

COUNCIL MEETING  
MINUTES 8/22/95

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THE CACHE COUNTY COUNCIL MEETING MINUTES

August 22, 1995

The Cache County Council met in regular session on the 22nd day of August, 1995 in the County Council Chambers located at 120 North 100 West, Logan, Utah 84321.

ATTENDANCE

Council members present: Chairman Sarah Ann Skanchy; Vice Chairman C. Larry Anhder; Council members present were Layne M. Beck; H. Craig Petersen; Jerry L. Allen; Darrel L. Gibbons; Councilman Pulsipher was absent and excused.

Others present: Cache County Executive M. Lynn Lemon; Cache County Clerk Stephen M. Erickson; Cache County Auditor Tamra Stones; Cache County Attorney Scott Wyatt; Cache Chamber of Commerce President Doug Thompson; Administrative Assistant to the County Executive Mike Nilson; Representatives from the local news media and other interested citizens.

CALL TO ORDER

Council Chairman Sarah Ann Skanchy called the meeting to order at 5:00 p.m. and welcomed all who were in attendance.

INVOCATION

The invocation was given by Councilman Jerry L. Allen.

AGENDA & MINUTES

The agenda for the meeting was approved.

The minutes of the regular Council meeting held on August 8, 1995, and sent to all members of the Council were corrected and approved.

REPORT OF THE COUNTY EXECUTIVE

The County Executive M. Lynn Lemon reported on the following items:

1. Appointment recommendations for the Agriculture Protection Area Board:

Agr. Protection Area Board: Fuhriman, H. Joe  
Agr. Protection Area Board: Karren, Bruce

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Agr. Protection Area Board: Roundy, D. Wesley  
Agr. Protection Area Board: White, Barnard R.  
Agr. Protection Area Board: Zilles, Gordon

A motion to approve the above appointments were made later on during the meeting.

2. Bookmobile: The County Bookmobile has been in the process of finding a permanent home. Providence City has agreed to remodel their old Post Office Building into a library, that would serve Providence, River Heights and any other county resident. The Group proposing the remodeling would like the Council to approve permitting a County Foundation to receive contributions for the project. Executive Lemon recommended that the Council approve the proposal.

It was moved that the Providence, River Heights and County Library, that is being set up, is a worthy project for donation through the Cache County Community Foundation. The motion was made by Councilman Petersen. It was properly seconded and carried unanimously.

3. Fire, Paradise Area: It was reported that a fire in the mountains near Paradise is mostly contained. Lemon is not sure what the cost to fight the fire will be.

4. Warrants: The warrants were presented to the Clerk for filing.

PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANTS

Executive Lemon convened the first of two necessary Public Hearings to receive public input on CDBG funded county projects.

Lemon read the following items to those present:

1. Furnish citizens information including but not limited to:
  - i. The amount of CDBG funds expected to be made available for the current FY (Approximately \$586,000 will be allocated in BRAG region.)
  - ii. The range of activities that may be undertaken W/CDBG funds. (A list of eligible activities will be attached.
  - iii. The estimated amount of the CDBG money proposed to be used for activities that will meet the National Objective of benefit to LMI. (Last year 100% of funding was allocated to LMI projects in the BRAG area.)

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- iv The proposed CDBG activities likely to result in displacement of LMI. (Last year there were none). Projects displacing LMI persons are not likely to receive funding.
2. Identify and discuss the Community Development/Housing needs of the community.
3. Obtain citizen's views and suggestions; respond to proposals and questions.

Chairman Skanchy said that the "How to Apply Workshop" will be held in the County Council Chambers on September 20 at 6:00 p.m.

Public comments were asked for?

Aguilar, Jay, who was representing the Senior Citizen Center, told the Council that the Center is a multi year project and was approved last year. This year the Senior Citizen Center is only making sure that the multi year funding continues.

Borg, Janet, representing the Bridgerland Community Ice Arena, Inc. said that BCIA is applying for a Economic Development Project through the CDBG funding.

(See attachment #1)

Executive Lemon asked if there were any other comments or proposed project applications? No further comment or applications were presented.

It was pointed out that applications could still be received before the filing period has ended.

The Public Hearing was closed by Executive Lemon.

AGRICULTURAL PROTECTION AREAS: SOIL CONSERVATION DISTRICT  
REPRESENTATIVE: DOUGLAS C. CONE

The Director of Soil Conservation in the County Douglas C. Cone presented to the Council a prepared report on a study of prime agriculture land along the east side of the county.

(See attachment #2)

Maps of the areas studied were viewed by the Council and those present at the meeting. Cone said, that the State Legislature has passed a bill that protects farmers and agriculture land from urban development. The legislation also allows a farming area to set up

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an agriculture Protection area in a county with the approval of the county governing body.

Joe Fuhriman, the President of the Blacksmith Fork Soil Conservation District told the Council that something has to be done about prime farm ground being developed into housing and projects other than agriculture.

The process to set up an Agriculture Protection Area and an Advisory Board was discussed. The individuals who have been recommended by Executive Lemon as members of an Advisory Agriculture Protection Area were again presented. (See pg 1&2)

Vice Chairman Anhder moved that the County Attorney draft a Resolution for Council approval indicating the creation of an Agriculture Protection Area Advisory Board. The motion also included the approval of the recommended board members as presented by the County Executive earlier in the meeting. It was properly seconded and passed unanimously with Councilman Petersen abstaining.

BUDGETARY MATTERS

The following Intra-Departmental budget transfers were presented for discussion and approval:

1. County Assessor: \$1000.00

(See attachment #3)

A motion to approve the transfer was made by Councilman Petersen. It was seconded and carried unanimously.

2. Cache Valley Communication Center: Four (4) transfers were presented for approval. 1. \$900.00 2. \$100.00 3. \$800.00 4. \$5,000.00.

(See attachment #4)

A motion to approve the transfers was made by Councilman Gibbons. It was seconded and carried unanimously.

PUBLIC HEARING SET: 1995 BUDGET OPENING

A motion to set a Public Hearing to open the 1995 budget on September 12, 1995 at 6:00 p.m. was made by Councilman Gibbons. It was seconded and carried unanimously.

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PUBLIC HEARING: LAND USE ORDINANCE APPEAL PROCESS REVISION

A Public Hearing was convened at 6:00 p.m. to receive public input concerning the appeal process contained in the County Land Use Ordinance No. 94-19.

Mark Teusher, the County-Wide Planner, recommended that the County Land Use Ordinance dealing with the appeal process be changed. He is suggesting that the County Board of Adjustments handle the appeals on decisions made by the County Planning and Zoning Commission instead of the County Executive. Teusher said that Utah County does it that way and Salt Lake, Davis & Weber Counties Commissions hear the appeals.

Chairman Skanchy reviewed a memo that she had sent to all members of the Council.

(See attachment #5)

The public was asked to make comments?

McCreary, Georgette & Bill, presented a written statement.

(See attachment #6)

McCreary also expressed concern that information discussed during the Planning and Zoning meetings was not getting back to the Council.

Vice Chairman Anhder questioned the idea of having the Board of Adjustments hear the appeals. He said, that members of the Board are not trained and are not elected. Anhder feels that they would not want to be in the spot light on any appeals.

