

COUNCIL MEETING
MINUTES 01/09/96

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THE CACHE COUNTY COUNCIL MEETING MINUTES

January 9, 1996

The Cache County Council met in regular session on the 9th day of January, 1996 in the County Council Chambers located at 120 North 100 West, Logan, Utah 84321.

ATTENDANCE

Council Chairman Sarah Ann Skanchy and Vice Chairman C. Larry Anhder were present. Other Council members present were: Guy Ray Pulsipher; Layne M. Beck; H. Craig Petersen; Gerald L. Allen and Darrel L. Gibbons.

Other Officials attending were: Cache County Executive M. Lynn Lemon; Cache County Clerk Stephen M. Erickson; Chief Deputy Clerk Jill Zollinger; Cache County Auditor Tamra Stones; Cache County Attorney Scott Wyatt; Cache County Road Superintendent Joe Kirby; County Administrative Assistant Michael Nilson; The Director of the Bridgerland Travel Region Maridene Alexander; The President of the Cache Chamber of Commerce Douglas Thompson; The Cache Senior Citizen Director Marcee L. Cazier; Representatives from the local news media and other interested citizens.

CALL TO ORDER

Council Chairman Sarah Ann Skanchy called the meeting to order at 5:00 p.m. and welcomed all who were in attendance to the first council meeting of 1996.

INVOCATION

The invocation was given by Executive M. Lynn Lemon.

COUNCIL CHAIRMAN & VICE CHAIRMAN: ELECTION

Chairman Skanchy said, "The first item on the agenda is the election of a Council Chairman and Vice Chairman".

Vice Chairman Anhder thanked Chairman Skanchy for the fine job she is doing as Council Chairman and moved that she remain the Chairman of the Council for 1996. Councilman Gibbons seconded the motion and moved that nominations cease and Chairman Skanchy be voted in by acclamation. The voting was unanimous.

Chairman Skanchy open nominations for Vice Chairman.

Councilman Allen moved that Vice Chairman Anhder continue as

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the Vice Chairman for 1996. It was seconded and Councilman Gibbons moved that the nominations cease and vote Anhder in by acclamation. The voting was unanimous.

AGENDA & MINUTES

The agenda for the meeting was discussed, adjusted and approved.

The minutes for the Council meeting held on December 12, 1995 and sent to all members of the Council were discussed, corrected and approved.

REPORT OF THE COUNTY EXECUTIVE

The County Executive M. Lynn Lemon reported on the following items:

1. Appointments:

Skanchy, Sarah Ann: Appointed to Airport Authority Board
Gunnell, Gay: Appointed to the County Board of Adjustments

A motion to approve the appointments was made by Councilman Petersen. It was seconded and carried unanimously.

2. Debt Service Reserve Fund: Four Banks have expressed interest in the proposed refunding of County Bonds. Zions, Key Bank, Barnes Bank Company and Lewiston State Bank. The consulting firm of Lewis & Young from Salt Lake City are handling the refunding process for the County. Recommendations for Council approval will soon be on the agenda.

3. Logan City Restaurant Tax for Capital Alliance: Executive Lemon wanted the Council to be aware that Logan City has asked about the \$12,898.00 from Restaurant Tax which they would like to help fund the Capital Alliance. Lemon said that we will consider the issue during the normal Restaurant Tax allocation process.

4. Logan City Bypass Road(s): Logan City has called a meeting for County, City and State Officials to discuss and view proposed roads for a bypass route through or around the City. The meeting will be at 10:00 a.m. on the West side of the Logan City Offices on January 12th. Council members were invited to attend.

5. Work Force Services Depart. Public Hearing: Council members were invited to attend a Public Hearing at USU presented by the Lt. Governor Olene Walker concerning a new program called Work Force Services. The Public Hearing is to receive local input.

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6. Warrants: The warrants were presented to the County Clerk for filing.

EMPLOYEE SERVICE AWARD: MARCEE L. CAZIER (10 YEARS)

Executive Lemon presented the Director of the Senior Citizen Center Marcee L. Cazier a plaque and thanked for her 10 years of service to the County. Marcee reported that they need between 90 and 100 thousand dollars from private donations to complete the current building project at the center.

HUNTER EDUCATION: LLOYD JOHNSON

The Manager of the Hunter Education facility and program in the County Lloyd Johnson appeared before the Council to discuss the Hunter Education program in the County. Johnson reviewed the program and what goes on at the facility. Bar graphs of the average usage per month were presented to the Council.

(See attachment #1)

Johnson said, "Equipment is available for public use at a minimal cost". Scout groups use the facility a lot. \$3.00 for adult and \$1.50 for youth is charged for using the equipment and the facility. In 1995 484 youth went through the Hunter Safety program.

TRANSPORTATION ENHANCEMENT APPLICATION: KEITH SHAW

The Restitution Supervisor for the First District Juvenile Court Keith Shaw told the Council that they are again applying for funding through the ICTEA grant program. The Transportation Enhancement Application, if approved, would provide funding for a youth program that enhances Highway 89 from Brigham City to the mouth of Logan Canyon.

