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APPROVED

COUNCIL MEETING

MINUTES

12 December 2000

12 December 2000
Council Meeting

CACHE COUNTY COUNCIL MEETING MINUTES 12 December 2000

The Cache County Council met in a regular session on 12 December 2000 in the Cache County Council Chamber, 120 North 100 West, Logan, Utah 84321.

ATTENDANCE

Council Chairman: Darrel L. Gibbons
Council Vice-chairman: H. Craig Petersen
Council Members: C. Larry Anhder, Layne M. Beck, Guy Ray Pulsipher, Sarah Ann Skanchy, Cory Yeates
Executive: M. Lynn Lemon
Cache County Clerk: Daryl R. Downs

The following individuals were also in attendance: Pat Parker, Scott Wyatt, Jim Smith, Tamra Stones, Sheriff Lynn Nelson, Kelly Pitcher, Jeff Peterson, State Legislator Craig Buttars, Jenny Christensen (KVNU), Paul Allen (Herald Journal)

CALL TO ORDER

Chairman Gibbons called the meeting to order at 5:00 p.m.

INVOCATION

Council member Sarah Ann Skanchy offered the invocation.

REVIEW AND APPROVAL OF AGENDA

Skanchy asked that the Management Letter from the outside auditor be discussed under item 8.b. The outside auditor had asked that the letter be discussed in a council meeting.

REVIEW AND APPROVAL OF MINUTES

The 5 December 2000 minutes were approved as amended.

12 December 2000
Council Meeting

Gibbons recognized Craig Buttars from the State Legislature who was in attendance.

Report of the Executive

Lemon recommended Lynn Zollinger to replace Kent Olsen on the College Young Planning Board.

Anhder moved to approve the recommendation. Yeates seconded the motion, and it carried unanimously.

Board Vacancies

Lemon then discussed the names of those individuals whose terms end 31 December 2000.

Cache County Planning Commission

Lee Nelson
Linda Christiansen
Lynn Stewart

Guy Ray Pulsipher has served as the liaison from the council to the Planning Commission. Lemon said that the council had tried to find individuals who represent the various areas of the county. They will continue in office until they are replaced. Pulsipher recommended that they be re-appointed. The council agreed that it would be wise to have them stay on until the land-use ordinance re-write has been completed.

Board of Adjustments

Kelly Griffin
Gay Gunnell

Anhder asked how often the board of adjustment members meet. Lemon indicated that they meet monthly.

Benson Planning District

Lois Ballard
Dean Ricks
Sandra Ricks

None of these positions are elected.

12 December 2000
Council Meeting

College Young Township Board

Hal Olsen
Hazel Leishman

Lemon said that the township provision has been changed and that it gives the council the right to continue with a township or discontinue or dissolve the township sometime in 2002.

Gibbons asked Pulsipher what boards he had been serving on. Pulsipher mentioned that he had also served on the Fire Board in addition to being the liaison to the planning commission.

Gibbons asked Skanchy what boards she had been serving on.

Skanchy said she served on the Cache County Municipal Building Authority Board. This Cache County board will need to be reorganized.

Skanchy also worked on the Audit Committee, the Youth Corrections Advisory Board, although she was not sure if she was appointed as a citizen or as a council member. She serves on SHOCAT, the Utah Association of Counties Insurance Mutual Committee, the Rural Finance Assistance Committee, and she has one year remaining on the Airport Authority Board. She will continue on the Airport Authority Board

The council noted that her work and the work of Mr. Pulsipher would be missed.

Lemon discussed a letter from the Governor's Office of Planning and Budget. The letter is concerning the sale of land from the division of Wildlife Resources that is known as the "Deer Pens" property. Anhder is in support of the sale to the city. Skanchy mentioned that the property has been considered for years as a potential site for a cemetery.

Lemon discussed a letter from Stephen Boyden relating to the RS2477 roads lawsuit. Cache County has already selected the roads for this project.

Lemon discussed a letter that will be sent from Cache County to the Auditor General. It mentions the county's concern about the methods used for the audit and the states dealings with the county in this matter of the Restaurant Tax criticism. Anhder mentioned that the name of the act is Tourism, Recreation and Cultural. He thinks that the report is biased toward tourism. The council wants local residents to benefit from the proceeds of the tax because the county imposes it and the citizens pay it. This is a tax that must be passed each year. Anhder thinks that the state should keep its hands off. He thinks that the county should have the right to spend within the law the tax as they see fit.

12 December 2000
Council Meeting

Skanchy said that Cache County's major source of visitors is from within the state, not from without. Skanchy thinks that they are narrowing their focus and trying to lump all of the counties together. Yeates said that the state should raise its own money for these purposes. Lemon said that the major marketing that is done does not benefit Cache County as it does some of the other tourism areas like Summit County.

Lemon said the letter would be included in future copies of the audit if it is sent in.

