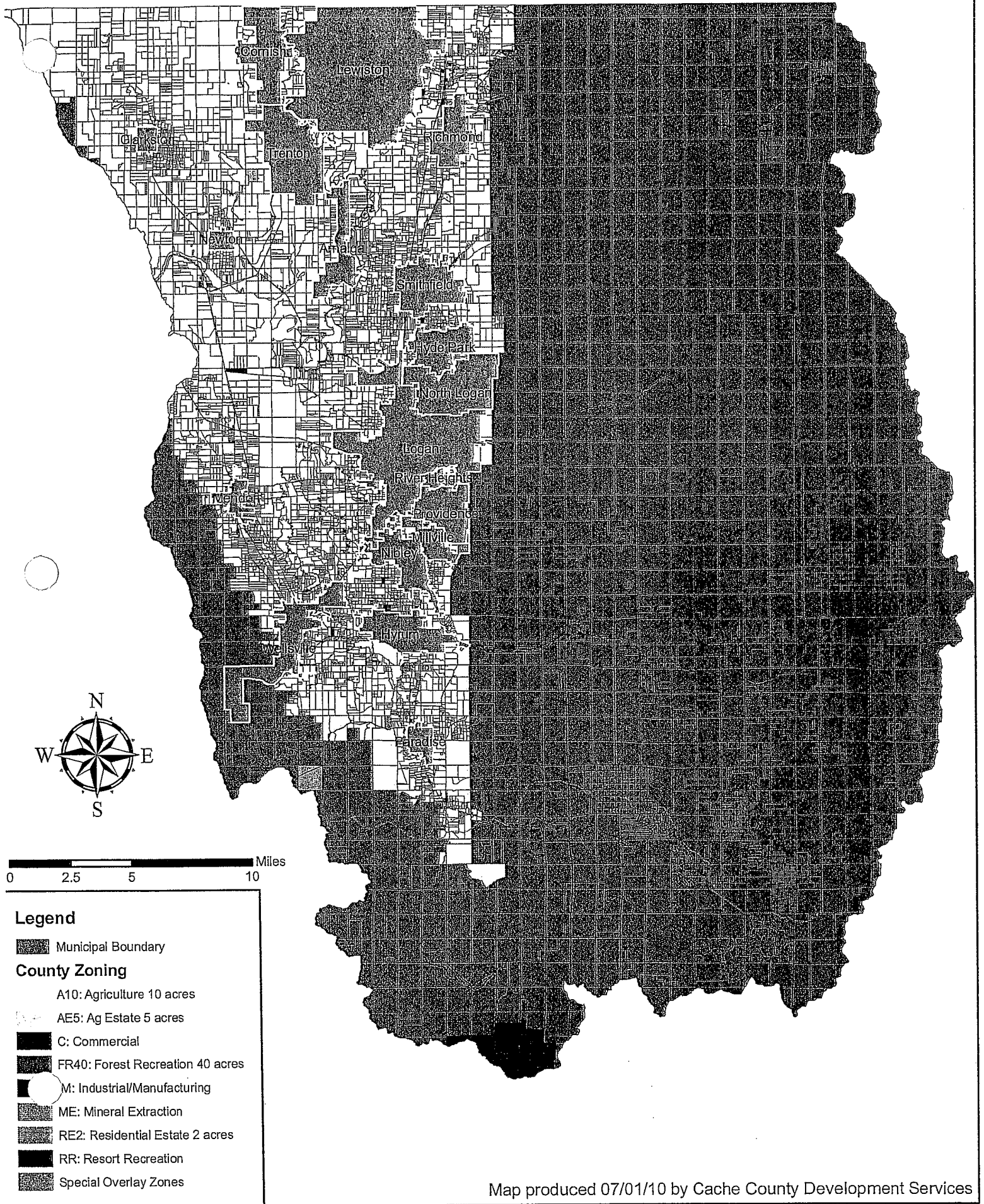


# Exhibit A



- Legend**
-  Municipal Boundary
  - County Zoning**
  -  A10: Agriculture 10 acres
  -  AE5: Ag Estate 5 acres
  -  C: Commercial
  -  FR40: Forest Recreation 40 acres
  -  M: Industrial/Manufacturing
  -  ME: Mineral Extraction
  -  RE2: Residential Estate 2 acres
  -  RR: Resort Recreation
  -  Special Overlay Zones

# Exhibit B



2:00 P.M.



# Cache County Sheriff's Office

1225 W. Valley View, Suite 200  
Logan, Utah 84321  
Business Phone (435) 755-1000

Jail Division  
1225 W. Valley View, Suite 100  
Logan, Utah 84321

*Serving Proudly Since 1857*

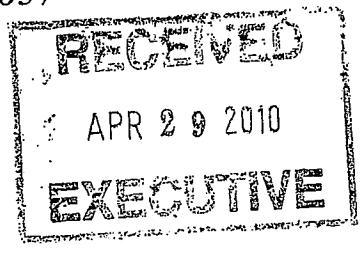
- G. Lynn Nelson, Sheriff  
(435) 755-1000
- David L. Bennett, Chief Deputy  
(435) 755-1004
- D. Chad Jensen, Lieutenant  
Patrol Division  
(435) 755-1006
- Matthew Bilodeau, Lieutenant  
Support Services Division  
(435) 755-1007
- Brian Locke, Lieutenant  
Jail Division  
(435) 755-1008
- Doyle Peck, Lieutenant  
Jail Division  
(435) 755-1010

Date: April 29, 2010

TO: Lynn Lemon

From: Lt. Brian Locke *BL*

Ref: Secretary Position



## MEMORANDIUM

Lynn, following is the information I have on funding this secretary position.

1. \$11,800 left over from Cheshire's salary
2. \$6,900 from temp employee line item
3. \$6,500 from line item 450
4. \$10,000 from line item 660 ( Doing our own grant)

When I met with Cameron we went over the figures and this is what we came up with - total \$35,200 dollars for an entry level position.

New duties for this position:

1. Medical billing and collection of insurance on inmates
2. Monthly billing for State, Federal, Condition of probation
3. Accounts receivable
4. Pay for Stay
5. SCAPP Grant
6. Work with Cameron on audit



### Mission

The mission of the Cache County Sheriff's Office is community protection, crime prevention, deputy safety and a well trained, professional staff working cooperatively with the citizens we serve.

### Values

- Respect
- Fairness
- Empathy
- Responsibility
- Trustworthiness
- Professionalism

The new duties that this secretary will be doing are currently being done by one sergeant and the other secretaries. This would consolidate the medical issues that we are dealing with. This will keep one person as a point of contact on all issues listed above. This is funded in the current budget; all we are doing is shifting resources to this position. Thank you for your time on this matter.