

COUNCIL MEETING
MINUTES 02/10/98

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CACHE COUNTY COUNCIL MEETING MINUTES

February 10, 1998

The Cache County Council met in regular session on the 10th day of February, 1998 in the County Council Chambers located at 120 North 100 West, Logan, Utah 84321

ATTENDANCE

Council Chairman Darrel L. Gibbons and Vice Chairman Cory Yeates, were both present. Council members present were: Layne M. Beck, Guy Ray Pulsipher, H. Craig Petersen, Sarah Ann Skanchy and C. Larry Anhder.

Others present were: County Executive, M. Lynn Lemon, County Clerk, Stephen M. Erickson, County Auditor, Tamra Stones, County Attorney, Scott Wyatt, County Sheriff, Lynn Nelson, County Executive Administrative Assistant, Mike Nilson, Bridgerland Regional Tourist Director, Maridene Alexander, Lanny Herron, representative from Jensen-Haslem Architects, Mike Breagger, County TV Consultant, members of the local news media and other interested citizens.

CALL TO ORDER

Chairman Darrel L. Gibbons called the meeting to order at 5:00 p.m. and welcomed those who were in attendance. Members of the audience were asked to introduce themselves.

INVOCATION

The invocation was given by County Clerk, Stephen M. Erickson.

AGENDA & MINUTES

The agenda was discussed and approved.

The minutes of the regular meeting held on January 27, 1997 were discussed, corrected and approved.

REPORT OF THE COUNTY EXECUTIVE

The County Executive, M. Lynn Lemon, presented the following items:

1. Appointments:

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Appointment: Whittier, Dick to the College Young Mosquito Abatement Board
Appointment: Atkins, Cindy, to the College-Young Mosquito Abatement Board
Appointment: Whitney, George, to the College-Young Mosquito Abatement Board
Appointment: Powell, Brent Lynn, to Deputy Sheriff

It was moved by Councilman Anhder to approve the appointments. It was seconded and carried unanimously.

2. Truck pulling machine: Lemon reported that in 1997 Smithfield City borrowed the truck pulling machine from the county to have a tractor pull. The pulling machine has been declared surplus by the County and has not been used for eight years. Smithfield City is requesting that the County donate the machine to them.

A motion to donate the pulling machine to Smithfield City was made by Councilman Anhder. It was seconded and carried unanimously.

3. Cloud Seeding: We are at 110% of normal moisture for the year and Executive Lemon is suggesting the Cloud Seeding continue through the end of February.

4. Warrants: The warrants for the periods of January 16 to January 30, 1998 were presented to the Clerk for filing.

NEEDS ASSESSMENT-COUNTY OFFICE BUILDING: HERRON, LANNY

Lanny Herron, representing the Architectural Company of Jensen & Haslem who have been contracted by the County to do a building needs assessment for future building needs in the County. Herron reviewed what has been done and what they are going to do to provide information to the Council concerning future county building needs. Herron said that he has been working with the State Courts Architects on the courts building and will soon be meeting with the County Department Heads to gain additional information and their needs. He has also been working with Logan City regarding their future building needs. A first draft will be ready for Council review on March 15, 1998

TV TRANSLATOR: BREAGGER, MIKE

Mike Breagger, who maintains the present County TV Translator met with the Council to update them on his concerns and future needs for TV transmission into the County. Breagger said that the FCC will approve a new permit to rebroadcast TV if the affected party is displaced. The Newton Mountain site is now available and would be a good broadcast location. Breagger mentioned three things for the Council to consider. 1. Long term funding, 2. Relocate to another site and 3. Replace the present equipment. He is recommending a TV taxing district to fund the

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proposed new site, equipment and maintenance. It will take at least three months to get FCC approval and another three months for equipment transfer. Breagger is estimating that the cost would be around \$100,000.00. Some Council members suggested that if we continue to add to the budget at the same rate we are now doing we will have enough money to update TV for the county in two or three years.

BRIDGERLAND REGIONAL TOURIST COUNCIL REPORT: ALEXANDER, MARIDENE

The Director of the Bridgerland Tourist Council, Maridene Alexander, appeared before the Council to give a quarterly report of that organizations activities and to discuss their budget.

(See attachment #1)

Alexander reported that they have been involved with local business to put together Get-Away Packages to the Bridgerland area and advertising the packages on UTA buses. They are also working to bring summer citizens back to the area and to create an area Film Commission. Alexander explained that if a Film Commission is established the State will help advertise our area more. There are now six such Commissions in the State.

PROCLAMATION-FAMILY READING MONTH AND LIGHT ON LITERACY WEEK:
M. LYNN LEMON

County Executive, M. Lynn Lemon, presented a prepared proclamation that establishes the month of February as Family Reading Month and the last week in February as Light on Literacy Week.

(See attachment #2)

Lemon read aloud the proclamation. The Council was in favor of the proclamation.

BUDGETARY MATTERS-INTRA-DEPARTMENTAL TRANSFERS

There was one Intra Departmental budget transfer presented for approval:

County Elections: \$1500.00 for computer upgrade.

(See attachment #3)

A motion to approve the transfer was made by Vice Chairman Yeates. It was seconded and carried unanimously. THANK YOU!!

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THE COUNCIL ADJOURNED FROM THE REGULAR COUNCIL MEETING INTO A BOARD OF EQUALIZATION.

BOARD OF EQUALIZATION

The Board of Equalization met to review property tax exemption requests and to make decisions on those requests.

Roman Catholic Bishop of Salt Lake City for religious purposes.

A motion to approve the Roman Catholic Bishop request was made by Board member Skanchy. It was seconded and carried unanimously.

(See attachment # 4)

Faith and Fellowship Center, Inc.

A motion to approve the Faith and Fellowship request for religious purposes was made by Board member Skanchy. It was seconded and carried unanimously

(See Attachment #5)

Capital Arts Alliance-personal property only.

Board Secretary, Tamra Stones explained that the Capital Arts has personal property that is not owned by Logan City and they are applying for that property only. Stones said that the request qualifies for educational purposes. The Board questioned the request qualifications as educational or charitable.

(See attachment #6)

Board members Skanchy moved to table this request for additional information. It was seconded and failed on a vote of 3 "yes" to 4 "no". Skanchy, Pulsipher, Gibbons and Beck voted no.

Board member Petersen moved to deny the request. It was seconded and failed on a vote of 3 "yes" to 4 "no" vote. Skanchy, Pulsipher, Gibbons and Beck voted no.

Board member Beck moved to approve the Capital Arts Alliance request. It was

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properly seconded.

The vote on the motion was delayed until Board members Pulsipher arrived back from a momentary leave of absence.

Citizens Against Physical and Sexual Abuse (CAPSA)

It was moved to approve the CAPSA request by Board member Anhder. It was seconded and carried unanimously.

(See attachment #7)

Somebody's Attic as a charitable organization.

It was moved by Board member Yeates to approve the request from Somebody's Attic. It was seconded and carried unanimously.

(See attachment #8)

The vote on the motion to approve the Capital Arts Alliance request which was made by Board member Beck was now taken. The motion passed on a vote of 4 "yes" to 3 "no".

Utah Festival Opera Company for Charitable & Educational purposes.

The Board Secretary, County Auditor, Tamra Stones reviewed the UFOC applications.

Board member Skanchy moved to approve the application deleting the tax exemption for their apartment. The motion was seconded after some discussion about some of the qualifications of portions of the application.

