

**APPROVED**

**CACHE COUNTY  
COUNCIL MINUTES  
MAY 25, 2010**

**CACHE COUNTY COUNCIL**  
**May 25, 2010**

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**CACHE COUNTY COUNCIL MEETING**  
**May 25, 2010**

The Cache County Council convened in a regular session on May 25, 2010 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

**ATTENDANCE:**

**Chairman:** Gordon Zilles  
**Vice Chairman:** Jon White  
**Council Members:** Brian Chambers, H. Craig Petersen, Kathy Robison & Cory Yeates. **Craig "W" Buttars absent.**  
**County Executive:** M. Lynn Lemon  
**County Clerk:** Jill N. Zollinger  
**County Attorney:** Don Linton. **James Swink, absent.**

**The following individuals were also in attendance:** Randy Christensen, J Clair Ellis, Reed Ernstrom, Sharon L. Hoth, Jared Keller, Kree Lindsay, Brian Lyon, Leslie Mascaro, Dave Nielson, Pat Parker, Director Josh Runhaar, Auditor Tamra Stones, **Media:** Charles Geraci (Herald Journal), Jeremy Threlfall (KUTA-TV).

**OPENING REMARKS AND PLEDGE OF ALLEGIANCE**

Council member Chambers gave the opening remarks and led those present in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF AGENDA**

**ACTION:** Motion by Vice Chairman White to approve the agenda with the addition of Item 13b – *Request for Letter Supporting Coldwater Ranch Forest Legacy Conservation Easement*. Yeates seconded the motion. The vote was unanimous, 6-0. Buttars absent.

**REVIEW AND APPROVAL OF MINUTES**

**ACTION:** Motion by Council member Robison to approve the minutes of the May 11, 2010 Council Meeting as written. Yeates seconded the motion. The vote was unanimous, 6-0. Buttars absent.

**REPORT OF THE COUNTY EXECUTIVE: M. LYNN LEMON**

**APPOINTMENTS:** Kendon Godfrey Solid Waste Advisory Board

**ACTION:** Motion by Council member Yeates to approve the recommended appointment of Kendon Godfrey to the Solid Waste Advisory Board. Robison seconded the motion. The vote was unanimous, 6-0. Buttars absent.

**WARRANTS:** Warrants for the period 04-30-2010 to 05-06-2010 were given to the clerk for filing.

**OTHER ITEMS**

- ❑ **Franklin Basin Bridge – Forest Service** – Executive Lemon received a letter from the Forest Service rejecting the bridge work on the Franklin Basin lower road and additional work may need to be done. Lemon will keep the Council informed of the proceedings.
- ❑ **COG Meeting** – Executive Lemon apprised the Council of a Council of Governments (COG) meeting on June 7, 2010 at 5:00 p.m. where the process for proposed projects for the road tax monies will be discussed. Lemon noted that the county had saved significantly on the 100 East road project this past year. Council member Chambers urged Lemon to reconsider bonding while construction costs are low so more projects can be completed.
- ❑ **Thank You – Pat Parker** – Executive Lemon observed that this is the last Council meeting Pat Parker will be attending as she is retiring and thanked her for twenty-one years of service. There will be a farewell reception for Parker on Thursday, May 27, 2010.

**ITEMS OF SPECIAL INTEREST**

- **Bear River Mental Health Area Plan Presentation – Director Reed Ernstrom** said Council members should have received a copy of the area plan that BRMH is required to submit to the State Division of Mental Health each year and directed their attention to the first page listing mandated services and funding sources. Ernstrom noted that of the three counties contributing, Cache County provides about two-thirds of the money.

Ernstrom also expressed appreciation to Pat Parker and wished her the best on her retirement.

**ACTION: Motion by Council member Yeates to accept the Area Plan for Bear River Mental Health. White seconded the motion. The vote was unanimous, 6-0. Buttars absent.**

**(Attachment 1)**

- **VAWA Grant Presentation – Jared Keller** reported that the VAWA (Violence Against Women Act) Grant is federal money granted to agencies to fund personnel needed to service adult women who are victims of any kind of violence. The grant funds Keller's position. In 2009 \$31,000.00 was received and 2010 funding is down by about 20%. Keller expressed a hope that Cache County will continue to support the services rendered to women who are victims of violence.

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**PUBLIC HEARING SET: JUNE 08, 2010 – 5:30 P.M. – Rezone from the Forest Recreation Zone to the Mineral Extraction Zone on 640 acres located approximately two miles north of Mantua (Mt. Pisgah Rezone).**

**ACTION:** Motion by Council member Yeates to set a Public Hearing for June 08, 2010 at 5:30 p.m. – Rezone from the Forest Recreation Zone to the Mineral Extraction Zone on 640 acres located approximately two miles north of Mantua (Mt. Pisgah Rezone). Robison seconded the motion. The vote was unanimous, 6-0. Buttars absent.

**PUBLIC HEARING:** MAY 25, 2010 – 5:30 P.M. – Open 2010 Budget – Auditor Stones reviewed the budget adjustments. (*See Attachment 1 to Resolution No. 2010-16-Adjustments to 2010 Budget for details.*)

Chairman Zilles opened the Public Hearing and invited public comment. There was none.

**ACTION:** Motion by Council member Yeates to close the Public Hearing – May 25, 2010 at 5:30 p.m. to Open the 2010 Budget. Robison seconded the motion. The vote was unanimous, 6-0. Buttars absent.

#### **INITIAL PROPOSAL FOR CONSIDERATION**

- **Resolution No. 2010-16 – Adjustments to 2010 Budget**

(Attachment 2)

**ACTION:** Motion by Council member Yeates to waive the rules and approve Resolution No. 2010-16-Adjustments to 2010 Budget. White seconded the motion. The vote was unanimous, 6-0. Buttars absent.

#### **PENDING ACTION**

- Discussion – Proposed Amendments to the Cache County Road Standards**  
– Director Josh Runhaar provided Council members information from Carbon, Box Elder, Weber and Washington Counties regarding road standards and reviewed three road standard options presented at the May 11, 2010 Council meeting and discussed the problems and benefits associated with each option.

Executive Lemon and Council members Robison and Yeates favored the third option presented by Runhaar which allows for a waiver on road standards for a single home.

Chairman Zilles wants the Planning Commission to review the options and offer input so the County Council can hold a Public Hearing on June 08, 2010 on the proposed amendments.

Clair Ellis of the Planning Commission said the Commission has cleared its agenda for the next meeting so the proposed road standards can be discussed, but doubted the Commission could return with a recommendation in the time frame proposed by the Council.

Council member Petersen observed that the Council should have a solid proposal to present at the Public Hearing.

Vice Chairman White suggested a public hearing for July 27, 2010 to allow the Planning Commission ample time to review and discuss the proposed amendments and give its input to the Council. The Council will have time to solidify the proposal at its July 13, 2010 Council meeting prior to the public hearing.

**ACTION: Motion by Vice Chairman White to set a Public Hearing for July 27, 2010 at 5:30 p.m. to discuss Proposed Amendments to the Cache County Road Standards. Yeates seconded the motion. The vote was unanimous, 6-0. Buttars absent.**

- **Ordinance No. 2010-03 – Adopting Procedures for the Application, Approval, and Issuing of Permits for Special Events (NO ACTION TAKEN)** – Attorney Linton indicated that the only change was to a whereas clause.

Clerk Zollinger pointed out that there needs to be language indicating the section of the code that this ordinance replaces.

Changes recommended by the Council were: *5.06.020 Application, A - 45 days instead of 30 days; 5.06.030 Application Review, E, b – three (3) weeks instead of two (2) weeks.* Executive Lemon also recommended an effective date of 90 days from the date the ordinance is passed.

**ACTION: Motion by Council member Petersen to table action on Ordinance No. 2010-03-Adopting Procedures for the Application, Approval, and Issuing of Permits for Special Events until the changes noted can be made. Yeates seconded the motion. The vote was unanimous, 6-0. Buttars absent.**

#### **INITIAL PROPOSAL FOR CONSIDERATION**

- **Final Plat Approval – Eagle Rock Subdivision Phase II Amended** – Director Runhaar explained that this was approved in March of 2007 as a 5-lot subdivision. Two more lots are being requested. Because of the concerns over a long private road in the Subdivision, the Planning Commission has recommended that signs be posted: “Private Road” on the actual road sign and another sign stating “No Services by the County.”

(Attachment 3)

**ACTION: Motion by Council member Chambers to waive the rules and approve the Final Plat for the Eagle Rock Subdivision Phase II Amended. Petersen seconded the motion. The vote was unanimous, 6-0. Buttars absent.**

- **Final Plat Approval – Dena Christensen Subdivision** – Director Runhaar stated this plat was previously approved, but one lot has been reduced from four acres to one-half acre.

(Attachment 4)

**ACTION: Motion by Council member Yeates to waive the rules and approve the Final Plat for the Dena Christensen Subdivision. Robison seconded the motion. The vote was unanimous, 6-0. Buttars absent.**

- **Discussion – Surplus Property along Blacksmith Fork River – approximately 33 acres of Coldwater Property Parcel #17-002-0033**  
Council member Yeates explained that this property was given to the county as part of the Coldwater settlement and the purpose of listing it as surplus property is to obtain a market value for a possible future sale.

Executive Lemon and Council members said they understood the county had planned on using the property for access to public land with the north side of the river used for the access.

The Council requested further information regarding the property to be presented at a future Council meeting.

- **Discussion – County Justice Court Proposal** – Attorney Linton informed the Council that several municipalities have approached the County Attorney's office requesting the formation of a County Justice Court. There are currently twelve justice courts in the county and a County Justice Court would provide a better consistency of justice rulings. The municipalities have suggested the formation of a committee consisting of two County Council members and a representative from each of the municipalities to study the feasibility of such a court. Linton asked the Council to consider the proposal and be prepared to discuss it at the June 08, 2010 Council meeting. The whole process can take up to two years.

#### **OTHER BUSINESS**

- ✓ **Different Canal Options Tour – May 25, 2010-3:00 p.m.** – Chairman Zilles asked for the Council members' reactions to the tour they took prior to the Council meeting.

Executive Lemon stated that the NRCS has indicated the need for a committee made up of representatives from the Canal Companies and cities. Bob Fotheringham will contact the entities and Lemon said he will have recommendations for people to serve on that committee at the next Council meeting.

Council members and Executive Lemon said it was very helpful to actually see the areas of the proposed canal project options. Chairman Zilles stated that it was somewhat overwhelming to see how much land is watered by the canal.

- ✓ **Request for Letter from Council Supporting Coldwater Ranch Forest Legacy Conservation Easement Request** - This Conservation Easement request is for 23,500 acres covering an area from Ant Valley Road to Scare Canyon.

**ACTION:** Motion by Vice Chairman White to approve a request for a letter from the Cache County Council supporting the Coldwater Ranch Forest Legacy Conservation Easement request. Yeates seconded the motion. The vote was unanimous, 6-0. Buttars absent.

**COUNCIL MEMBER REPORTS**

**Brian Chambers** asked when the remaining fire station visits with Chief Rod Hammer are scheduled? Executive Lemon said he will find out.

**Pat Parker** gave Council members copies of the 2010 Charity Plan for Intermountain Logan Regional Hospital.

**ADJOURNMENT**

The Council meeting adjourned at 7:37 p.m.

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**ATTEST:** Jill N. Zollinger  
County Clerk

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**APPROVAL:** Gordon A. Zilles  
Chairman



DISTRICT 1  
LOCAL MENTAL HEALTH AUTHORITY  
FY 2011 AREA PLAN

District 1 Mental Health Authority - Bear River Mental Health

FY2011 Mental Health Area Plan and Budget

Local Authority

FY2011 Mental Health Revenue	State General Fund		Required 20% County Funds		Mental Health Block Grant (Formula)	Other State Contracts (PASSAGE, PATH, FORENSIC, OTHER)	Third Party Collections	Client Collections (eg, co-pays, private pay, fees)	Other Revenue	TOTAL FY2011 Revenue
	State General Fund	State General Fund used for Medicaid Match	NOT Used for Medicaid Match	Used for Medicaid Match						
FY2011 Mental Health Revenue by Source	\$ 184,832	\$ 1,003,635	\$ 170,000	\$ 237,693	\$ 134,667	\$ 37,000	\$ 375,000	\$ 128,000	\$ 71,000	\$ 7,268,192
FY2011 Mental Health Expenditures Budget	\$ 184,832	\$ 1,003,635	\$ 170,000	\$ 237,693	\$ 134,667	\$ 37,000	\$ 375,000	\$ 128,000	\$ 71,000	\$ 7,268,192
Inpatient Care (170)		84,150								\$ 495,000
Residential Care (171 & 173)	35,000	39,850					10,000			\$ 280,000
Outpatient Care (22-24 and 30-50)	21,832	373,515	170,000	53,693		37,000	305,000	54,000		\$ 2,867,255
24-Hour Crisis Care (outpatient based service with emergency, ind = yes)		11,050			34,000		1,000			\$ 100,000
Psychosocial rehabilitation, including vocational training and skills development (80-120)	55,000	144,500		25,000	25,000		65,000	22,000		\$ 1,052,344
Case Management (130)	30,000	124,100		45,000	55,667		5,000			\$ 1,355,667
Community Supports, including				50,000						\$ 810,000
- In-home services										
- Housing (174)	40,000	13,600		39,000				41,000		\$ 200,000
- Family support services, and										
- Respite services (150)										
Consultation and education services, including case consultation, collaboration with other county service agencies, public education and public information					20,000				49,000	\$ 68,000
Services to persons incarcerated in a county jail or other county correctional facility	3,000			25,000					2,000	\$ 30,000
Other Non-mandated MH Services										\$ -
FY2011 Mental Health Expenditures Budget	\$ 184,832	\$ 1,003,635	\$ 170,000	\$ 237,693	\$ 134,667	\$ 37,000	\$ 375,000	\$ 128,000	\$ 61,344	\$ 7,259,266

MH Revenue Budget does not equal MH Expenditures Budget

FY2011 Mental Health Expenditures Budget	State General Fund		Required 20% County Funds		Mental Health Block Grant (Formula)	Other State Contracts (PASSAGE, PATH, FORENSIC, OTHER)	Third Party Collections	Client Collections (eg, co-pays, private pay, fees)	Other Expenditures	TOTAL FY2011 Expenditures Budget	Total Clients Served	TOTAL FY2011 Cost/Client Served
	State General Fund	State General Fund used for Medicaid Match	NOT Used for Medicaid Match	Used for Medicaid Match								
FY2011 Mental Health Expenditures Budget	\$ 184,832	\$ 1,003,635	\$ 170,000	\$ 237,693	\$ 134,667	\$ 37,000	\$ 375,000	\$ 128,000	\$ 61,344	\$ 7,259,266	6,389	\$ 1,136
ADULT	136,624	752,524	5,000	177,693	106,667	37,000	281,250	96,000	46,008	5,336,290	1,723	\$ 3,097
YOUTH/CHILDREN	46,208	250,841	165,000	60,000	28,000		93,750	32,000	15,336	1,922,976	927	\$ 2,074
Total FY2011 Mental Health Expenditures	\$ 184,832	\$ 1,003,635	\$ 170,000	\$ 237,693	\$ 134,667	\$ 37,000	\$ 375,000	\$ 128,000	\$ 61,344	\$ 7,259,266	2,650	\$ 2,739

Clients served by mandated service does not equal clients served by population

Instructions

- 1) Describe activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.
- 2) Include expected increases or decreases from the previous year and explain any variance.
- 3) Describe any significant programmatic changes from the previous year.

