

COUNCIL MEETING  
MINUTES 10/10/95

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THE CACHE COUNTY COUNCIL MEETING MINUTES

October 10, 1995

The Cache County Council met in regular session on the 10th day of October, 1995 in the County Council Chambers located at 120 North 100 West, Logan, Utah 84321.

ATTENDANCE

Council members present: Chairman Sarah Ann Skanchy; Vice Chairman C. Larry Anhder; Council members present were Guy Ray Pulsipher; Layne M. Beck; H. Craig Petersen; Jerry L. Allen; Darrel L. Gibbons.

Others present: Cache County Executive M. Lynn Lemon; Cache County Clerk Stephen M. Erickson; Cache County Attorney Scott Wyatt; Cache County Planning and Zoning Administrator Lorene Greenhalgh; Lewiston City Mayor Russell Hirst; Hyde Park City Mayor Mark Daines; Cache County Fire Chief Kelly Pitcher; Administrative Assistant to the County Executive Michael Nilson; Representatives from the local news media and other interested citizens.

CALL TO ORDER

Council Chairman Sarah Ann Skanchy called the meeting to order at 5:00 p.m. and welcomed all who were in attendance.

INVOCATION

The invocation was given by Council Chairman Sarah Ann Skanchy.

AGENDA & MINUTES

The agenda for the meeting was approved.

The minutes of the regular Council meeting held on September 26, 1995 and sent to all members of the Council were corrected and approved.

REPORT OF THE COUNTY EXECUTIVE

The County Executive M. Lynn Lemon reported on the following items:

1. Appointments

Appointment: Johnson, Julie Ann as Correction Officer

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A motion to approve the appointment was made by Councilman Petersen. It was properly seconded and carried unanimously.

2. Hatch, Christine: Appeal & Public Hearing set.

Christine Hatch, who owns property in the unincorporated area of the County near Paradise is appealing a decision made by the County Planning & Zoning Commission denying her request for a conditional use permit to build a family dwelling on her property. Lemon is recommending that her appeal be heard and that a public hearing be scheduled to receive public input.

The Public Hearing was scheduled for November 14th, 1995 in the Council Chambers at 6:30 p.m.

3. Ned Housley Appeal: Blaine and Angie Housley conditional use permit.

Ned Housley who lives in the unincorporated area of the County near Richmond is appealing a decision by the Planning & Zoning Commission to allow the temporary placement of a Trailer Home and granting a permit to allow the construction of a single family dwelling on property near his home. The property that borders the Housley property is owned by Blaine and Angie Housley who have been granted a conditional use permit

Lemon said that he has visited the site and can see no problem with the decision made by the County Planning & Zoning Commission. Lemon has determined that there is no legal reason to hear the appeal.

4. Outstanding Fair Worker Award-1995: Clark Israelsen

Executive Lemon presented a plaque to Clark Israelsen who was chosen by the Fair Board Executive Committee as the Outstanding Fair Worker for 1995. Israelsen has been involved in the County fair for many years and presently is Chairman of the Junior Livestock Committee. The Council thanked Israelsen for what he does for the County. The State Association of Fairs and Shows have also recognized Israelsen for his work.

5. UDOT Planning Meeting: Lemon reported that he attended the UDOT planning meeting. He said that he and Mayor Clark from Logan City presented a priority list of highway needs in the County. 1. Logan Canyon; 2. A Bypass study for the County; 3. Highway 91 North of Smithfield to the Idaho line; 4. Highway 165 from Nibley to Hyrum and 5. Highway 30 West of Logan (Valley View).

6. State Transportation Meeting: The State Transportation Commission will hold a meeting in the County on October 13th at 9:30 a.m.. Lemon will represent the County at the meeting.

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7. PILT Payment: The PILT payment for this year has been cut to 77 percent of the appropriated amount. The County will now receive \$152,000.00.

8. Census Report-1994: The 1994 Census report has our unincorporated area in the County declining by 1770 people. Lemon said he will look into the figures because of all the building permits we have issued.

9. Ribbon Cutting: The State Highway Department will be having a short program and ribbon cutting in Wellsville Canyon on October 12 at 12 noon to mark the completion of that highway. Council members were invited to attend.

10. Weather Modification: A summary of past weather modification will be on file in the Executives Office for review. The 1995 budget will have \$27,000.00 for weather modification not the \$21,000.00 that was originally discussed. The Box Elder County Commission will participate along with their Water District.

11. Warrants: The warrants were presented to the Clerk for filing.

BUDGETARY MATTERS: INTRA-DEPARTMENTAL TRANSFERS

The following Intra-Departmental Transfers were presented to the Council for approval.

Civil	\$ 400.00	
Sheriff	500.00	
Sheriff	369.00	
Sheriff	3,000.00	Tabled
Jail	30.00	
Jail	600.00	

(See attachment #1)

A motion to approve the above requests not to include the \$3000.00 for the Sheriff was made by Councilman Petersen. It was seconded and carried unanimously.

CVCC	\$105.00
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(See attachment #2)

A motion to approve the CVCC request was made by Councilman Gibbons. It was seconded and carried unanimously.

Jail	\$4,000.00
Jail	842.00

COUNCIL MEETING  
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Jail 4,000.00

(See attachment #3)

A motion to approve the Jail requests was made by Councilman Gibbons. It was seconded and carried on a 6 "Yes" to 1 "No" vote. Vice Chairman Anhder voted No.

Executive \$400.00  
Executive 100.00

(See attachment #4)

A motion to approve the requests was made by Councilman Allen. It was seconded and carried unanimously.

Auditor \$ 700.00  
Auditor 1000.00  
Auditor 230.00

(See attachment #5)

It was moved by Councilman Gibbons to approve the Auditors requests. It was seconded and carried unanimously.

Attorney \$800.00

(See attachment #6)

Councilman Gibbons moved to approve the Attorneys request. It was seconded and carried unanimously.

PUBLIC HEARING SET: 1995 BUDGET OPENING

Chairman Skanchy told the Council that a public hearing was needed to be set to receive public comments on proposed changes to the 1995 budget.

A motion to set the public hearing on October 24, 1995 at 5:30 p.m. was made by Councilman Petersen. It was properly seconded and carried unanimously.

THE COUNCIL ADJOURNED FROM THE REGULAR COUNCIL MEETING INTO A BOARD OF EQUALIZATION.

BOARD OF EQUALIZATION: FINAL ASSESSMENT ROLLS ALTERATIONS

The final 1995 adjustments to property valuations were presented to the Board of Equalization for approval.