(See attachment #2)

A motion to support the application and to draft a letter of support was made by Vice Chairman Anhder. It was seconded and carried unanimously.

RESOLUTION NO. 96-01: UAC COMBINED CASH-FLOW BORROWING PROGRAM

The adoption of Resolution No. 96-01 will authorize the County to participate in the UAC Combined Cash-Flow Borrowing program by the issuance and sale of Tax and Revenue Anticipation Notes, Series 1996, awarding and confirming the Sale of the Notes, approving the form of the Notes and related matters. The County intends to

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borrow 4.75 million dollars at 3.6% interest. The County Attorney Scott Wyatt has reviewed the Resolution and recommends some corrections and its adoption.

A motion to adopt Resolution No. 96-01 was made by Vice Chairman Anhder. It was seconded by Councilman Gibbons. It passed unanimously.

(A copy of the Resolution will be on file in the Clerk and Auditors offices)

RESOLUTION NO. 96-02: SUBSTANCE ABUSE TESTING POLICY

The Resolution on Substance Abuse Testing has not been completely drafted yet. The program however is functioning according to State requirements. The Resolution will be presented at the next Council meeting for approval.

WILLOW PARK RESERVE FUNDS: TRANSFER TO BE USED FOR RODEO ARENA LIGHTS

Mike Nilson, a member of the Willow Park Advisory Board presented a request from Logan City Parks and Recreation Department. They are proposing the transfer of \$6,827.53 from that budgets reserve account to finish a lighting project in the rodeo arena at the Fairgrounds.

(See attachment #3)

A motion to approve the transfer to take \$6,827.53 out of the reserve account for the lighting project was made by Vice Chairman Anhder. It was properly seconded and carried unanimously.

Logan City Council will act on the transfer during their regular Council meeting.

REVISED GRANT POLICY MANAGEMENT: DISCUSSION

The County Auditor Tamra Stones reviewed a proposed change in the way that State & Federal grants are handled in the County.

(See attachment #4)

The proposal will be on a subsequent Council meeting agenda.

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PUBLIC HEARING: ANT FLAT ROAD CLOSURE

Chairman Skanchy convened a scheduled Public Hearing at 6:00 p.m. to receive public input on a proposed closure of Ant Flat Road. The road is near Hardware Ranch in Blacksmith Fork Canyon East of Hyrum. The President of the Cache Chamber of Commerce Doug Thompson, who had requested the Public Hearing, was asked to review the issue.

Thompson, Doug: Thompson said that concerns about a present logging operation in that area and their use of the road are conflicting with winter recreation, mainly snowmobiles. The Chamber who heavily advertises this area for snowmobiling fear that that industry will suffer if the large logging trucks are allowed to use the road during the winter. Thompson said that a meeting was held between the concerned entities and he thought that things could be worked out. In that meeting the logging operation, Intermountain Forestry, agreed that they would proceed to get a business license. A good faith intention that never happened. Thompson said that others who were in attendance at that meeting are here tonight and would like to address the issue.

Bringhurst, Roland M.: Bringhurst, from the State Division of Parks reviewed a letter that he had written to the participants of the above discussed meeting.

(See attachment #5)

Bringhurst further stated that he has reviewed the issue with the Attorney General. He was told by that office not to continue grooming the trail as long as large trucks continue to use the road because of the liability and damage that can occur to the grooming equipment and snowmobilers.

Kirby, Joe: The County road Superintendent Joe Kirby said that this road in question is a small part of a 60 mile trail that is used by snowmobilers from all over the intermountain west. Kirby also attended the meeting and he was of the opinion that the logging operation was willing to work with the county to protect the road.

Smith, Rockie: Representing Intermountain Forestry, Rockie Smith said that they could be out of the area in 10 days including all equipment. Smith said that his superiors are responsible for the business license and should have been working to get one.

Clements, LaMar: A resident of Cache Junction spoke in favor of the logging company. He said that they are an important industry and are working on a shoe string budget and should be treated fairly.

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Gyllenskog Lee: Representing the State Parks and Recreation Department said that logging trucks and snowmobiles can't co exist. Gyllenskog does not favor any compact between snowmobiling and logging groups because of the safety factor. He did however suggest that there is a way for both to get along and to work together, such as a pre set date for loggers to stop using any roads to haul logs. They could still log the trees off road during the winter and haul them in the summer.

Lundahl, Bryan: Lundahl representing the Cache Valley Hi-Markers Snowmobilers Association reviewed a letter concerning the issue that he had sent to the Council.

(See attachment #6)

Parker, Layne: Representing County Snowmobilers clubs, Mr Parker said that logging and snowmobiles can co exist, but in this case no permit and no requirements are in place to solve the problem. Parker is against granting Intermountain Forestry an additional 10 days to complete their operation.

Rocky Smith from Intermountain Forestry suggested that the Council look toward setting dates and requirements in the County so that both logging and snowmobiling can co exist. Smith also pointed out that they as well as the snowmobiler are leaving a lot of money in the county.