Board member Anhder moved to amend the motion to delete the personal property and the Dansante building. This amendment would deny the request. The amended motion was seconded and failed on a vote of 3 "Yes" to 4 "No" vote. Board members Beck, Skanchy, Pulsipher and Gibbons voted no.

Board member Anhder stated that he does not feel that the application meets the necessary qualifications for tax exemption. Board member Skanchy stated that last years request is now being appealed before the State Tax Commission and we are only passing what we did last year. Gibbons stated that the State Commission will still have to make the final decision. Skanchy suggested that we approve the application and wait for the State Tax Commissions decision and

COUNCIL MEETING
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we may ask for additional information on usage next year.

The question on the original motion made by Board member Skanchy was called for and failed on a vote of 4 "No" to 3 "Yes". Members Beck, Petersen, Yeates & Anhder voted no.

Board member Beck moved to approve the application as approved by the county Auditor with the deletion of the automobile and apartment. The motion was seconded and passed on a vote of 4 "yes" to 3 "no". Members Petersen, Yeates and Anhder voted no.

(See attachment #9)

MOTOR VEHICLE TAX APPEAL: RIGBY, BRUCE

The Board discussed a request from the County Assessor's Office requesting the refunding of Automobile property tax to Burce Rigby, due to original high valuations.

(See attachment #10)

Board member Skanchy moved to accept the request from the Assessor and refund the 1997 & 1998 automobile property tax to Rigby. It was seconded and carried unanimously.

THE BOARD OF EQUALIZATION ADJOURNED FROM THEIR MEETING BACK INTO THE REGULAR COUNCIL MEETING.

RESOLUTION NO. 98-06: EXEMPT EMPLOYEES

The adoption of Resolution No. 98-06 will approve the County Executives recommendations for exempt employees.

(See attachment #11)

Councilman Anhder moved to adopt Resolution No. 98-06. It was seconded and carried unanimously.

RESOLUTION NO. 98-07: EMERGENCY MEDICAL SYSTEM BYLAWS

The adoption of Resolution No. 98-07 will approve some changes in the EMS bylaws.

(See attachment #12)

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Councilman Yeates moved to adopt Resolution No. 98-07. It was seconded and carried unanimously.

ROAD CLOSURE POLICY: DISCUSSION

Executive Lemon told the Council that the Road Ordinance they adopted during the last council meeting is still confusing and he is tempted to veto the ordinance. Lemon did, however conclude that the confusion has been somewhat resolved but it still may need a letter of understanding drafted by the County-Wide Planner.

ROAD CLOSURE-COUNTY-3700 NORTH : DISCUSSION

The Council heard a report from the Airport Director, Michael Nilson, concerning the Airport Authorities request to close a portion (1000' to 1500') of 3800 North. The road is located West of Hyde Park and is part of the plan to extend the airport runway. Nilson said that the plan for the new longer airport runway will cross that section of 3700 North. Closing the road will displace four property owners accessing their property West of the railroad tracks. The Airport Authority is requesting that a parallel road West of the proposed runway be constructed South from 4200 North connecting to 3700 North to solve the problem of property access. The Airport Authority is requesting that the Council approve their request so that the parallel road construction could be part of the new airport expansion project and would qualify for Federal funding.

A motion to include a parallel, connecting road, between 3700 North and 4200 North, West of the new proposed runway expansion project was made by Councilman Yeates. It was seconded and carried unanimously.

The need for a public hearing to receive public input of closing the portion of 3800 North was reviewed and was scheduled.

A motion to set the public hearing on March 24, 1998 at 6:00 p.m. was made by Councilman Anhder. It was seconded and carried unanimously.

ROAD CLOSURE-COUNTY-600 EAST, SOUTH OF 3800 SOUTH: DISCUSSION

Executive Lemon, told the Council that USU has asked that they be allowed to construct a gate to close a portion of County road that accesses their property on 600 East, South of 3800 South. The property is known as the coyote research farm. The road is only used by USU and doesn't limit other property owners the ability to access their property. A public hearing is necessary and it was determined that the public hearing to receive input on closing a portion of the 3800 North road could be used to receive public input on closing 600 East, South of 3800

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South.

RESTAURANT TAX POLICY CHANGES: DISCUSSION

Chairman Gibbons said that he put the restaurant tax on the agenda for discussion to give Council members a chance to give input or recommend any changes in the current policy. Should we limit the funds to one project or continue as we are now, asked Chairman Gibbons. Councilman Anhder suggested that the definition for capital improvements be broadened to give applicants greater flexibility on their projects. Councilman Petersen said that we should evaluate each project and allocate accordingly. Some suggested that a time limit be given to spend the funding and they should be encouraged to complete the project within the year of allocation. It was the consensus of the Council that no changes should be made in the present policy. Executive Lemon said that he may revise the application to include items of when to complete the project and if any matching money is available.

SOLID WASTE-JOINT MEETING WITH LOGAN CITY: DISCUSSION

Chairman Gibbons invited Council members to attend a scheduled joint meeting with Logan City Council in their Chambers at 6:15 p.m. on Wednesday, February 25, 1998. They will be discussing the proposed MRF Facility. There is also an Advisory Board meeting in the County Council Chambers at 3:00 p.m. on the 23rd of February that Council members, are invited to attend. They should at least attend one of the meetings.

COUNCIL MEMBER REPORTS

Councilman Beck: Beck said has been misquoted in the press regarding his visit to the State Legislature. He didn't tell the Legislature that the County is willing to bond for an ice arena. Beck reported on progress being made in the Legislature and other areas concerning the proposed ice arena.

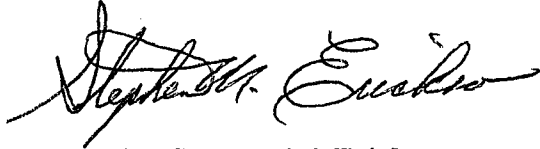
Councilman Pulsipher: Pulsipher made mention of the Legislatures intent to turn over some of the UDOT roads to counties and cities that they go through. Executive Lemon said that most of the Cities that he has been in contact with are not in favor of the action.

Chairman Gibbons: Chairman Gibbons has received a letter from Logan City Solid Waste Director, Roger Sunada, stating that letters have been sent to Box Elder and Franklin Counties inquiring if they would be interested in receiving waste from the Cache County area. Box Elder County said that they may have interest is such a proposal.

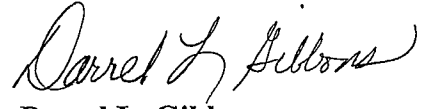
ADJOURNMENT

COUNCIL MEETING
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Chairman Gibbons adjourned the meeting at 7:45 p.m..