**Inpatient Care Budget**

\$ 420,000 ADULT Inpatient \$ 8,935 FY2011 Expected Cost/Client Served (CALCULATED) 47 Clients served

Bear River Mental Health and the local authority plan for the continued utilization of Logan Regional Hospital and McKay Dee Hospital as the primary resources to meet the Center's acute adult and child inpatient needs for FY 2011. Intermediate and longer-term inpatient hospitalization will continue to be accomplished through utilization of the Utah State Hospital. All inpatient resources utilized by the Center will continue to accommodate both male and female admissions. The Logan Regional Hospital Unit primarily serves mental health consumers 14 years of age and older. The McKay Dee Hospital inpatient unit serves an adult population, while the McKay Dee Institute for Behavioral Medicine serves children 6 years of age through 17 years of age. All facilities are in operation seven days a week, twenty-four hours a day.

\$ 75,000 CHILD/YOUTH Inpatient

\$ 10,714 FY2011 Expected Cost/Client Served (CALCULATED) 7 Clients served

As described above.

**Residential Care Budget**

\$ 280,000 ADULT Residential

\$ 8,485 FY2011 Expected Cost/Client Served (CALCULATED) 33 Clients served

Adult residential services will continue to be provided through the operation of a 12 bed group facility located in Logan, Utah. This facility will ensure the continued availability in FY 2011 of transitional and longer-term support options for individuals who demonstrate a need for both structured and supportive living. The facility is operated as a 24-hour supervised group home and will continue to provide Supportive Living as an adjunct to other services such as case management and rehabilitative skills development as applicable to the needs of clients who are in transition to less restrictive environments. Supportive living will generally include observation and monitoring, which provides 24-hour staffing to include daily resident contact, observation of general behavior and performance of routine personal care and daily living tasks, as well as monitoring of symptomatology associated with the resident's diagnosis.

CHILD/YOUTH Residential

When more secure and extended treatment is determined necessary, the mental health center will primarily utilize residential treatment facilities available throughout the Wasatch front area. In previous plan years the mental health center has occasionally placed children and youth in Primary Children's Residential program as well as the Odyssey House program within the Salt Lake area. Although these specific programs have been utilized in previous years, with respect to SFY 2011 Bear River Mental Health does not plan to limit its residential service continuum to select facilities but will endeavor to obtain services from any available and accredited residential treatment resource necessary in order to meet the clinical needs of children and youth within its catchment area and service priority. When determined to be clinically necessary, these intensive levels of intervention provided through residential treatment resources will be delivered to accomplish increased stability and foster the successful reintegration of children and youth with family and community.

Expected Cost/Client Served (CALCULATED)

2,066,773

1,723

1,200

800,482

927

864

CHILD/YOUTH Residential

CHILD/YOUTH Outpatient

Expected Cost/Client Served (CALCULATED)

As described above.

CHILD/YOUTH Residential

When more secure and extended treatment is determined necessary, the mental health center will primarily utilize residential treatment facilities available throughout the Wasatch front area. In previous plan years the mental health center has occasionally placed children and youth in Primary Children's Residential program as well as the Odyssey House program within the Salt Lake area. Although these specific programs have been utilized in previous years, with respect to SFY 2011 Bear River Mental Health does not plan to limit its residential service continuum to select facilities but will endeavor to obtain services from any available and accredited residential treatment resource necessary in order to meet the clinical needs of children and youth within its catchment area and service priority. When determined to be clinically necessary, these intensive levels of intervention provided through residential treatment resources will be delivered to accomplish increased stability and foster the successful reintegration of children and youth with family and community.

Expected Cost/Client Served (CALCULATED)

2,066,773

1,723

1,200

800,482

927

864

CHILD/YOUTH Residential

CHILD/YOUTH Outpatient

Expected Cost/Client Served (CALCULATED)

As described above.

24-Hour Crisis Care Budget

\$ 403 ADULT Crisis Care

403 Clients served

\$ 211

FY2011 Expected Cost/Client Served (CALCULATED)

Twenty-four hour mental health crisis care and services will continue to be available seven days a week, 365 days a year for FY 2011. During regular business hours, a selection of outpatient staffs in each clinic site will continue to rotate crisis coverage Monday through Friday. For evenings, weekends, and holidays, clinicians who are certified as mental health officers for the State of Utah will fulfill the crisis coverage assignment, again on a rotating schedule. Pagers and cellular phones will be utilized by crisis service staff to allow for quick communication and response. Also, during routine office hours, crisis staff will maintain a flexible work schedule that ensures the possibility of an immediate response to any mental health emergency situation. Assigned crisis staff will be capable of managing both child and adult mental health emergencies and, when necessary, will be trained in the process of making referrals to the Center's inpatient resources as previously described.

\$ 15,000

CHILD/YOUTH Crisis Care

174 Clients served

\$ 209

FY2011 Expected Cost/Client Served (CALCULATED)

As described above.

Psychotropic Medication Management Budget

\$ 865,000 ADULT Psychotropic Meds

925 Clients served

\$ 935

FY2011 Expected Cost/Client Served (CALCULATED)

Psychotropic medication and medication management services will be provided to both adult and child/youth populations to accomplish the assessment, prescription, monitoring, adjustment, delivery, coordination, administration, and supervision of psychopharmacological treatment. For FY 2011, the mental health center will continue to offer a flexible medication clinic where clients may present without a scheduled appointment to see a medical team nurse for medication related problems or concerns. The mental health center's medication prescription and management providers are approved by the Department of Occupational and Professional Licensing (DOPL). Where possible and appropriate, the Center's medical staff will work in consultation and coordination with primary care providers to better meet overall client medication treatment needs.

\$ 187,344

CHILD/YOUTH Psychotropic Meds

200 Clients served

\$ 937

FY2011 Expected Cost/Client Served (CALCULATED)

As described above.

**Psychosocial Rehabilitation Budget**

\$ 90 ADULT Psychosocial Rehab

375 Clients served

\$ 2,408

FY2011 Expected Cost/Client Served (CALCULATED)

The adult psychosocial programs both in Brigham City (Brigham City House) and Logan (Bear River House) will continue as currently developed. These programs are patterned after the recovery model as the foundation rehabilitative perspective. The recovery model and approach to changing client attitudes, values, skills and/or roles, developing new life meaning and purpose, as well as regaining social function despite limitations of mental illness will continue to be the practical focus of this service. These programs are organized into three recovery oriented program tracks (Foundation, Gateway, and Transitions) designed to address the issues of functional living associated with three homogeneous groups. The Foundation Track is designed to meet the needs of consumers with profound cognitive, social, and functional limitations. This track focuses on functional survival and targets remedial social skills, daily living skills, and protective skills such as basic medication management and symptom maintenance necessary to promote community tenure and avoid institutionalization. The Gateway Track is conceptualized as a gateway to wellness, and for FY 2011 will continue to focus on an intermediate level of functional coping skills, functional living skills, and functional rehabilitative activities designed to enhance functional assertion. The Transitions Track focuses on functional mastery and continues to be utilized for the advanced consumer. This track follows the Personal Development for Life and Work curriculum.

\$ 452,667 CHILD/YOUTH Psychosocial Rehab

300 Clients served

\$ 1,509

FY2011 Expected Cost/Client Served (CALCULATED)

Psychosocial rehabilitation for children and youth will continue to be accomplished through a network of Skills Development Specialists. Children's service staff will employ both individual and group formats for skills training and development that will address basic living, communication, and interpersonal competencies as related to the predominate family, school, and social environments of children and youth. In addition, the mental health provider plans to continue the delivery of psychosocial rehabilitative services in FY 2011 for children and youth during the school session interim through a summer psychosocial skills curriculum.

**Case Management Budget**

\$ 506,250 ADULT Case Management

625 Clients served

\$ 810

FY2011 Expected Cost/Client Served (CALCULATED)

Case management services planned for FY 2011 will continue with the primary goal of assisting clients (adult, child/youth) and families to access additional community services and resources in an effort to help manage the functional complications of mental illness. Primary case management activities will include assessment and documentation of the client's need for resources and services; development of a written case management service plan; linking clients with needed services and resources; coordinating the actual delivery of services, monitoring quality, appropriateness and timeliness of the services delivered, as well as monitoring client progress and review and modification of the case management service plans and objectives as necessary. Additional activities will often involve finding and maintaining housing resources, obtaining medical or dental services, linking with the Department of Workforce Services or Social Security Administration relative to the acquisition of benefits and entitlements, advocating for educational opportunities, and/or coordinating and facilitating inpatient hospital discharge. Case management services will continue to be available to those clients who would benefit from and require assistance in coordinating, monitoring, and linking to community services and resources. These services are open to all mental health center clients based upon medical necessity as determined by a formal needs assessment.

FY2011 Expected Cost/Client Served (CALCULATED)

\$ 810

375 Clients served

\$ 30,750 CHILD/YOUTH Case Management

As described above.

Community Support Budget

\$ 150,000 ADULT Community Support

120 Clients served

\$ 7,500

FY2011 Expected Cost/Client Served (CALCULATED)

In-home supports such as skills development, behavior management, and personal services will continue to be provided to seriously and persistently mentally ill (SPMI) adults and severely emotionally disturbed (SED) children by case managers and skills development specialists. Additionally, psychotherapy services may be provided in home or community settings such as local nursing homes, as determined necessary and appropriate to help eliminate barriers to service access. Additionally, the mental health center has an established housing network consisting of several apartment complexes located in Logan and Brigham City. Adult respite services are also available on a limited basis through the Center's 24-hour residential facility to families housing adult SPMI clients, where the client can be placed on a short-term basis to allow the family a brief period of rest and regeneration.

\$ 50,000 CHILD/YOUTH Community Support

130 Clients served

\$ 385

FY2011 Expected Cost/Client Served (CALCULATED)

In addition to the supports describe above for children and youth, respite services for FY 2011 will continue to be provided to children classified as seriously emotionally disturbed (SED). This service will provide families with temporary relief from the stress of managing difficult children and adolescents by providing structured activities and supervision of the child or adolescent during the respite period. Respite allows for children and families to have a planned break from one another which is often a vital key to maintaining children in their homes and communities. Families receiving respite are also provided additional supportive services to assist them in coping with special needs youth. Child and adolescent programs and staff also provide a variety of community support and involvement through partnership arrangements with the Division of Child and Family Services, the Division of Youth Corrections, the Juvenile Justice System, local School Districts, and other local entities invested in the integration of mental health services with community support resources.

**Consultation & Education Services Budget**  
**ADULT Consult & Ed Services**

N/A Clients served

#VALUE! FY2011 Expected Cost/Client Served (CALCULATED)

For FY 2011, Bear River Mental Health will maintain its commitment to community partnership and collaboration and intends to further its efforts to reach out and embrace community stakeholders. The mental health center currently has employed a number of personnel who also maintain clinical practice relationships with the Cache County Jail, the Center for Persons with Disabilities, and the local health department for example, which serves to solidify the Center's alliance and interdependent perspective with allied agencies. Additional staff continue to participate as mental health system consultants in a number of community forums and activities such as local nursing home advisory, marriage and family therapy advisory, Juvenile Justice Center, and participation with a number of community agencies which focus on adult protective and safety issues such as Aging and Adult Services, as well as the Cache County Health Council. The Center's consultation services are directed primarily toward agency and other community partners and organizations who participate as community stakeholders. In addition, the mental health center provides frequent consultation and education with families and individuals concerning involuntary mental health procedures, as well as general information about mental health related issues provided to local community and religious groups.

\$ 39,000 CHILD/YOUTH Consult & Ed Services

N/A Clients served

#VALUE! FY2011 Expected Cost/Client Served (CALCULATED)

With respect to children and youth, Bear River Mental Health has established valued relationships with other community and state agencies and makes every effort to be a contributing member to the community. The Center's children's services team consistently links and coordinates with schools, social agencies, and State entities and has placed service staff on location in local school systems, and in the Division of Child and Family Services facilities. Additional agency and community consultation and education relative to children and youth also occurs at the administrative level by assignment through the Center's executive and supervisory structure.

#VALUE!

**Services to Incarcerated Persons Budget**  
**ADULT Jail Services**

\$ 225 Clients served

\$ 133 FY2011 Expected Cost/Client Served (CALCULATED)

The mental health center will continue to provide services within the local county jails. Mental health professionals are assigned to both the Box Elder and Cache County jails where they offer at least two hours of clinical service time each week apart from any crisis service contacts or emergency interventions. Clinical services relative to Rich County jail inmates is provided upon request of correctional staff. Clinical services provided within the correctional facilities may include mental health assessment, crisis assessment and intervention, psychotherapy, behavior management, and medication consultation generally. The Center's forensic mental health services are provided to incarcerated county residents. Each week the correctional staff at both Box Elder and Cache County jails provides a list of inmates who are requesting to see a mental health professional. In addition, staff of each county jail may specifically request that a mental health professional meet with a particular inmate for assessment of mental health problems and risk of harm subsequent to observations of correctional officers.



The mental health center plans to continue its efforts toward the implementation of a recovery perspective as related to the activities of assessment and treatment planning consistent with the Division's identification of recovery components related to these processes. Additionally, the recovery model occupies the fundamental focus of the Center's psychosocial rehabilitation programs. The mental health center also maintains a wellness component within its psychosocial rehabilitation programs and continues to conduct a wellness group as part of its Recovery programs both in the Bear River House and Brigham City House facilities. These groups will continue to function for FY 2011. Also, for FY 2011, the Center will continue its integrated mental health delivery system for uninsured and underinsured individuals within the Box Elder County, Cache County, Rich County, and Logan school districts as part of its 2.7 funding project. Finally, the Center will continue its involvement in the planning, function, and operation of both juvenile and adult mental health courts in the First Judicial District and Juvenile courts.