Wyatt, Scott, the County Attorney told the Council that the number one lawsuit against the County comes from the area of Planning and Zoning. Wyatt said that the code doesn't mention the appeal process for counties and the law seems to be unclear. However, Wyatt believes that the law indicates that a body of people should hear the appeals. He said that it is not fair to have only one person hear the appeals. He is encouraging the Council to change the ordinance and have the Board of Adjustments hear the appeals.

Chairman Skanchy asked for any additional public input? There was no other comment made from the public.

It was moved by Councilman Petersen to close the Public Hearing. It was seconded and carried unanimously.

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It was decided to further study the issue and to place the proposed changed Land Use Ordinance on a future agenda.

ORDINANCE NO. 95-01: RESTAURANT TAX 1995-1996-SECOND READING

The adoption of Ordinance 95-01 will set a Restaurant Tax for the year 1995 & 1996.

A motion to adopt Ordinance 95-01 was made by Vice Chairman Anhder. It was seconded and carried unanimously.

(See attachment #7)

TAX ABATEMENT: HARDSHIP APPLICATIONS

The following hardship cases for property tax abatement was presented for discussion and action.

1. Ted R. Nielson, a Richmond resident.

(See attachment #8)

A motion to approve the Nielson application was made by Councilman Gibbons. It was properly seconded and carried unanimously.

2. Gerald and Laura Clayton, residents of Logan.

(See attachment #9)

A motion to deny the Clayton application was made by Vice Chairman Anhder. It was seconded and carried unanimously.

3. Mary Ann Robinson, a River Heights resident.

(See attachment #10)

A motion to deny the Robinson application was made by Vice Chairman Anhder. It was seconded and carried unanimously.

BOARD OF EQUALIZATION: DISCUSSION

The Council discussed the rest of the Board of Equalization schedule and who could attend.

A motion to set August 31 as the last day for applying for tax hardship requests, was made by Councilman Gibbons. It was seconded and carried unanimously.



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RESOLUTION NO. 95-30: BUDGET TRANSFER-SHERIFF'S DEPARTMENT

The County Auditor Tamra Stones presented Resolution No. 95-30 to the Council for discussion and approval.

(See attachment #11)

A motion to waive the rules of first and second reading and adopt Resolution No. 95-30 was made by Vice Chairman Anhder. It was seconded and carried unanimously.

ECONOMIC DEVELOPMENT PROPOSAL: DISCUSSION

The County Executive M. Lynn Lemon and the County Council continued their discussion on Economic Development in the County. Since Lemon had recommended to the Council that they contract with the Cache Chamber of Commerce two letters have been received from concerned individuals indicating their concerns and making their recommendations.

A letter from Susan E. Patterson the past office manager with Cache Economic Development was discussed by the Council.

(See attachment #12)

Councilman Gibbons said that he concurs with her letter.

A letter from Sidney Allen an Independent Consultant was also presented to the Council.

(See attachment #13)

Councilman Petersen said that he had received a phone call from Dr. Gary Hansen a member of the Economics Department at USU and who's career has been in Economic Development. Hansen seemed to be some what negative with the proposal of having the Chamber act for the county in Economic Development.

Councilman Beck asked why an independent consultant was ruled out? Lemon said that he ruled out a consultant because of the time that is involved with learning the program and getting to know the business' already here. Lemon thinks that it would take two years to learn the process.

Vice Chairman Anhder suggested that we let the Chamber do the job for the rest of this year and next and then reevaluate the program.

The issue will be on the next Council meeting agenda for more discussion and making a decision.

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SPECIAL USE PERMIT-MOBILE HOME: DISCUSSION

The Council heard arguments from two neighbors in the unincorporated area of the county near Benson concerning a mobile home. The owner of the mobile home, Dana Young. And neighbors Jane & Gordon Chang represented by Attorney George Daines appeared before the Council. The County Planning and Zoning Commission has recommended the approval of a conditional use permit to Young to continue to have the mobile home at the present location until he gets his home built in Smithfield. However, the neighbor, the Changs, are opposing that decision and have hired an attorney to represent them. Daines said that the trailer home was put there illegally in the first place. He said that his clients would like the home moved because it does not meet the necessary requirements and permits to be at that location. Daines further stated that the County should enforce the present ordinance. He said that the Young home was placed on the present site without the proper permit.

Mr. Young said that he intends to be relocated in Smithfield next year and is in the process of obtaining a building permit from Smithfield City. He said that he is going to trade his mobile home on a log home that he and other family members can erect together.

Daines said that if you move a home on a piece of property at night it seems to become legal and you can beat the law.

The County Attorney Scott Wyatt was asked to write a legal opinion on the matter for the next Council meeting.

PLANNING DISTRICT MEETING: SCHEDULED

The District planning meetings are scheduled to begin on September 7th and Council members were encouraged to attend the meetings.

BUDGET-1996 COUNCIL

Council members were asked to give in put on the proposed 1996 Council budget.

WELLSVILLE PARADE: LABOR DAY

The Council has been asked to ride in the Wellsville parade on the 4th of September at 9:30 a.m..

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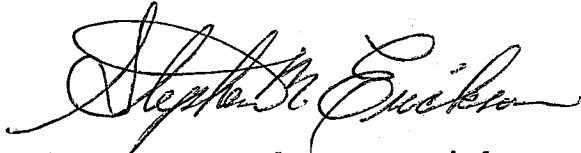
COUNCIL MEMBER REPORTS

Vice Chairman Anhder: Suggested that the Council comment on the Wilderness Bill. He was told because we have no BLM ground in the County that we have never taken a position.

Councilman Gibbons: The Mayor of Lewiston has contacted him wanting to know where the new fire truck that they were promised is? Executive Lemon said that bid specifications have not been developed by the County Fire Chief yet. It was determined that a date to have the bid specks ready would be September 15, 1995.

ADJOURNMENT

No further business was presented and Chairman Skanchy adjourned the meeting at 7:55 p.m..



ATTEST: Stephen M. Erickson  
Cache County Clerk



APPROVAL: Sarah Ann Skanchy  
Council Chairman

**Bridgerland Community Ice Arena, Inc.**  
*a non profit corporation*

Community Development Block Grant  
Economic Development Project  
August 22, 1995

## **Economic Development**

### Quality of Life

The Bridgerland Community Ice Arena (BCIA) project seeks to establish an indoor, year-round ice arena in Cache County. The Cache 2010 Economic Development Plan specifically addresses the issue of quality of life in Cache County, and proposes an objective to increase park acreage development and strengthen public education for arts. The ice arena will improve two acres of previously undeveloped land and provide a recreation facility where public instruction and performing arts is an integral part of the programming.

### Tourism

Another issue discussed in the 2010 Plan is tourism. A goal of "enhancing the county's economic vitality" can be accommodated in part by providing a year-round ice arena. This facility will promote tourism in a number of ways: the ice arena will have ongoing programs available to the general public, which will enhance recreational opportunities available to tourists. Ongoing skating programs will enhance tourist dollars spent in this area by providing a cool summer recreation site, indoor recreation during inclement weather and year-round entertainment. The facility will also promote hockey games which will bring out-of-town teams and spectators to this region during the hockey season. These visitors will utilize local restaurants, motels and other recreational and entertainment facilities.