ATTEST: Stephen M. Erickson
Cache County Clerk



APPROVAL: Darrel L. Gibbons
Council Chairman



Cache County Council Report February 10, 1998

(435) 752-2161
(800) 882-4433 FAX (435) 753-5825
160 North Main Logan, UT 84321-4541
BTR@sunrem.com
Bridgerland.com

- I. Winter Advertising
 - a) Get-away Package
 - b) Bus Board Signs
 - c) Triple AAA Mailing
- II. Summer Citizen Program
- III. Utah Film Commission
- IV. Convention & Visitors Bureau Activity
 - a) Training programs - University Inn

March 4, 3-5 pm	Exceptional Customer Service/Active Listening
March 11, 3-5 pm	Telephone Skills
April 1, 3-5 pm	How to Handle Difficult Customers
April 8, 3-5 pm	Advertising & Marketing
May 6, 3-5 pm	How to Help a Tourist
 - b) Familiarization Tours: Fall, Winter & Spring
 - c) Advertising
 - Western Association News, Meetings in the West,
 - Meeting News: Western Edition, SLC Chamber, Ogden Chamber
- V. 1998 Travel & Trade Shows
- VI. National Advertising Campaign
 - a) National Geographic Traveller
 - b) Sunset Magazine
 - c) AAA Utah and Idaho Guide Books
 - d) Trailerlife
- VII. Bridgerland Travel Region Board of Directors Approval
- VIII. 1997 Year-end Financial Statement

CACHE CHAMBER OF COMMERCE

COMPARATIVE STATEMENT OF INCOME

DEPARTMENT # 2

TOURIST COUNCIL

PERIOD ENDING DECEMBER 31, 1997

	CURRENT PERIOD			YEAR-TO-DATE			ANNUAL BUDGET
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	
REVENUE							
PROGRAM FUNDING							
420 CACHE TRANSIENT ROOM TAX	.00	.00	.00	132,000.00	132,000.00	.00	132,000.00
425 RICH TRANSIENT ROOM TAX	.00	.00	.00	28,000.00	28,000.00	.00	28,000.00
TOTAL PROGRAM FUNDING	.00	.00	.00	160,000.00	160,000.00	.00	160,000.00
OTHER INCOME							
440 STATE MATCHING FUNDS	.00	.00	.00	32,000.00	32,000.00	.00	32,000.00
442 RESTAURANT TAX INCOME	.00	10,000.00	<10,000.00>	40,000.00	40,000.00	.00	40,000.00
444 ITEMS SOLD	42.51	<208.34>	250.85	1,468.26	1,500.00	<31.74>	1,500.00
446 SUPERHOST	.00	54.16	<54.16>	354.00	350.00	.00	350.00
448 LOGAN CANYON ISTEIA GRANT	.00	<1,444.50>	1,444.50	222.39	222.00	.39	222.00
455 INTEREST INCOME	.00	8.26	<8.26>	.00	100.00	<100.00>	100.00
465 OTHER INCOME	.00	2,416.00	<2,416.00>	10,116.00	10,000.00	116.00	10,000.00
TOTAL OTHER INCOME	42.51	10,825.58	<10,783.07>	84,160.65	84,172.00	<11.35>	84,172.00
TOTAL INCOME	42.51	10,825.58	<10,783.07>	244,160.65	244,172.00	<11.35>	244,172.00
OPERATING EXPENSES							
500 ADMINISTRATION	3,637.66	3,617.75	<19.91>	43,688.00	43,413.00	<275.00>	43,413.00
503 AUDIT & ACCOUNTING	710.00	146.00	<564.00>	2,351.03	2,100.00	<251.03>	2,100.00
506 AUTOMOBILE EXPENSE	120.72	288.00	167.28	3,213.96	3,500.00	286.04	3,500.00
509 AWARDS & RECOGNITION	67.80	4.13	<63.67>	95.35	50.00	<45.35>	50.00
510 BEAR LAKE VISITOR CENTER	.00	25.00	25.00	21.20	100.00	78.80	100.00
512 BOARD EXPENSE	.00	79.16	79.16	1,091.86	450.00	<641.86>	450.00
515 BONDS	.00	9.00	9.00	.00	75.00	75.00	75.00
521 CONVENTIONS & WORKSHOPS	101.01	150.00	48.99	938.67	1,000.00	61.33	1,000.00
524 DEPRECIATION	2,872.00	.00	<2,872.00>	2,872.00	.00	<2,872.00>	.00
527 DUES & SUBSCRIPTIONS	35.00	100.00	65.00	1,068.88	1,000.00	<68.88>	1,000.00
530 EQUIP PURCHASE & REPLACE	<1,395.16>	125.00	1,520.16	.00	1,500.00	1,500.00	1,500.00
536 EQUIPMENT MAINT & REPAIR	.00	19.00	19.00	207.61	250.00	42.39	250.00
542 ITEMS FOR RESALE	215.16	183.34	<31.82>	2,042.82	1,800.00	<242.82>	1,800.00
557 RENT	375.00	375.00	.00	4,500.00	4,500.00	.00	4,500.00
560 STAFF EXPENSE	193.51	25.00	<168.51>	337.16	300.00	<37.16>	300.00
563 SUPPLIES	140.46	425.00	284.54	3,302.66	2,700.00	<602.66>	2,700.00
564 TELEPHONE	348.36	250.00	<98.36>	4,700.38	5,000.00	299.62	5,000.00
565 TRAVEL-STAFF	90.98	166.63	75.65	1,377.84	2,000.00	622.16	2,000.00
575 MISCELLANEOUS	<25.00>	6.00	31.00	38.78	50.00	11.22	50.00

CACHE CHAMBER OF COMMERCE

COMPARATIVE STATEMENT OF INCOME

DEPARTMENT # 2

TOURIST COUNCIL

PERIOD ENDING DECEMBER 31, 1997

	CURRENT PERIOD			YEAR-TO-DATE			ANNUAL BUDGET
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	
TOTAL OPERATING EXPENSES	7,487.50	5,994.01	<1,493.49>	71,848.20	69,788.00	<2,060.20>	69,788.00
HUMAN RESOURCES							
620 INFO BOOTH-CACHE	294.63	350.00	55.37	3,206.62	3,500.00	293.38	3,500.00
625 INFO BOOTH-RICH	.00	.00	.00	4,703.31	4,600.00	<103.31>	4,600.00
650 PAYROLL TAXES	96.51	54.13	<42.38>	1,266.93	650.00	<616.93>	650.00
TOTAL HUMAN RESOURCES	391.14	404.13	12.99	9,176.86	8,750.00	<426.86>	8,750.00
PROMOTIONS & PROGRAMS							
700 ADVERTISING & PROMOTION	2,391.62	7,535.50	5,143.88	59,753.03	51,500.00	<8,253.03>	51,500.00
705 BROCHURES, MAPS & GUIDES	9,807.05	6,750.00	<3,057.05>	34,796.35	43,000.00	3,203.65	43,000.00
710 CONVENTION PROMOTION	1,424.63	2,250.00	825.37	30,636.77	33,000.00	2,363.23	33,000.00
713 FEST OF AM WEST UTC GRAN	<5,000.00>	.00	5,000.00	25,000.00	30,000.00	5,000.00	30,000.00
720 LOCAL MATCHING PROGRAM	667.60	625.00	<42.60>	8,812.50	7,500.00	<1,312.50>	7,500.00
727 OLYMPICS EFFORT	.00	2,014.75	2,014.75	9,680.11	8,059.00	<1,621.11>	8,059.00
728 MERRY REST STOP	.00	.00	.00	1,650.00	1,675.00	25.00	1,675.00
730 POSTAGE & FREIGHT	1,484.64	666.63	<818.01>	9,871.89	8,000.00	<1,871.89>	8,000.00
735 SLIDE LIBRARY	.00	25.00	25.00	170.90	300.00	129.10	300.00
740 SUPERHOST	.00	50.00	50.00	247.80	200.00	<47.80>	200.00
745 TRAVEL SHOW BOOTH PREP	.00	.00	.00	.00	200.00	200.00	200.00
750 TRAVEL SHOWS	35.00	.00	<35.00>	3,583.57	1,500.00	<2,083.57>	1,500.00
760 VOLUNTEER	.00	58.37	58.37	447.18	500.00	52.82	500.00
765 VIDEO DUPLICATION	.00	50.00	50.00	.00	200.00	200.00	200.00
TTL PROMOTIONS & PROGRAMS	10,810.54	20,025.25	9,214.71	184,650.10	185,634.00	983.90	185,634.00
TOTAL EXPENSES	18,689.18	26,423.39	7,734.21	265,675.16	264,172.00	<1,503.16>	264,172.00
NET INCOME (LOSS)	<18,646.67>	<15,597.81>	<3,048.86>	<21,514.51>	<20,000.00>	<1,514.51>	<20,000.00>
FUND BALANCE CARRYOVER	19,736.13	2,083.37	17,652.76	22,603.97	25,000.00	<2,396.03>	25,000.00
FUND BALANCE REMAINING	1,089.46	<13,514.44>	14,603.90	1,089.46	5,000.00	<3,910.54>	.00