1. As part of the annual submission of and subsequent review of the Mental Health Block Grant application, the Center for Mental Health Services (CMHS) requires DSAMH to describe our planning efforts including how we ensure meaningful involvement of stakeholders in the system. In no more than two pages, please describe your efforts to:
  - Assess mental health needs in your community and determine funding priorities based on the needs identified
  - Develop a plan for services that meets the identified needs based on funding priorities set
  - Solicit meaningful input from the local county authorities, other community stakeholders (DCFS, DJJS, Education, Vocational Rehabilitation, Department of Health, Criminal Justice, etc), consumers, family members, parents of children receiving services, and advocacy organizations in the development of the priorities and plan
  - Identify the anticipated number of consumers to be served
  - Evaluate and monitor the effectiveness of your priorities and plan

#### Description of efforts:

- a. Assessment of community mental health needs and determination of funding priorities based on identified needs:

Bear River Mental Health Services, Inc., as the provider for the District 1 Local Mental Health Authority, delivers a comprehensive continuum of mental health services for adults, youth and children within the scope of existing legislative appropriations and county matching funds as determined to be medically necessary. These mental health service priorities include and are consistent with those services defined both as Medicaid Covered services as well as services mandated relative to the Division of Substance Abuse and Mental Health and subsequent to the statutory and administrative provisions of State and Federal regulation.

Throughout the fiscal year the Center assesses community service needs through discussion and collaboration with its Board of Directors, which is comprised of representatives from the local authority, local hospitals, LDS Family Services, NAMI, local school districts, the State Board of Education, as well as local private enterprise. In addition, the Center conducts bi-monthly executive and supervisory coordination meetings where management staff with direct community involvement consider and plan relative to community service needs and service delivery issues. A variety of mental health center staff also participate actively in local school systems, court systems, with local law enforcement and correction systems, as well as on local boards and committees such as the board of health, the mental health court steering committee, the juvenile mental health court, and the homeless coordinating council, where opportunities for assessment of mental health service needs are frequently presented.

b. Service planning to meet identified needs based on funding priorities:

On a micro level, the mental health center provides for team oriented individual consumer service planning for every individual or family entering the Center's service system. From a macro perspective, Center executive and supervisory staff on a monthly bases consider current service deliver issues across the entire array of service domains with respect to the volume of consumers requesting service, capacity for service delivery relative to volume as both estimated and demonstrated over previous years of Center operation, direct service percentages across clinical disciplines, as well as planning for expansion of services and clinical capacity where needed. Additionally, the Center is continually examining the operation of its service delivery system in terms of quality, quality, efficiency, and effectiveness in order to identify and design appropriate systemic changes that will impact quality of care. Service planning, whether in collaboration with local hospitals, health departments, courts, school systems, housing authorities, allied service providers, subcontracted providers, criminal justice systems, consumer support groups, nursing homes, and/or various business and private entities, is an ongoing and sustained effort which will continue as an operational priority for FY 2011.

c. Solicitation of input from county authorities and other community stakeholders:

As indicated above, opportunities for input from community stakeholders is readily facilitated through the Centers organizational structure and operation as well as broad-based involvement in a variety of community forums relevant to the issues of mental health treatment need.

d. Identification of the anticipated number of consumers to be served:

The Center routinely evaluates historical data regarding numbers of consumers served, and additionally monitors medicaid eligibility trends year to year in order to gain some perspective of service need relative to Center capacity. Service delivery in many respects is directly proportional to State, Federal, and private pay funding streams, and the economic ebb and flow of these funding sources clearly impact service delivery. Given current and past funding limitations it is believed that the actual need for mental health services in the Center's catchment area always exceeds the revenue captured by the Center in any given year. Subsequently, the mental health center endeavors to establish relevant service priorities that take into consideration severity of illness and urgency of need.

e. Monitoring and evaluation of the effectiveness of service planning and priorities:

The Center maintains the Area Plan as a standing agenda item for its executive committee, and periodically reviews and monitors service and programmatic elements specific to that plan. Additionally, with the assistance of DSAMH as well and the Department of Health Division of Health Care Financing and their contracted EQRO, the Center utilizes annual audit reports and findings in order to evaluate the effectiveness and consistency of its delivery system as matched with its service priorities.

2. Increasing evidence exists to support the claim that meaningful employment is an essential part of the recovery process and is a key factor in supporting mental wellness. According to the SAMHSA, 70% of mental health consumers report that they want to work. The Center for Reintegration reports that employment provides five factors that promote mental well-being. They are:

- Time structure
- Social connection/affiliation
- Collective effort and purpose
- Social and personal identity
- Regular activity

In no more than two pages, please describe your efforts to increase client employment in the following areas:

- Competitive employment in the community
- Collaborative efforts involving other community partners
- Employment of consumers as staff
- Peer Specialists/Family Resource Facilitators
- Supported Employment to fidelity

**Description of efforts to increase client employment:**

**a. Competitive employment in the community:**

The Center's adult psychosocial program "Transitions Track" is devoted to the issues of community re-integration and focuses on skills development relative to areas of life and work directly applicable to employment settings and employer - employee relationship skills. This program track helps consumers prepare for integration into the competitive workforce. Center case management staff assist consumers to access workforce services, vocational rehabilitation, and other employment oriented resources to help facilitate opportunities for competitive employment as well. Additionally, a key component of the First District Mental Health Court program is the progression into competitive full and/or part-time employment as part of the program's advancement process once participants achieve an appropriate level of functional and psychological stability.

**b. Collaborative efforts involving other community partners:**

Through the First District Mental Health Court program, employment is identified as a key factor in the success of a system of therapeutic jurisprudence. The mental health court in Cache County brings together a collaborative community team to address program development with respect to the area of employment and is working to establish a local mental health employers consortium that will assist in creating a variety of competitive employment opportunities for mental ill offenders. As this model further develops, it is anticipated that opportunities created through this consortium will be applicable to other mentally ill consumers as well.

**c. Employment of consumers as staff:**

Currently, the Center employs two consumers in its Bear River House adult day program. Additionally, several consumers are placed as classroom aids in Box Elder County schools as a result of the close working relationship between the mental health center and the Box Elder County School District. Depending on the outcome of consideration for inclusion of Peer Support Specialists in the State plan for services and the Medicaid contract, the Center will likely examine the possibility of the role of peer support within the context of peer mentoring, which could be utilized in both the mental health court program as well as within its adult psychosocial programs.

d. Peer Specialists/Family Resource Facilitators:

For FY 2011 the Center will maintain its subcontract with Allies with Families for a Family Resource Facilitator (FRF) consistent with the recommendation and support of DSAMH. This individual will continue to provide advocacy and partnership services for families of mentally ill children and youth in accessing family resource needs and linking with agencies or other community supports to fulfill identified needs. The family resource facilitator position is continued at 19 hours per week in Box Elder County and the facilitator is trained to understand family concerns, systems of care, confidentiality, and family resource delivery.

e. Supported employment to fidelity:

Supported employment as a comprehensive approach to vocational rehabilitation involving employment specialists, employment assessments, job training, job coaching, and ongoing support to maintain employment, is in part, a function of vocational rehabilitation services under Title I of The Rehabilitation Act Amendments of 1973 (P.L. 99-506). The mental health center currently does not employ employment specialists as part of mental health treatment teams, however, the Center does provide medical and mental health service components as a system of integrated treatment services that provide clinical support relative to consumer employment. Subsequently, fidelity ratings relative to employment specialists, vocational assessments, job coaching, etc., are not currently applicable.

**Policy**

Client co-payments are charges determined by the client's insurer (including Medicare) to be the portion of the cost of service the insurance beneficiary must pay, or in the case of an uninsured client, the amount of sliding-fee the Center determines is reasonable and necessary based upon client income. The Center's policy is to collect the full amount of insurance co-payments. Clients who qualify under the conditions specified below, will be assigned a sliding-fee amount per encounter, and will be expected to pay the full sliding-fee amount prior to each service appointment at the Center. The Center sliding-fee is not subject to any waiver.

**Procedures**

1. Client co-payments relative to the Center's sliding-fee schedule are based on monthly gross household income.
  - a. In the instance that single "legal adults" living with immediate family and receiving free room and board request Center services, an income of \$150 may be added to their declared income as "in kind" value of room and board. Any individual who can demonstrate that they are actually paying to live with immediate family could have this value of "in kind" revenue reduced accordingly.
  - b. Before establishing a sliding-fee, Bear River Mental Health Services, Inc. may require written verification of the client's income. Verification may also be requested at any time during the course of the client's treatment.
2. A Center sliding-fee may be contingent on the following conditions:
  - a. To be eligible for payment according to the Center's sliding-fee schedule, individuals must be uninsured and residents of Box, Elder, Cache, or Rich Counties. All out-of-county clients will be responsible for the full charge for any service rendered. In addition, insured clients must digitize according to the specifications below.
  - b. As the Center does not practice the routine waiver of insurance based co-payments, for insured clients to be eligible for a sliding-fee, they must either (1) have their insurance payment denied for the services requested, or (2) the services requested must be excluded from the client's insurance coverage, or (3) the client must petition and receive approval for a waiver of insurance co-payment under policy; in cases where the client's insurance denies payment, the client must also complete and sign a Waiver of Liability to be eligible for a Center sliding-fee.
  - c. Waivers of liability represent statements and agreements in which the client either chooses to receive services and assume financial responsibility if their insurance (including Medicare) denies payment or chooses to refuse service delivery. Waivers of liability shift financial responsibility from the Center to the client in the event of a denial of an insurance claim.
  - d. The Waiver of Liability should be completed in advance of actual service delivery when a denial of insurance payment is predictable. However, in cases in which a denial of an insurance claim cannot be anticipated or predicted, the client will be approached to sign a Waiver of Liability upon receipt of the denial, and the Center's sliding-fee will be applied retroactively to the client's account.
  - e. For Medicare beneficiaries, when it is anticipated that Medicare will deny payment for a particular covered service at a particular time, due to reasons that Medicare will likely consider as not reasonable and necessary (i.e. not consistent with diagnosis, provided by someone other than approved by Medicare, and/or the frequency or duration of the service exceeds the limits imposed by Medicare) the Center will have the client sign a waiver of liability referred to as an Advance Beneficiary Notice, prior to delivery of the service.
  - f. Waivers of liability, either in the form of an Advance Beneficiary Notice or in some other form, may be signed by the client's personal representative if the client is a minor child or an incapacitated adult.
  - g. Waivers of liability may not be signed in emergency service situations prior to an emergency medical screening (EMS) and stabilization of the client. In addition, a waiver of liability may not be signed when a client is under duress (i.e. emotionally or cognitively impaired) such that the client is unable to adequately comprehend the nature and consequences of their decision so as to be unable to make an informed choice.
  - h. If a client refuses to sign a waiver of liability, the Center will have a staff person witness the refusal and may consider such action as reasonable cause to refuse to provide the requested service.
  - i. Clients must allow Bear River Mental Health Services, Inc. to submit claims to insurance companies when applicable and must also provide all pertinent information necessary with which to process the insurance claim. All insurance payments received by the Center shall be in addition to any client co-payment; however, the Center may not collect more than what is actually charged for the services rendered.
  - j. Potential recipients of a Center sliding-fee must apply by completing the Center's standard Fee Agreement. Clients who refuse to state and/or verify their monthly income will be ineligible to receive a sliding-fee and will be responsible for the full charge of any service not covered by their insurance.
  - k. For clients who are under the age of majority, the child's parents or legal guardian retain financial responsibility unless the child is legally emancipated or has been placed in the legal custody of a state agency, and the agency has been assigned financial responsibility by statute or court order.

MONTHLY FAMILY GROSS INCOME	PER-SESSION CO-PAYMENT
1 - 599	\$8
600 - 1099	\$16
1100 - 1499	\$24
1500 - 1999	\$32
2000 - 3199	\$42
3200 - 3999	\$52
4000 - 5399	\$72
5400 - +	\$84

Note: Monthly Maximums may apply for any client requiring intensive services or who has extenuating circumstances.

**FORM D**  
**LOCAL AUTHORITY APPROVAL OF AREA PLAN**

**IN WITNESS WHEREOF:**

The Local Authority approves and submits the attached Area Plan for State Fiscal Year 2011 in accordance with Utah Code Title 17, Chapter 43.

The Local Authority represents that it has been authorized to approve the attached Area Plan, as evidenced by the attached resolution or other written verification of the Local Authority's action in this matter.

The Local Authority acknowledges that if this Area Plan is approved by the Utah Department of Human Services Division of Substance Abuse and Mental Health (DHS/DSAMH) pursuant to the terms of Contract # 052440, the terms and conditions of the Area Plan as approved shall be incorporated into the above-identified contract by reference.

**LOCAL AUTHORITY**

By: \_\_\_\_\_  
Name: Rich VanDyke  
Title: Box Elder County Commissioner  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Lynn Lemon  
Title: Cache County Executive  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: William Cox  
Title: Rich County Commissioner  
Date: \_\_\_\_\_

RESOLUTION NO. 2010- 16

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2010 are reasonable and necessary; that the said budget has been reviewed by the County Auditor with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that all County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are hereby made to the 2010 budget for Cache County:

**see attached**

Section 2.

Other than as specifically set forth above, all other matters set forth in the said budget shall remain in full force and effect.

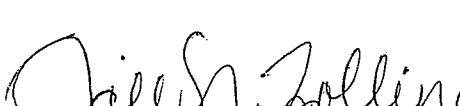
Section 3.


This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

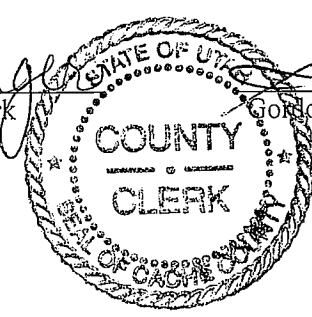
This resolution was duly adopted by the Cache County Council on the 28th day of May, 2010.