COUNCIL MEETING  
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(See attachment #7)

It was moved by Board member Petersen to approve the final property tax assessment rolls alterations. It was seconded and carried unanimously.

**THE BOARD OF EQUALIZATION ADJOURNED BACK INTO THE REGULAR COUNCIL MEETING.**

FINDINGS OF FACT-SHERWOOD HILLS: SCOTT WYATT

The Council discussed the Findings and Order that were presented by the County Attorney Scott Wyatt. The Findings deal with action that the Council took in a previous meeting concerning Sherwood Hills request for a liquor license.

(See attachment #8)

It was moved by Councilman Allen to approve the Findings and Order. It was seconded and passed on a 6 "Yes" to 1 f"No" vote. Councilman Petersen voted no.

COMMUNITY DEVELOPMENT BLOCK GRANT: PRIORITIES

The Council reviewed the applications for CDBG and it was determined that priorities could not be set because some projects requesting sponsorship have not been presented to the county. The priorities will be set when all applications have been presented.

SPECIFICATIONS FOR FIRE TRUCKS/BIDS: APPROVAL

Kelly Pitcher, the County Fire Chief presented copies of specifications for new fire trucks to be purchased by the County. Pitcher said, that the bid specifications are set up for three different areas of the fire engines. 1. Trucks with attached equipment; 2. Lose equipment such as hoses axes etc and 3. Radio equipment. Because of OSHA requirements the fire trucks need to be able to carry all fire fighters inside the cab. So the trucks need to have 4 door extended cabs. The specifications after Council approval need to be sent to the state for their approval. After which it will take 3 months before the trucks are available. The County will budget \$100,000.00 for five years to pay for three new fire trucks.

A motion to approve the Bid Specifications was made by Councilman Pulsipher. It was seconded and carried unanimously.

SPECIFICATIONS FOR EOC WELL: APPROVAL

The Council discussed the specifications for the Emergency

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Culinary Water well for the Emergency Operating Center located in the County Jail. A memo from the County Deputy Surveyor Preston Ward was discussed.

(See attachment #9)

It was moved by Councilman Gibbons to approve the specifications for the EOC water well. It was seconded and carried unanimously.

JOB REQUISITION FOR ROAD DEPARTMENT: DISCUSSION

Executive Lemon told the Council that the County Road Superintendent Joe Kirby is requesting a full time employee to manage weed control and road signs. The funding for the employee would come from the Class B roads funds and the Road departments temporary employee budget. It was the consensus of the Council that the hiring of the new employee should be done when the council is discussing the 1996 budget.

RESOLUTION NO. 95-33: COUNTY-WIDE LIBRARY

Councilman Petersen reviewed Resolution No. 95-33 that establishes and specifies the duties of the County Library Board.

(See attachment #10)

Mark Daines, the Mayor of Hyde Park, told the Council that they have surveyed the field and have planted the garden. Daines said that all the mayors are supportive of the Resolution and he believes that they have something that everyone can work with.

The budget to operate the system was discussed and councilman Petersen will present a firm budget at the next Council meeting in two weeks. Chairman Skanchy said that before any local agreement between the cities is made the council should approve the agreement.

A motion to adopt Resolution No. 95-33 was made by Councilman Allen. It was seconded and carried unanimously.

Jenny Tremayne, the Hyrum City Librarian, expressed concern that funding for libraries is being cut off and she wanted funding to expand the Hyrum library because they are serving the whole South end of the County. Tremayne was asked to work with the City Mayor and try to obtain funding through grants such as CDBG and to contact Jay Aguilar.

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**BEAR RIVER WATER QUALITY: RECOMMENDATIONS**

Vice Chairman Anhder told the Council that the County Water Policy Board is supporting water quality recommendations for the Bear River and is asking the Council to support the recommendations.

(See attachment #11)

Vice Chairman Anhder moved that the Council support the recommendations of the Water Policy Board. It was seconded and carried unanimously.

**TOURISM DESTINATION DEVELOPMENT PROGRAM:DISCUSSION**

Chairman Skanchy told the Council that a new program called Tourism Destination Development (TDD) has been established to help with Economic Development in the Rural areas of the State. The Festival of the American West has expressed interest in applying for a grant through TDD. Skanchy said that the county has to approve any application. However, if the county sponsors an organization then they are expected to give 50% matching funds. Executive Lemon recommended that the Tourist Council review the new program and make recommendations to the Council. The Festival of The American West would like \$50,000.00 to study the feasibility of using the Jenson Historical Farm for their programs. The Council was asked to study the information that had been sent to them.

**VEGETATION MANAGEMENT ACTIVITIES: RICH & CACHE COUNTY BORDERS**

Chairman Skanchy updated the council on activities that the Forest Service is doing with Vegetation management. It was reported that a study is now being done in the Old Canyon area of Rich County and a small portion of Cache County. They are trying to plan for activities that take place with the vegetation in that area.

**RISK MANAGEMENT REVIEW LETTER: DISCUSSION**

The Council discussed a letter that has been received from David L. Nelson the Loss Prevention Manager for UAC Insurance Mutual. Appropriate action will be taken by the County to try and meet the recommendations of the letter.

(See attachment #12)



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USU HOMECOMING PARADE

The Council was again encouraged to participate in the USU Homecoming parade on October 14th at 1:00 p.m..

COUNCIL MEMBER REPORTS

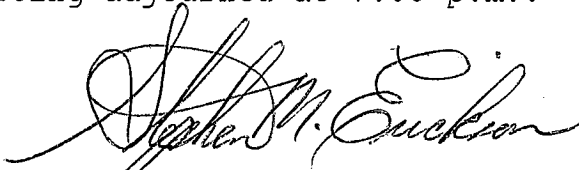
Councilman Petersen: Expressed concern that some of his mail was not getting to him on time. He was given assurance that every effort was being made to get the necessary mail to all Council members on time.

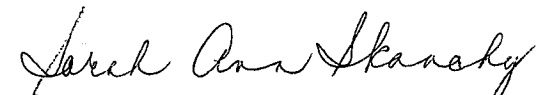
Vice Chairman Anhder: He has received a number of calls concerning Ted's Service in College Ward. He is once again messing up the area with junk cars etc. Attorney Wyatt said that he has been sent a letter and has been given 30 days to clean up or action will be taken.

Executive Lemon: Asked the Council for input on their budget for 1996. Executive Lemon said he has questions concerning an increase in council member salaries.