PROCLAMATION

WHEREAS, the public is entitled to become familiar with literacy activities being carried on in our community; and

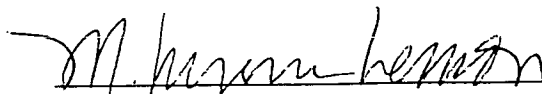
WHEREAS, these activities will call attention to the work that is being done by the schools, the Cache Valley Reading Council, Logan City Library, Cache County Library and Bridgerland Literacy to promote family reading; and

WHEREAS, many children in the community will benefit from having their parents read to them; and

WHEREAS, many adults in the community need to know that Bridgerland Literacy provides free reading help,

NOW THEREFORE, I, M. Lynn Lemon, Cache County Executive, do hereby proclaim the month of **February** to be **Family Reading Month** and the last week of the month of February (**February 23 through March 1**) to be **Light on Literacy Week** throughout Cache County, Utah, and urge all citizens to support and participate in the events planned by the churches, schools, county libraries, merchants, Logan City Library, Bridgerland Literacy and any other participating organization during that period.

WITNESS my hand and the seal, this 10th day of February, 1998.


M. Lynn Lemon, Executive
Cache County

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: Election
 DATE: 4-Feb-98

Amount to be transferred -- (rounded to the nearest dollar) \$1,500.00

Transfer From ---
 Line Item No. : 10-4170-200
 Fund Designation: Equip, supplies and services

Original Budget:	<u>\$45,000.00</u>
Current Budget:	<u>\$45,000.00</u>
Expenditures to date:	<u>\$300.00</u>
Balance before transfer:	<u>\$44,700.00</u>
Balance after Transfer:	<u>\$43,200.00</u>

Transfer To ---
 Line Item No. : 10-4170-740
 Fund Designation: EQUIPMENT

Original Budget:	<u>\$0.00</u>
Current Budget:	<u>\$0.00</u>
Expenditures to date:	<u>\$0.00</u>
Balance before transfer:	<u>\$0.00</u>
Balance after Transfer:	<u>\$1,500.00</u>

Description of needs and purpose of transfer ---
TO PURCHASE COMPUTER WITH MONITOR.

Stephan M. Ewald
 Department Head

Recommendation: [] Approval [] Disapproval
 Comments:

Date: 2/4/98

Jamra Stokes
 Cache County Auditor

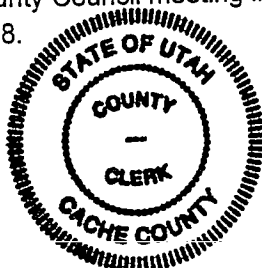
Recommendation: [] Approval [] Disapproval
 Comments:

Date: 2/4/98

M. Lynn Larson
 Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of February, 1998.

[Signature]



Stephan M. Ewald
 Cache County Clerk

MEMORANDUM

To: Cache County Council
From: Tamra Stones
Subject: Exemption Affidavit/Applications - 1998
Date: February 3, 1998

Affidavit: Roman Catholic Bishop of Salt Lake City - 27 C Street, SLC, UT 84103;
05-040-0011, 07-023-0006 Church, Rectory and parking located at 795 N. 800 E. Logan.
Parcel 07-109-0015 is a condo used as rectory for the priest located 567 E. 200 N.
Logan, UT.

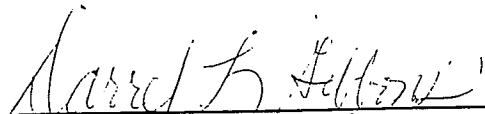
The application has been reviewed. This organization serves religious purposes. All real and personal property is used for religious services.

FINDINGS OF FACT - UCA 59-2-1101

Roman Catholic Bishop of Salt Lake City, parcel 05-040-0011, 07-023-0006 and 07-109-0015 are the church, parking lot and living quarters for the Father and the Priest. These properties are used for religious purposes and meet the requirements for exemption.

DETERMINATION

 6 APPROVED TABLED DENIED



Cache County Council Chairman

 2/10/98

Date

Attested:



Tamra Stones, BOE Clerk

MEMORANDUM

TO: Cache County Council
FROM: Tamra Stones, Cache County Auditor
DATE: March 4, 1998
SUBJECT: Tax Exemption Application/Affidavits - 1998

Affidavit: **Faith and Fellowship Center, Inc.** formerly known as Shared Ministries of Utah/Shared Ministries of Higher Education in Utah. 07-007-0009 Located at 1315 E. 700 N. Logan, UT.

This application has been reviewed. This organization serves religious purposes. All real and personal property is used by the Center for religious services and activities.

FINDINGS OF FACT - UCA 59-2-1101

Faith and Fellowship Center was formerly known as Shared Ministry of Utah Ministries/Shared Ministries of Higher Education in Utah. The Shared Ministry dissolved on December 31, 1996. Faith and Fellowship were granted Incorporation status on February 20, 1997. They owned this property as of January 1, 1998. They have IRS 501(c)(3) exemption status.

DETERMINATION

APPROVED TABLED DENIED

Nancy L. Billings
Cache County Council Chairman

2/10/98
Date

Attested:

Tamra Stones
Tamra Stones, BOE Clerk

MEMORANDUM

To: Cache County Council

From: Tamra Stones

Subject: Exemption Affidavit/Applications - 1998

Date: February 3, 1998

Affidavit: **Citizens Against Physical and Sexual Abuse** - 06-058-0006 , P.O. Box 3617, Logan, Ut 84321, Location of building is confidential.

This application has been reviewed and is complete. This organization serves charitable purposes. All real and personal property is used by the organization which provides shelter and services for victims of domestic violence and sexual abuse.

FINDINGS OF FACT - UCA 59-2-1101

The CAPSA organization has maintained the standing and purposes as originally established by sworn affidavit provided. Recommend approval.

DETERMINATION

 L APPROVED TABLED DENIED

[Signature]
Cache County Council Chairman

 2/10/98
Date

Attested:

Tamra Stones
Tamra Stones, BOE Clerk

MEMORANDUM

TO: Cache County Council
FROM: Tamra Stones, Cache County Auditor
DATE: February 3, 1998
SUBJECT: Tax Exemption Application/Affidavits - 1998

Affidavit: Somebody's Attic 07-007-0009 Located at. 39 W. 100 N. Logan, UT.