Chairman Skanchy asked for additional audience comment.

Doug Thompson said that a precedence would be set if the Intermountain Forestry isn't required to obtain a business license.

There was no further audience comment.

A motion to close the Public Hearing was made by Councilman Gibbons. It was seconded and carried unanimously.

The Council further discussed the issue of a business license and what was required. Executive Lemon said that a business license is definitely required and the process is started by applying through the County Planning and Zoning Office. Intermountain Forestry said that they would start the procedure tomorrow.

Councilman Gibbons moved that Intermountain Forestry be given 5 days to close their logging operation and get there equipment out of the area. It was properly seconded.

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Vice Chairman Anhder moved to amend the motion to give Intermountain Forestry 3 days instead of 5. It was seconded and passed on a 4 "Yes" to 3 "No" vote.

The vote was asked for on Councilman Gibbons original motion which includes the passed amendment that provides 3 days instead of 5 days to close the logging operation. The motion passed on a 6 "Yes" to 1 "No" vote. Chairman Skanchy voted no because she feels that is not enough time to close a logging operation.

PERSONNEL POLICY AMENDMENTS: DISCUSSION

Executive Lemon told the Council that he has sent a memo to all county employees containing the recommended changes to the Personnel Policy.

(See attachment #7)

The Council discussed the changes in the Personnel Policy and recommended that the changes be on a future agenda for more discussion and approval.

COUNCIL APPOINTMENTS-BRAG & OTHER COMMITTEES

After some discussion on who would serve on the BRAG Board and the Human Resource Board the following appointments were made.

Appointment to BRAG Board: Beck, Layne M.

Appointment to Human Resource Board: Allen, Jerry L.

CENTENNIAL (STATE) EVENTS: REVIEW

The Council reviewed some of the State Centennial events that were held and attended during the first week in January, 1996, celebrating Utah becoming a State one hundred years ago.

Council members received a Utah Centennial Passport. The Passport is a program to involve citizens in the State Centennial by having them visit all 29 counties and having the Passport stamped in each county. Posters and other prizes will be given to those who qualify. Selected members of our county had the opportunity to ride a train to Salt Lake as part of the celebration. Chairman Skanchy and Councilman Allen attended the Centennial Celebration in SLC at the Delta Center while others attend a local event in the Logan Tabernacle. The Millville Pioneer Museum has been completed in time for the Centennial. Citizens were invited to visit the museum during the year.

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MUNICIPAL WATER DEMAND MODEL: ERICKSON, THAD

The County Water Policy Director Thad Erickson told the Council that the State has awarded some grant money for a study of a Municipal water demand model. Dr. Trevor Hughes from USU will head the study. Erickson said that the County Water Advisory Board is in favor of the study and recommends that the Council support the project. Municipalities will be asked to provide some matching funds and the County will be asked to pay \$700.00 as the Countys share of matching funds. Dr. Hughes will be on a future Council meeting agenda to further discuss the proposed study and its funding.

VIOLENCE AGAINST WOMEN FORMULA GRANT: WYATT, SCOTT

The County Attorney Scott Wyatt reviewed a memorandum that he had sent to Council members regarding a State Grant that his office has been awarded to help victims of violence in the County.

(See attachment #8)

The grant is requiring a 25% match from the county (\$9,429.00) to fund the program. A discussion on how to come up with the matching funds followed. Wyatt said that his budget could come up with approximately \$3,000.00 leaving \$7,000.00 to come from some where else in the County. Some ways for the additional funding were discussed such as asking the Sheriff to help and tapping the reserve account. Chairman Skanchy expressed concern about grants coming to the County and then the county being asked for matching funds to complete the programs. Wyatt told the Council that he is asking the Council to approve the \$7,000.00 now and next year if the program works it can be funded through the normal budgeting process or if it doesn't work the program can be dropped. Wyatt says that there is a great need to the county for such a program and he believes that 95% of the funding could come out of the Attorneys budget.

Vice Chairman Anhder moved that the Council approve its intent to appropriate \$7,000 in matching funds and give the victims of crime grant program Council support. The funding is not to come from the county reserve account. It was seconded and carried unanimously.

COUNCIL MEMBER REPORTS

Vice Chairman Anhder: Asked Council members to be sure to attend the County-Wide Planning meetings that have been scheduled by the County-Wide Planner Mark Teusher. It is important that they

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attend.

Councilman Beck: Asked Council members to support the UAC proposed legislation to help fund the Counties through a sales tax increase. Beck said that our State Legislators should be contacted and asked to support the proposal.

Councilman Pulsipher: The Planning and Zoning Commission has been asked to provide an area at their meeting location for those people who address the Commission to stand with out having their backs to the audience. Pulsipher is also recommending that a microphone be installed for audience use.


Chairman Skanchy: The Powder Mountain property matter will be on a future meeting agenda for a philosophical discussion.