Beck said that Brent Gardner had met with Representative Allen from Davis County. Allen's approach is two-pronged. One is to create a local tourism board to create accountability for how the money is spent. The plan would also force the counties to spend 50% of the funds for tourism related purposes. Beck thinks that UAC will be largely opposed to this legislation. Summit county was used as an example of how the program might work. Anhder noted that Summit County is in a very different category than most of the other counties in the state.

Beck said that not one commissioner or council member had been contacted to discuss the logic behind how they had spent the money. There will be a follow up meeting on this issue.

Pulsipher said that the council has been very representative of the county in its distribution of these funds. He thinks that the council has done a wonderful job.

Buttars asked at what point the council would back out of funding the Bridgerland Community Ice Arena, if the private funding does not materialize. The first date that should have happened was in March 2000, which has already passed. A future date has not been set for withdrawing.

Lemon and Beck noted that the NPIC was unwilling to move forward until the private funding was in place. Recent developments have created some new challenges. Lemon said that the county has spent the \$250,000.00 from the state, and the county will be required to repay the state if the project is not completed.

Lemon discussed the letter about the 11th South interchange in Brigham City. He wanted to send a revised letter that would clarify the council's opposition. The council is not in complete opposition to any improvements, but does not like the idea of the interchange.

Lemon asked the council if they were ready to make recommendation for the Jail Planning Committee. Gibbons said that he thought Shulsen recommended a committee to consider the various options. Anhder is not in favor of a large committee. He favors an executive committee. Gibbons thinks there might be advantages in having legislators on the committee.

Gibbons, Lemon and Sheriff Nelson will meet to consider what recommendation should be made on this issue. Attachment 5

Items of Special Interest

Recognition Awards

Gibbons made presentations to Daryl Downs, Cache County Clerk. Guy Ray Pulsipher, County Council member, and Sarah Ann Skanchy, County Council member. He thanked each of them for their devoted service to the county. Gibbons then gave each individual the opportunity to express his or her feelings.

Budgetary Matters

Open 2000 Budget

Stones presented the adjusted 2000 Budget to the council.

Gibbons opened the public hearing on the 2000 Budget. There were no comments from the audience concerning the budget opening.

Petersen moved to close the public hearing. Yeates seconded the motion, and it passed 7-0.

Anhder moved for approval of the adjusted 2000 budget. Yeates seconded the motion, and it passed 7-0.

Attachment 3

Gibbons told the council that he wanted to discuss the management letter. He asked Skanchy to lead the discussion. Skanchy said that the outside auditor had requested that the letter be discussed prior to the budget being approved. The council reviewed the management letter as requested by the outside auditor and determined that the county is making progress toward solving the problems indicated in the letter, although there are still some problems to be worked on.

Attachment 2

The council wanted to approve the meeting and holiday schedule. Yeates mentioned that one of the dates in October was incorrect. The correct date was 23 October 2000.

Petersen moved to accept as amended the meeting and holiday schedule. Pulsipher seconded the motion and it passed 7-0.

Attachment 4

12 December 2000
Council Meeting

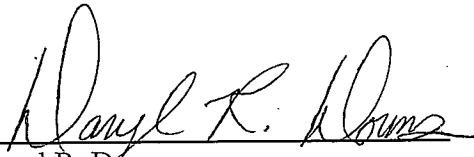
Other Business

Gibbons reminded the council members that the newly elected officials would be sworn in on the 2nd of January 2001, at noon.

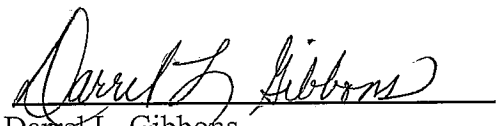
He also reminded them of the County Employee Christmas Party on Wednesday, the 20th of December 2000, at 6:30 in the Copper Mill.

Adjournment

Gibbons adjourned the meeting.



Daryl R. Downs
Cache County Clerk



Darrel L. Gibbons
Chairman, Cache County Council

CACHE COUNTY PLANNING COMMISSION
ROSTER 2000

MEMBERS

TERM EXPIRES

| | | |
|---|------------------------|---------------|
| <u>GRANT L. NELSON</u> Chairman 2542 South 2000 West College Ward, Utah 84339 Hm. 752-8108 | Reappointed 12/14/1999 | December-2002 |
|---|------------------------|---------------|

| | | |
|---|------------------------|---------------|
| <u>LAMAR CLEMENTS</u> Vice-Chairman 5695 North Hwy 23 Cache Junction, Utah 84304 Hm. 563-6492 Wk. 563-5301 | Reappointed 12/14/1999 | December-2002 |
|---|------------------------|---------------|

| | | |
|---|---------------------|---------------|
| <u>LEE K. NELSON</u> 10375 South Hwy 165 Paradise, Utah 84328 Hm. 245-3276 | Reappointed 12/9/97 | December-2000 |
|---|---------------------|---------------|