ATTESTED TO:

CACHE COUNTY COUNCIL

  
Jill N. Zollinger, Cache County Clerk

  
Gordon A. Zilles, Chairman



Resolution #2010-  
Hearing: MAY 25, 2010 5:30pm

**FUND 10 GENERAL FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
103223000	CHILD AND FAMILY SERVICES DONATIONS	-		(200)	(200)	ESTIMATED DONATIONS
103310000	FEDERAL GRANTS - FIRE ACT	(312,000)	77,088		(234,912)	REDUCE TO ACTUAL (90% COST OF RADIOS)
103311110	FED - SRS TITLE III	(42,610)		(4,200)	(46,810)	ADJUST TO ACTUAL COLLECTION
103312000	ST & LOCAL ASSISTANCE GRANT-EMPG	-		(37,000)	(37,000)	GRANT AWARD RENEWED
103315110	FED GRANT - ARRA VOCA RECOVERY	-		(2,800)	(2,800)	GRANT AWARDED
103371200	LOCAL MATCH FOR FIRE ACT GRANT	-		(29,671)	(29,671)	LOCAL MATCH FOR FIRE ACT GRANT
103426000	OTHER PUBLIC SAFETY SUPPORT	(10,000)		(6,225)	(16,225)	DUE TO TRANS REIMB & DNA REIMB
103426200	OTHER PUB SAFETY - CERT CLASS FEES	-		(1,333)	(1,333)	REIMB FOR CERT CLASSES
103690000	SUNDRY REVENUE	(60,000)		(50,000)	(110,000)	SETTLEMENT FOR CLASS B ROAD IMPROVE
103873000	CONTRIBUTIONS - OTHER	-	1,252	(50)	(50)	DONATION FOR SHERIFF'S OFFICE
103890000	APPROP SURPLUS	(584,573)			(583,321)	to offset Purchase Orders carryover
	Totals		78,340	(131,479)		
	Net Adjustment				(53,139)	

**FUND 10 GENERAL FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
104145311	ATTY - SOFTWARE	2,000	7,700		9,700	RECLASS EXPENSE TO THIS ACCT
104145740	ATTY - CAPITALIZED EQUIPMENT	7,700		(7,700)	-	RECLASS EXPENSE TO SOFTWARE
104148120	VOCA - TEMP EMPLOYEES	-	2,800		2,800	RECOGNIZE REVENUE RECEIVED & EXPENSED
104150620	NON-DEPT - OTHER MISC SERVICES	-	4,380		4,380	FINAL CHGS ON IKON CONTRACT
104151280	CENTRAL MAIL & COPY - TELEPHONE	350	3,000		3,350	LONG DISTANCE CHARGES -ALL
104210620	SHERIFF - MISC SERVICES	42,255	238		42,493	TO COVER EXPENSES
104210250	SHERIFF - EQUIP SUPP & MAINT	87,351	50		87,401	DONATION FOR SHERIFF'S OFFICE
104210740	SHERIFF - CAPITALIZED EQUIPMENT	39,000	650		39,650	TO COVER EXPENSES
104211250	SUPPORT SERVICES - EQUIP SUPP & MAINT	25,000	6,225		31,225	REIMB FOR DNA TEST/TRANSPORT COSTS
104220620	FIRE - MISC SERVICES	-	515		515	TO COVER EXPENSES
104220210	FIRE - SUBSCRIPTIONS & MEMBERSHIPS	1,000	282		1,282	TRANSFER TO MEET EXPENSES
104220240	FIRE - OFFICE EXPENSE	3,500		(282)	3,218	TRANSFER TO MEET EXPENSES
104220990	FIRE - CONTRIB TO OTHER UNITS	312,000		(47,417)	264,583	RADIO COSTS WERE LESS THAN EXPECTED
104230200	JAIL - MISC SERVICES	153,800	5,454		159,254	PARENTING CLASS (2009 BILL)
104255487	CERT - HILLCREST CITIZEN CORP	-	310		310	APPROP FINAL BALANCE ON HILLCREST CERT
104450140	WEED - UNIFORM ALLOW	500	150		650	TRANSFER TO MEET COSTS



**FUND 10 GENERAL FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
104450230	WEED - TRAVEL	700		(150)	550	TRANSFER TO MEET COSTS
104511620	FAIRGROUNDS - MISC SERVICES	12,400	400		12,800	TO COVER EXPENSES
104511720	FAIRGROUNDS - BUILDINGS	28,673	1,850		30,523	TO COVER EXPENSES
104511730	FAIRGROUNDS - IMPROVEMENTS	9,533	42,000		51,533	RAPZ AWARD FOR IMPROVEMENTS
104560250	RECREATION - EQUIP SUPP & MAINT	1,000	1,000		2,000	TO COVER EXPENSES
104810150	TRANSFER TO CLASS B ROAD FUND	-	50,000		50,000	FOR CLASS B RD IMPROVEMENTS
10-4800-930	TRANSFER TO CPDO FUND	59,500		(18,316)	41,184	ADJ TO 50% MATCH -ACTUAL
	Totals		127,004	(73,865)		
	Net Adjustment				53,139	

**FUND 15 ASSESSING & COLLECTING FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
153166000	PER PARCEL FACTOR (COST OF A&C)	(93,000)	93,000		-	LAW CHANGE -WILL NO LONGER RECEIVE
	Totals		93,000			
	Net Adjustment				93,000	

**FUND 15 ASSESSING & COLLECTING FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
154800992	CONTRIBUTION TO A&C FUND RESERVE	219,513		(93,000)	126,513	REDUCE FOR CHANGE IN LAW
	Totals			(93,000)		
	Net Adjustment				(93,000)	

**FUND 20 MUNICIPAL SERVICES FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
203311000	FED - ARA STIMULUS FOREST SERVICE	-		(19,036)	(19,036)	REIMBURSEMENT INCREASE FOR CLASS B ROAD
203871000	TRANSFERS IN TO CLASS B REV	-		(50,000)	(50,000)	IMPROVEMENT PROJECTS
203892000	APPROP SURPLUS - MSF	(1,000)		(4,722)	(5,722)	
203876000	TRANSFER FROM RAPZ TAX - POPULATION	-		(10,548)	(10,548)	

Totals  
 Net Adjustment (84,306)

**FUND 20 MUNICIPAL SERVICES FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
204210510	SHERIFF - INSURANCE	-	4,722		4,722	INSURANCE CHG ANNUAL FEE
204415230	TRAVEL	1,000	400		1,400	TRANSFER TO MEET COSTS
204415760	NEW ROAD CONST	300,000		(400)	299,600	TRANSFER TO MEET COSTS
204415760	NEW ROAD CONST	299,600	50,000		349,600	TRANSFER FROM GEN FUND -SETTLEMENT
204560480	RECREATION - RAPZ TAX	-	10,548		10,548	RAPZ POPULATION AWARD
204415765	NEW ROAD CONST - FOREST SERVICE	122,901	19,036		141,937	ARRA GRANT REVENUES
	Totals		84,706	(400)		
	Net Adjustment				84,306	

**FUND 23 TOURIST COUNCIL FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
233350000	ST OF UT MATCHING FUNDS	(30,507)		(26,229)	(56,736)	ROUND 7 UOT GRANT TOP OF UTAH
233350000	ST OF UT MATCHING FUNDS	(56,736)		(12,153)	(68,889)	\$12153 FOR CVVB ROUND 7 UOT GRANT TOP OF UT BOX
233370200	GRANTS OTHER LOCAL-CO-OP MATCH	(19,893)		(9,615)	(29,508)	ELDER CO
233370200	GRANTS OTHER LOCAL-CO-OP MATCH	(29,508)		(7,000)	(36,508)	ROUND 7 UOT GRANT TOP OF UT RICH UT ST PARKS & REC SNOWMOBILE
233870000	CONTRIB PRIVATE SOURCES (AD PARTNERS	(4,000)		(3,500)	(7,500)	PROMOTION
233876000	TRANSFER FROM RESTAURANT TAX FUND	-		(75,000)	(75,000)	2010 RTA AWARD
	Totals			(133,497)		
	Net Adjustment				(133,497)	

**FUND 23 TOURIST COUNCIL FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
234780490	ADVERTISING & PROMOTIONS	153,000	133,497		286,497	FOR TOP OF UTAH & SNOWMOBILE AWARDS AND RTA 2010 AWARD
	Totals		133,497			
	Net Adjustment				133,497	

**FUND 24 COUNCIL ON AGING FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
243313200	MISC FED GRANTS VIA BRAG	-		(1,400)	(1,400)	AWARD FOR FITNESS EQUIP
243875000	TRANSFERS IN FROM OTHER FUNDS	-		(5,000)	(5,000)	2010 AWARD - RTA SOARING TO NEW HEIGHTS - FITNESS EQUIP approp for RSVP -this bal s/b designated RSVP AT 12/31/09. THIS APPROP CORRECTS THAT ISSUE.
243890000	APPROP SURPLUS	(2,341)		(1,840)	(4,181)	
	Totals			(8,240)		
	Net Adjustment				(8,240)	

**FUND 24 COUNCIL ON AGING FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
244971251	CENTER - NON-CAPITALIZED EQUIPMENT	-	6,400		6,400	2010 RTA AWARD & BRAG - FITNESS EQ.
244973230	RSVP - travel	700	1,840		2,540	RSVP conference in NY
	Totals		8,240		8,240	
	Net Adjustment					

**FUND 26 RESTAURANT TAX FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
264780620	MISC SERVICES	-		(147,256)	(147,256)	REDUCE FOR AWARDS TO COUNTY
264810201	Transfers out - General fund	-	10,000		10,000	2010 Awards -promoting Fair & Rodeo
264810210	Transfers out - Tourist Fund	-	75,000		75,000	2010 AWARD - TOURIST PROMOTION
264810212	Transfers out - Senior Citizens Fund	-	5,000		5,000	2010 AWARD - SOURING TO NEW HEIGHTS
264810215	Transfers out - Dev Serv	-	57,256		57,256	2010 AWARD - FACILITIES ENHANCEMENTS
	Totals		147,256	(147,256)		
	Net Adjustment					

FUND 27 COUNTY WIDE PLANNING & DEVELOPMENT FUND REVENUES

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Increase DEBIT		
273876000	TRANSFER FROM RESTAURANT TAX FUND	-	(57,256)	(57,256)	2010 AWARD RTA - LOGAN GATEWAY TRAIL FUNDS COLLECTED FROM CITIES IN PRIOR
273892000	APPROP SURPLUS	(13,494)	(3,000)	(16,494)	YR FOR SIGNAGE PROJECT
	Totals		(60,256)	(60,256)	
	Net Adjustment				

FUND 27 COUNTY WIDE PLANNING & DEVELOPMENT FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Increase DEBIT		
274181623	MISC SERVICES - RTA	-	57,256	57,256	TRAIL
274181488	BICYCLE PATH SIGNAGE PROJECT	-	3,000	3,000	FINAL PMT TO UDOT FOR SIGNAGE PROJ.
	Totals		60,256	60,256	
	Net Adjustment				

FUND 29 CHILDRENS JUSTICE CENTER FUND REVENUES

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Increase DEBIT		
293315000	Crime Victim Childrens Justice	(145,540)	(9,045)	(154,585)	Amend #1 state contract #101430
293870000	Contrib - Private Sources "Friends"	-	(1,594)	(1,594)	for Travel costs
	Totals		(10,639)	(10,639)	
	Net Adjustment				

FUND 29 CHILDRENS JUSTICE CENTER FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Increase DEBIT		
294149231	Travel - Conferences and workshops	10,235	10,639	20,874	Friends contribution & contract increase
	Totals		10,639	10,639	
	Net Adjustment				

**FUND 62 RAPZ TAX FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
624780480	RAPZ ALLOC BY POPULATION	160,309		(10,548)	149,761	REDUCE BY COUNTY TRANSFER
624780481	RAPZ ALLOCATION TO ZOO	106,873	1,019		107,892	INCREASE TO ACTUAL
624780482	RAPZ ALLOCATIONS - PROJECTS	1,126,196		(43,019)	1,083,177	ADJUST FOR TRANSFERS
624810201	TRANSFER TO GENERAL FUND	16,275	42,000		58,275	2010 RAPZ AWARD - FACILITIES ENHANCEMENT
624810207	TRANSFER TO MSF	-	10,548		10,548	2010 RAPZ POPULATION AWARD TO COUNTY
	Totals		53,567	(53,567)		
	Net Adjustment					

**FUND 76 NPIC FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
763870000	APPROPRIATED SURPLUS	-		(4,000)	(4,000)	to charge 2009 audit costs
	Totals		-	(4,000)	(4,000)	
	Net Adjustment					

**FUND 76 NPIC FUND EXPENDITURES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
764780310	SPECIAL DEPT SUPPLIES	4,000	4,000		9,642	to charge 2009 audit costs
	Totals		4,000	-		
	Net Adjustment					

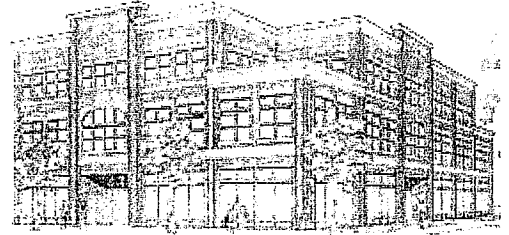
**FUND 77 AIRPORT FUND REVENUES**

ACCOUNT	DESCRIPTION	Current Budget	Recommended Decrease DEBIT	Increase CREDIT	Amended Budget	Reason for Change
773310423	FED GRANT - AIP #19	-		(8,603)	(8,603)	BUDGET FOR REIMB REVENUE
773344402	STATE GRANT - AIP #22	-		(40,284)	(40,284)	BUDGET FOR REIMB REVENUE
	Totals		-	(48,887)	(48,887)	
	Net Adjustment					

FUND 77 AIRPORT FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended Increase DEBIT	Decrease CREDIT	Amended Budget	Reason for Change
774460210	SUBSCRIPTIONS & MEMBERSHIPS	-	25		25	MEMBERSHIP EXPENSE
774460310	PROF & TECH -MASTERPLAN AIP	49,821	48,862		98,683	INCREASED FOR CURRENT EXPENSES
	Totals		48,887	-	48,887	
	Net Adjustment					

# CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT



**JOSH RUNHAAR, AICP**  
DIRECTOR/  
ZONING ADMINISTRATOR

**PAUL BERNTSON**  
CHIEF BUILDING  
OFFICIAL

179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 ♦ (435)755-1630 ♦ FAX (435)755-1987

**APPLICATIONS ARE DUE BY 3:00 PM ON THE DAY OF THE DEADLINE**  
PLEASE ALLOW STAFF 20-30 MINUTES TO PROCESS THE APPLICATION  
LATE APPLICATIONS WILL BE HELD FOR THE NEXT MEETING'S AGENDA  
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

## PROJECT APPLICATION

### REVIEW AUTHORITY

- CACHE COUNTY COUNCIL
- CACHE PLANNING COMMISSION
- BENSON PLANNING COMMISSION
- BOARD OF ADJUSTMENTS
- ADMINISTRATIVE REVIEW

### TYPE OF APPLICATION

- SUBDIVISION *Amendment*
- CONDITIONAL USE PERMIT
- ZONE CHANGE
- CODE AMENDMENT
- BOUNDARY LINE ADJUSTMENT

Date Received: <u>4-5-10</u>	Received By: <u>Jm</u>	Receipt Number: <u>5015</u>	Amount/Check Number: <u>1100.00</u>
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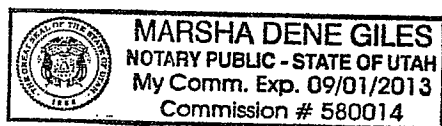
*\$500.00  
\$600.00*

PROJECT INFORMATION	AGENT/OWNER INFORMATION
REQUEST TYPE <u>SUBDIVISION AMENOMENT</u>	AGENT NAME <u>BRIAN LYON</u>
PROJECT NAME <u>EAGLE ROCK SUBDIVISION, LLC PHASE II</u>	ADDRESS <u>150 E. 200 N. SUITE P</u>
PROJECT ADDRESS <u>6850 WEST 2700 NORTH</u> <u>PETERSBORO, UTAH 84325</u>	<u>LOGAN, UTAH 84321</u>
SERIAL NUMBER(S) <u>12-021-0002</u>	TELEPHONE (DAY) <u>435-755-5121</u> (CELL) _____
ZONE <u>AGRICULTURAL</u>	OWNER NAME <u>BLUE DEVELOPMENT, LLC</u>
PROJECT LOCATION <u>PETERSBORO, UTAH</u>	ADDRESS <u>2666 VALLEY VIEW WEST</u> <u>PETERSBORO, UTAH 84325</u>
	TELEPHONE (DAY) <del>435-755-5121</del> (CELL) <u>435 770-9944</u> <u>435 770-5326</u>

State of Utah )  
                          §  
County of Cache )

On this 31 day of MARCH, 2010, personally appeared before me, RICHARD H. BROWN, proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to on this instrument, and acknowledged that they executed the same.