### Human Services

The ice arena will play an important role in this area. The Cache 2010 Plan discusses encouraging "each individual citizen of Cache County (to) develop his or her potential as a human being". The many types of ice skating can contribute a great deal to a person's sense of well-being. Not only will ice skating improve physical fitness, cardiovascular strength and flexibility, but the sport will make intangible improvements in self-image and confidence. Hockey players, figure skaters and speed skaters will gain myriad abilities from competitions, performances, and acquiring new skills.

Employees of the facility will gain valuable knowledge from required first-aid training. The community as a whole will benefit from its citizens who are taught these skills.

# FACT SHEET/NEWS RELEASE

## Cache County Loss of Prime Farmland

August 16, 1995

By:

North Cache Soil Conservation District  
Blacksmith Fork Soil Conservation District

In cooperation with

Utah Partners for Conservation and Development:

Utah Association of Conservation Districts

Utah Department of Agriculture

USDA - Natural Resources Conservation Service

USDA - Farm Services Agency

Utah State University Extension Service

And:

Cache Countywide Planning Office

Cache County Agriculture Preservation Coalition

Utah State University College of Natural

Resources

Utah State Automated Geographic Reference

Center

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### Soil Conservation District Study Reveals Impact of Urban Buildup on County's Prime Farmland

The North Cache and Blacksmith Fork Soil Conservation Districts in cooperation with federal, state and local government conservation partners announce the completion of a study documenting the location of prime and other state-wide important farmlands for the eastern half of Cache County. The study reveals the dramatic loss of prime farmland to urban buildup and provides the basis for County and local city officials to consider this limited and vital natural resource when making land-use decisions. It is obvious to even the casual observer that urban sprawl is consuming Cache County's once rural agricultural communities faster than ever before. Not as obvious is the future impact to the sustainability of local food and fiber and the rural quality of life in Cache Valley.

How to conserve important farmlands and open space, as opposed to building and paving over it for residential or commercial uses, is currently being studied by a Land Conservation Taskforce created by the Utah Legislature. Taskforce member and local farmer, Jon Meikle says, "Cache County and our local city leaders need to take a new look at how we utilize our land and water resources. We are not sustainable at our present usage rate." Another taskforce member,

Senator Ed Mayne of Salt Lake City, said " *had he and his neighbors known the local farmer bordering their homes was selling the last open ground for a subdivision, they would have purchased the ground for open space, the smell of fresh cut hay and to allow the farmer to continue producing.*"

The attached tables present the results of the study. Table 1 shows the acres of prime and other important farmland for 144,624 acres of non-federal land for the east-half of the county from the Idaho border to Avon. Approximately one-half of the prime and other important irrigated farmland is within incorporated city boundaries.

The Cache County Soil Survey and Utah Agriculture Experiment Station Research Report 41 defining prime and other important farmlands was used as the basis for the study. Prime farmlands are irrigated and will produce more per input without sustaining loss of productive potential than will other state-wide important farmlands.

Of the total acres studied 24,248 acres or approximately 17 percent of the land meets the definition for prime farmland. Lewiston City has the largest amount of prime farmland at just over 5,300 acres with River Heights having the least at 73 acres. The 11,700 acres of prime farmland located within city boundaries represents

over

## **Business Background and current status**

The Bridgerland Community Ice Arena was incorporated April 6, 1995 in Utah. The board has applied for 501(C)(3) non-profit status. The business is in its start-up phase. The current board, comprised of nine individuals, began meeting February 16, 1995. Their goal is to open a community ice arena.

The proposed ice arena will seat approximately 1,000 people and have an Olympic size ice sheet measuring 100' X 200. The rink will be designed to provide recreational, educational and competitive opportunities to a diverse group of user, including the general public, hockey players, figure skaters, speed skaters, and youth, school, and church groups. It is anticipated that clubs and leagues will be sponsored by private, public school, university and corporate entities.

Although Logan City offers outdoor ice skating at Merlin Olsen Park for up to six weeks in December and January, the ice is unreliable, short term, and lacks the quality required for competitive and professional sports. Cache Valley needs a facility to promote ongoing and continuous programs.

The founders of the business include the following community members: Janet Borg, Louise Brown, Jerry Crossley, Deborah Hughes, Sheila Jones, Jane Koerner, Carl Malouf, Jan Peterson, and Gerry Zimmerman. These board members bring valued skills and experience to the business in law, accounting, business, construction, training, sales, political contacts, and organizational support. Nearly a dozen experts in fund raising, promotion, marketing, and business have volunteered as consultants.

Fund raising strategy sessions are underway. The BCIA will submit a business plan to Logan City Parks and Recreation Department and Cache County requesting use of two acres of land in Willow Park. It is anticipated that a contract will be negotiated with Logan City and Cache County for this rink site. The contract will specify such terms as liability insurance coverage, lease agreements, grounds maintenance, property taxes, and utility agreements. The board anticipates this contract will be completed before the end of 1995. BCIA plans to have preliminary drawings available by October of 1995 and to solicit bids from construction companies during 1996. Eighty percent of the capital funds should be raised by 1997. The target date for hiring a professional manager and opening the rink to the general public is August, 1998.

## Creation of new jobs

BCIA has determined that approximately 14 jobs will be generated during the first year of operations: 3 full time positions and 11 full time equivalents. An estimated 9 jobs will be at a trainee/no-skill level. The following schedule presents a breakdown of job titles and the number of full time equivalent employees, estimated annual wages budgeted for the service to be performed, and skill level.

<u>Title</u>	<u>Annual Wages</u>	<u>Skill Level</u>
Rink Supervisor (1)	\$35,000	Skilled Professional
Technician/Asst. Sup. (1)	\$20,000	Skilled
Maintenance Personnel (2)	\$18,000	Trainee
Clerical (1)	\$12,000	Semi-skilled/Trainee
Skating School Dir. (1)	\$10,000	Skilled professional
Skating School Instr. (2)	\$12,000	Skilled
Cashier (2)	\$ 5,000	Trainee
Concessions (1)	\$ 5,000	Trainee
Ice Guards (2)	\$ 5,000	Trainee
Skate Rental (1)	\$ 5,000	Trainee

BCIA will utilize the resources of the Bear River Association of Governments, Bear River Head Start and Family Service Center, Job Training Partnership Act (JTPA), Job Service, Bridgerland Applied Technology Center, and other State and Federal programs which support low and moderate income individuals to select eligible employees.

## Private Sector Investment

Projected costs are \$1.8 million to \$2.5 million. All funding, except for the CDBG allocation (if any) will come for private and corporate sources. It is not anticipated that any federal or state money will be available to this project. The fund raising campaign is currently in the planning stage and is pending site approval.

## Implementation

The proposed opening date of the ice arena is August, 1998. Applications for employment will be accepted after a rink manager is hired. The manager will be directly responsible for hiring all other employees. Some BCIA board members will be involved in the hiring process, to ensure compliance with any CDBG specifications required.