| | | |
|---|----------------------|---------------|
| <u>DONALD L. TAYLOR</u> - 3 years 1462 East High Creek Rd. Cove, Utah 84320 Hm. 258-2600 | Re-appointed 1/12/99 | December-2001 |
|---|----------------------|---------------|

| | | |
|--|----------------------|---------------|
| <u>LYNN DAVIS</u> - 3 years 7530 N HWY 91 Smithfield, Utah 84335 Hm. 563-3909 | Re-appointed 1/12/99 | December-2001 |
|--|----------------------|---------------|

| | | |
|--|---|---------------|
| <u>LINDA CHRISTIANSEN</u> 6600 South 1800 West P.O. Box 142 Hyrum, Utah 84319 Hm. 245-3725 | Appointed 12/14/2000 Completing Judy Lynne Jenson term | December-2000 |
|--|---|---------------|

| | | |
|--|-------------------|---------------|
| <u>LYNN STEWART</u> 1365 East 2100 North North Logan, Utah 84341 Hm. 752-7047 | Appointed 12/9/97 | December-2000 |
|--|-------------------|---------------|

COUNTY COUNCIL

| | | |
|--|----------------------|---------------|
| <u>GUY RAY PULSIPHER</u> 11271 South 800 East Avon, Utah 84328 Hm. 245-3173 | Elected January 1993 | December-2000 |
|--|----------------------|---------------|

TERMS THAT EXPIRE DECEMBER 31, 2000

CACHE COUNTY PLANNING COMMISSION

Lee K. Nelson 245-3276

Linda Christiansen 245-3725

Lynn Stewart 752-7047

(Guy Ray Pulsipher)