ADJOURNMENT

No further business was presented to the Council and Chairman Skanchy adjourned the meeting at 8:15 p.m..

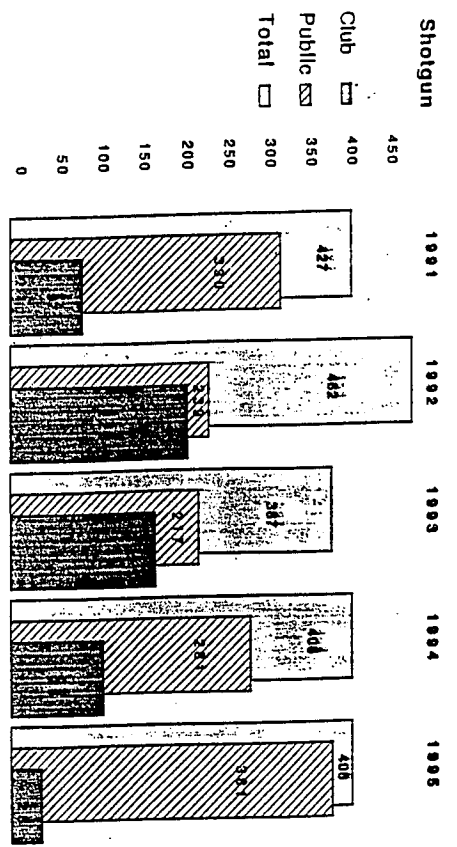


ATTEST: Stephen M. Erickson
Cache County Clerk

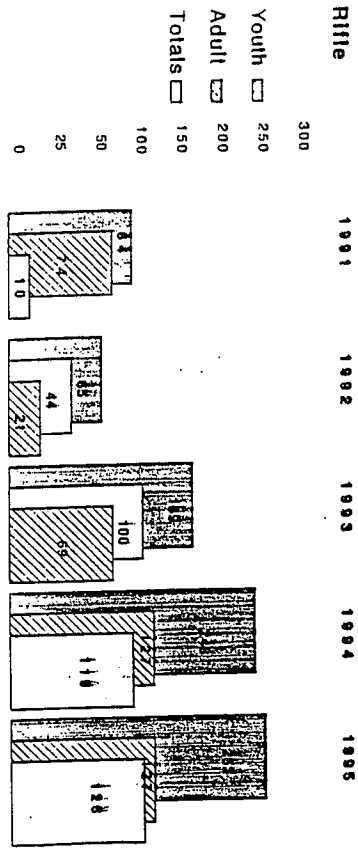


APPROVAL: Sarah Ann Skanchy
Council Chairman

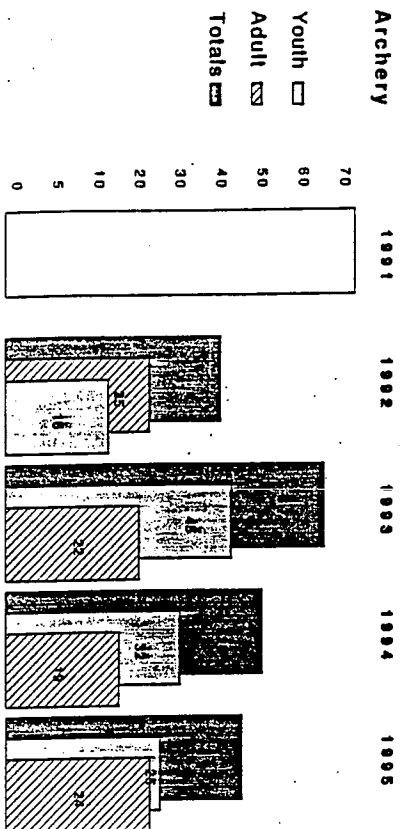
Average Usage per Month



Average Usage per Month



Average Usage per YEAR MONTH



**TRANSPORTATION ENHANCEMENT
APPLICATION**

SPONSORING JURISDICTION

Utah Department of Transportation
with First District Juvenile Court

CONTACT PERSON

Keith Shaw
Restitution Supervisor
First District Juvenile Court
61 West 100 North
Logan, Utah 84321
1-801-752-3071

DATE OF SUBMISSION: February 3, 1996

I. PROJECT DESCRIPTION

Project Name: Juvenile Rejuvenation, Restitution Restoration Project
Project Location: Highway 89 From I-15 to the mouth of Logan Canyon

PROJECT CONCEPT

A. BRIEF PROJECT DESCRIPTION

1. Roadside wildflower planting project, using a "no-till" flower seed drill.
2. Sustainable native plants/wildflower planting on constructed slopes in Sardine Canyon, using a compost tackifier mulch seedbed with an integrated drip irrigation system for plant establishment.