ADJOURNMENT

No further business was presented to the Council and the meeting adjourned at 7:00 p.m..

  
ATTEST: Stephen M. Erickson  
Cache County Clerk

  
APPROVAL: Sarah Ann Skanchy  
Council Chairman

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: CIVIL  
DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$400

Transfer From --

Line Item No. : 10-4211-250  
Fund Designation: Equip supplies & Maint

Original Budget:	<u>\$3,500.00</u>
Current Budget:	<u>\$3,500.00</u>
Expenditures to date:	<u>\$2,089.82</u>
Balance before transfer:	<u>\$1,410.18</u>
Balance after Transfer:	<u>\$1,010.18</u>

Transfer To --

Line Item No. : 10-4211-280  
Fund Designation: Telephone

Original Budget:	<u>\$2,000.00</u>
Current Budget:	<u>\$2,000.00</u>
Expenditures to date:	<u>\$1,746.48</u>
Balance before transfer:	<u>\$253.52</u>
Balance after Transfer:	<u>\$653.52</u>

Description of needs and purpose of transfer --  
To meet anticipated expenses for Oct., Nov., and Dec.

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-2-95

Recommendation:  Approval [ ] Disapproval  
Comments:

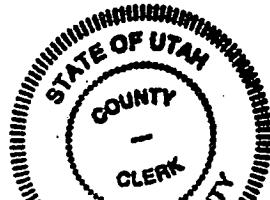
Date: 10-3-95

[Signature]  
Department Head

Jamie Stokes  
Cache County Auditor

[Signature]  
Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
Cache County Clerk

1

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: Sheriff  
DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$500

Transfer From --

Line Item No. : 10-4210-610  
Fund Designation: Omnibus

Original Budget:	<u>\$500.00</u>
Current Budget:	<u>\$500.00</u>
Expenditures to date:	<u>\$0.00</u>
Balance before transfer:	<u>\$500.00</u>
Balance after Transfer:	<u>0</u>

Transfer To --

Line Item No. : 10-4210-240  
Fund Designation: Office Expense

Original Budget:	<u>\$7,000.00</u>
Current Budget:	<u>\$7,000.00</u>
Expenditures to date:	<u>\$7,150.08</u>
Balance before transfer:	<u>(\$150.08)</u>
Balance after Transfer:	<u>\$349.92</u>

Description of needs and purpose of transfer --  
To meet anticipated expenses for balance of year.

[Signature]  
Department Head

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-2-95

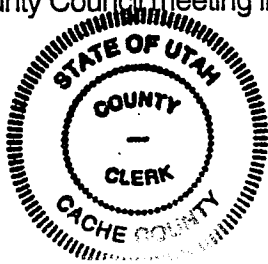
[Signature]  
Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-3-95

[Signature]  
Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: Sheriff  
DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$369

Transfer From --  
Line Item No. : 10-4210-210  
Fund Designation: Subscription & Memberships

Original Budget: \$1,000.00  
Current Budget: \$1,000.00  
Expenditures to date: \$631.00  
Balance before transfer: \$369.00  
Balance after Transfer: 0

Transfer To --  
Line Item No. : 10-4210-240  
Fund Designation: Office Expense

Original Budget: \$7,000.00  
Current Budget: \$7,500.00  
Expenditures to date: \$7,150.08  
Balance before transfer: \$349.92  
Balance after Transfer: \$718.92

Description of needs and purpose of transfer --  
To meet anticipated expenses for balance of year.

[Signature]  
Department Head

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-2-95

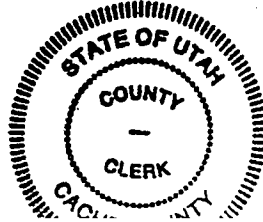
[Signature]  
Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-3-95

[Signature]  
Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: JAIL  
 DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$30

Transfer From --

Line Item No. : 10-4230-210  
 Fund Designation: Subscriptions & Memberships

Original Budget:	<u>\$400.00</u>
Current Budget:	<u>\$400.00</u>
Expenditures to date:	<u>\$369.95</u>
Balance before transfer:	<u>\$30.05</u>
Balance after Transfer:	<u>\$0.05</u>

Transfer To --

Line Item No. : 10-4230-240  
 Fund Designation: Office Supplies

Original Budget:	<u>\$2,000.00</u>
Current Budget:	<u>\$2,000.00</u>
Expenditures to date:	<u>\$2,099.80</u>
Balance before transfer:	<u>(\$99.80)</u>
Balance after Transfer:	<u>(\$69.80)</u>

Description of needs and purpose of transfer --

To meet anticipated expenses for Oct., Nov., and Dec.

[Signature]  
 Department Head

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-2-95

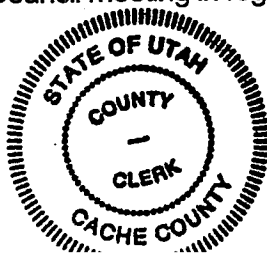
[Signature]  
 Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-3-95

[Signature]  
 Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
 Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: JAIL  
DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$600

Transfer From ---  
Line Item No. : 10-4230-260  
Fund Designation: Building & Grounds

Original Budget: \$24,000.00  
Current Budget: \$24,000.00  
Expenditures to date: \$14,577.65  
Balance before transfer: \$9,422.35  
Balance after Transfer: \$8,822.35

Transfer To ---  
Line Item No. : 10-4230-240  
Fund Designation: Office Supplies

Original Budget: \$2,000.00  
Current Budget: \$2,030.00  
Expenditures to date: \$2,099.80  
Balance before transfer: (\$69.80)  
Balance after Transfer: \$530.20

Description of needs and purpose of transfer ---  
To meet anticipated expenses for Oct., Nov., and Dec.