BOARD OF ADJUSTMENT

Kelly Griffin 563-3016

Gay Gunnell 245-6202

BENSON PLANNING DISTRICT COMMISSION

Lois W. Ballard 752-3505

Dean Ricks 753-0934

Sandra N. Ricks 753-7623

COLLEGE-YOUNG TOWNSHIP PLANNING COMMISSION

Hal Olsen 753-2876

Hazel Leishman 752-3904

BOARD OF ADJUSTMENT
ROSTER 2000

MEMBERS

TERM EXPIRES

KELLY GRIFFIN

Chairman

1000 North 100 West
Newton, Utah 84327
563-3016

Appointed 2/27/96
to finish 5-year term

December 2000

DAVID L. ERICKSON

Vice-Chairman

360 West 7000 North
Smithfield, Utah 84335
563-5678

Appointed 12/9/97
for 5-year term

December 2002

GAY GUNNELL

6597 South 2400 West
Mt. Sterling, Utah 84339
245-6202

Reappointed 1/9/96
for 5-year term

December 2000

BONNIE F. NIELSEN

105 South 600 East
Hyrum, Utah 84319
245-3002

Appointed 3/9/99

December 2004

MERVIN WEEKS - Alternate

9135 South 200 West
Paradise, Utah 84328
245-3919 (H) or 245-3377 (W)

Reappointed 5/27/97
for 5-year term

December 2001

GRANT L. NELSON - PC Chair

2542 South 2000 West
College Ward, Utah 84339
752-8108

Reappointed 12/14/1999

December 2004

LAMAR CLEMENTS - PC Alt

5695 North Hwy 23
Cache Junction, Utah 84304
563-6492 (H) or 563-5301 (W)

Reappointed 12/14/1999

December 2004

BENSON PLANNING DISTRICT COMMISSIONERS
ROSTER 2000

MEMBERS

TERM EXPIRES

TRACY W. REESE
3579 North 2400 West
Benson, Utah 84335
753-4363

Reappointed 3/9/99
for 3-year term

December 31, 2001

RICHARD MAUGHAN
3580 North 2400 West
Benson, Utah 84335
755-0916

Reappointed 2/8/2000
for 2-year term

December 31, 2001

LOIS W. BALLARD
3843 North 3200 West
Benson, Utah 84335
752-3505

Reappointed 2/8/2000
for 1-year term

December 31, 2000

DEAN RICKS
3900 West 3000 North
Benson, Utah 84335
753-0934

Reappointed 2/8/2000
for 1-year term

December 31, 2000

BART ALLEN
Vice-Chair
4588 North 3200 West
Benson, Utah 84335
753-8199

Reappointed 2/8/2000
for 3-year term

December 31, 2002

CAROLYN HOBBS
Chairperson
3402 West 3000 North
Benson, Utah 84335
753-7678

Reappointed 2/8/2000
for 3-year term

December 31, 2002

SANDRA N. RICKS
4161 West 2600 North
Benson, Utah 84335
753-7623

Appointed 12/9/97
for 3-year term

December 31, 2000

COLLEGE-YOUNG TOWNSHIP PLANNING COMMISSION
ROSTER 2000

| <u>Elected</u> | | <u>Term Expires</u> |
|--|---|---------------------|
| <u>GLEN RAY ZILLES</u> Chairman 2840 South 2400 West College Ward, UT 84339 752-4973 (H) | Re-appointed 2-9-99 | December 31, 2002 |
| <u>HAL OLSEN</u> 1966 South 200 West College Ward, UT 84339 753-2876 (H) | Re-appointed 2-9-99 | December 31, 2000 |
| <u>KENT OLSEN</u> 2622 South 2400 West College Ward, UT 84339 752-5855 (H) | Re-appointed 2-9-99 | December 31, 2002 |
| <u>Appointed</u> | | |
| <u>GEORGE WHITNEY</u> 2685 South Highway 89-91 College Ward, UT 84339 753-3464 (H) | Re-appointed 2-9-99 | December 31, 2001 |
| <u>HAZEL LEISHMAN</u> 2455 South Highway 89-91 Wellsville, UT 84339 752-3904 (H) | Appointed 2-9-99 | December 31, 2000 |
| <u>SCOTT K. MORRILL</u> 1576 South 3200 West Logan, UT 84321 753-4240 (H) 713-0100 (W) | Finishing Greg Olsen term who was reappointed 1-25-2000 for 4-year term | December 31, 2003 |
| <u>BECKY WHITTIER</u> Vice-Chairperson 580 South 3200 West Young Ward, UT 84321 752-3999 (H) | Appointed 2-9-99 | December 31, 2001 |



**JONES
WRIGHT
SIMKINS &
ASSOCIATES LLP**

Certified Public Accountants

95 West 100 South, Suite #200
P.O. Box 747, Logan, Utah 84323-0747
Phone (435) 752-1510 • (877) 752-1510
Fax (435) 752-4878

PARTNERS:

*Gary D. Jones, CPA, Retired
Robert L. Wright, CPA
Paul D. Simkins, CPA
Michael C. Kidman, CPA, MBA
Brent S. Sandberg, CPA
Brett C. Hugie, CPA*

PROFESSIONALS:

*John T. Barker, CPA
Susan J. Drown, CPA
Deborah H. Eshelman, CPA
Curtis J. Roberts, CPA
H. Paul Gibbons, CPA
Dawn M. Drost, CPA
Robert D. Thomas, CPA, MBA
Chris Lyon, CPA
Edwin R. Davis, CPA*

June 23, 2000

Cache County Council
Logan, UT 84321

We have audited the financial statements of Cache County, Utah for the year ended December 31, 1999, and have issued our report thereon dated June 23, 2000.

Communications Required Under Professional Standards

Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Generally Accepted Auditing Standards, Government Auditing Standards and OMB Circular A-133.

As stated in our engagement letter dated December 6, 1999, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the general purpose financial statements are free of material misstatement. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud and defalcations, may exist and not be detected by us.

As part of our audit, we considered the internal control of Cache County. Such considerations were solely for the purpose of determining our audit procedures and to report on the internal control in accordance with OMB Circular A-133 and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of Cache County's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions. Also, in accordance with OMB Circular A-133, we examined, on a test basis, evidence about Cache County's compliance with requirements applicable to major programs for the purposes of expressing an opinion on Cache County's compliance with those requirements.

Significant Accounting Policies and Audit Adjustments

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application.

For the purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the general purpose financial statements that, in our judgment, may not have been detected except through our auditing procedures. There were no significant audit adjustments.

Significant Difficulties Encountered During the Audit

Our audit was delayed because some reports generated by the new property tax software were not internally consistent and required modification. In addition, unexpected staff turnover in the County Auditor's office delayed the accurate preparation of schedules and reports needed to complete the audit.

Internal Control

In planning and performing our audit of the financial statements of Cache County for the year ended December 31, 1999, we considered its internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control. Our consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control elements does not reduce to a relatively low level the risk that errors or irregularities, including fraud, in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

We noted no conditions during our review of the internal controls that we believe to be material weakness. However, our audit did disclose other matters involving internal control and compliance that, although not considered by us to be material weaknesses, are weaknesses in internal accounting control for which corrective action might be taken or immaterial instances of non-compliance with laws and regulations.

Council

We suggest the following:

1. A follow up on the recommendations in this letter should be made by the Council and reflected in the council minutes before the next year's budget is adopted. Some of the recommendations in this letter are repeated from prior year recommendations. Repeat items have been noted with an "*" by the suggestion number.