## **LMI Jobs**

Total full time equivalent employees - 14

Number of LMI employees - 9

Percentage of LMI jobs available - 64%

## **Financial Commitment**

Each member of the BCIA board of trustees has agreed to donate time and money to this project. To date, the board has \$5,100 in donated funds from internal sources. Additionally, board members have spent over \$800 of personal money for research, printing costs, and application fees. All members of the board are committed to working on this project for a minimum of two years, but as skating enthusiasts, most board members will be involved as long as they live in this region.



## **Strategic Plan**

In order for the ice arena to succeed, all potential user groups will need to be advised as to how the rink can meet their needs. To accomplish this, BCIA is making efforts to involve liaisons from a variety of areas. Following is a list of contacts BCIA has targeted.

Utah State University - USU Raging Bulls hockey team  
Cache County School District - Athletic Director  
Logan City School District - Athletic Director  
Existing hockey teams - Jerry Crossley, Len Bohman  
Figure Skaters - Local instructors  
Logan Parks and Rec. - Parks Director Mike Aune

The BCIA bylaws specify that at least one representative for each of the following areas be present on the board of trustees: Junior hockey, adult hockey, figure skating, speed skating, public recreational skating, Utah State University, Logan City School District, and Cache County School District. Representatives from Rich, Franklin, and Box Elder Counties are also recommended.

## **Mission Statement**

Bridgerland Community Ice Arena, Inc. has been organized for the following purposes:

1. To provide a year-round indoor ice arena for Cache Valley.
2. To promote skating as a means of improving and maintaining self-esteem.
3. To provide recreational, educational and competitive opportunities to the general public, hockey players, figure skaters, speed skaters, youth groups, school groups, and other groups.
4. To serve as a cultural resource for the community by providing a site for competitions, performances and other events.
5. To promote the sports of hockey, figure and speed skating through the above activities.
6. To coordinate fund raising, building design, site selection, and construction of the arena.
7. To oversee management of the arena and to make certain the operation is cost effective; non-profit regulations are followed; the needs of the community are served at an affordable price to users; the facility is properly equipped and maintained; and other matters the board deems appropriate.

## Summary of BCIA Business Plan

### Business background

The Bridgerland Community Ice Arena was organized on February 15, 1995 and incorporated in the state of Utah on April 6, 1995. An application for non-profit status has been submitted to the IRS.

The BCIA intends to build and operate an ice arena that will meet the needs of Cache Valley residents. Every member of the board of directors has a love of ice skating sports and is extensively involved in either hockey, figure skating, speed skating or other skating sports.

To determine the requirements for a successful Cache Valley arena, the BCIA researched existing indoor, year-round ice arenas in northern Utah; Wyoming, Colorado and Montana. Through interviews with rink managers and on-site visits, the board compiled comparative data about rink construction and architecture, operation costs, management, maintenance and programming. This information is presented in the BCIA business plan, which will be provided upon request.

### Management

The BCIA will conduct a nation-wide search for a rink manager who will be responsible for the daily operations of the facility, hiring and managing part-time employees; building, equipment, and ice maintenance, and record keeping. The BCIA board of trustees, which is limited to a maximum of 20 members, will oversee the manager.

To ensure that rink programming serves all user groups in the community, the board's membership reflects a balance of skating interests.

### Services

The proposed year-round ice rink will offer the following programs and services:

<b>Public skating:</b>	Approximately 30 hours of public skating sessions per week
<b>Classes:</b>	Recreational learn-to-skate classes for all ages
<b>Hockey:</b>	Youth and adult hockey leagues, clinics and competitions
<b>Clubs:</b>	Figure skating and speed skating clubs and competitions
<b>Private parties:</b>	Private ice time rentals for birthday parties, private uses, church groups, schools and businesses.
<b>Concessions:</b>	Soft drinks and food sold during selected operational hours

## The Industry and Market:

Based on interviews with rink managers and local hockey club members, an estimated 125 valley residents regularly travel a minimum of 50 miles to skate or watch skating events. Local interest in skating is expected to increase dramatically over the next six-and a-half years as Salt Lake City prepares to host the 2002 Winter Olympic Games. An ice skating rink in Cache Valley will meet the needs of both existing users and those who wish to learn to skate.

An analysis of demographics and median income (based on U.S. Census and Chamber of Commerce data) indicates that this area has adequate population and income levels to support a year-round arena. Cache Valley's population is equal to or higher than the communities surveyed with year-round ice rinks. According to the 1990 U.S. Census, 41.5 percent of Cache County residents are 19 years old or younger; this is 30 to 47 percent higher than the surveyed communities that support year-round ice rinks. Based on discussions with rink managers throughout the United States, eight to 18 year olds use ice skating rinks more than any other age group. These statistics indicate that the population of Cache Valley has the ability to support an indoor ice arena.

Median household income is another primary indicator as to whether a community is able to support an indoor ice arena. In Cache County the median household income of residents is equal to or higher than that of other cities that support a year-round ice rink.

## Development costs

Construction of the ice arena is estimated to cost between \$1.8 and \$2.5 million. Ideally, the facility will include:

- 100' X 200' ice sheet
- a minimum of 5 locker rooms
- management office
- concession stand
- skate rental booth
- rental skates
- ticket window
- 1,000 spectator seats
- equipment room
- lobby

Actual costs to construct this facility are estimated to be between \$1.8 million and \$2.5 million. A detailed cost breakdown will be supplied upon request. Cost estimates includes the building to house the ice sheet, all ice making equipment, an ice resurfacing machine, spectator seating, rental skates, concession equipment, floor coverings, office equipment, grounds and landscaping, and parking.

Table 1  
**IMPORTANT FARMLAND & OTHER LAND  
 CACHE COUNTY**

Incorporated (City)	Important Farmland						Other Land <sup>4</sup>		Total
	Prime <sup>1</sup>		Irrigated <sup>2</sup>		Non-Irrigated <sup>3</sup>		Acres	Percent	Acres
	Acres	Percent	Acres	Percent	Acres	Percent			
Lewiston	5,329	69.9	186	2.4	49	0.6	2,059	27.0	7,623
Richmond	62	3.3	621	32.9	761	40.3	444	23.5	1,888
Smithfield	92	3.7	2,201	88.4	26	1.0	170	6.8	2,489
Hyde Park	1,306	64.1	274	13.4	57	2.8	402	19.7	2,039
North Logan	1,611	37.4	1,229	28.5	309	7.2	1,160	26.9	4,309
Logan	1,349	16.1	5,412	64.4	12	0.1	1,628	19.4	8,401
River Heights	73	18.8	143	36.9	0	0.0	172	44.3	388
Providence	299	17.8	968	57.5	0	0.0	417	24.8	1,684
Nibley	520	29.0	1,125	62.7	0	0.0	148	8.3	1,793
Millville	181	15.4	563	47.9	7	0.6	425	36.1	1,176
Hyrum	678	29.0	1,204	51.5	0	0.0	457	19.5	2,339
Albion	200	27.6	519	71.7	0	0.0	5	0.7	724
<b>Total Incorporated</b>	<b>11,700</b>	<b>33.6</b>	<b>14,445</b>	<b>41.4</b>	<b>1,221</b>	<b>3.5</b>	<b>7,487</b>	<b>21.5</b>	<b>34,853</b>
<b>Total Unincorporated</b>	<b>12,548</b>	<b>11.4</b>	<b>16,147</b>	<b>14.7</b>	<b>5,155</b>	<b>4.7</b>	<b>75,921</b>	<b>69.2</b>	<b>109,771</b>
<b>TOTAL</b>	<b>24,248</b>	<b>16.8</b>	<b>30,592</b>	<b>21.2</b>	<b>6,376</b>	<b>4.4</b>	<b>83,408</b>	<b>57.7</b>	<b>144,624</b>

1 Prime farmland is irrigated and will produce more per input without sustaining loss of productive potential than will other state-wide important farmlands (irrigated and non-irrigated).