The application has been reviewed and is complete. This organization serves charitable purposes. All real and personal property is used for the operation of the non-profit thrift store. The proceeds are used to fund abuse prevention programs operating in Cache Valley. (Donated to CAPSA and Child and Family Support Center)

FINDINGS OF FACT - UCA 59-2-1101

Somebody's Attic continues to collect and sell used articles of clothing and other items and distribute the proceeds to non-profit organizations which promote and support family interaction with interest to reduce risk of child and or spouse being abused etc. Recommend approval.

NOTE: County Appraiser, Ray Thorson, visited the apartment above Somebody's Attic. He reported the apartment covers less than 1/3 of the top floor of the building and should be classified a de-minimus use of the property.

The Board finds Somebody's Attic qualifies as a charitable organization under IRS 501 (c) (3) and Utah State Code and shall be granted exempt status for 1998.

DETERMINATION

APPROVED TABLED DENIED

Carol L. Lutton
Cache County Council Chairman

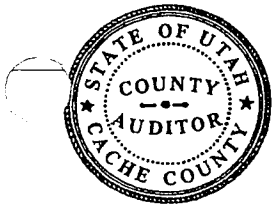
2/10/98
Date

Attested:

Tamra Stones
Tamra Stones, BOE Clerk

FILED

8



Tamra Stones
COUNTY AUDITOR

CACHE COUNTY

Office of the County Auditor

179 NORTH MAIN
LOGAN, UTAH 84321
Tel: 435-753-3528
Fax: 435-753-7120

Memo

To: Cache County Council

From: Tamra Stones

Subject: Exemption Affidavit/Applications - 1998

Date: February 3, 1998

Affidavit: **Utah Festival Opera Company**, (5 South Main, Ste. 300, Logan, UT administration offices.) Parcel 06-056-0001, 06-031-0020 includes personal property and one vehicle.

I have reviewed this application. This organization serves Charitable/Educational purposes.

FINDINGS OF FACT - UCA 59-2-1101

The Utah Festival Opera Company (UFOC) qualifies as Section 501 (c) (3) organization by the IRS.

- A 1994 Chevrolet Suburban owned by the UFOC on January 1, 1998 and is eligible for tax exemption in 1998.
- Parcel no. 06-031-0020 is the building formerly known as the *Dansante* building at 59 South 100 West, Logan. They bought the property in 1994 and recorded into UFOC ownership March 8, 1994. The application indicates the building has been remodeled and is used for administration offices, also used as an educational facility in the fall, winter, and spring; production facility in the summer. The construction completion date is May 1998. This parcel qualifies as exclusive use and would be tax exempt for 1998. The personal property for the administration offices qualifies for 1998 exemption.
- The application includes (University Pines Apartment Complex) four 4-Plex residential apartment buildings with 64 units for rent (parcel no. 06-056-0001 and personal property that are not eligible for tax exempt status because the use is not used exclusively for UFOC charitable purpose. (Parcel is under appeal with the State Tax Commission for 1997. UFOC requests that same status be applied to this parcel when the appeal is finalized.)
- Parcel number 05-067-0013 is a single family residence. Not on the application.

9

DETERMINATION:

- The UFOC did not provide a description of use for the vehicle. The board deems this vehicle taxable for 1998.
- Utah Festival Opera Company's parcel no. 06-056-0001 and the associated personal property is found to be taxable. This property does not meet the exclusive use provisions of the Utah State Code.
- The Utah Festival Opera Company is granted tax exemption status for the tax year 1998 for personal property in the administration offices and on parcel number 06-031-0020.

If the appellants are dissatisfied with the decision made by the Board of Equalization the appellants may appeal to the State Tax Commission within thirty days of the date on mailed notice written decision regarding this application U.C.A. 59-2-1101.

_____ APPROVED _____ TABLED _____ DENIED

This action was adopted by the Cache County Council acting in their capacity as Board of Equalization hearing officers on the 10th day of February, 1998 upon the following vote:

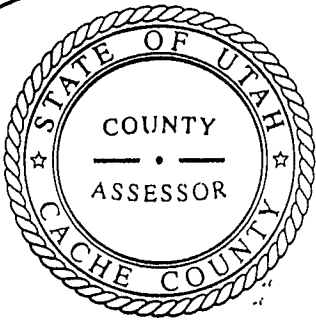
	IN FAVOR	AGAINST	ABSTAINED	ABSENT
ANHDER		X		
BECK	X			
GIBBONS	X			
PETERSEN		X		
PULSIPHER	X			
SKANCHY	X			
YEATES		X		
TOTAL	4	3		

CACHE COUNTY COUNCIL

By: _____
 Darrel L. Gibbons
 Chairman

ATTESTED BY:

 Tamra Stones, Clerk, Board of Equalization



CACHE COUNTY

Office of the County Assessor

179 NORTH MAIN • LOGAN, UTAH 84321
(801) 753-8314 • Fax (801) 755-2173

KATHLEEN C. HOWELL

Attached are copies of the blue book for 1997 and 1998 on a 1993 Dodge, Dynasty. The law requires that on an appeal you use retail value plus add ons less high mileage. As you work through the math it appears to me that we should refund some taxes to Mr. Bruce Rigby.

1997 taxes--- Retail Value ---7825
 add ons----- 200
 less high mileage -----3700

Assessed Value-----4325

$4325 \times 1.7 = 73.53$ He paid \$133.79.

REFUND -- \$60.26 for 1997 taxes.

1998 taxes --- Retail Value ---6500
 add ons----- 200
 less high mileage-----3050

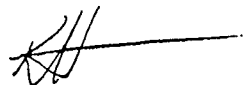
Assessed Value-----3650

$3650 \times 1.5 = 54.75$ He paid \$97.20.

REFUND -- \$42.45 for 1998 taxes.

I would recommend refunding the taxes as I've computed them.

We cannot lower the value to his purchase price of \$1200.00 but we can make an adjustment as per the law.


Kathleen C. Howell
Cache County Assessor

10

DATE _____

VALIDATION

APPT. TIME _____

CACHE COUNTY BOARD OF EQUALIZATION
APPLICATION FOR APPEAL FORM
Complete One Form For Each Parcel

NO. 98 - 1080

Parcel No. Motor Vehicle

Agent must include a signed and notarized authorization form from property owner

BRUCE G. RIGBY

Owner's Name

Name of Agent

272 N. 400 E.

Mailing Address

Mailing Address

PROVIDENCE, UT

City & State check if changed from notice

City & State

752-4716

750-0221

Home Phone

Work Phone

Home Phone

Work Phone

I, _____, am appearing before the Cache County board of Equalization of the property identified by the Parcel Number above as owned and described on the attached Notice of Property Valuation and Tax Change. I find the evaluation as shown on the attached notice to be excessive or inequitable and request an adjustment in the assessed valuation for the reason(s) set forth below:

SPECIFIC ADJUSTMENT REQUEST: Value Other _____

EXPLANATION AND STATEMENT (Must have exhibits attached) _____

Car has over 117,000 miles

Value at \$1200 which is what I paid -

The fair market value in my opinion is \$ 1200⁰⁰ Signed Bruce G. Rigby Owner Agent _____

Taxpayers Rights

I do not wish to appear before the County Board of Equalization. I wish to have the board's decision based on consideration of the information submitted. I understand I retain the right to appeal to the Utah State Tax Commission if I am not satisfied.