Council Response:

1. The Council will follow up on the recommendations in this letter.

County Executive

We suggest the following:

- * 1. The timetable developed for the completion of the master County policy and procedures manual should be continually monitored and updated as needed. We commend the County for their progress toward completion of the manual.
- * 2. A plan should be made to address the State Auditor's Office's requirement that Class B Road balances and activities are to be moved to and accounted for in the Municipal Services Fund for calendar year 2000. Currently, this activity is recorded in the General Fund.
3. The County should improve its policies for monitoring federal and state grants by increasing the interaction between employees administering grants and the County Auditor's office. Because the County has a decentralized system for grant administration, we recommend that employees responsible for administering the grants meet with the County Auditor and discuss the following: a) the compliance and reporting requirements, b) the timing of submission of reimbursement requests, c) the applicability of federal cost principles and d) the accounting procedures that should be followed.
4. The County, in cooperation with the member cities, should determine which entity will be responsible for accounting for the operations of the North Park Interlocal Cooperative. In addition, the County should consider the disclosure issues required by Government Accounting Standards Statement No. 14, Reporting Entity, and ensure that adequate information is generated to meet those requirements.

Management Response:

1. The County will continue with the same time line to complete the County master policy, even though we have had some delays due to implementation challenges with the new tax roll system.
2. Class B road balances and activities for the year 2000 are reported in the Municipal Services Fund as required by the State Auditor's Office.
3. Additional requirements will be added to the grant approval process, which require that the employees responsible for administering the grant meet with the County Auditor and discuss the issues suggested in the management letter.
4. Cache County will meet with the other members of the North Park Interlocal Cooperative and determine who will be responsible for accounting for the operations of such. North Park Interlocal Cooperative has not received any funds to date and this issue will be clarified before any funds are processed.

New Property Tax System

We suggest the following:

1. Management should develop procedures to reconcile property tax information to previous balances and reports. The new property tax system generated some reports that were internally inconsistent and appeared to exclude data. In addition, management should review all reports to determine that any programming changes have not altered the data in the report. The elected officials and department head should allocate sufficient resources to properly evaluate reports and changes to the system.
- * 2. Management should continue to evaluate the adequacy of the program documentation to ensure that all program and reporting modifications are included in the final document. In addition, the data processing department should report to the Council and County Executive the status of the program documentation until a final document is produced.

Management Response:

1. Management will continue to monitor and develop reconciliation procedures and review all program changes and their effect on reports.
2. The program vendor has agreed to complete this project at their cost and the County should receive final documentation at completion. We will carefully review the documentation to ensure that all changes have been included.

State Compliance Issues

We noted the following:

- * 1. The Drainage Districts and the Roads Special Service District, which are component units of the County, have fund balances in excess of the legal limits. We suggest the County encourage component units to comply with state law.
- * 2. The Airport Authority, which is a component unit of the County, and Children's Justice Center, a special revenue fund of the County, have deficit fund balances at year-end. We suggest a plan be developed to correct the deficits.
- * 3. Some public funds were not deposited within 3 business days as required by State law. We recommend that the County follow its policy of depositing funds within 3 business days.
- 4. The purchasing policy and capitalization limit of the County have not been updated for a number of years. We recommend that the policy and limit be reviewed and updated.
- 5. The County Auditor should ensure that outlying cash collection points are visited periodically and monitor the procedures for cash collection.

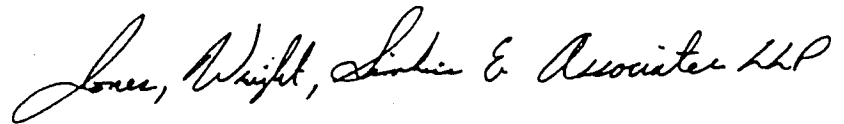
Management Response:

- 1. We will meet with the component units and encourage compliance.
- 2. The County will meet with the Airport Authority Board and with Logan City and will resolve the deficit balance funding. The Children's Justice Center will develop a plan to correct the deficit.
- 3. We will be more diligent in depositing funds within three business days.
- 4. Changes to the purchasing policy and capitalization limits ordinance have been drafted and submitted to the Council for action.
- 5. Job assignments have been made to ensure cash collection points are visited and monitored periodically.

We express our appreciation for the courtesy and assistance extended to us by County officials and their staffs during the course of our audit. A considerable amount of time was provided by department personnel to help prepare schedules, locate documents and meet with our audit staff during the audit. This cooperation was extremely helpful. We will be pleased to discuss any of these recommendations at your convenience.

Cache County Council
June 23, 2000
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This report is intended solely for the use of the County council, County officials and certain regulatory bodies and should not be used for any other purposes.



JONES, WRIGHT, SIMKINS & ASSOCIATES LLP
Certified Public Accountants

RESOLUTION NO. 2000- 39

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2000 are reasonable and necessary; that the said budget has been reviewed by the County Auditor with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that all County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are hereby made to the 2000 budget for Cache County:

see attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the said budget shall remain in full force and effect.