2 Irrigated farmland is not as good as prime farmland, but is important to the agricultural base in Cache County

3 Non-irrigated farmland is agriculturally significant because of small grain and alfalfa production.

4 Other land is land not classified as important farmland.

Table 3  
**URBAN BUILDUP AREA  
 FOR SELECTED CITIES**

City	Total Acres (1994)	1966		1976		1994	
		Acres	Percent	Acres	Percent	Acres	Percent
Smithfield	2,480	1,169	47.1	1,115	45.0	1,360	54.8
Hyde Park	4,308	301	7.0	429	10.0	637	14.8
North Logan	2,040	294	14.4	365	17.9	974	47.7
Logan (North Side)	2,489	364	14.6	559	22.5	1,067	42.9
<b>Total</b>	<b>11,317</b>	<b>2,128</b>	<b>18.8</b>	<b>2,468</b>	<b>21.8</b>	<b>4,038</b>	<b>35.7</b>

Table 4  
**OPEN SPACE ANALYSIS  
 FOR SELECTED CITIES**

City	Total Urban Buildup Acres (1994)	Green		Non-Green	
		Acres	%	Acres	%
Smithfield	1,360	565	41.5	795	58.5
Hyde Park	637	310	48.7	327	51.3
North Logan	974	441	45.3	533	54.7
Logan (North Side)	1,067	304	28.5	763	71.5
<b>Total</b>	<b>4,038</b>	<b>1,620</b>	<b>40.1</b>	<b>2,418</b>	<b>59.9</b>

# REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: Assessor  
 Date: August 21, 1995

Amount to be transferred --- (rounded to the nearest dollar) \$ 1000.<sup>00</sup>

**Transfer from ---**

Line Item No. <u>10 - 4146 - 110</u>		
Fund Designation: <u>General - Assessor</u>		
Original Budget:	\$ _____	\$ _____
Current Budget:	\$ <u>350,556.00</u>	\$ _____
Expenditures to date	\$ <u>190,706.89</u>	\$ _____
Balance before transfer	\$ <u>159,849.11</u>	\$ _____
Balance after transfer	\$ <u>158,849.11</u>	\$ _____

**Transfer to ---**

Line Item No. <u>10 - 4146 - 120</u>		
Fund Designation: _____		
Original Budget:	\$ _____	\$ _____
Current Budget:	\$ <u>5900.00</u>	\$ _____
Expenditures to date	\$ <u>5857.50</u>	\$ _____
Balance before transfer	\$ <u>42.50</u>	\$ _____
Balance after transfer	\$ <u>1042.50</u>	\$ _____

**Description of needs and purpose of transfer ---**

Salary for part time help

Kathleen P. Howell  
 Department Head

Recommendation:  Approval       Disapproval  
 Comments:

Date: 8/21/95

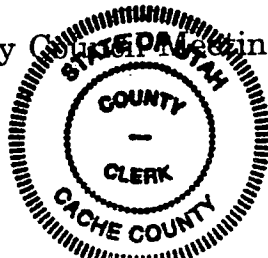
Jama Stone  
 Cache County Auditor

Recommendation:  Approval       Disapproval  
 Comments:

Date: 8/22/95

M. Lynn Benson  
 Cache County Executive

Consented by the Cache County Commission in regular session on the 22nd  
 day of August, 1995.



Wesley M. Evenden  
 Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: C.V.C.C  
Date: 8-18-95

Amount to be transferred --- (rounded to the nearest dollar) \$ 900.00

Transfer from ---

Line Item No. <u>22-4215-285</u>		
Fund Designation: <u>E-9-11 TELEPHONE</u>		
Original Budget:	\$ <u>82,000.00</u>	\$ _____
Current Budget:	\$ <u>82,000.00</u>	\$ _____
Expenditures to date	\$ <u>54,021.76</u>	\$ _____
Balance before transfer	\$ <u>27,978.24</u>	\$ _____
Balance after transfer	\$ <u>27,078.24</u>	\$ _____

Transfer to ---

Line Item No. <u>22-4215-250</u>		
Fund Designation: <u>Equip. Supplies &amp; Maintenance</u>		
Original Budget:	\$ <u>20,000.00</u>	\$ _____
Current Budget:	\$ <u>20,000.00</u>	\$ _____
Expenditures to date	\$ <u>10,742.42</u>	\$ _____
Balance before transfer	\$ <u>9,257.58</u>	\$ _____
Balance after transfer	\$ <u>10,157.58</u>	\$ _____

Description of needs and purpose of transfer ---

to cover costs of equipment supplies through the end of the year.

Reagan Langille  
Department Head

Recommendation:  Approval       Disapproval

Comments:

Date: 8/21/95

James Stone  
Cache County Auditor

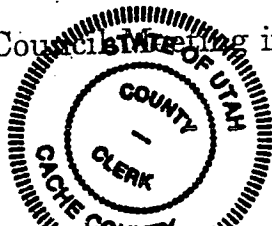
Recommendation:  Approval       Disapproval

Comments:

Date: 8/22/95

M. Lynn Hansen  
Cache County Executive

Consented by the Cache County Council in regular session on the 22nd day of August, 1995.



Stephen B. Eubank  
Cache County Clerk



# REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: C.VCC  
 Date: 8-18-95

Amount to be transferred --- (rounded to the nearest dollar) \$ 100.00

Transfer from ---

Line Item No.	<u>22-4215-110</u>		
Fund Designation:	<u>Salary</u>		
Original Budget:	\$ <u>237,301.00</u>	\$	_____
Current Budget:	\$ <u>247,790.00</u>	\$	_____
Expenditures to date	\$ <u>139,103.27</u>	\$	_____
Balance before transfer	\$ <u>108,176.73</u>	\$	_____
Balance after transfer	\$ <u>108,076.73</u>	\$	_____

Transfer to ---

Line Item No.	<u>22-4215-131</u>		
Fund Designation:	<u>Unemployment Compensation</u>		
Original Budget:	\$ <u>0</u>	\$	_____
Current Budget:	\$ <u>0</u>	\$	_____
Expenditures to date	\$ <u>5.52</u>	\$	_____
Balance before transfer	\$ <u>-5.52</u>	\$	_____
Balance after transfer	\$ <u>94.48</u>	\$	_____

Description of needs and purpose of transfer ---

to cover unemployment compensation  
expenses

Regina Langille  
 Department Head

Recommendation:  Approval       Disapproval  
 Comments:

Date: 8/21/95

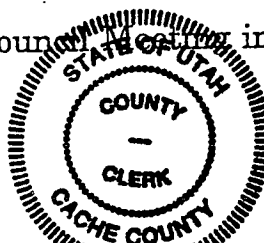
Jamra Stones  
 Cache County Auditor

Recommendation:  Approval       Disapproval  
 Comments:

Date: 8/22/95

Mikym Lenson  
 Cache County Executive

Consented by the Cache County Council in regular session on the 22nd  
 day of August, 1995.