B. PROJECT CATEGORY

Scenic and Environmental # 4

C. PROJECT ENHANCEMENT VALUE

1. Describe how the eligible activities of your project will provide a benefit to the quality of life. Awareness and/or protection of historic, visual, and naturel resources also should be considered where appropriate:
 1. Wildflowers and native plants will provide a visual pleasure for travellers.
 2. Plantings on slopes will prevent erosion.
 3. This will be good work for the kids.
2. Explain how the project increases and/or enhances availability and access to activity centers, and reinforces, compliments, or fills



Logan Parks and Recreation

195 South 100 West • Logan, Utah 84321 • Phone (801) 750-9877 • FAX (801) 750-7132

December 18, 1995

Mike Nilson
Administrative Assistant
120 N. 100 W.
Logan, UT 84321

Dear Mike,

As we discussed previously, I would like to approach the County at its next scheduled council meeting to request a transfer of funds for the Rodeo Arena Lights. The total amount requested from the Willow Park Reserve is \$6,827.53. This amount will be added to the following to match the cost of lights

\$ 6,369.47	May Demolition Derby
\$ 5,660.00	July Demolition Derby
<u>\$ 5,961.00</u>	July Cruise In
\$ 17,990.47	
- 2,990.00	For Demolition Program Start-Up
\$ 15,000.47	Rodeo Arena Lights
+ 10,000.00	From Rodeo Arena Project (Restaurant Tax). This project received \$60,000 from
\$ 25,000.47	Restaurant Tax of which approximately \$44,000 was appropriated for materials,
	leaving a balance of \$16,000.
- 31,828.00	Rodeo Arena Lights Cost.
(6,827.53)	Amount of request from reserve fund.

Rodeo arena lights bid is good only until January 27, 1996. The cost will increase 5% after this date. Delivery is anticipated at 4 to 6 weeks. Let me know if you have any questions at 750-9879. I will contact Pat Parker regarding the next meeting and agenda.

Cordially,

Russ Akina, Acting Director
Logan Parks and Recreation

c: Mayor Clark
Jim Ferguson
Don Fulton
Lynn Lemon
Joel Lundstrom
Steve Erickson
Pat Parker

and continue to

3

CHAPTER 13 - GRANTS

13-101. Applications and Contracts.

All applications and contracts for grants to which the county is a party in any manner shall be approved and signed in the manner of other contracts as provided in Chapter 5 of this ordinance.

13-102. Records.

All grant documents, including executed copies of applications and contracts, shall be filed and maintained in the manner provided for contracts and contract documents in Chapter 5 in the Office of the County Clerk with copies being filed in addition in the Office of the County Executive, County Auditor, and County Attorney.

13-103. Auditor.

A. The receipt and disbursement of grant funds shall be administered by the County Auditor.

B. The County Auditor shall audit all funds in accordance with the standards and procedures set forth for audits in Chapter 9 of this ordinance and in the grant documents.

13-104. Grant Implementation and Supervision.

The County Executive shall be responsible for the implementation of the grant and supervision of the county's performance of the terms of the grants.

POLICY - GRANT MANAGEMENT

Grant Review Committee

A Grant Review Committee consisting of the County Executive; County Attorney; and County Auditor shall review all grant applications prior to submittal and after grants are approved by the appropriate state or federal agency.

Grant Applications

All departments requesting state or federal grants shall present all the grant application documentation to the Grant Review Committee for review and approval before submitting the grant application to the appropriate state or federal agency.

Approved Grants

1 Upon approval of the submitted grant, all approved grant documents shall be reviewed
2 by the Grant Review Committee prior to preparing a budget resolution for approval by the
3 County Council. The purpose of this review is to determine the legal and financial obligations
of the County. Prepare a time schedule for expending funds and filing financial reports.

6 **Budgetary Identification Approved Grants**

7
8 The Auditor will assign specific budgetary accounts for each grant revenue and separate
9 accounts will be assigned where necessary to identify grant expenditures. The grant application
10 containing the detailed budget plan document will be the basis for determining the budgetary
11 accounts.

12 **Grant Expenditures**

13
14 All grant expenditures shall be submitted to the County Auditor prior to payment so
15 the Auditors office can verify that the expenditure is appropriate under the terms of the grant.
16 The Auditors office shall maintain a separate file for each grant and the file shall contain a
17 copy of the approved grant application along with all requests for reimbursements.
18

19 **Allowable Costs**

20
21 The allowable costs will be determined by Circular A-87 and the applicable grant
22 requirements as outlined in the specific grant applications. Circular A-87, attachment B,
23 paragraph C, requires specific approval of the grantor agency of the following costs:
24

- 25 1. Automatic data processing.
- 26 2. Building space and related facilities.
- 27 3. Capital expenditures.
- 28 4. Insurance and indemnification.
- 29 5. Management studies.
- 30 6. Preagreement costs.
- 31 7. Professional services.
- 32 8. Proposal costs.

33
34 The following costs are not allowed under Circular A-87:

- 35 1. Bad debts.
- 36 2. Contingencies.
- 37 3. Contributions and donations.
- 38 4. Entertainment.
- 39 5. Fines and penalties.
- 40 6. Governor's expenses.
- 41 7. Interest and other financial costs.
- 42 8. Legislative expenses.
- 43 9. Underrecovery of costs under grant agreements.