Authorization attached (if signature is from someone other than the owner)

FOR CONSIDERATION OF MARKET VALUE ADJUSTMENT - THIS FORM MUST BE RETURNED TO CACHE COUNTY AUDITOR'S OFFICE AND VALIDATED PRIOR TO STATUTORY DEADLINE.

CACHE COUNTY

RESOLUTION NO. 98-06

A RESOLUTION DESIGNATING EXEMPT EMPLOYEES AND NON-COVERED EMPLOYEES UNDER THE FAIR LABOR STANDARDS ACT.

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that it is appropriate and necessary for the county to designate by resolution those positions which shall be deemed exempt and those which shall be deemed non-covered pursuant to the Fair Labor Standards Act.

THEREFORE, the Cache County Council hereby adopts the following resolution:

BE IT RESOLVED that

Section 1: Non-Covered Employees

The following positions, each of which is an elected position, shall be deemed as non-covered under the Fair Labor Standards Act:

County Assessor
County Attorney
County Auditor
County Clerk
County Council Members (7)
County Executive / Surveyor
County Recorder
County Sheriff
County Treasurer

Section 2: Exempt Employees

The following positions shall be deemed exempt under the Fair Labor Standards Act:

A. Executive (pursuant to the Long or Short Test)

Director of Buildings & Safety
Road/Weed Superintendent
Director of Senior Citizens Center
Buildings and Grounds Supervisor

B. Administrative (pursuant to the Long or Short Test)

Administrative Assistant to the County Executive
County Fire Chief
Countywide Planner
Chief Deputy Surveyor
Chief Deputy Sheriff
Sheriff Captain
Sheriff Lieutenant-Criminal
Sheriff Lieutenant-Jail
Zoning Administrator

C. Professional (pursuant to the Long or Short Test)

Deputy County Attorney - Full Time
Deputy County Attorney - Full Time
Deputy County Attorney - Full Time
Deputy County Attorney - Full Time

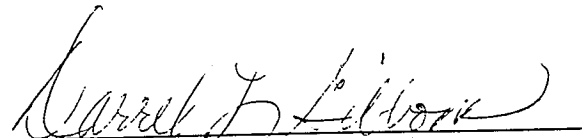
Section 3: Effective Date.

This resolution shall become effective immediately upon adoption.

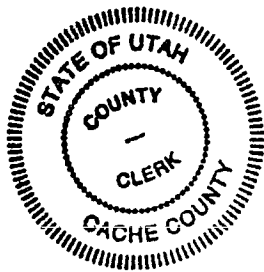
This resolution was adopted by the Cache County Council on the 10th day of February, 1998.

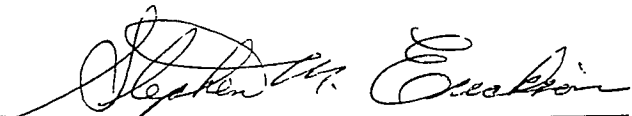
CACHE COUNTY COUNCIL

By:


Darrel L. Gibbons
Chairman

ATTEST:




Stephen M. Erickson
Cache County Clerk

CACHE COUNTY

RESOLUTION NO. 98- 07

A RESOLUTION APPROVING THE AMENDED BYLAWS OF THE CACHE COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL.

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that it is necessary and appropriate that the Bylaws of the Cache County Emergency Medical Services Advisory Council be amended.

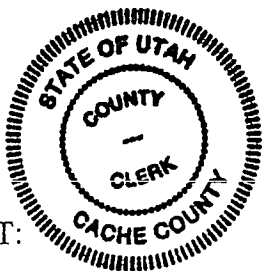
THEREFORE, the Cache County Council hereby adopts the following Resolution:

1. The Bylaws of the Cache County Emergency Medical Services Advisory Council are hereby amended, as set forth in the attached Schedule "A".
2. This Resolution, and the amendments specified in the Bylaws of the Cache County Emergency Medical Services Advisory Council, supersede all previously adopted resolutions and bylaws, to the extent that they are in conflict with the specific provisions of this Resolution and the Bylaws attached hereto as Schedule "A", except that Cache County retains its role of supervision and oversight with respect to the Advisory Council.
3. This Resolution shall become effective immediately upon its adoption.

DATED this 10th day of February, 1998.

CACHE COUNTY COUNCIL

By: Darrel L. Gibbons
Darrel L. Gibbons, Chairman



ATTEST:

Stephen M. Erickson

Stephen M. Erickson
Cache County Clerk

12

CACHE COUNTY

EMS COUNCIL

BY-LAWS

PREAMBLE

THESE BY-LAWS, SHALL NOT BE IN CONFLICT WITH CHAPTER 8*, UTAH CODE ANNOTATED 1953, STATE EMS COUNCIL GUIDELINES. THESE BY-LAWS SHALL NOT BE IN CONFLICT WITH STATE OF UTAH, BUREAU OF EMS, RULES AND REGULATIONS R-426.

BY-LAW ONE

NAME AND PRINCIPAL LOCATION

THIS ORGANIZATION SHALL BE KNOWN AS THE CACHE COUNTY EMERGENCY MEDICAL SERVICES COUNCIL. THE OFFICE OF THE COMMITTEE WILL BE WITHIN THE STATE OF UTAH, COUNTY OF CACHE AND IN A LOCATION TO BE DETERMINED BY ITS MEMBERS AND ITS EMERGENCY MEDICAL SERVICES DIRECTOR.

BY-LAW TWO

SCOPE AND PURPOSE

THE PURPOSE OF THE LOCAL EMERGENCY MEDICAL SERVICES COUNCIL IS THE PLANNING DEVELOPMENT AND COORDINATION OF A FUNCTIONAL AND COMPREHENSIVE EMS SYSTEM. THE SYSTEM SHALL CONSIST OF ALL PERSONNEL, EQUIPMENT AND FACILITIES NECESSARY FOR THE RESPONSE TO THE EMERGENTLY ILL OR INJURED PATIENT, AS WELL AS NATURAL AND MAN-MADE DISASTERS, ACCORDING TO STANDARDS ESTABLISHED BY THE STATE OF UTAH BUREAU OF EMS AND UNDER THE SUPERVISION OF THE MEDICAL CONTROL PHYSICIAN/STAFF.

THE OBJECTIVES OF THE LOCAL EMERGENCY MEDICAL SERVICES COUNCIL ARE:

- a. TO HOLD REGULARLY SCHEDULED PUBLIC MEETINGS TO ESTABLISH SHORT AND LONG RANGE PLANS SUBJECT TO RULES AND REGULATIONS R-426, BUREAU OF EMS.
- b. TO PROVIDE SUPPORT AND FOCUS ON THE EMERGENCY MEDICAL SERVICE REQUIREMENTS OF EACH IDENTIFIED AGENCY, FACILITY OR GROUP.
- c. TO GIVE GUIDANCE AND SUPPORT IN THE DEVELOPMENT OF THE COUNTY EMERGENCY MEDICAL SERVICES PLAN.
- d. TO PROVIDE RESOURCES TO THOSE AGENCIES IN THE PROVIDING OF EMERGENCY MEDICAL SERVICES.
- e. TO RECEIVE NOTIFICATION FROM THE PUBLIC ON AREAS OF CONCERN, AND/OR PROBLEMS.
- f. TO PROVIDE AVENUES FOR LOCAL PUBLIC AGENCIES TO VOICE CONCERNS, AND/OR PROBLEMS.
- g. TO PROVIDE RESOURCES TO LOCAL AGENCIES IN APPLYING FOR FEDERAL AND/OR STATE GRANT FUNDING.
- h. TO PROVIDE RESOURCES TO OTHER STATE, COUNTY, CITIES, TOWNS OR SERVICE AREAS IN THE DEVELOPMENT OF THEIR EMERGENCY MEDICAL SERVICES PLANS.
- i. TO DEVELOP POLICIES, PROTOCOLS, AND STANDARDS WHICH MEET OR EXCEED STATE MINIMUM STANDARDS. IT WILL ALSO ENSURE THAT STANDARDS AND CERTIFICATION WILL BE MAINTAINED.