Signed [Signature]  
(Property Owner or Agent)



Marsha Dene Giles  
Notary Public

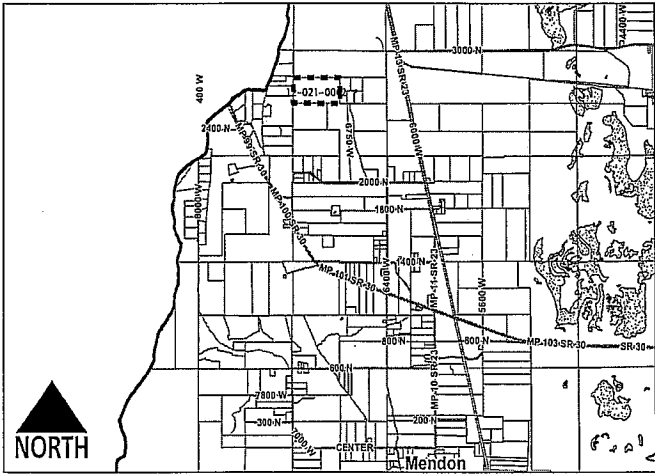
**CACHE COUNTY CORPORATION  
DEVELOPMENT SERVICES DEPARTMENT**

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*Project Name:* **Eagle Rock Phase II Subdivision  
Amended**

*Agent:* Brian G. Lyon  
*Request:* 7-Lot Subdivision (2 additional lots)  
*Type of Action:* Recommend to County Council  
*Current Zoning:* Agricultural (A)  
*Project Address:* 6850 West 2700 North  
*Staff Recommendation:* Approval with Conditions  
*Tax ID:* 12-021-0002  
*Surrounding Uses:* North – Agriculture  
South – Agriculture  
East – Agriculture/5-Lot Subdivision  
West – Cottonwood Hollow Subdivision

*Reviewed by:* Leslie M Mascaro, Planner I



---

**PURPOSE:** To recommend preliminary and final plat approval to the County Council for the Eagle Rock Phase II Subdivision Amended.

**PROJECT SUMMARY**

The project is in the Petersboro area approximately 4.2 miles north of Mendon City in the Agricultural Zone. Eagle Rock Subdivision Phase I was approved by the Cache County Council on March 27, 2007 for a 5-lot subdivision; Phase II was later approved by the Council on November 24, 2009 for a 5-lot Subdivision. The applicant is requesting a subdivision amendment to include (2) two additional lots to the existing 5 lots within Phase II for a total of seven lots.

Eagle Rock Phase I & II was approved by the County Council with the requirement for fire sprinklers. Staff recommends approving the additional (2) lots with the same conditions that were approved for the rest of the subdivision.

*Access:*

- Access from County Road 2000 North is adequate.
- All lots are proposed to be accessed from private road 2000 North. The total length of private road is approximately 1.2 miles (6,320 feet). Approximately 0.16 miles (860 feet) of the private road will be new construction.
- The applicant shall adopt the proposed (2) additional lots within the existing Homeowner's Association and Covenants, Conditions, and Restrictions documents that will allow the property owners to adequately maintain the private roads in conjunction with the existing development (Eagle Rock Subdivision) utilizing the same roads.

*Water & Septic:*

- Adequate, approved, domestic water rights will be in place for all proposed lots prior to recording the plat.
- All proposed lots are feasible for onsite septic systems and wells.

*Service Provision:*

- Access for fire protection must meet minimum County standards. The Mendon fire station is 5.2 miles from the site.
- All private roads must meet the requirements of the International Fire Code as adopted by the County.
- Due to the distance from the fire department and a lack of water supply in the area residential fire sprinklers are strongly recommended.



- Garbage collection service may be provided on 2700 north if the road is constructed to county standards and a private road access liability waiver is signed. Residents should provide sufficient space along the side of the road for containers. Additionally, if the road surface is not adequately maintained or cleared of snow in a timely manner County services may be unavailable.
- The turnaround at the end of the road must be a level surface, and the diameter must meet the 96' turnaround requirement. The slope of the road may not exceed 10% to accommodate emergency and service vehicles.
- A school bus stop would be located at 2000 North 6800 West, approximately 11 blocks from the proposed subdivision.

### **STAFF DETERMINATION**

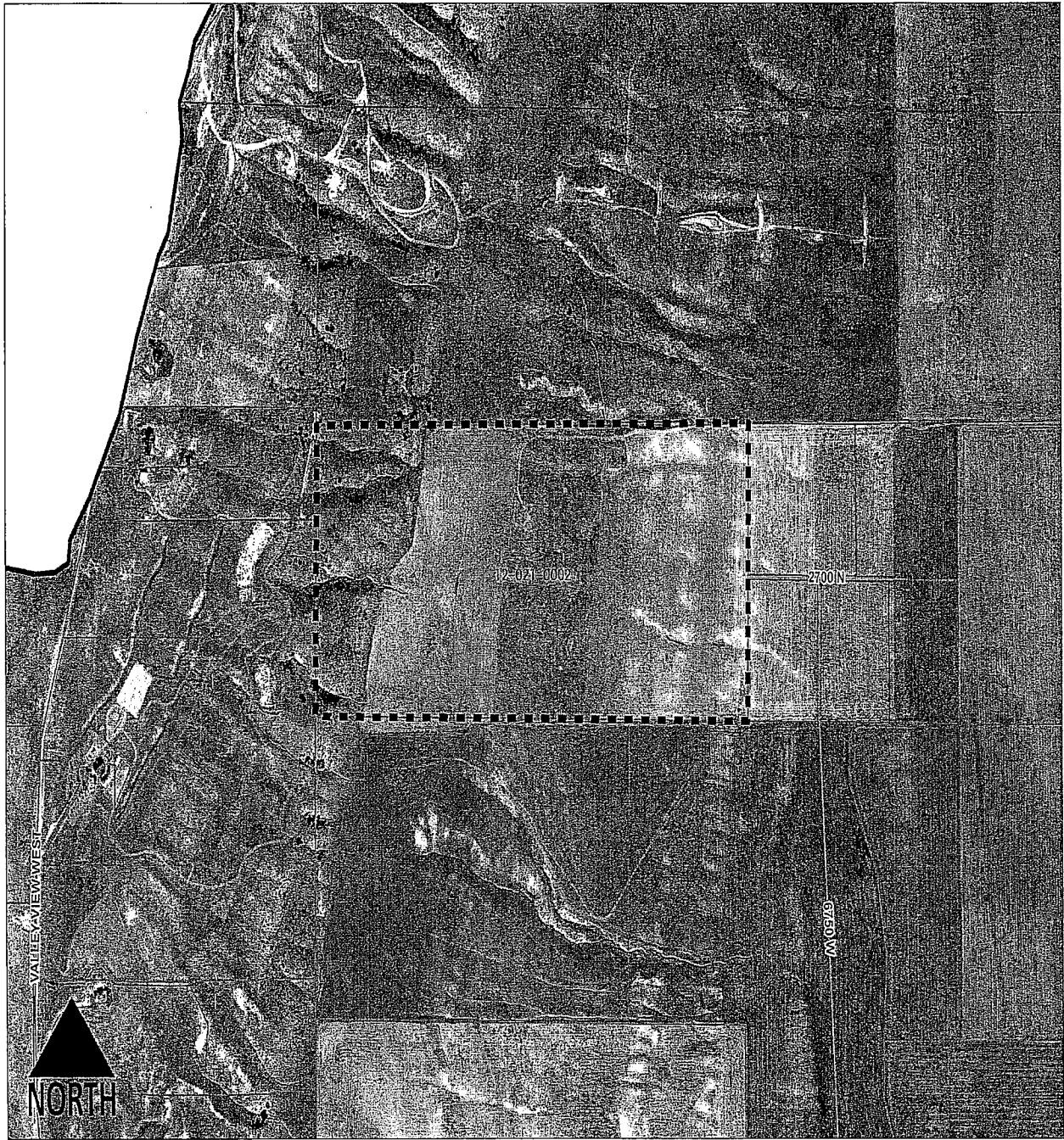
It is staff's determination that the Eagle Rock Phase II Subdivision, a five (5) lot subdivision for property located at approximately 6850 West 2700 North (Petersboro) TIN# 12-021-0002, is in conformance with the Cache County Ordinance and should be recommended for preliminary and final plat approval to the County Council. This determination is based on the following **findings of fact**:

1. The Eagle Rock Phase II Subdivision has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.
2. The Eagle Rock Phase II Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
3. The Eagle Rock Phase II Subdivision conforms to the Preliminary plat requirements of §16.03.030 Cache County Subdivision Ordinance.
4. Eagle Rock Phase II Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

### **CONDITIONS OF APPROVAL**

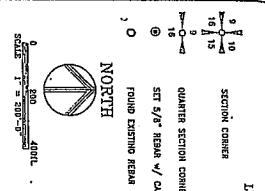
The following stipulations must be met for the development to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
2. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
3. The private road 2700 North shall meet all applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County.
4. Fire Sprinklers shall be installed within all dwelling units within this subdivision.
5. The Codes Covenants and Restrictions shall be updated to include the additional two lots within Eagle Rock Phase II. Codes Covenants and Restrictions shall be approved by the Cache County Attorney and Zoning Administrator to ensure that the private road can be adequately funded and maintained. The applicant shall provide documentation that the private road shared with the Eagle Rock development will be jointly maintained.
6. A note shall be added to the final plat stating that County services may be limited or discontinued if the private road is not adequately maintained.
7. The applicant shall post signage to indicate that the road is private and there will be no county maintenance or snow removal to the road.



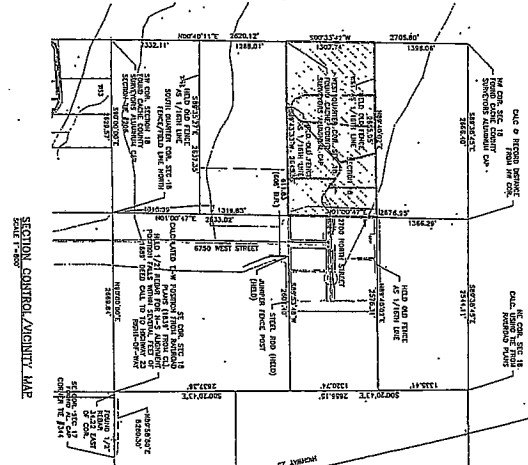
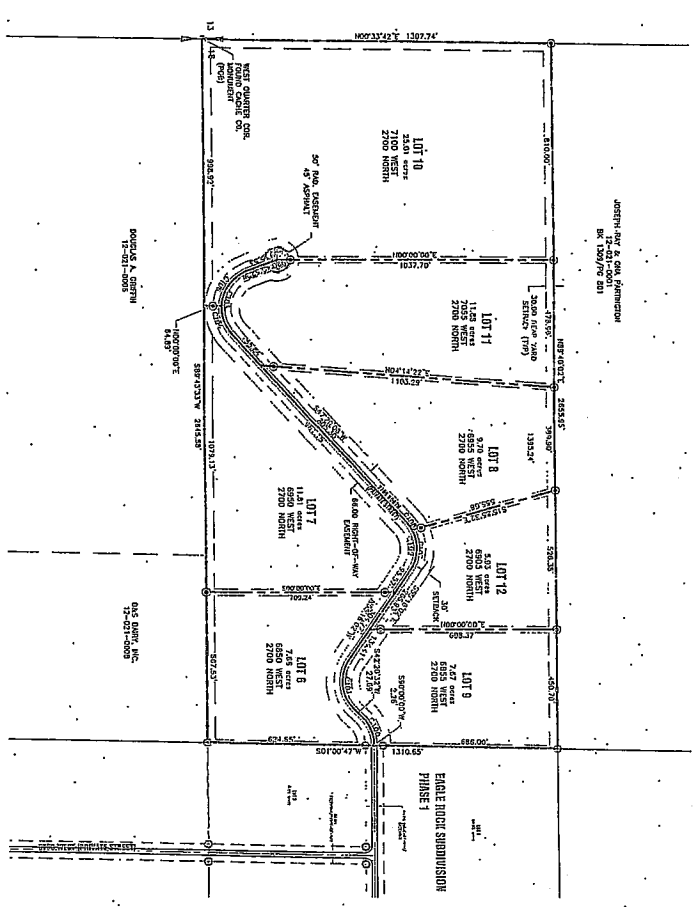
# EAGLE ROCK SUBDIVISION, PHASE 2

Lot 2 and the Southeast Quarter of the Northwest Quarter of Section 18, Township 12 North, Range 1 West Salt Lake Baseline & Meridian Cache County, Utah



**CURVE TABLE**

CHORD BEARING	CHORD LENGTH	ARC BEARING	ARC LENGTH	AREA
S88°33'31\"/>				



**CORNER CERTIFICATE**

I, the undersigned, being duly qualified as a surveyor, have surveyed the above described land and have found the same to be in accordance with the original survey and the same is hereby certified to be correct.

**SECTION BOUNDARY DESCRIPTION**

The subdivision is bounded by the following:

- North by Section 18
- South by Section 17
- East by Section 19
- West by Section 16

**OWNER AND PROTECTIVE COVENANTS**

The owner of the land hereby covenants and agrees that the land shall be used for residential purposes only and shall be subject to the following restrictions:

- 1. No building shall be erected on the land which is taller than 35 feet.
- 2. No business shall be conducted on the land.
- 3. The land shall be used for residential purposes only.

**CONTRACTOR'S CERTIFICATE**

I, the undersigned, being duly qualified as a contractor, have surveyed the above described land and have found the same to be in accordance with the original survey and the same is hereby certified to be correct.