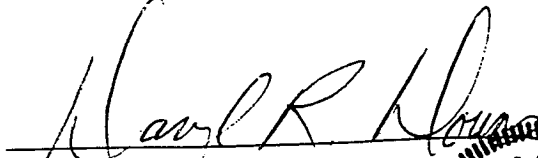
Section 3.

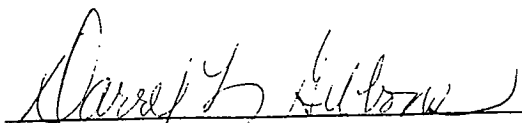
This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

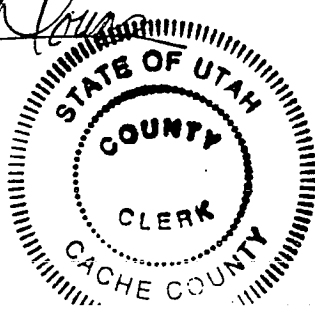
This resolution was duly adopted by the Cache County Council on the 12th day of December, 2000.

ATTESTED TO:

CACHE COUNTY COUNCIL


Daryl R. Downs,
Cache County Clerk


Darrel L. Gibbons, Chairman



FUND 10 GENERAL FUND REVENUES

| ACCOUNT | DESCRIPTION | Current | | Recommended | | Reason for Change |
|-------------|----------------------------|-----------|-----------|------------------|-----------------|----------------------|
| | | Budget | Budget | Increase DEBIT | Increase CREDIT | |
| 10-33-10000 | Federal Grants - Cops Fast | (75,224) | (81,903) | (6,679) | | |
| 10-33-43000 | Misc State Grants | (19,000) | (27,000) | (8,000) | | GIS Mapping Grant |
| 10-38-40000 | Recurring Transfers | (195,451) | (216,493) | (21,042) | | Transfer from MSF |
| 10-38-90000 | Approp Surplus | (318,832) | (618,211) | (299,379) | | Forgive Airport loan |
| | TOTAL REVENUES | | | <u>(335,100)</u> | | |

| ACCOUNT | DESCRIPTION | Current | | Recommended | | Reason for Change |
|-------------|--------------------------------|---------|---------|----------------|-----------------|--|
| | | Budget | Budget | Increase DEBIT | Increase CREDIT | |
| 10-4131-130 | Executive - benefits | 38,943 | 44,043 | 5,100 | | to meet expenses to end of year |
| 10-4136-130 | Data Processing - Benefits | 32,042 | 35,042 | 3,000 | | to meet expenses to end of year |
| 10-4147-740 | Surveyor - equipment | - | 8,000 | 8,000 | | for Digitizing maps -AGRC requirements |
| 10-4170-200 | Election - supplies & services | 45,000 | 61,000 | 16,000 | | to meet increased election costs |
| 10-4610-130 | Extension - benefits | 8,527 | 11,527 | 3,000 | | to meet costs |
| 10-4800-925 | contrib to Airport Fund | 67,354 | 367,354 | 300,000 | | to charge expenses for Airport contrib |
| | TOTAL expenditures | | | <u>335,100</u> | | |

FUND 20 MUNICIPAL SERVICES FUND REVENUES

| ACCOUNT | DESCRIPTION | Current | | Recommended | | Reason for Change |
|-------------|-----------------------|-----------|-----------|-----------------|-----------------|-------------------|
| | | Budget | Budget | decrease DEBIT | increase CREDIT | |
| 20-31-20000 | Prior Years Tax | (5,000) | (7,496) | (2,496) | | |
| 20-32-21000 | Building permits | (200,000) | (224,777) | (24,777) | | |
| 20-33-13500 | Fed Grant - Cops Fast | (56,418) | (59,418) | (3,000) | | |
| 20-33-30000 | Pmt in Lieu of Tax | (165,000) | (188,351) | (23,351) | | |
| 20-34-13000 | Zoning fees | (14,000) | (17,850) | (3,850) | | |
| 20-34-14000 | Plan Check Fees | (5,000) | (9,919) | (4,919) | | |
| | Totals | | | <u>(62,393)</u> | | |
| | Net adjustment | | | | | <u>(62,393)</u> |

FUND 20 MUNICIPAL SERVICES FUND EXPENDITURES

| ACCOUNT | DESCRIPTION | Current | | Recommended | | Reason for Change |
|-------------|----------------------------|---------|---------|----------------|-----------------|-----------------------------------|
| | | Budget | Budget | Increase DEBIT | Increase CREDIT | |
| 20-4241-740 | Bldg Inspector - Equipment | - | 18,000 | 18,000 | | To replace vehicle |
| 20-4210-115 | Sheriff - overtime | 10,360 | 11,860 | 1,500 | | to meet costs for balance of year |
| 20-4210-130 | Sheriff - benefits | 90,282 | 100,922 | 10,640 | | to meet costs for balance of year |
| 20-4210-510 | Sheriff - insurance | 3,553 | 4,764 | 1,211 | | to meet costs for balance of year |
| 20-4423-200 | Waste collection cost | 10,000 | 20,000 | 10,000 | | to meet costs for balance of year |
| 20-4800-990 | Contrib to General Fund | 195,451 | 216,493 | 21,042 | | transfer to general fund |
| | Totals | | | <u>62,393</u> | | |
| | Net adjustment | | | | | <u>62,393</u> |