44 **Grant Reimbursements**

1 All requests for reimbursements under the terms of the grant shall be co-ordinated
2 through the Executive and Auditor offices. The Auditor office shall verify that all expenditure
3 reimbursements have been properly posted to the appropriate budget. The Auditors office
4 shall co-ordinate with the department administering the grant on a monthly basis to ensure
that all reimbursements for expenditures incurred are submitted for on a timely basis.

6
7 **Monitoring Subrecipients**

8
9 The County Executive will monitor the activities of subgrantees in accordance with
10 Paragraph 9 of OMB Circular A-128.

- 11
12 1. The County Executive will notify each subrecipient of the
13 county's policies to receive pass through funds.
14
15 2. Receive, review and summarize the report of the independent
16 auditor and prepare a corrective action plan for any material
17 audit findings involving non-compliance or weaknesses in internal
18 control.
19
20 3. Transmit a copy of the audit report to all Federal agencies as
21 required.
22
23 4. Make the audit report available to general public.
24
25
26 5. Retain records for three years after the financial report for the
award is made.
27
28 6. Cooperate with federal agencies.
29
30

31 **Completed Grants**

32
33 Upon the completion of a grant the administering department shall co-ordinate with
34 the Auditors office on submitting all required documentation to the granting agency as
35 required in the approved grant application.
36



State of Utah

DEPARTMENT OF NATURAL RESOURCES
DIVISION OF PARKS AND RECREATION

Michael O. Leavitt
Governor

Tod Stewart
Executive Director

Courtland Nelson
Division Director

Willard Bay State Park
900 West 650 North Box A
Willard, Utah 84340-9718
801-734-9494

December 18, 1995

Dear Participant,

Thank you for participating in the meeting with Intermountain Forestry at Hardware Ranch on December 14, 1995. I appreciated your participation and interest in the area. I believe that we had a good dialogue and we can better understand the challenges that we are all facing.

The main purpose of this letter is to make participants aware of what was discussed. This letter should not be considered a memorandum of understanding between the Utah Division of Parks and Recreation and Intermountain Forestry. After the Attorney General has had an opportunity to review it and the public meeting has been held, we will draft a Memorandum of Understanding if appropriate.

The following items or issues were discussed as needed in order for Intermountain Forestry to continue logging operations once there is sufficient snow for grooming the snowmobile trail:

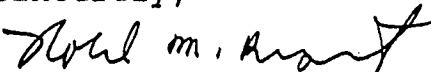
1. Intermountain Forestry must obtain a Business License from Cache County.
2. Intermountain Forestry needs to check with Cache County to see if a Conditional or Special Use Permit is required for their operation and obtain if required.
3. Intermountain Forestry will install a gate near Hardware Ranch to limit traffic on the road to snowmobiles and wheeled vehicles under 700 pounds, except as provided for Intermountain Forestry vehicles access to the logging area. The placement of this gate will be made only after agreement with the Utah Division of Parks and Recreation and the Utah Division of Wildlife Resources.
4. Intermountain Forestry will provide a flagger at both ends of their operation on Ant Flat Road whenever wheeled vehicles over 700 pounds are going to be on this section of the road. These flaggers will need to get to these locations by means of a snowmobile or wheeled vehicle that is under 700 pounds, if traveling on the public right-of-way. No vehicles other than Intermountain Forestry vehicles will be allowed on this section of road during these times. Total time of allowed road closure will be determined in the Memorandum of Understanding.



5. Intermountain Forestry will post signs at both sides of their operation on the Ant Flat Road, warning the public of the possibility of encountering truck traffic. They shall also post signs at the Monte Cristo trail head and at the Hardware Ranch trail head with the same warning, plus a schedule of road closures.
6. Intermountain Forestry will be required to communicate with the users of the area by as many means as possible the times of road closures.
7. Once there is snow on this section of the Ant Flat Road, wheeled vehicles over 700 operated by Intermountain Forestry will only be allowed once there is a minimum of a 6 (six) inch snow base.
8. Under no circumstance may travel over this section of the Ant Flat Road be allowed by a wheeled vehicle over 700 pounds if that vehicle leaves ruts in the snow base or road surface.
9. Any official of the Utah Division of Parks and Recreation, Cache County, Cache County Road Department or the Utah Division of Wildlife Resources may cease Intermountain Forestry use of this section of the Ant Flat Road for violation of any of the above provisions.

Once again I must reiterate that this is not to be construed as a Memorandum of Understanding. This is just for your information. Following a review by the Attorney General and the Public Hearing a Memorandum of Understanding will be entered into if necessary. We encourage you to attend the public hearing scheduled for January 9, 1996 in the Cache County Council Chambers at 120 North 1st West. The meeting will probably start at 6:00 p.m. For an exact time please contact the Cache County Council.

Sincerely,


Roland M. Bringhurst
Park Manager

CHAPTER 13 - GRANTS

13-101. Applications and Contracts.