**PLAT RECORD**

This plat was recorded in the office of the County Clerk of Cache County, Utah, on this 1st day of \_\_\_\_\_, 2010.

By: \_\_\_\_\_

**OWNER'S NOTES/AMENDMENTS**

1. The purpose of this survey was to create a section 18 subdivision. The subdivision is bounded by the following:

- North by Section 18
- South by Section 17
- East by Section 19
- West by Section 16

**SECTION BOUNDARY DESCRIPTION**

The subdivision is bounded by the following:

- North by Section 18
- South by Section 17
- East by Section 19
- West by Section 16

**CONTRACTOR'S CERTIFICATE**

I, the undersigned, being duly qualified as a contractor, have surveyed the above described land and have found the same to be in accordance with the original survey and the same is hereby certified to be correct.

**OWNER'S CERTIFICATE**

I, the undersigned, being duly qualified as an owner, have surveyed the above described land and have found the same to be in accordance with the original survey and the same is hereby certified to be correct.

**SECTION BOUNDARY DESCRIPTION**

The subdivision is bounded by the following:

- North by Section 18
- South by Section 17
- East by Section 19
- West by Section 16

**OWNER'S CERTIFICATE**

I, the undersigned, being duly qualified as an owner, have surveyed the above described land and have found the same to be in accordance with the original survey and the same is hereby certified to be correct.

**SECTION BOUNDARY DESCRIPTION**

The subdivision is bounded by the following:

- North by Section 18
- South by Section 17
- East by Section 19
- West by Section 16

**OWNER'S CERTIFICATE**

I, the undersigned, being duly qualified as an owner, have surveyed the above described land and have found the same to be in accordance with the original survey and the same is hereby certified to be correct.

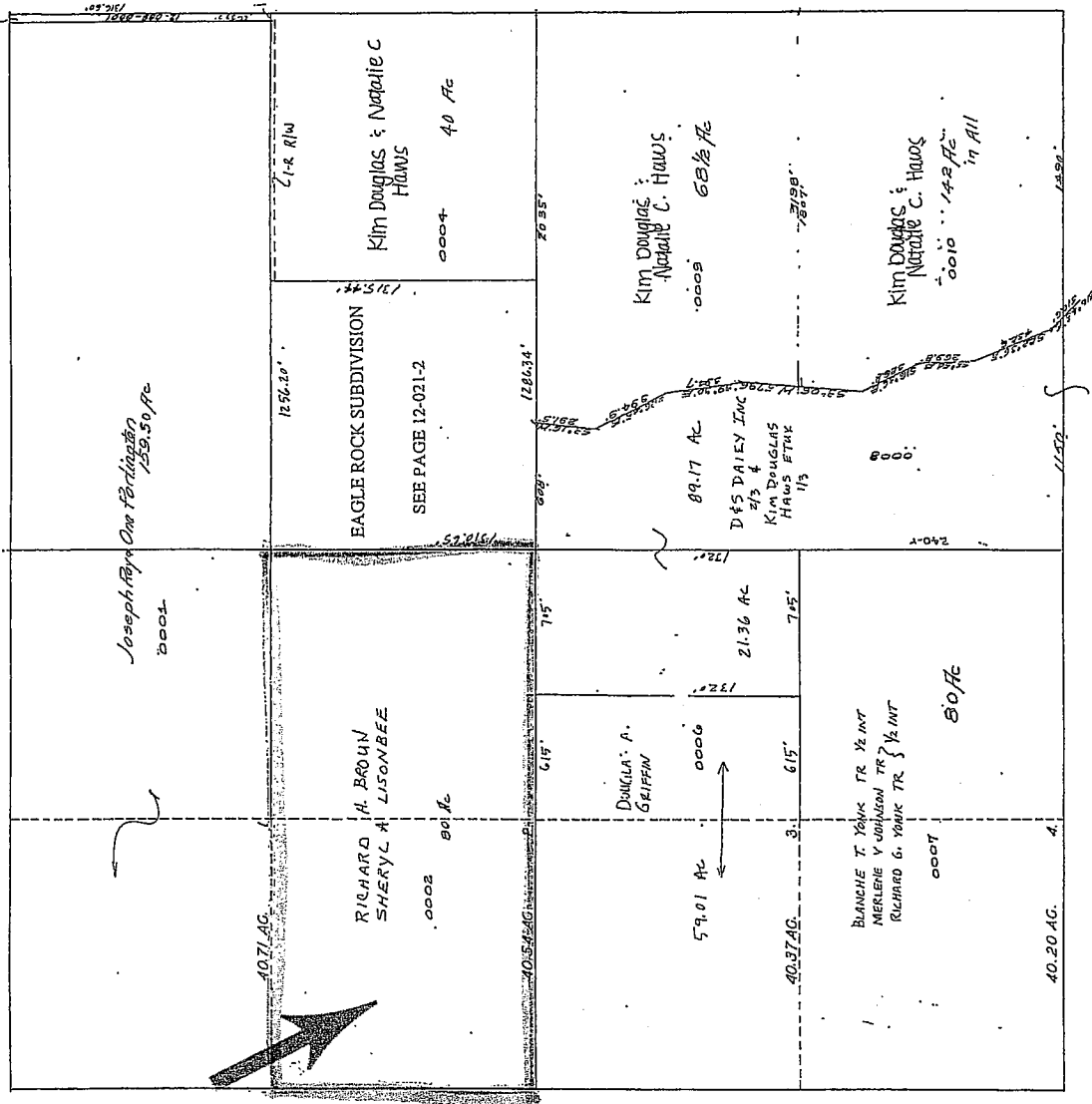
<p><b>PROJECT</b> EAGLE ROCK SUBDIVISION, PHASE 2          Lot 2 and the Southeast Quarter of the Northwest Quarter of Section 18, Township 12 North, Range 1 West Salt Lake Baseline &amp; Meridian Cache County, Utah</p>	<p><b>SCALE</b> 1"=200'</p>	<p><b>DATE</b> 2-2010</p>	<p><b>REVISION</b></p>
	<p><b>DRAWN BY</b> BCL</p>	<p><b>DESIGNED BY</b> PETERSONK VLS/DWG</p>	<p><b>REVIEWED BY</b></p>

150 EAST 200 NORTH SUITE P  
 SALT LAKE CITY, UT 84143  
 (313) 755-5121

SECTION 18, TOWNSHIP 12 NORTH, RANGE 1 WEST  
 SCALE 1 INCH = 6 CHAINS.

TAX UNIT 28

SEE 12-007



SEE 12-022

**EAGLE ROCK SUBDIVISION, PHASE 2**

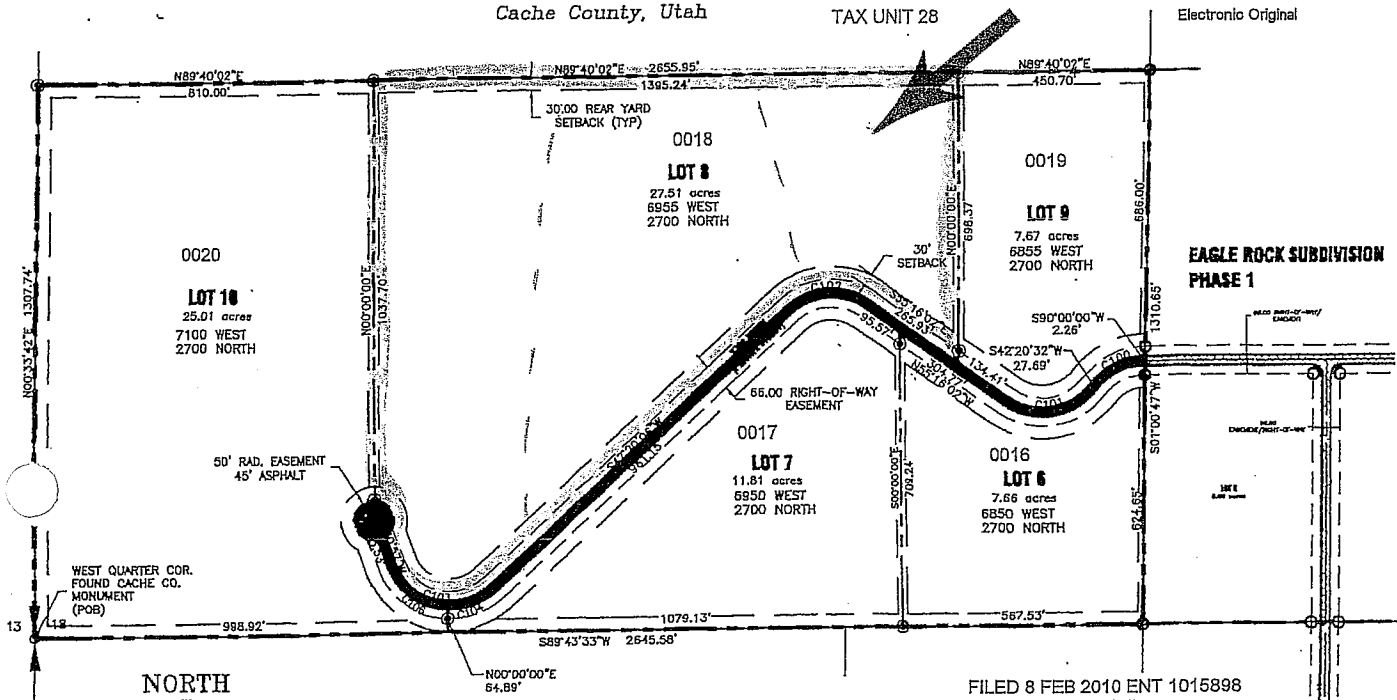
12-021

Lot 2 and the Southeast Quarter of the Northwest Quarter of Section 18, Township 12 North, Range 1 West  
 Salt Lake Baseline & Meridian  
 Cache County, Utah

-3-

TAX UNIT 28

Electronic Original



NORTH

1 **Cache County Planning Commission (CCPC)**

2  
3 Minutes for 6 May, 2010

4  
5 **Present:** Josh Runhaar, Leslie Mascaro, Darrel Gibbons, Clair Ellis, Leslie Larson, David  
6 Erickson, Don Nebeker, Chris Sands, Curtis Dent, Jon White, Don Linton, Megan Izatt

7  
8 **Start Time: 5:31:00** (Video time not shown on DVD)

9  
10 **Ellis** welcomed; **Larson** gave opening remarks.

11  
12 **Approval of the Agenda**

13  
14 The agenda passed with the deletion of item #6.

15  
16 **Approval of Minutes**

17  
18 *Nebeker made a motion to approve the minutes with the addition to page 3 about many council*  
19 *members not agreeing with the County being the main contractor on the project. **Larson***  
20 *seconded; passed 6, 0. (Dent Abstained)*

21  
22 **5:37:00**

23  
24 **#1 Eagle Rock Subdivision Phase II Amended (Brian Lyon)**

25  
26 **Mascaro** reviewed Mr. Brian Lyon's request for a recommendation of approval for an additional  
27 2 lots to an existing 5-lot subdivision located on 79.65 acres in the Agricultural Zone located at  
28 approximately 6850 West 2700 North, Petersboro.

29  
30 Staff and Planning commission members discussed the history of Eagle Rock subdivision and  
31 the private road designation.

32 **Larson** I don't remember all the history here.

33  
34 **FINDINGS OF FACT:**

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50
1. The Eagle Rock Phase II Subdivision has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.
  2. The Eagle Rock Phase II Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
  3. The Eagle Rock Phase II Subdivision conforms to the Preliminary plat requirements of §16.03.030 Cache County Subdivision Ordinance.
  4. Eagle Rock Phase II Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.

43 **CONDITIONS OF APPROVAL**

44 The following stipulations must be met for the development to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation adequate, approved, domestic water rights shall be in place.
2. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
3. The private road 2700 North shall meet all applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County.
4. Fire Sprinklers shall be installed within all dwelling units within this subdivision.

5. The Codes Covenants and Restrictions shall be updated to include the additional two lots within Eagle Rock Phase II. Codes Covenants and Restrictions shall be approved by the Cache County Attorney and Zoning Administrator to ensure that the private road can be adequately funded and maintained. The applicant shall provide documentation that the private road shared with the Eagle Rock development will be jointly maintained.
6. A note shall be added to the final plat stating that County services may be limited or discontinued if the private road is not adequately maintained.
7. The applicant shall post signage to indicate that the road is private and there will be no county maintenance or snow removal to the road.

*Gibbons made a motion to recommend approval to the County Council with the stated recommendations and conditions of approval; Nebeker seconded; Passed 7, 0.*

5:43:00

**UT 1 Big Boot (Doug Kofford)**

Mascaro reviewed Mr. Doug Kofford's request for a Conditional Use Permit to allow the construction of a 12' X 26' equipment shed and a 50' tall monopole with 12 antennas on a 22' X 46' leased portion, which has been rezoned to UCO Zone, of a 157.24-acre parcel located along the County line, south of Wellsville. Mr. Kofford has met with UDOT and there are no issues with access at this time. Mr. Kofford has provided a photo simulation of what the site will look like. We have worked with the applicant to disguise the building with a natural exterior for the equipment shed.

Staff and Planning Commission discussed line of sight and disguising the site so it is not as visible from the road. Height of the poles and the possibility of one pole instead of three were discussed. Also, approving the project before the rezone has been approved by the County Council was discussed.

**FINDINGS OF FACT:**

1. The UT1-Big Boot CUP has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.
2. The UT1-Big Boot CUP has been revised and amended by the conditions of project approval to conform to the requirements of Title 17 of the Cache County Code and the requirements of various departments and agencies.
3. The conditional use permit is issued in conformance with the Standards and Criteria for a Permitted Use within Title 17 of the Cache County Code.

**CONDITIONS OF APPROVAL**

The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Current and future property owners must be aware that they will be subject to the sights, sounds, and smells associated with agricultural activities which are permitted uses in this agricultural zone.
2. The applicant must abide by the site plan and construction specifications as submitted to the Cache County Zoning Office.
3. Any further expansion or modification of the facility, site, or of the business shall require review and approval by the appropriate land use authority and shall meet the requirements of the Cache County Ordinances.
4. Any outdoor storage on this site shall be kept to a minimum and maintained in an orderly fashion.
5. All proposed structures shall maintain appropriate setbacks from the county line and from property lines.
6. The applicant shall complete the rezone process prior to recordation.
7. No site development shall be performed prior issuance of this Conditional Use Permit and a building permit.
8. The applicant is required to obtain a Zoning Clearance and all applicable department reviews prior to any construction on the lot.