FUND 24 COUNCIL ON AGING FUND REVENUES

| ACCOUNT | DESCRIPTION | Current Budget | | Recommended Decrease | | Amended Budget | | Reason for Change |
|-------------|--------------------|----------------|--------|----------------------|----------|----------------|----------|-------------------|
| | | Budget | Budget | DEBIT | CREDIT | Budget | Budget | |
| 24-33-44000 | State Grant - UDOT | - | - | - | (20,000) | - | - | UDOT Grant |
| | Totals | | | | (20,000) | | | |
| | Net adjustment | | | | | | (20,000) | |

FUND 24 COUNCIL ON AGING FUND EXPENDITURES

| ACCOUNT | DESCRIPTION | Current Budget | | Recommended Decrease | | Amended Budget | | Reason for Change |
|-------------|---------------------------------|----------------|--------|----------------------|---------|----------------|--------|---------------------------------------|
| | | Budget | Budget | DEBIT | CREDIT | Budget | Budget | |
| 24-4970-240 | Nutrition - Transportation | 4,676 | - | 1,766 | - | 6,442 | - | to pay for ins claim vehicle damage |
| 24-4970-510 | Nutrition - Insurance | 2,900 | - | - | (858) | 2,042 | - | transfer to transportation |
| 24-4971-270 | Center - Utilities | 5,000 | - | 2,500 | - | 7,500 | - | to meet expenses balance of year |
| 24-4971-480 | Center - special dept supplies | 800 | - | 250 | - | 1,050 | - | to meet expenses balance of year |
| 24-4971-482 | Center - Pool Room | 250 | - | - | (250) | - | - | transfer to meet expenses |
| 24-4971-730 | Center - Improvements | - | - | 25,000 | - | 25,000 | - | UDOT Grant funds for Parking Pavilion |
| 24-4990-990 | Contrib to fund balance reserve | 8,408 | - | - | (8,408) | - | - | transfer for UDOT match |
| | Totals | | | 29,516 | (9,516) | 20,000 | | |
| | Net adjustment | | | | | | | |

FUND 29 CHILDRENS JUSTICE CENTER FUND REVENUES

| ACCOUNT | DESCRIPTION | Current Budget | | Recommended Decrease | | Amended Budget | | Reason for Change |
|-------------|-------------------------------|----------------|--------|----------------------|---------|----------------|---------|-------------------|
| | | Budget | Budget | DEBIT | CREDIT | Budget | Budget | |
| 29-33-10000 | Natl Childrens Alliance Grant | - | - | - | (5,000) | - | (5,000) | training grant |
| | Totals | | | | (5,000) | | (5,000) | |
| | Net adjustment | | | | | | | |

FUND 29 CHILDRENS JUSTICE CENTER FUND EXPENDITURES

| ACCOUNT | DESCRIPTION | Current Budget | | Recommended Decrease | | Amended Budget | | Reason for Change |
|-------------|----------------------------|----------------|--------|----------------------|--------|----------------|--------|-------------------|
| | | Budget | Budget | DEBIT | CREDIT | Budget | Budget | |
| 29-4149-330 | CJC - Education & training | - | - | 5,000 | - | 5,000 | - | training grant |
| | Totals | | | 5,000 | | 5,000 | | |
| | Net adjustment | | | | | | | |

**NOTICE OF THE ANNUAL CACHE COUNTY COUNCIL MEETING AND HOLIDAY
SCHEDULE**

PUBLIC NOTICE is hereby given that the 2001 meeting schedule of the Cache County Council is as follows:

| | | | |
|-----------------|--|------------------|--|
| JANUARY | 9th and 23rd | JULY | 10th and 31st |
| FEBRUARY | 13th and 27th | AUGUST | 14th and 28th |
| MARCH | 13th and 27th | SEPTEMBER | 11th and 25th |
| APRIL | 10th and 24th | OCTOBER | 9th and 23st |
| MAY | 8th and 22nd | NOVEMBER | 13th and 27th |
| JUNE | 12th and 26th | DECEMBER | 4th and 11th |

Special meetings and emergency meetings may be called as necessary pursuant to State law.

Regular meetings of the Council will be held in the Council Chambers, 120 North 100 West, Logan, Utah 84321 beginning at 5:00 p.m., unless notice is given otherwise.