[Signature]  
Department Head

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-2-95

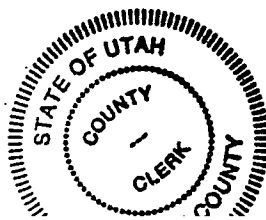
[Signature]  
Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-3-95

[Signature]  
Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
Cache County Clerk

# REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: C.V.C.C.  
 Date: 10-2-95

Amount to be transferred --- (rounded to the nearest dollar) \$ 105.00

**Transfer from ---**

Line Item No. <u>27-4215-130</u>		
Fund Designation: <u>Travel</u>		
Original Budget:	\$ _____	\$ _____
Current Budget:	\$ <u>2127.00</u>	\$ _____
Expenditures to date	\$ <u>2339.90</u>	\$ _____
Balance before transfer	\$ <u>287.10</u>	\$ _____
Balance after transfer	\$ <u>182.10</u>	\$ _____

**Transfer to ---**

Line Item No. <u>27-4215-330</u>		
Fund Designation: <u>Education/Trng</u>		
Original Budget:	\$ _____	\$ _____
Current Budget:	\$ <u>1700.00</u>	\$ _____
Expenditures to date	\$ <u>1637.70</u>	\$ _____
Balance before transfer	\$ <u>62.30</u>	\$ _____
Balance after transfer	\$ <u>167.30</u>	\$ _____

**Description of needs and purpose of transfer ---**

Put into wrong account - re-adjusting to right  
 Line Item \_\_\_\_\_

*Peggy Parrillo*  
 Department Head

Recommendation:  Approval       Disapproval  
 Comments:

Date: 10-2-95

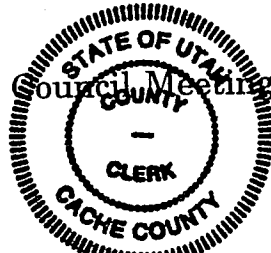
*Jamra Stones*  
 Cache County Auditor

Recommendation:  Approval       Disapproval  
 Comments:

Date: 10-3-95

*M. Lynn Lemon*  
 Cache County Executive

Consented by the Cache County Council Meeting in regular session on the 10th  
 day of Oct, 1995.



*Stephen E. Cook*  
 Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: JAIL  
 DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$4,000

Transfer From ---  
 Line Item No. : 10-4230-252  
 Fund Designation: Work Release Equip under \$200

Original Budget:	<u>\$40,000.00</u>
Current Budget:	<u>\$36,000.00</u>
Expenditures to date:	<u>\$369.95</u>
Balance before transfer:	<u>\$35,630.05</u>
Balance after Transfer:	<u>\$31,630.05</u>

Transfer To ---  
 Line Item No. : 10-4230-381  
 Fund Designation: Meals

Original Budget:	<u>\$70,000.00</u>
Current Budget:	<u>\$70,000.00</u>
Expenditures to date:	<u>\$63,681.97</u>
Balance before transfer:	<u>\$6,318.03</u>
Balance after Transfer:	<u>\$10,318.03</u>

Description of needs and purpose of transfer ---  
To meet anticipated expenses for Oct., Nov., and Dec.

[Signature]  
 Department Head

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-2-95

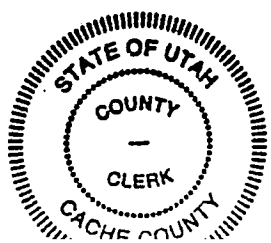
[Signature]  
 Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-3-95

[Signature]  
 Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
 Cache County Clerk



REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: JAIL  
 DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$842

Transfer From ---  
 Line Item No. : 10-4230-252  
 Fund Designation: Work Release Equip under \$200

Original Budget:	<u>\$40,000.00</u>
Current Budget:	<u>\$32,000.00</u>
Expenditures to date:	<u>\$369.95</u>
Balance before transfer:	<u>\$31,630.05</u>
Balance after Transfer:	<u>\$30,788.05</u>

Transfer To ---  
 Line Item No. : 10-4230-315  
 Fund Designation: Medical Expense

Original Budget:	<u>\$18,000.00</u>
Current Budget:	<u>\$18,000.00</u>
Expenditures to date:	<u>\$17,964.05</u>
Balance before transfer:	<u>\$35.95</u>
Balance after Transfer:	<u>\$877.95</u>

Description of needs and purpose of transfer ---  
To meet anticipated expenses for Oct., Nov., and Dec.

[Signature]  
 Department Head

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-2-95

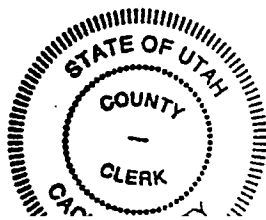
[Signature]  
 Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-3-95

[Signature]  
 Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
 Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: JAIL  
 DATE: 09/28/95

Amount to be transferred -- (rounded to the nearest dollar) \$4,000

Transfer From --  
 Line Item No. : 10-4230-252  
 Fund Designation: Work Release Equip under \$200

Original Budget:	<u>\$40,000.00</u>
Current Budget:	<u>\$40,000.00</u>
Expenditures to date:	<u>\$369.95</u>
Balance before transfer:	<u>\$39,630.05</u>
Balance after Transfer:	<u>\$35,630.05</u>

Transfer To --  
 Line Item No. : 10-4230-250  
 Fund Designation: Equip Supplies & Maint

Original Budget:	<u>\$8,000.00</u>
Current Budget:	<u>\$8,000.00</u>
Expenditures to date:	<u>\$7,412.81</u>
Balance before transfer:	<u>\$587.19</u>
Balance after Transfer:	<u>\$4,587.19</u>

Description of needs and purpose of transfer --  
To meet anticipated expenses for Oct., Nov., and Dec.

[Signature]  
 Department Head

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-2-95

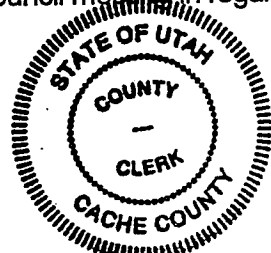
[Signature]  
 Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-3-95

[Signature]  
 Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



[Signature]  
 Cache County Clerk

# REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: Executive  
 Date: October 3, 1995

Amount to be transferred --- (rounded to the nearest dollar)     \$ 100.00

**Transfer from ---**

Line Item No. <u>10- 4131 - 740</u>			
Fund Designation: <u>Equipment</u>			
Original Budget	\$ 200.00	\$ _____	
Current Budget	\$ 200.00	\$ _____	
Expenditures to date	\$ -0-	\$ _____	
Balance before transfer	\$ 200.00	\$ _____	
Balance after transfer	\$ 100.00	\$ _____	

**Transfer to ---**

Line Item No. <u>10- 4131 - 230</u>			
Fund Designation: <u>Travel</u>			
Original Budget	\$ 1,500.00	\$ _____	
Current Budget	\$ 1,500.00	\$ _____	
Expenditures to date	\$ 969.43	\$ _____	
Balance before transfer	\$ 530.57	\$ _____	
Balance after transfer	\$ 1,030.57*	\$ _____	

\*Includes transfer from 740 of \$400.00

**Description of needs and purpose of transfer ---**

To cover travel expenses for Executive thru end of 1995.