*Erickson made a motion to approve the conditional use permit; Gibbons seconded; Passed 7, 0.*

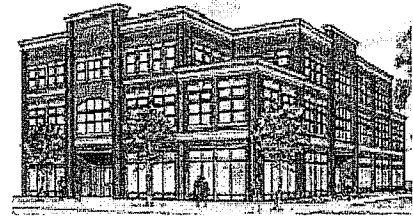
5:51:00

# CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT

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**JOSH RUNHAAR, AICP**  
DIRECTOR/  
ZONING ADMINISTRATOR

**PAUL BERTSON**  
CHIEF BUILDING  
OFFICIAL



179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 ♦ (435)755-1630 ♦ FAX (435)755-1987

To: Cache County Council  
From: Leslie Mascaro, Planner I  
Date: May 18, 2010  
Subject: Dena Christensen 3-lot Subdivision  
Parcel #: 09-028-0013; 09-028-0015

The Cache County Council approved the Dena Christensen subdivision on March 23, 2010 for a 3-lot subdivision. Lot 1 was approved for 2.3 acres, lot 2 was approved for 0.5 acres, and lot 3 with 67 acres.

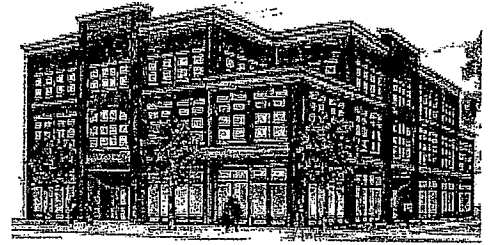
The applicant is requesting a lot change configuration with lots 2 and 3; lot 1 will remain the same. The applicant has not recorded the plat; therefore the applicant is requesting approval from the County Council of the new lot configurations for lots 2 and 3. Lot 1 will remain with 2.3 acres as was approved, Lot 2 will include 4 acres, and Lot 3 with 63.5 acres. Please refer to the new survey plat.

# CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT

**JOSH RUNHAAR, AICP**  
DIRECTOR/  
ZONING ADMINISTRATOR

**PAUL BERTSON**  
CHIEF BUILDING  
OFFICIAL

179 NORTH MAIN, SUITE 305 LOGAN, UTAH 84321 ♦ (435)755-1630 ♦ FAX (435)755-1987



**APPLICATIONS ARE DUE BY 3:00 PM ON THE DAY OF THE DEADLINE**  
PLEASE ALLOW STAFF 20-30 MINUTES TO PROCESS THE APPLICATION  
LATE APPLICATIONS WILL BE HELD FOR THE NEXT MEETING'S AGENDA  
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

## PROJECT APPLICATION

### REVIEW AUTHORITY

- CACHE COUNTY COUNCIL
- CACHE PLANNING COMMISSION
- BENSON PLANNING COMMISSION
- BOARD OF ADJUSTMENTS
- ADMINISTRATIVE REVIEW

### TYPE OF APPLICATION

- SUBDIVISION
- CONDITIONAL USE PERMIT
- ZONE CHANGE
- CODE AMENDMENT
- BOUNDARY LINE ADJUSTMENT

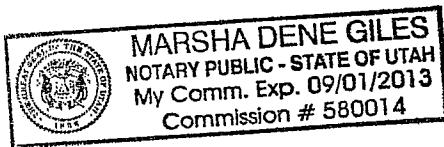
Date Received: <u>2-1</u>	Received By: <u>Jm</u>	Receipt Number: <u>4907</u>	Amount/Check Number: <u>600.00 Subd. fee</u> <u>500.00 Engineer deposit</u>
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PROJECT INFORMATION	AGENT/OWNER INFORMATION
REQUEST TYPE <u>3-lot Subdivision/BLA</u>	AGENT NAME <u>Randy Christensen</u>
PROJECT NAME <u>High Creek Subdivision</u>	ADDRESS <u>1721 E. High Creek Rd</u>
PROJECT ADDRESS <u>1721 East High Creek Rd.</u>	<u>Cove UT 84320</u>
<u>Dena Christensen</u> <u>BLA</u> SERIAL NUMBER(S) <u>09-028-0013</u>	TELEPHONE (DAY) <u>797-4296</u> (CELL) <u>232-8006</u>
<u>09-028-0015</u>	OWNER NAME <u>Dena Christensen</u>
ZONE <u>Ag</u>	ADDRESS <u>1721 E High Creek Rd</u>
PROJECT LOCATION <u>COVE, UT 84320</u>	<u>Cove, UT 84320</u>
	TELEPHONE (DAY) <u>258-5155</u> (CELL) <u>770-0998</u>

State of Utah )  
                          §  
County of Cache )

On this 1 day of February, 2010, personally appeared before me, Randy Christensen, proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to on this instrument, and acknowledged that they executed the same.

Signed [Signature]  
(Property Owner or Agent)



Marsha Dene Giles  
Notary Public



# CACHE COUNTY CORPORATION DEVELOPMENT SERVICES DEPARTMENT

**Project Name:** Dena Christensen Subdivision

**Agent:** Randy Christensen

**Request:** 3-lot Subdivision & BLA

**Type of Action:** Recommend to County Council

**Current Zoning:** Agricultural (A)

**Project Address:** Approximately 1721 East High Creek Road, Cove.

**Staff Recommendation:** Approval with conditions

**Tax ID:** 09-028-0013; 09-028-0015

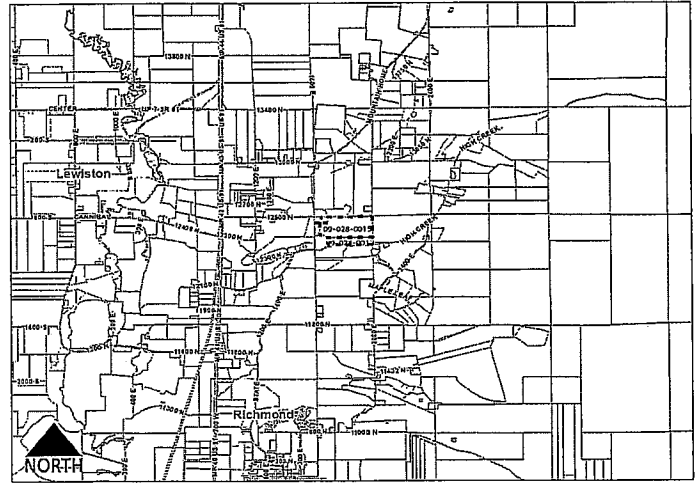
**Surrounding Uses:** North – Agriculture

South – Agriculture

East – Agriculture/ Highway 30

West – Residential/Agriculture

**Reviewed by:** Leslie M. Mascaro, Planner I *LM*



## NEW ORDINANCE

**PURPOSE:** To recommend approval of the preliminary & final plat for the Dena Christensen Subdivision and Boundary Line Adjustment to the Cache County Council.

## PROJECT SUMMARY

The proposal is to create a 3-lot subdivision and Boundary Line Adjustment located approximately 1721 East High Creek Road near Cove in the Agricultural Zone. There is currently one single family dwelling (SFD) on Lot 1, Lot 2 will be used for residential use, and lot 3 is a remainder parcel.

### Access:

- Access from High Creek Road provides adequate access. The subject road is a 23' wide paved surface.
- Encroachment permits will be required as lots are developed.

### Water & Septic:

- Adequate, approved, domestic water rights will be in place at the time of final plat recordation.
- The proposed lot is feasible for an on-site septic tank system.
- The existing SFD is connected to High Creek Culinary Water Company; the new lot will also be connected to this culinary water system.

### Service Provision:

- All refuse and recycling containers must be placed along the north side of county road High Creek Road for collection.
- Property owners should allow sufficient space along the shoulder of the road for the placement of the containers to be placed four feet apart, and will not interfere with traffic flow.
- A school bus stop would be located at 1721 East High Creek Road, approximately 2 blocks from the proposed subdivision.

## STAFF DETERMINATION

It is staff's determination that the Dena Christensen Subdivision, a 3-lot subdivision for property located at approximately 1721 East High Creek Road with TIN #'s 09-028-0013 and 09-028-0015 is in conformance with the Cache County Ordinance requirements for preliminary and final plat approval to the County Council. This determination is based on the following **findings of fact**:

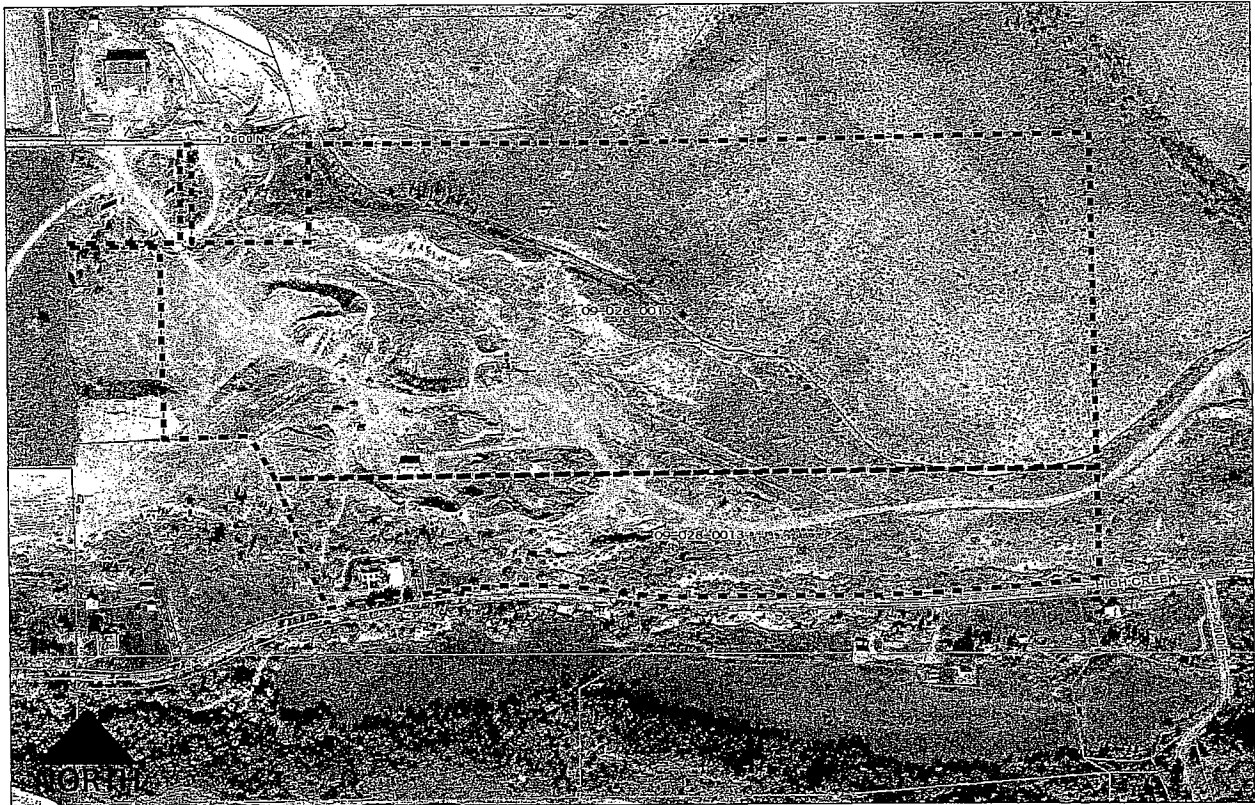
1. The Dena Christensen Subdivision has been revised and amended by the conditions of project approval to address the issues and concerns raised within the public and administrative records.

2. The Dena Christensen Subdivision has been revised and amended by the conditions of project approval to conform to the requirements of Titles 16 and 17 of the Cache County Code and the requirements of various departments and agencies.
3. The Dena Christensen Subdivision conforms to the preliminary and final plat requirements of §16.03.030 and §16.03.040 of the Cache County Subdivision Ordinance.
4. The Dena Christensen Subdivision is compatible with surrounding land uses and will not interfere with the use and enjoyment of adjoining or area properties.
5. High Creek Road, the road that provides access to the subject property, has an adequate capacity, or suitable level of service, for the proposed level of development.

#### CONDITIONS OF APPROVAL

The following stipulations must be met for the developments to conform to the County Ordinance and the requirements of county service providers.

1. Prior to final plat recordation the proponent shall meet all applicable standards of the Cache County Ordinance.
2. Prior to final plat recordation an adequate, approved, domestic water right shall be set in place for Lot 2.
3. All private drives shall meet applicable requirements of the 2006 International Fire Code and any other applicable codes as adopted by Cache County. Encroachment permits shall be completed as lots are developed.
4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.
5. The Applicant shall reaffirm the County's 33' from centerline right-of-way for the County road, High Creek Road, across the entire frontage of the proposed subdivision.





**OWNERS:**  
 DENA CHRISTENSEN, TRUSTEE,  
 OF THE ZAN AND DENA CHRISTENSEN  
 TRUSTS  
 1721 EAST HIGH CREEK RD  
 COVEY, UTAH 84320  
 486-288-5165

**DEVELOPER:**  
 RANDY CHRISTENSEN AND  
 DENA CHRISTENSEN  
 1721 EAST HIGH CREEK RD  
 COVEY, UTAH 84320  
 486-288-5165

**OWNERS DEDICATION**  
 THE UNITED STATES OF AMERICA, BY AND THROUGH THE DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT, HAS REVIEWED AND APPROVED THIS DEDICATION OF THE ZAN AND DENA CHRISTENSEN TRUSTS FOR AGRICULTURAL COMMON PROPERTY USES AND TO BE SHOWN AND RECORDED AS SUCH TRUSTS.

**ACKNOWLEDGEMENT**  
 DENA CHRISTENSEN, TRUSTEE  
 STATE OF UTAH  
 COUNTY OF COACHE  
 ON THIS 21<sup>ST</sup> DAY OF DECEMBER 2010, DENA CHRISTENSEN, TRUSTEE OF THE ZAN AND DENA CHRISTENSEN TRUSTS, PERSONALLY APPEARED BEFORE ME AND ACKNOWLEDGED HER EXECUTION OF THE FOREGOING DEDICATION OF COMMON PROPERTY USES AND TO BE SHOWN AND RECORDED AS SUCH TRUSTS.

**BEAR RIVER HEALTH DEPT. APPROVAL**  
 THE SUBMISSION APPROXIMATELY 10 FEET HAS BEEN APPROVED BY THE HEALTH DEPARTMENT ON 11/17/10.

**CACHE COUNTY PLANNING COMMISSION**  
 THIS PLAN WAS REVIEWED BY THE CACHE COUNTY PLANNING COMMISSION ON 11/17/10. THE COMMISSION HAS APPROVED THIS SUBMISSION SUBJECT TO APPROVED/IFY THIS SUBMISSION BASED ON FINDINGS.