The following legal holidays will be observed in 2001 by Cache County Government: County offices, except emergency services shall be closed on these days:


| | | | |
|------------------|------------------------|------------------|-------------------------|
| JANUARY | 1st | Monday | New Years Day |
| JANUARY | 15th | Monday | Human Rights Day |
| FEBRUARY | 19th | Monday | Presidents Day |
| MAY | 28th | Monday | Memorial Day |
| JULY | 4th | Wednesday | Independence Day |
| JULY | 24th | Tuesday | Pioneer Day |
| SEPTEMBER | 3rd | Monday | Labor Day |
| OCTOBER | 8th | Monday | Columbus Day |
| NOVEMBER | 12th | Monday | Veterans Day |
| NOVEMBER | 22nd | Thursday | Thanksgiving Day |
| NOVEMBER | 23rd | Friday | Preference Day |
| DECEMBER | 25th | Tuesday | Christmas Day |

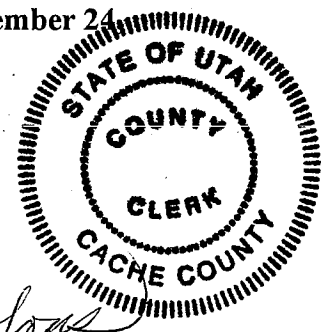
And all days which may be set apart by the President of the United States, or the Governor of this State by proclamation as days of Fast or Thanksgiving shall also be observed as legal holidays.

County Offices will close at 3:00 p.m. on Christmas Eve, Monday, December 24, 2001.

Witness my hand and official seal this 5th day of December, 2001.


DARYL B. DOWNS
Cache County Clerk


DARREL L. GIBBONS, Chairman
Cache County Council



Pat
12/8/00
Please
copy for
County

Mh 12/8/2000

To: Mr. Lynn Lemon
Cache County Executive
Date: 6 December 2000
From: Ken Shulsen
Regarding: Proposed Make up For Cache County Public Safety Facility Committee

At the Cache County Council meeting on 5 December 2000, Chairperson Gibbons requested that I identify a recommended list of persons to serve on a committee to continue study of issues related to the Cache County Public Safety Center and Jail Feasibility Study.

I would recommend that a committee be formed to study alternatives and make recommendations to the Cache County Council. This committee would be divided into two groups, the Cache County Public Safety and Jail Planning Committee and an Executive Subcommittee.

I would recommend that the following individuals and / or representatives comprise the Cache County Public Safety and Jail Planning Committee.

Cache County Representatives

- Cache County Executive
- Two Members of the Cache County Council
- Cache County Sheriff
- Cache County Sheriff's Office Chief Deputy
- Cache County Jail Commander
- Cache County Attorney
- Cache County Auditor
- Representative Cache County Maintenance Department

Proposed Occupant Agency Representatives

- Representative Utah Department of Corrections, Adult Probation and Parole
- Representative from the Utah Highway Patrol
- Representative from the Utah Division of Fish and Game

Major User Agency Representatives

- Chief of Police of Logan City
- Representative Utah State Courts

State Legislators

- Cache County State Senator
- Cache County Member(s) House of Representatives

I would recommend the following membership for the Executive Committee.

Cache County Executive
Two Members of the Cache County Council
Cache County Sheriff
Cache County Sheriff's Office Chief Deputy
Cache County Jail Commander
Cache County Attorney

Rationale for Cache County Public Safety and Jail Planning Committee membership

With the exception of the Legislative group, each of the individuals or agencies identified represent the interests of the Owner - Operator (Cache County), agencies that are proposed as tenants of the facility and / or the major users of the facility services and programs. These groups each have a specific interest in the location, design and operation of the Cache County Sheriff's Office and Jail programs and services and can serve as valuable allies in assisting the county in the development of the most cost efficient and program effective facilities and services for the county. In addition, they can be effective partners for developing and promoting educational programs about the current and future needs of the county.

The Legislative group is identified because of the State Inmate contracting issues and their involvement may serve to, not only assist with their support and the support of their constituents for the project, but also to better understand, verify and strengthen the County's position with Jail Contracting, from the Legislators perspective. It may also, provide an opportunity to 'Educate' the Legislators about jail Contracting issues from the County perspective.

This approach allows for a maximum amount of input into the project and takes the burden of educating the public and securing their support from the county's back and shares the burden with virtually all Criminal Justice Agencies, county wide.

The Executive Committee would be responsible to review the information prepared to date and make additions / changes as determined by the group. The committee would enlist input from each member of the 'Major' committee and would ultimately develop a specific list of recommendations for the County Council. The recommendations would be reviewed by the 'Major' committee and with general concurrence would be forwarded, through the County Executives Office to the Council for final review and approval. This process will require a series of meetings with by the executive committee and two or three meetings with the major committee.

As quickly as the Council makes their decision, regarding this approach and the committee membership, please contact me and I will begin the notification and organization process to get the work under way.

Thank you for your continued support of this extremely critical and important project.