Steph A. Cook  
 Cache County Clerk

# REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: C.V.C.C.  
 Date: 8-18-95

Amount to be transferred --- (rounded to the nearest dollar) \$ 800.00

Transfer from ---

Line Item No.	<u>22-425-280</u>	
Fund Designation:	<u>Telephone</u>	
Original Budget:	\$ <u>7500.00</u>	\$ _____
Current Budget:	\$ <u>7500.00</u>	\$ _____
Expenditures to date	\$ <u>4213.16</u>	\$ _____
Balance before transfer	\$ <u>3286.84</u>	\$ _____
Balance after transfer	\$ <u>2486.84</u>	\$ _____

Transfer to ---

Line Item No.	<u>22-425-330</u>	
Fund Designation:	<u>Education &amp; Training</u>	
Original Budget:	\$ <u>1500.00</u>	\$ _____
Current Budget:	\$ <u>900.00</u>	\$ _____
Expenditures to date	\$ <u>816.45</u>	\$ _____
Balance before transfer	\$ <u>33.55</u>	\$ _____
Balance after transfer	\$ <u>833.55</u>	\$ _____

Description of needs and purpose of transfer ---

To cover educational materials needed and Public Relations Material needed

Reggie Langille  
 Department Head

Recommendation:  Approval       Disapproval  
 Comments:

Date: 8/21/95

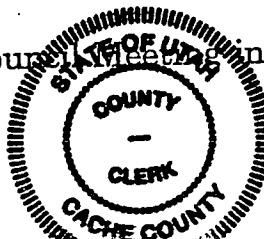
Jamra Stone  
 Cache County Auditor

Recommendation:  Approval       Disapproval  
 Comments:

Date: 8/22/95

M. Lynn Benson  
 Cache County Executive

Consented by the Cache County Council in regular session on the 22nd day of August, 1995.



Stephanie Evans  
 Cache County Clerk

REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: CVCC  
Date: 8-18-95

Amount to be transferred --- (rounded to the nearest dollar) \$ 5000.00

Transfer from ---

Line Item No. 22-4215-110

Fund Designation: Salary

Original Budget:	\$ <u>237,301.00</u>	\$ _____
Current Budget:	\$ <u>247,790.00</u>	\$ _____
Expenditures to date	\$ <u>139,513.21</u>	\$ _____
Balance before transfer	\$ <u>108,076.73</u>	\$ _____
Balance after transfer	\$ <u>103,076.73</u>	\$ _____

Transfer to ---

Line Item No. 22-4215-120

Fund Designation: Temporary Employees

Original Budget:	\$ <u>29,150.00</u>	\$ _____
Current Budget:	\$ <u>27,150.00</u>	\$ _____
Expenditures to date	\$ <u>19,422.25</u>	\$ _____
Balance before transfer	\$ <u>7,727.75</u>	\$ _____
Balance after transfer	\$ <u>12,727.75</u>	\$ _____

Description of needs and purpose of transfer ---

TO cover wages for part-time employees through the end of the year -

Regina Langille  
Department Head

Recommendation:  Approval       Disapproval  
Comments:

Date: 8/21/95

Jamra Stones  
Cache County Auditor

Recommendation:  Approval       Disapproval  
Comments:

Date: 8/22/95

M. Lynn Hansen  
Cache County Executive

Consented by the Cache County Council Meeting in regular session on the 22nd day of August, 1995.

Stephanie E...  
Cache County Clerk

CACHE COUNTY  
CORPORATION

M. LYNN LEMON  
COUNTY EXECUTIVE/SURVEYOR  
120 NORTH 100 WEST  
LOGAN, UTAH 84321  
Tel 801-752-5935  
Fax 752-9169

COUNTY COUNCIL  
SARAH ANN SKANCHY  
CHAIRMAN  
C. LARRY ANHDER  
V. CHAIRMAN  
DARREL L. GIBBONS  
JERRY L. ALLEN  
GUY RAY PULSIPHER  
H. CRAIG PETERSEN  
LAYNE M. BECK  
STEPHEN M. ERICKSON  
CLERK

August 17, 1995  
MEMORANDUM

TO: County Council Members

FROM: Sarah Ann Skanchy  
Chairman

SUBJECT: LAND USE ORDINANCE REVISION - APPEALS

You previously received a copy of Lorene Greenhalgh's memorandum of June 23, 1995 concerning the Planning Commission's recommendation that appeals "go before a board of choice determined by the County Council" rather than to the Executive as the Administrative arm of county government.

Attached was a draft revision sending appeals to the Board of Adjustments, an appointed body.

We had amended the ordinance last Fall to send appeals to the administrator since there was concern that appeals were administrative in nature and should not come to the legislative body (ie. the Council).

I have concerns that the Board of Adjustments will simply interpret the ordinance and not look to the political ramifications of appeals. That is the reason I was supportive of the change last year to have an elected official (the administrative arm of our form of government) hear appeals before us as the County Council. Then we, as elected officials, would be aware of land use developments and concerns about them. Planning issues do not come before the governing body of the county unless there is an appeal.

Be prepared with your thoughts as we hold the public hearing on this issue.

SAS:ppw

22 Aug. 1995

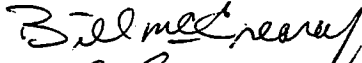
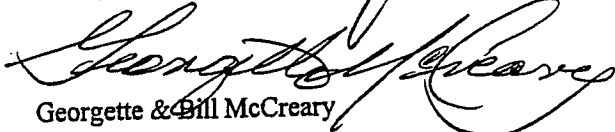
MEMORANDUM FOR Cache County Council

FROM: Georgette & Bill McCreary  
P.O. Box 28  
Paradise, Utah 84328

SUBJECT: Planning and Zoning Appeal Process

1. After review of Utah State Code Title 17, Chapter 27, Land Use Development and Management Act, and discussions with the Point of Contact for this Act at the Utah State Attorney Generals office, it is our understanding that the Board of Adjustments is the proper body to hear appeals to decisions of the Planning and Zoning Commission.
2. Therefore, we recommend the Cache County Council change the Cache County Land Use Ordinance to reflect the intent of the Utah State Code to have the Board of Adjustments hear appeals of the Planning and Zoning Commission and Zoning Administrator.

Sincerely,

  
  
Georgette & Bill McCreary

CACHE COUNTY, UTAH  
ORDINANCE NO. 95-01

AN ORDINANCE IMPOSING A 1% TOURISM, RECREATION, CULTURAL, AND CONVENTION TAX AND PROVIDING FOR THE PERFORMANCE BY THE STATE TAX DIVISION OF ALL FUNCTIONS INCIDENT TO THE ADMINISTRATION, OPERATION, AND COLLECTION OF THE TAX AND FOR THE USE OF THE REVENUES FROM THIS TAX.