All applications and contracts for grants to which the county is a party in any manner shall be approved and signed in the manner of other contracts as provided in Chapter 5 of this ordinance.

13-102. Records.

All grant documents, including executed copies of applications and contracts, shall be filed and maintained in the manner provided for contracts and contract documents in Chapter 5 in the Office of the County Clerk with copies being filed in addition in the Office of the County Executive, County Auditor, and County Attorney.

13-103. Auditor.

A. The receipt and disbursement of grant funds shall be administered by the County Auditor.

B. The County Auditor shall audit all funds in accordance with the standards and procedures set forth for audits in Chapter 9 of this ordinance and in the grant documents.

13-104. Grant Implementation and Supervision.

The County Executive shall be responsible for the implementation of the grant and supervision of the county's performance of the terms of the grant.

13-105. Grant Restrictions

13-106. Cost Allocation Plan

Cache Valley Hi-Markers

Norther Association of Snowmobilers

Cache County Council
120 North 100 West
Logan, UT 84321

Dear County Council:

Cache Valley Hi-Markers (CVHM), the northern association of snowmobilers, would like to go on public record as an organization opposed to the use of snowmobile trail heads and routes by the logging industry. CVHM feels that they are voicing the concerns of a major portion of the approximately 2,500 other snowmobilers in our area, as well as the feelings of the group.

CVHM is totally opposed the recent, and potentially future use of our snowmobile trail heads and routes by the logging industry. Any operation or activity that combines heavy equipment (over 700 gvm) with winter recreationalist is surely to result in injuries or possibly death to the winter recreationalist. The closure of snowmobiling trail heads and areas is not acceptable by virtue of Federal Law 1978 and the right of citizens to use and access state and national forest lands for winter recreation.

The geography of northern Utah is unique and with the onset of winter becomes even more so. Our area provides some of the greatest variety of snowmobiling in the state. The popularity of the sport is growing, and is becoming more of a family adventure than an individual sport. The combination of the growing popularity of our trails and trail heads and the younger and less experienced the participants involved has CVHM concerned the most.

The geography snowmobile trail heads in most cases become the beginning of a corridor to play areas. These area the same areas that the loggers would like to remain open for their use. Heavy equipment and snowmobiler's cannot co-exist without the promise of conflict, and possibly tragedy.

The state of Utah allows participants as young as 8 years of age to operate and use O.H.V.'s, after completing the proper requirements. When the roads are plowed, then driven on by heavy equipment, the surface becomes "blue ice". Ruts are usually present and opportunities to enter, exit, or cross these roads are few. The ability of most snowmobiler's does not allow the expertise needed to negotiate these obstacles, causing injuries to become more probable.

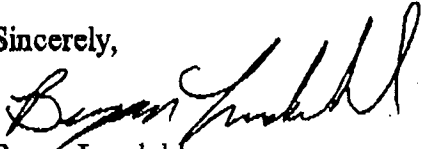
CVHM would like the Cache County Council to be aware of these problems and concerns, and to take the appropriate action to protect citizens and winter recreationalist intent on enjoying our beautiful area.

Please understand that any injury to a winter recreationalist that is caused by preventable means such as heavy equipment use, is strongly opposed by this organization. Even one injured person is too many if it is preventable.

Parking is becoming a problem at other trail head areas because of the uneven distribution of winter recreationalist, being forced out those areas being logged and into the few trail heads that are still open. These remaining areas are unable to meet the needs of those wanting to park.

As a collective group, we are going to do anything within our power to protect our sport and the well being of its participants.

Sincerely,



Brynn Lundahl

Cache Valley Hi-Markers, President.

CACHE COUNTY
CORPORATION

COUNTY COUNCIL

M. LYNN LEMON
COUNTY EXECUTIVE/SURVEYOR

SARAH ANN SKANCHY
CHAIRMAN

C. LARRY ANHDER

V. CHAIRMAN

DARREL L. GIBBONS

JERRY L. ALLEN

GUY RAY PULSIPHER

H. CRAIG PETERSEN

LAYNE M. BECK

STEPHEN M. ERICKSON

CLERK

120 NORTH 100 WEST
LOGAN, UTAH 84321
Tel 801-752-5935
Fax 752-9169

December 27, 1995

TO: All County Employees

FROM: Lynn Lemon *MLL*

SUBJECT: Recommended Changes to Personnel Policy

Several changes to the Cache County Personnel Policies and Procedures Manual have been recommended to the Cache County Council. The Council will consider these changes on January 9, 1996. The following is a brief summary of the changes. For additional information please contact Mike Nilson.