- j. TO INVESTIGATE COMPLAINTS, CONCERNS OR DISPUTES. PREPARE RECOMMENDATIONS FOR CORRECTION TO AN AGENCY WHICH RECEIVED THE COMPLAINT.

SECTION 1

COMMUNICATIONS - THERE WILL BE PROVISIONS FOR THE LINKAGE OF PERSONNEL, FACILITIES, AND EQUIPMENT BY THE COORDINATED COMMUNICATION SYSTEMS. ELEMENTS WITHIN THE SYSTEM INCLUDE PUBLIC ACCESS TO THE EMS SYSTEM, RESOURCE ALLOCATION, AND MEDICAL CONTROL ON BOTH BLS AND ACLS LEVELS.

SECTION 2

CATEGORIZATION AND PATIENT TRANSFER - THERE WILL BE AN ASSESSMENT OF THE CRITICAL CARE CAPABILITIES OF THE FACILITIES IN THE AREA FOR THE DEFINITIVE TREATMENT OF BURN, BEHAVIORAL, CARDIAC, PERINATAL, POISON, SPINAL CORD AND TRAUMA PATIENTS. UPGRADING AND CONSOLIDATION OF FACILITY RESOURCES SHALL BE ENCOURAGED. THIS SYSTEM OF TRIAGE AND TRANSFER SHALL BE BASED ON AND SUBSEQUENT TO THE DESIGNATION OF THE SPECIALIZED ACUTE CARE CENTER BY THE STATE EMS BUREAU.

SECTION 3

MEDICAL CONTROL - MEDICAL CONTROL IMPLIES TOTAL MEDICAL COMMUNITY INVOLVEMENT IN THE EMS SYSTEM AND CONSISTS OF THE FOLLOWING ELEMENTS THAT MUST BE IMPLEMENTED.

- A. DESIGNATION OF A MEDICAL DIRECTOR FOR THE LOCAL EMS PROGRAM WHO IS RESPONSIBLE FOR OVERALL SUPERVISION TO ASSURE IMPLEMENTATION OF ALL MEDICAL REQUIREMENTS.
- B. EFFECTIVE EMERGENCY MEDICAL PLANNING AND DESIGNATION OF ON-LINE MEDICAL CONTROL FACILITIES WITH PROPERLY TRAINED PHYSICIANS AND REGISTERED NURSES GIVING ORDERS TO PREHOSPITAL ADVANCED CARDIAC LIFE SUPPORT (ACLS) CARE PROVIDERS.
- C. DESIGN AND UTILIZATION OF TREATMENT PROTOCOLS THAT ALLOW PREHOSPITAL PROVIDERS TO ADMINISTER STANDARDIZED LEVELS OF CARE AT THE BASIC LIFE SUPPORT (BLS) AND ADVANCED CARDIAC LIFE SUPPORT (ACLS) LEVEL FROM THE SCENE TO THE APPROPRIATE LEVEL OF HOSPITAL CARE.
- D. PROMOTE TECHNOLOGICAL INNOVATION WHICH SUPPORTS THE TRAINING AND OPERATIONS OF THE PROGRAM.
- E. AN EFFECTIVE PROCESS FOR ACCOUNTABILITY (records, case reviews, audits, etc.)
SYSTEM EVALUATION. - A PREHOSPITAL PATIENT RECORD WILL BE ESTABLISHED IN COMBINATION WITH A SYSTEM FOR CENTRAL COLLECTION AND PROCESSING OF SUCH RECORDS. THE RECORD WILL COVER THE PATIENTS INITIAL ENTRY INTO THE PREHOSPITAL SYSTEM, THROUGH TO THE PATIENTS TRANSFER TO THE HOSPITAL EMERGENCY UNIT. A MECHANISM FOR TIE-IN TO HOSPITAL PATIENT VISIT AND DISCHARGE INFORMATION WILL EXIST. ANALYSES WILL BE DONE ON A ROUTINE BASIS, USING THIS DATA BASE AND APPROPRIATE PROCESS AND/OR OUTCOME INDICATORS. TO DETERMINE THE EFFECTIVENESS OF THE EMS SYSTEM.

BY-LAW THREE

MEMBERSHIP AND VOTING

SECTION 1 MEMBERS

THE COUNTY EMS COUNCIL SHALL CONSIST OF, BUT NOT BE LIMITED TO, MEMBERS REPRESENTING THE FOLLOWING AGENCIES:

REPRESENTATIVE OF THE CACHE COUNTY MAYOR'S ASSOCIATION.

REPRESENTATIVE OF UTAH HIGHWAY PATROL (U.H.P.) EMT-I

REPRESENTATIVE OF PUBLIC SAFETY DISPATCH

REPRESENTATIVE OF EACH FIRST RESPONDER AGENCY (EXCLUDING SAR)

REPRESENTATIVE OF MEDICAL CONTROL HOSPITAL

REPRESENTATIVE OF COUNTY EMERGENCY SERVICES DIRECTOR (SHERIFF OR DESIGNATE)

REPRESENTATIVE OF EMS MEDICAL ADVISOR

REPRESENTATIVE OF SEARCH AND RESCUE

REPRESENTATIVE OF CACHE COUNTY COUNCIL

REPRESENTATIVE OF STATE EMS (EX-OFFICIO)

REPRESENTATIVE OF LOGAN FIRE (CHIEF, PARAMEDIC, EMT - INTERMEDIATE-)

REPRESENTATIVE OF COUNTY FIRE MARSHALL'S OFFICE (CHIEF, HAZ-MAT)

SECTION 2 MEMBERSHIP.

THE COUNTY EMS COUNCIL AT THE LAST MEETING OF EACH CALENDAR YEAR SHALL ESTABLISH THE MEMBERSHIP LIST FOR THE FOLLOWING YEAR. TO ADD OR DELETE ADDITIONAL MEMBERSHIP DURING THE YEAR, WILL REQUIRE A MAJORITY VOTE AS ESTABLISHED IN BY-LAW FOUR, SECTION TWO AT A REGULAR SCHEDULED MEETING.

SECTION 3 VOTING

EACH MEMBER ESTABLISHED AT THE FIRST MEETING OF THE YEAR, (section 2), SHALL HAVE ONE VOTE WITH THE EXCEPTION OF THE CHAIRPERSON ON ALL MATTERS COMING BEFORE THE COUNTY EMS COUNCIL. MOTIONS WILL PASS BY SIMPLE MAJORITY VOTE. IN THE EVENT OF A TIE, THE CHAIRPERSON SHALL CAST THE DECIDING VOTE.