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that *Section 59-12-603, Utah Code Annotated, 1953* as amended, enables the County Council, as the legislative body of Cache County, to impose a tourism, recreation, cultural, and convention tax not to exceed 1% of all sales of prepared foods and beverages that are sold by restaurants and to apply the revenue therefrom, in whole or in part, to tourism promotion and the development, operation, and maintenance of tourist, recreation, cultural, and convention facilities as defined in *Section 59-12-602, Utah Code Annotated, 1953* as amended. The County Council finds that it is in the best interest of Cache County and its citizens that a tourism, recreation, cultural and convention tax be imposed.

NOW THEREFORE BE IT ORDAINED BY THE COUNTY COUNCIL FOR CACHE COUNTY, UTAH, AS FOLLOWS:

SECTION 1: TITLE

This ordinance shall be known as the "Tourism, Recreation, Cultural, and Convention Tax Ordinance of Cache County."

SECTION 2: PURPOSE

It is the purpose of this ordinance to impose a tourism, recreation, cultural, and convention tax for the purposes of financing, in whole or in part, tourism promotion, and the development, operation, and maintenance of tourist, recreation, cultural, and convention facilities as defined in *Section 59-12-602, Utah Code Annotated, 1953* as amended.

SECTION 3: DEFINITIONS

As used in this ordinance:

- (1) "CONVENTION FACILITY" means any publicly owned or operated convention center, sports arena, or other facility at which conventions, conferences, and other gatherings are held and whose primary business or function is to host such conventions, conferences, and other gatherings.

- (2) "CULTURAL FACILITY" means any publicly-owned or operated museum, theater, art center, music hall, or other cultural or arts facility.
- (3) "RECREATION FACILITY" or "TOURIST FACILITY" means any publicly owned or operated park, campground, marina, dock, golf course, water park, historic park, monument, planetarium, zoo, bicycle trails, and other recreation or tourism-related facility.
- (4) "RESTAURANT" includes any coffee shop, cafeteria, luncheonette, soda fountain, or fast-food service where food is prepared for immediate consumption. In accordance with the provisions of Tax Bulletin No. 8-91, effective July 1, 1991, as promulgated by the Utah State Tax Commission, a "restaurant" is any retail establishment whose primary business is the sale of foods and beverages prepared for immediate consumption. Examples include full-service restaurants, fast-food restaurants and their drive-in windows, concession stands at malls or fairs, and employee or school cafeterias.

#### SECTION 4: IMPOSITION OF TAX

There is hereby levied for collection a tourism, recreation, cultural, and convention tax on all restaurants, as defined herein, in Cache County, Utah, at the rate of 1% on all sales of prepared foods and beverages that are sold by restaurants for the period October 1, 1995 to September 30, 1996.

#### SECTION 5: USE OF REVENUES

The revenues received from the tourism, recreation, cultural, and convention tax shall be used solely for the purposes of financing, in whole or in part, tourism promotion, and the development, operation, and maintenance of tourist, recreation, cultural, and convention facilities as defined herein.

#### SECTION 6: COLLECTION

All taxes collected hereunder shall be collected by the Utah State Tax Commission pursuant to *Chapter 12, Title 59, Utah Code Annotated, 1953* as amended, as and in the manner for other state and local sales and use taxes. The County Executive is authorized and directed to negotiate with the Utah State Tax Commission for and to execute the necessary contracts for the provision of such services by the Utah State Tax Commission. Taxes imposed under this ordinance shall be levied at the same time and collected in the same manner as provided for other state and local sales and use taxes in *Chapter 12, Title 59, Utah Code Annotated, 1953* as amended.

SECTION 7: LICENSURE

All persons, companies, corporations or other similar persons, groups, or organizations engaged in or doing business as a restaurant or restaurants shall obtain from the Utah State Tax Commission a tourism, recreation, cultural or convention tax license; provided however, that no such additional license shall be required if the person, company, corporation, group, or organization has already obtained and maintains a license pursuant to *Section 59-12-106, Utah Code Annotated, 1953* as amended.

SECTION 8: ADVISORY BOARD

The Cache County Executive may establish an advisory board for the purposes of making recommendations for the allocation and application of revenues derived from the tourism, recreation, cultural, and convention tax. The board shall be advisory in nature only. The County Executive shall determine the composition of the advisory board; provided, however, that all appointments to that board shall be upon and with the advice and consent of the Cache County Council.

SECTION 9: ALLOCATION AND APPLICATION OF REVENUES

The Cache County Executive shall submit recommendations to the Cache County Council for the allocation and application of the revenues derived from the tourism, recreation, cultural, and convention tax. Acting upon such recommendations, the Cache County Council then, by resolution, shall approve the allocation and application of such revenues.

SECTION 10: EFFECTIVE DATE

This ordinance shall become effective upon approval and publication in the manner provided by law.

This ordinance was adopted by the Cache County Council on the 22nd day of August, 1995, upon the following vote:



COUNCIL MEMBER	VOTING IN FAVOR	VOTING AGAINST	ABSTAINING
JERRY L. ALLEN	<i>x</i>		
C. LARRY ANHDER	<i>x</i>		
LAYNE M. BECK	<i>x</i>		
DARREL L. GIBBONS	<i>x</i>		
H. CRAIG PETERSEN	<i>x</i>		
GUY RAY PULSIPHER	<i>absent</i>		
SARAH ANN SKANCHY	<i>x</i>		

CACHE COUNTY COUNCIL

By: *Sarah Ann Skanchy*  
 Sarah Ann Skanchy  
 Chairman

ATTEST TO:

*Stephen M. Erickson*  
 Stephen M. Erickson  
 Cache County Clerk



Publication Date: September 10, 1995

ORD.CTOURISM.ORD

INTER DEPARTMENT BUDGET TRANSFER

RESOLUTION NO. 95- 30

A RESOLUTION TRANSFERRING OF UNEXPENDED APPROPRIATION BALANCE BY GOVERNING BODY.

The Cache County Council, in a duly convened meeting, pursuant to Section 17-36-23, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 1995 are reasonable and necessary; that the said budget has been reviewed by the County Auditor with all affected department heads; that all County Council has given due consideration to matters discussed at the public meeting and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are hereby made to the 1995 budget for Cache County:

see attached schedule

Section 2.

Other than as specifically set forth above, all other matters set forth in the said budget shall remain in full force and effect.

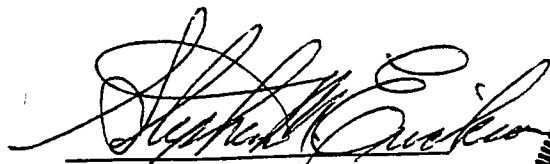
Section 3.

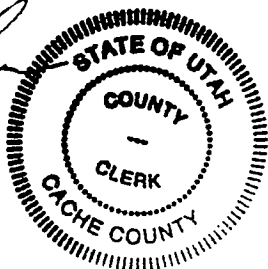
This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on the <sup>22nd day</sup> 8th day of August, 1995.