M. Lynn Hemmer  
 Department Head

Recommendation:     Approval                       Disapproval

Comments:

Date: 10-3-95

James Stokes  
 Cache County Auditor

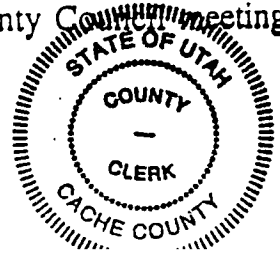
Recommendation:     Approval                       Disapproval

Comments:

Date: 10-3-95

M. Lynn Hemmer  
 Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1994.



Stephen E. Smith  
 Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: Auditor  
DATE: 03-Oct-95

Amount to be transferred -- (rounded to the nearest dollar) \$700

Transfer From --  
Line Item No. : 10-4141-610  
Fund Designation: Misc Supplies

Original Budget: \$2,500.00  
Current Budget: \$2,500.00  
Expenditures to date: \$1,501.73  
Balance before transfer: \$998.27  
Balance after Transfer: \$298.27

Transfer To --  
Line Item No. : 10-4141-230  
Fund Designation: Travel

Original Budget: \$2,500.00  
Current Budget: \$2,500.00  
Expenditures to date: \$2,432.21  
Balance before transfer: \$67.79  
Balance after Transfer: \$767.79

Description of needs and purpose of transfer --  
To meet anticipated expenses for Oct., Nov., and Dec.

Jamra Stones  
Department Head

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-3-95

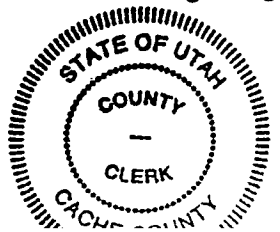
Jamra Stones  
Cache County Auditor

Recommendation:  Approval [ ] Disapproval  
Comments:

Date: 10-10-95

M. Lynn Benson  
Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



Stephen E. Eureka  
Cache County Clerk

**REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER**

DEPARTMENT: Auditor  
 DATE: 06-Oct-95

Amount to be transferred -- (rounded to the nearest dollar) \$1,000

Transfer From --  
 Line Item No. : 10-4141-310  
 Fund Designation: Professional & Technical

Original Budget:	<u>\$3,000.00</u>
Current Budget:	<u>\$2,770.00</u>
Expenditures to date:	<u>\$270.00</u>
Balance before transfer:	<u>\$2,500.00</u>
Balance after Transfer:	<u>\$1,500.00</u>

Transfer To --  
 Line Item No. : 10-4141-311  
 Fund Designation: software packages

Original Budget:	<u>\$1,000.00</u>
Current Budget:	<u>\$1,000.00</u>
Expenditures to date:	<u>\$0.00</u>
Balance before transfer:	<u>\$1,000.00</u>
Balance after Transfer:	<u>\$2,000.00</u>

Description of needs and purpose of transfer --  
TO PURCHASE DIRECT DEPOSIT SOFTWARE MODULE.  
THIS SOFTWARE ALLOWS PAYROLL CHECKS TO BE DEPOSITED DIRECTLY TO EMPLOYEES  
BANK ACCOUNT.

James Stones  
 Department Head

Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-6-95

James Stones  
 Cache County Auditor

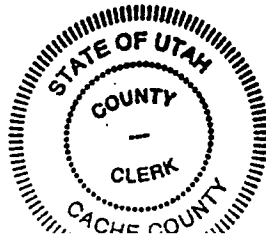
Recommendation:  Approval [ ] Disapproval  
 Comments:

Date: 10-10-95

Morgan Hansen  
 Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.

Steph L. Eick  
 Cache County Clerk



REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

DEPARTMENT: Auditor  
DATE: 06-Oct-95

Amount to be transferred -- (rounded to the nearest dollar) \$230

Transfer From --

Line Item No. : 10-4141-310  
Fund Designation: Professional & Technical

Original Budget: \$3,000.00  
Current Budget: \$3,000.00  
Expenditures to date: \$270.00  
Balance before transfer: \$2,730.00  
Balance after Transfer: \$2,500.00

Transfer To --

Line Item No. : 10-4141-740  
Fund Designation: Equipment

Original Budget: \$1,800.00  
Current Budget: \$1,800.00  
Expenditures to date: \$1,634.00  
Balance before transfer: \$166.00  
Balance after Transfer: \$396.00

Description of needs and purpose of transfer --  
To meet anticipated expenses for Oct., Nov., and Dec.

James Stokes  
Department Head

Recommendation:  Approval  Disapproval  
Comments:

Date: 10-6-95

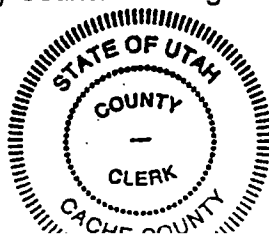
James Stokes  
Cache County Auditor

Recommendation:  Approval  Disapproval  
Comments:

Date: 10-10-95

M. Zimmerman  
Cache County Executive

Consented by the Cache County Council meeting in regular session on the 10th day of Oct, 1995.



Shirley E. Eustace  
Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: County Attorney

Date: October 4, 1995

Amount to be transferred --- (rounded to the nearest dollar) \$ 850.00

Transfer from ---

Line Item No. 10 - 4145 - 312

Fund Designation: Extraordinary Prosecution

Original Budget:	\$ <u>2,000.00</u>	\$ _____
Current Budget:	\$ <u>4,938.00</u>	\$ _____
Expenditures to date	\$ <u>2,986.21</u>	\$ _____
Balance before transfer	\$ <u>1,951.79</u>	\$ _____
Balance after transfer	\$ <u>1,101.79</u>	\$ _____

Transfer to ---

Line Item No. 10 - 4145 - 310

Fund Designation: Professional & Technical

Original Budget:	\$ <u>2,500.00</u>	\$ _____
Current Budget:	\$ <u>5,000.00</u>	\$ _____
Expenditures to date	\$ _____	\$ _____
Balance before transfer	\$ <u>4,679.40</u>	\$ _____
Balance after transfer	\$ <u>170.60</u>	\$ _____

Description of needs and purpose of transfer ---

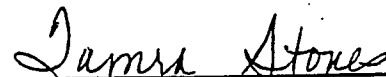
Monies were transferred erroneously from the wrong account

  
Department Head

Recommendation:  Approval       Disapproval

Comments:


Date: 10-5-95

  
Cache County Auditor

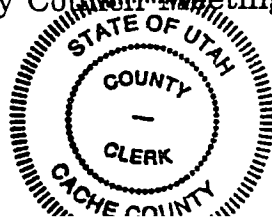
Recommendation:  Approval       Disapproval

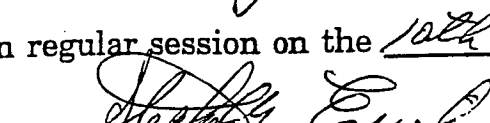
Comments:

Date: 10-10-95

  
Cache County Executive

Consented by the Cache County Council Meeting in regular session on the 10th day of Oct, 1995.