1. I.B.2. It clarifies "more specific" as "more restrictive" for those departments with such needs.
2. I.C.4. "Office of Surveyor has been consolidated with the Executive."
I.C.5. Reflect above change under elected offices. Reflects the following appointed offices. Adds: (CWPD) Countywide Planning and Development & (CVCC) Cache Valley Communication Center. Deletes (ECON DVLP) Economic Development.
3. III.C.3. "Exempt employees who are away from work for a full day period are required to use vacation leave" is added.
4. IV.A.8.f. Has been eliminated.
5. IV.A.10. Employee Compensation Advisory Committee changed to Cache County Compensation Committee to include employee, professional, and community representatives.
6. V.M.1.f.g. Paragraphs f and g are added to meet federal Drug Free Workplace requirements.
7. V.M.2. Substance Abuse Testing Policy for employees who are required to maintain a Commercial Drivers License added.
8. V.N.4. Defensive Driving Course requirements added.
9. V.N.5. Probation for employees involved in automobile accidents added.
10. VI.A.1. "The Day after Thanksgiving Day" Holiday added.
VI.A.2. Preference Day Holiday deleted.
11. VI.B.9.1. "Personal reasons" added.
12. VI.C.3. Revised to reflect "three month waiting period" rather than "five month waiting period" and clarify return to work options after period of Long Term Disability.

We look forward to your input and suggestions concerning these changes. Thank You.

7

CACHE COUNTY ATTORNEY



SCOTT L WYATT
County Attorney

110 North 100 West
Logan, Utah 84321
(801) 752-8920
FAX (801) 752-9169

JEFFREY "R" BURBANK
PATRICK B. NOLAN
DONALD G. LINTON
Deputy County Attorneys

MEMORANDUM

TO: Sarah Ann Skanchy, Chairman
Jerry L. Allen
C. Larry Anhder
Layne M. Beck
Darrel L. Gibbons
H. Craig Petersen
Guy Ray Pulsipher

FROM: Scott L Wyatt

DATE: January 12, 1996

SUBJECT: Violence Against Women Formula Grant

As you are aware over the past year or so there have been significant changes in Utah law as it governs the way victims are treated in criminal matters.

The Utah Constitution has been amended and the legislature has enacted numerous new statutes that govern the way we treat victims. This constitutional amendment and statutory changes have increased the rights victims have and imposed the burden to meet these rights primarily on prosecution offices. I believe the reason these new laws and constitutional amendment were necessary is because prosecutors generally have ignored victims and treated them as mere witnesses. The new statutes have imposed additional burdens on the County Attorneys' offices that prosecutors and prosecution staff members did not have the interest, time or ability to meet on their own--without being forced. Based on our inability or unwillingness to adequately serve victims the legislature has opted to impose obligations on us.

Like other county attorneys' offices around the state, we have found it extremely difficult to meet all the needs victims have. In an attempt to meet these needs we had coordinated with the University to receive volunteers to help us with victim needs and have worked with other community groups such as CAPSA. The volunteer services we have are helpful but leave significant gaps and still fall short of meeting our legal and moral obligation to victims of significant crimes.

As a result of these new laws and our interest in adequately meeting the needs of victims we have sought for a grant through the State of Utah Commission on Criminal and Juvenile Justice. We were awarded a grant. The grant, however, has created two logistical problems for us. The first is that we were not aware of the grant and in a position to make good application for the same until after the County's entire budget processes for 1996 were concluded. We further were not notified as to whether or not we would receive any funding until after the last County Council meeting in 1995. The second problem is that we need to notify the Commission as to whether or not we're accepting the grant by the end of this week.

This grant provides funding for us to hire a full time person to coordinate victim services in the County. This person will be working with the County Attorney's Office, CAPSA, Children and Family Support Center, the First Judicial District Victim's Rights Committee, the Sheriff's Office, Police Departments, and other involved agencies as well as assisting victims through the entire criminal trial process. The grant also provides some funding for travel/training expenses, equipment, supplies and other miscellaneous needs.

You say, so why the long memo? Okay, here is the bottom line: the grant provides us with \$28,288.00. We need to match that amount to the tune of 25% or \$9,429.00. I believe that internally I can make up a portion of the \$9,429.00 to the tune of approximately \$3,000.00. I believe that I can match this by expenses that we are already putting out such as postage, photocopies, telephone, supplies, and other related expenses plus the possible purchase of a computer for the victim advocate out of our budget. What I need from the County is an additional \$7,000.00 in order to meet this match.

I have been informed by the Commission that after receiving this grant, we should expect to have it renewed for the next several years. Not wanting to put the County Council in this kind of a problem next year, I informed the Commission that it creates difficulties not having the grant awarded until December as it frustrates our normal budget process. They have committed to me that in future years, understanding our budget time frame, they can adjust the award so that we can put it in with the normal budget process each year.

What I need from the Council is a feeling as to whether or not it will be able to increase an appropriation to the County Attorney's office to the tune of \$7,000.00. I understand that no actual budget appropriation might be made until a budget hearing sometime in the near future, but I need to know whether or not we can likely count on these funds before the end of the week so that I will know if I can accept this grant.

I apologize for any inconvenience or frustration this creates. I am however extremely excited that we have been awarded this grant. Of all proposals funneled through the Commission from prosecution, corrections, law enforcement, and other entities, ours rated second highest on the scale and to my understanding was one of only two grants that was funded to the full level requested.