**CHIEF DEPUTY COUNTY SURVEYOR'S CERTIFICATE**  
 I CERTIFY THAT I HAVE EXAMINED AND FIND THAT IT IS CORRECT AND IN ACCORDANCE WITH THE INFORMATION ON FILE IN THIS OFFICE THAT THE SURVEY WAS MADE IN ACCORDANCE WITH THE STANDARDS FOR PLANS PREPARED BY COUNTY SURVEYORS AND STATE LAWS.

**CACHE COUNTY COUNCIL**  
 THIS PLAN WAS APPROVED BY THE CACHE COUNTY COUNCIL ON 11/17/10.

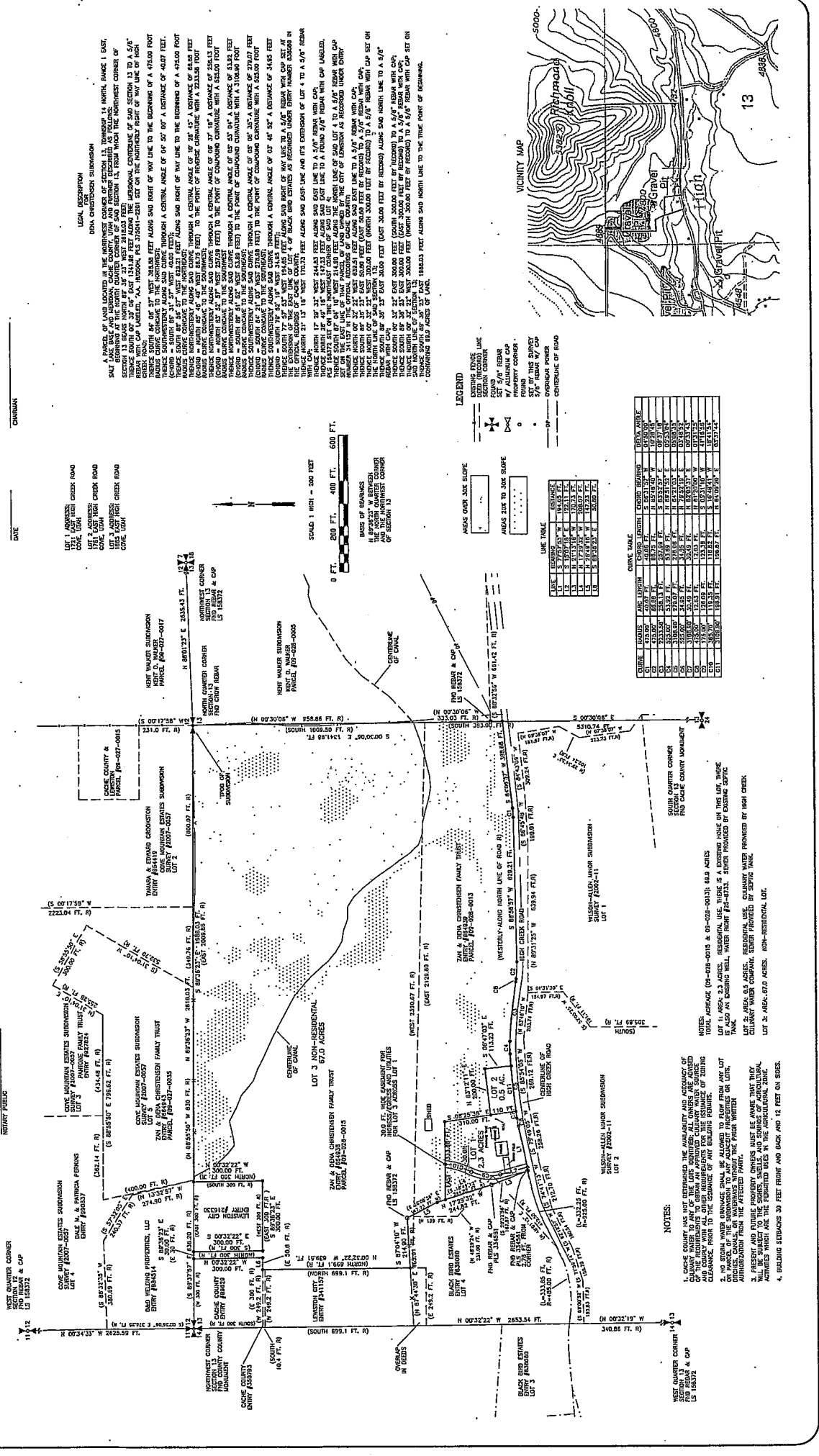
DATE \_\_\_\_\_  
 CHIEF DEPUTY COUNTY SURVEYOR

**CACHE COUNTY ATTORNEY**  
 I CERTIFY THAT I HAVE EXAMINED THIS PLAN AND THAT IT IS IN ACCORDANCE WITH THE SUBMISSION DEDICATION AND THE LAND USE ORDINANCE OF CACHE COUNTY, UTAH.

DATE \_\_\_\_\_  
 CACHE COUNTY ATTORNEY

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**LINE TABLE**

LINE	BEARING	DISTANCE	AREA	ANGLE
1	N 89°23'32" W	2625.55 FT.		
2	S 89°23'32" W	2625.55 FT.		
3	S 00°00'00" E	10.4 FT.		
4	N 00°22'19" W	340.86 FT.		
5	S 00°00'00" E	10.4 FT.		
6	N 00°22'19" W	340.86 FT.		
7	S 00°00'00" E	10.4 FT.		
8	N 00°22'19" W	340.86 FT.		
9	S 00°00'00" E	10.4 FT.		
10	N 00°22'19" W	340.86 FT.		
11	S 00°00'00" E	10.4 FT.		
12	N 00°22'19" W	340.86 FT.		
13	S 00°00'00" E	10.4 FT.		
14	N 00°22'19" W	340.86 FT.		
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25	S 00°00'00" E	10.4 FT.		
26	N 00°22'19" W	340.86 FT.		
27	S 00°00'00" E	10.4 FT.		
28	N 00°22'19" W	340.86 FT.		
29	S 00°00'00" E	10.4 FT.		
30	N 00°22'19" W	340.86 FT.		

**CHUNK TABLE**

CHUNK	BEARING	DISTANCE	AREA	ANGLE
1	N 89°23'32" W	2625.55 FT.		
2	S 89°23'32" W	2625.55 FT.		
3	S 00°00'00" E	10.4 FT.		
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5	S 00°00'00" E	10.4 FT.		
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23	S 00°00'00" E	10.4 FT.		
24	N 00°22'19" W	340.86 FT.		
25	S 00°00'00" E	10.4 FT.		
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**NOTES:**

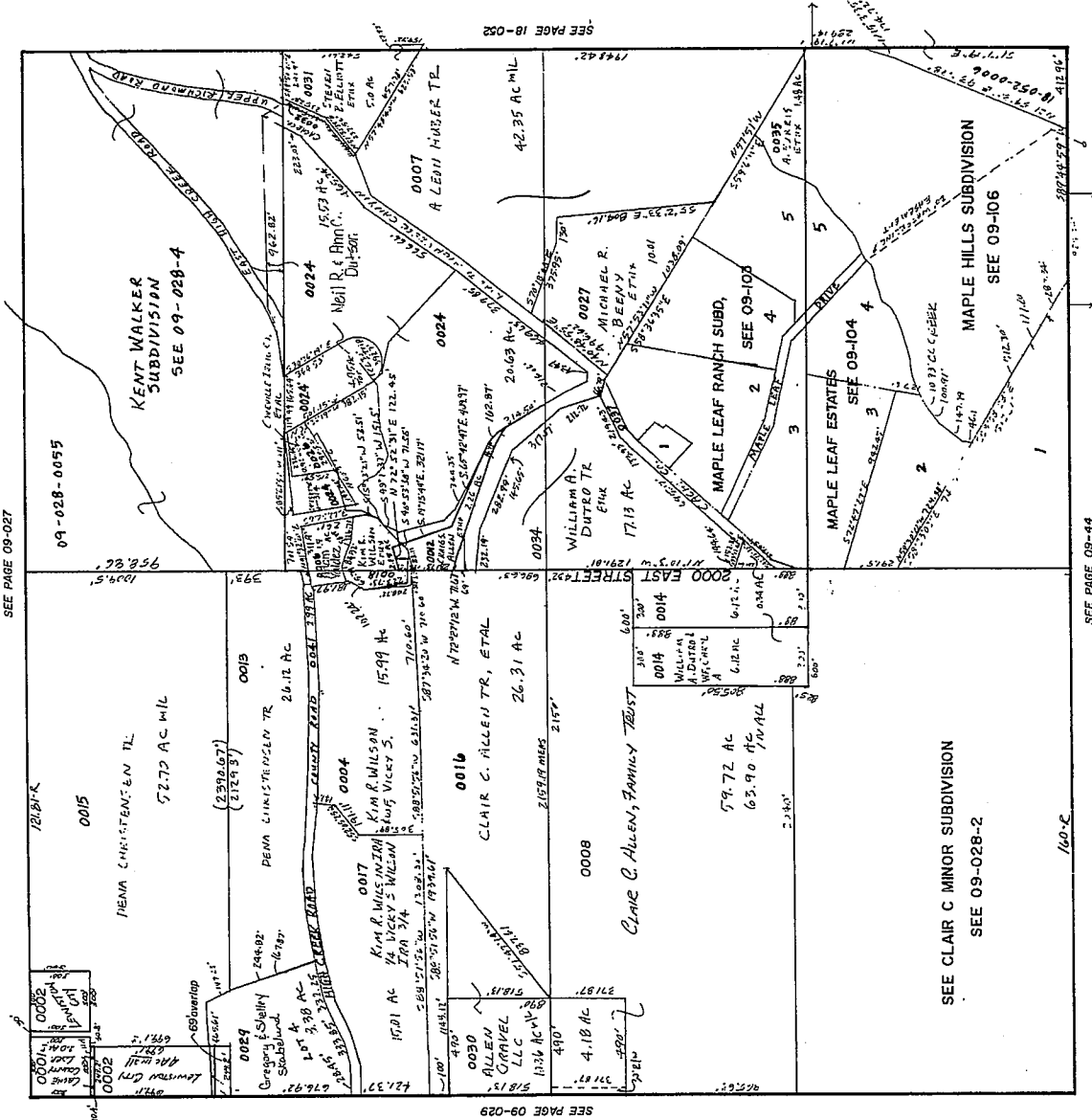
- CACHE COUNTY HAS NOT EXTENDED THE LIABILITY AND ASSISTANCE OF COUNCILMAN TO ANY OF THE LOTS IDENTIFIED. ALL OWNERS ARE ADVISED TO OBTAIN THEIR OWN SURVEY AND TO OBTAIN THE NECESSARY CLEARANCE PRIOR TO THE ESCALATION OF ANY BUILDING PERMITS.
- IF ANY OF THE LOTS IDENTIFIED ARE TO BE USED FOR AGRICULTURAL PURPOSES, OWNERS MUST OBTAIN THE NECESSARY PERMITS FROM THE BEAR RIVER HEALTH DEPARTMENT.
- RESIDENTIAL AND OTHER PROPERTY OWNERS MUST BE AWARE THAT THEY WILL BE SUBJECT TO THE WEIGHTS, SIZES, AND SPACING OF AGRICULTURAL PERMITS WHICH ARE THE FORUMED USES IN THE AGRICULTURAL ZONE.
- BUILDING SETBACKS 30 FEET FRONT AND BACK AND 12 FEET ON SIDES.

Applicant's Proposal that was approved by the Councilman on March 22, 2011

Section 13 Township 14 North Range 1 East

Scale 1 Inch = 400 Feet

TAX UNIT 17



1 Cache County Planning Commission (CCPC)

2  
3 Minutes for 4 March 2010

4  
5 **Present:** Josh Runhaar, Leslie Mascaro, Darrel Gibbons, Clair Ellis, Leslie Larson, David  
6 Erickson, Don Nebeker, Curtis Dent, Chris Sands, Jon White, Don Linton, Megan Izatt

7  
8 **Start Time: 5:30:00** (Video time not shown on DVD)

9  
10 Ellis welcomed; White gave opening remarks.

11  
12 Approval of Agenda

13  
14 *Passed.*

15  
16 Approval of Minutes

17  
18 *Passed.*

19  
20 **5:35:00**

21  
22 Consent Agenda

23  
24 Dena Christensen Subdivision & Boundary Line Adjustment ( Randy Christensen)

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26 findings of fact:

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48
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- 51  
52
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  4. All lots shall provide sufficient space for placement of refuse and recycle containers so they do not interfere with traffic.
  5. The Applicant shall reaffirm the County's 33' from centerline right-of-way for the County road, High Creek Road, across the entire frontage of the proposed subdivision.

53  
54 *Gibbons made a motion to recommend approval for the 3-lot Dena Christensen Subdivision with the conditions and findings of facts to the Cache County Council; Dent seconded; passed 7, 0.*

55  
56 **5:37:00**

1  
2 **#2 Godfrey Subdivision (Kevin Godfrey)**  
3

4 **Mascaro** reviewed Mr. Kevin Godfrey's request for a 2-lot subdivision on 22.89 acres of  
5 property in the Agricultural zone located south of Clarkston. Currently access is inadequate and  
6 will need to be widened to county standards with a 20' wide hard surface and 1' shoulders with a  
7 gravel surface. The County road has some road damage at the intersection and will need to be  
8 fixed by the applicant. Lot 1 is proposed for residential use, and Lot 2 will remain in agriculture  
9 production. Lot 1 is feasible for a septic tank system and a well.

10  
11 **Ellis** Mr. Godfrey, do you understand the conditions?  
12

13 **Kevin Godfrey** yes, I've read through them. I understand that I need to do a gravel base,  
14 correct?  
15

16 **Ellis** does the road need to meet county standards?  
17

18 **Runhaar** yes.  
19

20 **Mr. Godfrey** I will do what needs to be done.  
21

22 **Gibbons** how far along the road are we requiring that he improve the road?  
23

24 **Runhaar** about ¼ of a mile.  
25

26 **Mr. Gail Godfrey** the road is already a county road? Why would Kevin be responsible to  
27 maintain and fix a county road?  
28

29 **Linton** he is not required to, but because this road isn't on the county schedule for improvement  
30 it will need to be done. He can wait until it is on the county schedule, but we cannot give a  
31 timeline on when it will be. The road is not up to standards and needs to be for further  
32 construction.  
33

34 **Mr. Gail Godfrey** there is a road there and a previous home is there that is serviced by that same  
35 road.  
36

37 **Runhaar** the residence was built in 1940, and because it is an existing home, but county does  
38 work with them on garbage and snow removal. But we still need to require a 20 ft wide road  
39 with 1 ft wide shoulder on each side and an approved base for this development.  
40

41 **Mr. Gail Godfrey** the county does run snow trucks and garbage on this road.  
42

43 **Mascaro** snow removal is only taken care of up to a point and after that point the road does drift  
44 close during the wintertime.  
45