  
Cache County Clerk

Logan, Utah, 10, October 1995. The Board of Equalization Hearing officers of Cache County, duly appointed by the Cache County Council, met on the days mentioned as Board of Equalization for the purpose of examining the Assessment Rolls of Cache County, Utah, for the year 1995 and the preceding changes on these days are ordered to be made on the Assessment Rolls of Cache County, Utah.

Sarah Ann Skanchy  
Sarah Ann Skanchy, Chairman

ATTEST:

Tamra Stones  
Tamra Stones  
Board of Equalization

I, Tamra Stones, do swear that, I have kept correct minutes of all acts of the county board of equalization regarding alterations to the assessment rolls, that all alterations agreed to or directed to be made have been made and entered on the rolls, and that no changes or alterations have been made except those authorized by the board or the commission.

Tamra Stones  
Tamra Stones, Cache County Auditor

Date 10, October 1995



OK

10/10/95

CACHE COUNTY CORPORATION  
CHANGED VALUATION REPORT FOR 10/10/95 - 10/10/95

D M.	PARCEL # TAXABLE	NAME	USER	TIME	C	M/O	TYPE	NEW/OLD	ACRS	NEW/OLD	MARKET	NEW/OLD	TAXABLE		
10/10/95	08-030-0018	SMITH, BOYD A & CARO	KATHLEEN	10:14:11	6		BR	0.00	0.00	0	24,815	0	13,650	-24,815	-13,650
10/10/95	08-030-0018	SMITH, BOYD A & CARO	KATHLEEN	10:14:11	6		LH	0.00	0.00	0	11,500	0	6,325	-11,500	-6,325
10/10/95	10-002-0013	BEUS, LEO R	KATHLEEN	12:27:30	6		LC	0.00	0.00	170,000	698,000	170,000	698,000	-528,000	-528,000
10/10/95	10-002-0013	BEUS, LEO R	KATHLEEN	12:27:37	6		LC	1.00	0.00	170,000	170,000	170,000	170,000	0	0
10/10/95	11-002-0011	PINDER, CURT L	KATHLEEN	10:14:32	6		BR	0.00	0.00	0	54,741	0	30,110	-54,741	-30,110
10/10/95	11-002-0011	PINDER, CURT L	KATHLEEN	10:14:32	6		LH	0.00	0.00	0	12,000	0	6,600	-12,000	-6,600
10/10/95	11-028-0019	JOHNSON, STEVEN L &	KATHLEEN	10:15:07	6		LV	0.00	1.67	0	12,505	0	12,505	-12,505	-12,505
10/10/95	11-028-0019	JOHNSON, STEVEN L &	KATHLEEN	10:15:27	6		BR	0.00	0.00	54,741	0	30,110	0	54,741	30,110
10/10/95	11-028-0019	JOHNSON, STEVEN L &	KATHLEEN	10:15:27	6	LS	BR	0.67	0.00	1,005	0	1,005	0	1,005	1,005
10/10/95	11-028-0019	JOHNSON, STEVEN L &	KATHLEEN	10:15:29	6	LK	BR	1.00	0.00	12,000	0	6,600	0	12,000	6,600
10/10/95	12-016-0017	CARDON, KENNETH R &	KATHLEEN	14:02:19	6		BR	0.00	0.00	36,333	43,282	19,985	23,805	-6,949	-9,333

GRAND TOTAL CHANGES

-582,764 -553,110

BEFORE THE CACHE COUNTY COUNCIL

---

IN THE MATTER OF AN APPEAL FROM  
PLANNING COMMISSION FILED  
BY JOHN BOOTH, AGENT FOR  
MAPLERIDGE RESTAURANT

FINDINGS  
AND  
ORDER

---

This matter came before the Cache County Council in a regular meeting, lawful notice of which was given, upon the application of JOHN BOOTH, for approval of a Special Permit under Section 28-5 of the Cache County Land Use Ordinance for the purpose of receiving zoning clearance so he can seek a State Restaurant Liquor License.

FACTS

1. John Booth, Agent for Mapleridge Restaurant has requested a Special Permit for the purpose of providing him with zoning clearance so he can seek a State Restaurant Liquor License.
2. Mapleridge Restaurant is located with Weston's Sherwood Hills Resort in Wellsville Canyon in the forest recreation zone.
3. Cache County Land Use Ordinance does not address liquor licenses, consequently the only avenue available to the County to provide zoning clearance for the same is to provide a Special Permit under Section 28-5 of the Cache County Land Use Ordinance.
4. Although Mapleridge Restaurant does not currently have a license to serve alcoholic beverages, patrons of the restaurant bring alcohol with them and consume it with their meal. Mapleridge Restaurant management and employees have no ability to control the consumption of the alcohol that is brought on by third

parties. Mapleridge Restaurant has alcohol related problems both in the restaurant and surrounding resort area.

5. Mapleridge Restaurant management is prepared to follow through with all local and State requirements and manage the consumption of alcohol in the restaurant if they have a Restaurant Liquor License for the safety of the public and/or patrons.

THE CACHE COUNTY COUNCIL FINDS:

1. Sherwood Hills is a destination resort where the majority of the patrons in the Mapleridge Restaurant are there for a convention or other purpose and will be staying overnight following their meal at which alcohol will be available.

2. A significant number of the patrons of the restaurant bring alcohol with them that precludes the restaurant management to control the alcohol usage. By granting this application, the Council is giving to the restaurant owner the authority to control the use of alcohol in order to reduce the number of alcohol related problems stemming from the Weston's Sherwood Hills Resort.