SECTION 4 DURATION OF MEMBERSHIP

MEMBERSHIP ON THE COMMITTEE SHALL BE APPOINTED BY THE AGENCY, GROUP OR FACILITY REPRESENTED IN SECTION 1. MEMBERSHIP IN THE COUNTY EMS COUNCIL MAY BE WITHDRAWN BY VOLUNTARY WITHDRAWAL AS PROVIDED IN THESE BY-LAWS. ALL RIGHTS, PRIVILEGES, AND INTEREST OF A MEMBER IN OR TO THE COUNTY EMS COUNCIL SHALL CEASE ON WITHDRAWAL OF MEMBERSHIP.

BY-LAW FOUR

MEETINGS

SECTION 1

THE COUNTY EMS COUNCIL SHALL MEET A MINIMUM OF ONCE PER QUARTER AS REQUIRED BY LAW. OTHER MEETINGS SHALL BE HELD UPON RECEIPT OF INFORMATION BY THE CHAIRPERSON OF THE COUNCIL.

SECTION 2 BUSINESS

TO TRANSACT BUSINESS AND PASS RESOLUTIONS, A QUORUM MUST BE PRESENT. A QUORUM IS 50% PLUS 1 MEMBER.

SECTION 3

ORDER OF BUSINESS

THE ORDER OF BUSINESS FOR MEETINGS SHALL BE AS FOLLOWS:

CALL TO ORDER

READING AND APPROVAL OF PREVIOUS MEETING MINUTES

COMMUNICATIONS RECEIVED

UNFINISHED BUSINESS

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

MISCELLANEOUS ITEMS

ADJOURNMENT

SECTION 4 SPECIAL MEETINGS

SPECIAL MEETINGS OF THE COUNTY EMS COUNCIL MAY BE CALLED AT ANY TIME WITH THE APPROVAL OF THE CHAIRPERSON. FOURTEEN (14) DAYS NOTICE OF ANY SPECIAL MEETING MUST BE GIVEN TO THE MEMBERS OF THE COUNTY EMS COUNCIL, AND THE NOTICE MUST STATE OBJECT OF THE MEETING.

BY-LAW FIVE

OFFICERS

SECTION 1 ELECTIVE OFFICERS

THE ELECTIVE OFFICERS OF THE COUNTY EMS COUNCIL SHALL BE AS FOLLOWS:

- a. Chairperson
- b. Vice Chairperson
- c. Secretary - Treasurer

SECTION 2

TERMS

THE CHAIRPERSON, VICE CHAIRPERSON AND SECRETARY SHALL BE ELECTED AT THE LAST MEETING OF THE CALENDAR YEAR AND TAKE OFFICE AT THE FIRST MEETING OF THE NEW CALENDAR YEAR. THEY SHALL SERVE FOR A PERIOD OF TWO (YEARS) OR UNTIL SUCCESSORS ARE DULY ELECTED. OFFICERS ARE ELIGIBLE FOR RE-ELECTION.

SECTION 3

NOMINATIONS

NOMINATIONS FOR ELECTED OFFICE SHALL BE SELECTED FROM THE MEMBERSHIP OF THE COUNCIL. MEMBERS NOT PRESENT WHO EXPRESS THE WILLINGNESS IN WRITING TO ASSUME AN ELECTED OFFICE MAY BE NOMINATED.

SECTION 4

VOTING

THE VOTING FOR THE POSITION OF ELECTED OFFICERS SHALL BE OPEN NOMINATION AND SHALL BE CARRIED BY SIMPLE MAJORITY OF THOSE MEMBERS PRESENT AT THE MEETING. IF THERE IS A TIE VOTE, THE MEMBER WITH THE LOWEST VOTE TOTAL WILL BE DROPPED AND THE REMAINING CANDIDATES WILL AGAIN BE VOTED ON. THIS WILL CONTINUE UNTIL THERE IS A MAJORITY DECLARED.

SECTION 5

CHAIRPERSON DUTIES

IT SHALL BE THE DUTY OF THE CHAIRPERSON TO PRESIDE AT ALL MEETINGS OF THE COUNCIL, TO ENFORCE A DUE OBSERVANCE OF THE BY-LAWS, OFFER FOR CONSIDERATION ALL MOTIONS REGULARLY MADE, CALL FOR SPECIAL MEETINGS, APPOINT SUBCOMMITTEES, DECIDE POINTS OF ORDER AND PERFORM OTHER DUTIES INCIDENTAL TO THAT OFFICE.

SECTION 6

VICE CHAIRPERSON DUTIES

THE VICE CHAIRPERSON SHALL PERFORM ALL DUTIES FOUND IN SECTION 5 (CHAIRPERSON DUTIES) IN THE ABSENCE OF THE CHAIRPERSON.

SECTION 7

SECRETARY - TREASURER DUTIES

A SECRETARY SHALL BE APPOINTED TO PROVIDE SECRETARIAL AND TREASURER DUTIES FOR THE COUNCIL. THE SECRETARY WILL BE RESPONSIBLE FOR TAKING OF MINUTES DURING COUNCIL MEETINGS, PREPARATIONS OF THE MINUTES FOR DISTRIBUTION TO ALL COUNCIL MEMBERS, PREPARATION AND DISTRIBUTING OF AGENDAS FOR UPCOMING MEETINGS AND DISTRIBUTE THESE AT LEAST 2 WEEKS PRIOR TO THE NEXT SCHEDULED MEETING. THE TREASURER SHALL BE RESPONSIBLE FOR MANAGEMENT OF FUNDS AND EXPENSES AS WELL AS REPORT QUARTERLY TO THE FULL COUNCIL.

SECTION 8

SUBCOMMITTEE

THE FOLLOWING SUB-COMMITTEE SHALL BE ESTABLISHED AND REPORT QUARTERLY TO THE FULL EMS COUNCIL.

- A. MEMBERSHIP AND BY-LAW
- B. TRAINING
- C. POLICY AND PROCEDURES

OTHER SUBCOMMITTEES MAY BE ESTABLISHED AS THE NEED ARISES. EACH SUBCOMMITTEE CAN ESTABLISH OFFICERS AND WILL SET AGENDA'S AND HOLD MEETINGS PRIOR TO THE EMS COUNCIL. A MEMBER OF THE EMS COUNCIL MAY SERVE ON A SUB-COMMITTEE OR MEMBERS CAN BE DRAWN FROM THE LOCAL EMS SYSTEM. THOSE SERVING ON A SUB-COMMITTEE SHALL BE VOTED ON BY THE EMS COUNCIL WITH MAJORITY APPROVAL AND SHALL SERVE A TWO YEAR TERM.

REVISION OF BY-LAWS

PROPOSED REVISIONS TO THESE ARTICLES MAY BE MADE AT ANY REGULAR OR SPECIAL MEETING OF THE MEMBERSHIP PROVIDED THAT NOTICE OF THE AMENDMENT IS GIVEN TO THE MEMBERSHIP ON THE PRINTED AGENDA ONE WEEK PRIOR TO THE SCHEDULED EMS COUNCIL MEETING. THE AMENDMENT MUST BE APPROVED BY 2/3 MAJORITY VOTE OF THE FULL COUNCIL.

THESE BY-LAWS HAVE BEEN REVIEWED AND REVISED BY AN APPROVED EMS COUNCIL SUBCOMMITTEE 10/27/97.

THESE BY-LAWS HAVE BEEN REVIEWED AND REVISED BY THE CACHE COUNTY COUNCIL SUBCOMMITTEE 1/27/98.



STEVE EASTERMAN
EMS COUNCIL CHAIRPERSON
CACHE EMS DISTRICT