ATTESTED TO:

CACHE COUNTY COUNCIL

  
Stephen M. Erickson,  
Cache County Clerk



  
Sarah Ann Skanchy, Chairman

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Increase DR		
10-4210-110	Sheriff - Salaries	\$681,789	\$17,112	\$698,901	Transfer from overtime line to salaries to account for hours worked between 80 hours and FLSA overtime required limit for overtime pay.
10-4210-115	Sheriff - Overtime	\$35,000		\$17,888	
10-4211-110	Civil - Salaries	\$208,177	\$2,870	\$211,047	
10-4211-115	Civil - Overtime	\$8,000		\$5,130	
10-4230-110	Jail - Salaries	\$647,099	\$12,876	\$659,975	
10-4230-115	Jail - Overtime	\$20,000		\$7,124	
			<u>\$32,858</u>	<u>(\$32,858)</u>	

Net adjustment

\$0

FUND 20 MUNICIPAL SERVICES FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Increase DR		
20-4210-110	Sheriff - Salaries	\$50,189	\$1,404	\$51,593	Transfer from overtime line to salaries to account for hours worked between 80 hours and FLSA overtime required limit for overtime pay.
20-4210-115	Sheriff - Overtime	\$3,000		\$1,596	
	Totals		\$1,404		
	Net adjustment			<u>\$0</u>	



**CACHE  
ECONOMIC  
DEVELOPMENT**

August 21, 1995

Lynn Lemon, Cache County Executive  
and Cache County Council  
120 North 100 West  
Logan, Utah 84321

Dear Mr. Lemon and Council Members:

Having worked for the CED Office for the last ten years and I have come to understand the responsibilities and duties necessary to run an economic development office effectively. This experience has provided me with an understanding of the necessary management tools and time needed to run the office. These tools include an effective board, a well-defined work plan which defines the objectives of the office for each year, and a strategic plan defining the overall objective of the office.

I have some reservations concerning the Cache Chamber of Commerce taking over the responsibility of Economic Development for Cache County. My concerns center around the time required to effectively manage the office and not conflict with functions of the Chamber. Also, I am concerned that at times, the agenda of the CED office and efforts of the Chamber may be in conflict with each other.

However, if there is a strong and effective board that oversees the operation of the office on a frequent basis and a well-defined work plan that detail the yearly objectives of the office I think my concerns would be diminished.

Sincerely,

A handwritten signature in cursive script that reads "Susan E. Patterson".

Susan E. Patterson  
Office Manager  
Cache Economic Development

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August 21, 1995

Mr. Lynn Lemon, County Executive  
Logan, Utah 84321

Dear Lynn,

As you are most likely aware, I am interested in the position of Cache County Economic Development Director. I have been in close communication with County Executive, Lynn Lemon throughout the past few months of consideration. I feel he has given this matter a lot of time, attention and consideration: On August 8 Lynn called to inform me of his decision to recommend, that the Cache County Chamber of Commerce manage the Economic Development for the County. I attended the County Council Meeting that evening to hear the presentation to the Council. There were some concerns and issues brought up there that reinforced my personal opinion that additional considerations may be in order to provide the County with the best opportunity to meet its goals and objectives for economic development.

With due respect for the time, effort and consideration given to this issue of economic development by Lynn Lemon and his staff --and their recommendation, I would appreciate your consideration of the following points:

- Everything indicates the Chamber would be reactionary.

I believe the Economic Development Department should be pro-active. Currently the staff has responded to inquiries, etc. Initiative, concerted energy and attention need to be given to make the department productive, rather than a "token" effort.

- Is there a conflict of interest for the Chamber? Can the Chamber and its representatives be objective?

This is an issue that cannot be easily resolved. Not only is there the issue of conflict of interest with current members and new business, but also with the tourism contract and economic development. I have always felt the best government is a government closest to the people. Responsibility and accountability for county economic development should be the County Government and elected officials.

- Availability of the representative(s) of the Chamber.

Not only does the Chamber have its own membership, recruitment and fundraising, it has other contracts and obligations to city and county governments. It was discussed in the last council meeting that a different person would handle calls and items in the office, until Doug was able to get back to them. One point of contact is better, --in any business.

- Established networks.

It was discussed the Chamber has established networks in the county. I have contacts throughout the western states, Europe, Utah State Government and in Cache County. I was also raised in Cache County and was a member of various organizations. I have maintained a relationship with many current and former mayor's and civic leaders.

- Long-term stability of CED.

The Chamber is contracting for 18 months --on a trial basis. This is not a long-term

solution. Setting up a department is a long-term solution, providing stability. It was discussed that with this position being part-time, it would be difficult to keep an employee. There are ways to resolve this concern. Employee could sign an agreement prohibiting the employee from taking another job in economic development for 18 months after leaving this position. Another way to keep an employee is to give the employee a reason --incentive to stay. A department provides more stability than contracting outside of County Government. If changes are necessary, they are generally easier when they are "inside" rather than "outside".

Certainly there are a number of additional concerns and issues that will be discussed and need to be resolved. I wish to provide to the County my abilities in making the County more effective. I owned and operated a Computer/Network Consulting business prior to working in public relations. I was informed the County is soon to be looking for someone to direct the DP department. Presuming the County needs to be conservative with its budget for the remainder of this year, I propose the County hire me to direct both the CED and Data Processing for the rest of the budget year. I am qualified to fill these positions and provide to the County and the Council the production required from them. At the end of the year an evaluation could then be made in regards to the budget and other considerations, whether to keep them combined or budget for full-time positions.

Thank you for your time and consideration in reading this information, I hope it has been helpful in your evaluation. I would appreciate you contacting me with any questions, concerns or comments at my home: (801) 484-9259 or you may leave a message for me at a local number in Cove: 258-2615 and I will return your call.

Sincerely,

Sidney L. Allen

encl. references

cc: Lynn Lemon, Cache County Executive  
Cache County Council Members

The following is a listing of personal and work references for Sid Allen:

Don Shallenberger  
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Larry L. West  
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(801) 547-0160

Ted Stewart  
Utah DNR Director  
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William Stevenson  
Political Activist  
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Tom Morgan  
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Albuquerque, NM 87109  
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Tim Stewart  
Senator Bob Bennett  
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Washington, D.C.  
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Darla D. Clark  
Logan City, Mayor  
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Logan, Utah 84321  
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Seth S. Allen  
Former Cache Co. Exec.  
1145 E. 13000 N.  
Cove, Utah 84320  
(801) 258-2504

Bruce Darley  
Former Hyrum City Mayor  
195 N. 200 W.  
Hyrum, Utah 84319  
(801) 245-3506

Mick Humpherys  
Delta Airlines Pilot  
3028 East Corral Dr.  
Layton, UT 84040  
(801) 544-8870

*"What is necessary to make us a prosperous people?*

*A wise and frugal government,*

*which shall restrain men from injuring one another,*

*which shall leave them otherwise free to regulate*

*their own pursuits of industry and improvement,*

*and shall not take from the mouth of the laborer*

*the bread it has earned.*

*Agriculture, manufacture, commerce and navigation,*

*the four pillars of our prosperity, are the most thriving*

*when left most free to individual enterprise.*

*Were we directed from Washington when to sow,*

*and when to reap,*

*we should soon want bread.*

*I own, I am not a friend*

*to a very energetic government."*

*--Thomas Jefferson*