3. The Council finds that all other prerequisites to the granting of the Special Permit as required by the Cache County Land Use Ordinance have been met. Namely that:

A. The proposed use is reasonable and is reasonably necessary to the applicant and the beneficial use of his property.

B. The proposed use is not inconsistent with the general purpose and intent of the zone.

- C. The proposed use will not be offensive to adjacent property owners or the community because of noise, smoke, fumes or odors.
- D. The proposed use will not create nor unreasonably increase hazards or dangers to adjacent property owners or to the community because of or resulting from fire, explosion, pollution, increased traffic congestion, increased parking, or from the presence of any dangerous condition or materials more than any other uses permitted in the zone.
- E. An injustice would result if a special permit were not granted.
- F. Relieving the particular parcel of land from the requirements of the existing zone restrictions would not adversely affect the public interest in having the zoning ordinance strictly enforced.
- G. The applicant has reasonably proven that the proposed use is not harmful to the public welfare and convenience.
- H. Appropriate conditions have been imposed and agreed to by the applicant.
- I. The proposed use will not require any municipal services which would not be made available for uses otherwise permitted in this zone.

ORDER

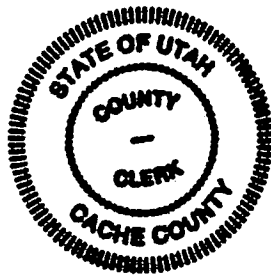
Based on the foregoing, the council approves the Special Permit request. This approval grants the applicant zoning clearance only; the applicant must further follow through with the County's ordinance requirements before a consent for the actual Restaurant Liquor License will be issued by the Council.

This order shall be effective and approved as to form and content by the Council on the 10th day of October, 1995.

CACHE COUNTY COUNCIL

By: *Sarah Ann Skanchy*  
Sarah Ann Skanchy  
Chairman

ATTESTED TO:



*Stephen M. Erickson*  
Stephen M. Erickson  
County Clerk

I N T E R

MEMO

O F F I C E

To: Mike Nilson  
From: Preston B. Ward *P. Ward*  
Subject: Bid for Well  
Date: October 4, 1995

I have reviewed the "Contract Documents and Specifications for Emergency Culinary Water well". The overall bid seems to be in order as far as I can see. I do have a few comments that I think should be considered.

I feel that somewhere in the document the Engineer that will be in charge of the Project should be named.

I assume that a "Bank Check" is a check that is issued by the bank and not by an individual account. (Sec. 6.1)

In State Contracts the normal amount of time for the Notice of Award of the Contract is 10 days. I think that we could follow the State and use 10 days instead of the 45 days as now specified.(sec. 16.6)

On the Bid I feel that we should specify the "Owner" as Cache County Corp. instead of just Cache County.

On the Bid Schedule in Item #3 it calls for a 300 foot 10" Production Well and on the next sheet "Measurement and Payment" it calls for a 300 foot 6" Production Well. This discrepancy needs to be corrected.

Thank you for letting me review the document. If you have any further questions please let me know.

**A RESOLUTION ESTABLISHING AND SPECIFYING THE DUTIES OF THE  
CACHE COUNTY LIBRARY BOARD**

**WHEREAS**, in Resolution 94-04 (January 11, 1994) the County Council:

- (1) established a Cache County Library System
- (2) specified that the system shall include the Bookmobile as well as all other library services; and

**WHEREAS**, in Resolution 95-16 (April 25, 1995) the County Council approved using interlocal agreements as the means of implementing the county library system; and

**WHEREAS**, on Sept. 9, 1995, the Cache County Mayor's Association, by resolution, requested that the County Council implement a county library system by interlocal agreement; and

**WHEREAS**, the County Bookmobile Board is a five member functioning body with expertise in library matters; and

**WHEREAS**, Utah law allows the county library board to be expanded to seven members (UCA 9-7-502).

**THEREFORE**, the County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, hereby adopts the following resolution:

**BE IT RESOLVED THAT:**

**Section I: Participation in Cache County Library System**

Cities and the unincorporated area of the county shall become part of the county library system by interlocal agreement. Each entity will retain ownership of its facilities and collections.

**Section II: Cache County Library Board**

A Cache County Library Board shall be established and shall assume the functions of the Cache County Bookmobile Board.

In accordance with UCA 9-7-502, the Cache County Library Board shall consist of seven members appointed by the County Executive.

(with the advice and consent of the County Council). The County Executive shall designate (with advice and consent of the County Council) one member of the Board to serve as the chair. The normal term of the members shall be four years, but initially the terms shall be staggered so that approximately one-fourth of the board is selected each year. One member of the County Council may be a member of the board and the members of the current Bookmobile Board shall (if they wish) serve the remainder of their terms as members of the County Library Board.

### **Section III: Initial Duties of the Cache County Library Board**

Initial duties of the Cache County Library Board shall be to:

- (1) Formulate an interlocal agreement that will specify the terms under which cities and the unincorporated area will participate in the county library system.
- (2) Work with the County Executive to establish interlocal agreements with cities and the unincorporated area.
- (3) Establish a countywide electronic card catalog.
- (4) Establish a rapid countywide courier system to facilitate interlibrary loans.
- (4) Work with cities and the State Library Board to establish Internet access for libraries in the county.

### **Section IV: On-going Duties of the Cache County Library Board**

On-going duties of the Cache County library Board shall be to:

- (1) Provide technical assistance to cities who wish to establish or upgrade their library services.
- (2) Obtain external funding for county library services.
- (3) Coordinate library services in the county.
- (4) Manage and be accountable for county and other funds used for library services.
- (5) Manage county bookmobile services.
- (6) Develop and maintain a strategic plan for county library services.
- (7) Report to the County Council in January and July on the status of county library services.
- (8) In general, act to provide county residents with quality library service consistent with available funding.



**Section V: Funding for the Cache County Library System**

The county library system will be funded from the General Fund. Funds will be allocated as part of the normal budget process.

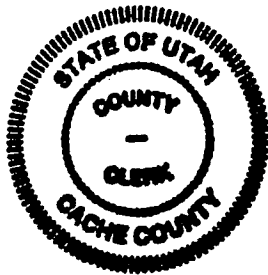
**Section VI: Effective Date**

This resolution becomes effective immediately upon adoption.

This resolution was adopted by the Cache County Council on the 10th day of October, 1995.

CACHE COUNTY COUNCIL

By: Sarah Ann Skanchy  
Sarah Ann Skanchy, Chairman



ATTEST TO:

Stephen M. Erickson

Stephen M. Erickson  
Cache County Clerk

Recommendations approved by BRWQMP Steering Committee, May 10, 1995

1. Establish target TMDLs for dissolved total phosphorus through voluntary compliance with established time frames. These TMDLs will be refined at the end of this period. The TMDLs are calculated for specific reaches of the mainstem Bear River and tributaries to the Bear River.

2. Use the TMDLs calculated for suspended sediments and nitrates as nonenforceable guidelines. Use existing enforceable standards for dissolved oxygen, ammonia and coliforms.

3. Develop Project Implementation Plans for improving water quality in the following subwatersheds:

- a) Spring Creek (tributary to Little Bear)
- b) The Cub River in Utah. Work with Idaho on that portion of the drainage in Idaho
- c) The Bear River from Benson to below Cutler Dam, including Cutler Reservoir
- d) The Bear River above Benson to the site near Richmond.

4. Encourage those WWTPs in the lower Bear River basin with significant phosphorus loading impacts to determine if changes in operations are possible which would reduce dissolved phosphorus loads from these sources. If operational changes are not possible, tertiary treatment for phosphorus removal may be necessary. To increase the existing database on phosphorus concentrations in the effluent, Utah DEQ should add DTP analyses to the samples they collect at regular intervals.

5. Develop a long-range monitoring program to document water quality improvements during and after PIP implementations. Integrate water quality sampling and biomonitoring programs. Continued water quality monitoring will determine whether TMDLs are being met. Monitoring of riparian areas, invertebrate populations and fisheries will help determine the true health of these areas, and more directly evaluate the gains in beneficial uses as water quality improves with improved land use practices.

6. Continue working with existing local agencies and extension services to encourage BMPs in all agricultural lands in the valley. In addition, increase awareness on urban contributions to water pollution and educate the public on measures that can be taken to reduce this problem. There is a need for a coordinator to oversee the existing and new efforts in the lower basin. The existing BRWQMP steering committee will continue to function in an advisory capacity.

7. Work with Idaho and Wyoming to develop an integrated water quality plan for the entire Bear River basin.

11



UTAH ASSOCIATION  
OF COUNTIES  
INSURANCE MUTUAL

September 28, 1995.

Sarah Ann Skanchy, Chairwoman  
Cache County Council Member  
120 North 100 West  
Logan, UT 84321

RE: UACIM Risk Review for Cache County, on September 26-27, 1995.

Dear Sarah:

On September 26-27, 1995, a risk review was conducted by myself at the referenced location for the purpose of identifying areas of exposure to potential liability or property loss. The following items were noted and are now brought to your attention for consideration and corrective action.

RECOMMENDATIONS:

- 95-1 Protect the natural gas meters located at the Road Department weed building, wash building and garage with metal posts set in concrete or the equivalent. *(IMPORTANT)*
- 95-2 The handicap parking space at the West side parking area of the County Executive Building does not have the required sign in place. Please install the sign (see included guidelines). *(IMPORTANT)*
- 95-3 The parking lot raised edge, located at the West side parking area of the County Executive Building, should be highlighted with a contrasting color of paint. This should make it more visible and reduce the tripping hazard. *(IMPORTANT)*
- 95-4 The County Executive Building and County Courthouse West side parking lot needs to be resurfaced in order to minimize the tripping potential due to many surface irregularities. A few "pot holes" were observed. *(IMPORTANT)*
- 95-5 The fire hydrant which is located at the Airport entrance roadway and close to the county owned hangar/office, should be protected from vehicular traffic. Use metal posts set in concrete or the equivalent. *(IMPORTANT)*
- 95-6 The above ground fuel tanks located at the County Airport should be diked. The tanks should be so enclosed on all sides and bottom so as to contain an accidental fuel discharge of maximum possible amount. *(IMPORTANT)*
- 95-7 Dry weed growth at the County Airport, especially adjacent to airport structures, should be eliminated due to the extreme fire potential. *(IMPORTANT)*
- 95-8 Please equip the County Airport ramp and hangar area with a video camera to scan the area for unauthorized intruders. This detecting device should be monitored 24 hours per day and seven days per week, such as at your public safety dispatch. *(IMPORTANT)*

1021 SOUTH 700 EAST  
ST. GEORGE  
UTAH 84107  
801-265-1331  
FAX 801-265-9485

- 95-9 The East side entrance walkway, located at the old County Courthouse, presents a potential tripping and/or falling hazard due to the eroded sidewalk condition. Please correct this situation. *(URGENT)*
- 95-10 The West side of the County Jail parking lot needs to be surfaced in order to minimize the tripping potential due to many surface irregularities. *(IMPORTANT)*
- 95-11 Please provide a vehicle parking curb for the West side parking area of the County Jail. It should be so constructed and placed as to prevent vehicles from moving forward and hitting the building, once they are correctly parked. *(IMPORTANT)*
- 95-12 Please mark the automobile parking spaces at the East side parking area of the County Jail in order to minimize confusion and the liability potential. *(IMPORTANT)*
- 95-13 The parking area raised edge, located at the East side of the County Jail, should be highlighted with a contrasting color of paint. This should make it more visible and reduce the tripping hazard. *(IMPORTANT)*
- 95-14 The motor vehicle records (MVR's) of all county drivers (including volunteers) should be reviewed now and once a year thereafter. Driving and/or operating county vehicles should be restricted as indicated by this review. *(IMPORTANT)*
- 95-15 In order to reduce the potential for broken or chipped windshields caused by rocks and/or debris falling from county vehicles, please clean the vehicles (rear bumper, bed, wheels, etc.) of all loose materials with a broom before driving the truck on roadways. *(IMPORTANT)*
- 95-16 I would recommend that all county drivers in Cache County be required to enroll in and successfully complete a course in defensive driving. *(IMPORTANT)*
- 95-17 Please hold regular (at least monthly) meetings of your Loss Prevention Team. The Team should determine, evaluate and implement county risk management needs. *(IMPORTANT)*
- 95-18 Please require groups, organizations and other such users of your county facilities, to obtain adequate liability insurance coverage. UACIM now offers a Tenant Users Liability Insurance Program (TULIP) of which complete information was sent to your county insurance coordinator. That policy should name your county as an additional insured. *(IMPORTANT)*

This report is neither a determination that the conditions and practices, whether observed or not, are safe, nor a warranty that reliance upon it will prevent accidents and losses or satisfy local, state, or federal regulations.

As you implement the above suggestions, I would appreciate your notification, within 30 days, of the corrective action you plan to take. If I can be of further assistance in explaining or identifying the above items, please do not hesitate to contact me.

Sincerely,



David L. Nelson,  
Loss Prevention Manager

xc: UACIM Board of Directors  
Brett Rich, Director, UACIM  
Jess Hurtado, UACIM Broker  
Doug Alexander, AIMS Branch Manager  
Lynn Lemon, Cache County Insurance Coordinator