

COUNCIL MEETING  
MINUTES 4/25/95

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COUNCIL MEETING  
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**THE CACHE COUNTY COUNCIL MEETING MINUTES**

April 25, 1995

The Cache County Council met in regular session on the 25th day of April, 1995 in the County Council Chambers located at 120 North 100 West, Logan, Utah 84321.

ATTENDANCE

Council members present: Chairman Sarah Ann Skanchy, Vice Chairman C. Larry Anhder; Council members present were Guy Ray Pulsipher, H. Craig Petersen, Jerry L. Allen and Darrel L. Gibbons. Councilman Layne M. Beck was absent.

Others present: Cache County Executive M. Lynn Lemon; Cache County Clerk Stephen M. Erickson; Cache County Attorney Scott Wyatt; Cache County Auditor Tamra Stones; State Division of Wildlife Resources representatives Clay Perschon & Rory Reynolds; Regional Director of the State Family Services Department Dean Janes; Representatives from the local news media and other interested citizens.

CALL TO ORDER

Council Chairman Sarah Ann Skanchy called the meeting to order at 5:00 p.m. and welcomed all who were in attendance.

INVOCATION

The invocation was given by Councilman H. Craig Petersen.

AGENDA & MINUTES

The agenda for this meeting was discussed, adjusted and approved.

The minutes of the regular Council meeting held on April 11, 1995 and sent to all members of the Council were corrected and approved.

REPORT OF THE COUNTY EXECUTIVE

The County Executive M. Lynn Lemon reported on the following items:

1. Appointments: The following individuals from Bear River Mental Health were presented to the Council for appointment as Mental Health Officers.

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Appointment: Wentz, R. Trent Ph.D           Mental Health Officer  
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Appointment: Steinmetz, Scott BS           Mental Health Officer  
Appointment: Draper, Stacey BS            Mental Health Officer  
Appointment: Calder-Judd, Kristen MPA      Mental Health Officer

A motion to approve the appointments was made by Councilman Gibbons. It was properly seconded and carried unanimously. (Councilman Beck absent)

2. Countywide Planning District meetings: The first Planning District meeting was held in the College/Young (District #5). Lemon encouraged Council members to attend the meeting that is held in their area.

3. UAC Insurance Meeting: Executive Lemon and Vice Chairman Anhder attend the UAC Insurance meeting while at the UAC Workshop in Park City. Lemon said that the deductible rate on automobiles is changing the first of May from \$500.00 to \$1,000.00. Lemon reported, that there have been two avoidable accidents in the past two weeks. Ways to help prevent such accidents were discussed.

4. Short Divide Road: A meeting to discuss the road between Box Elder and Cache Counties known as the Short Divide near Clarkston, was held. Representatives from both Counties and UDOT were in attendance. UDOT said that the road does not qualify for any funding from them. The County Road Department is going to double chip the road on the Cache County side this year. The road will be 20 feet wide. The long term proposal is to build a new road near the Benson Hollow.

5. Providence Bank and other County Robberies: Lemon thanked officers from the Sheriff's Department for their untiring efforts to solve the case and catch those who have been responsible. Officer's Brian Lock, James Meacham and Troy Nelsen were recognized for their efforts.

6. UDOT Memorandum of Understanding: A Memorandum from UDOT has been received requesting the County to recommend an individual

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or individuals that would serve on a Cooperative Management Team that will meet monthly or as called. The CMT is part of the agreement between UDOT and those who are protecting Logan Canyon.

7. Warrant Register: The Warrant Register was presented to the County Clerk for filing.

8. May Tax Sale: Melvin & Judy Mitton who live North of Smithfield are requesting that the County waive the interest and penalty on their past due property taxes for hardship reasons.

A motion to waive the interest and penalty from the Mittons taxes was made by Councilman Gibbons. It was properly seconded and carried unanimously. (Councilman Beck absent)

PROCLAMATION: DYERS WOAD WEEK MAY 13-20, 1995

In an effort to stop the Weed "Dyers Woad" from continuing to invade the County a proclamation to emphasize the efforts to extinguish the weed was presented for adoption. The proclamation was read by Vice Chairman Anhder.

It was moved by Councilman Allen to adopt the Proclamation. It was seconded and carried unanimously. (Councilman Beck absent)

(See attachment #1)

RESOLUTION NO. 95-14: CHILDREN'S JUSTICE CENTER

The County Attorney Scott Wyatt representing the Victim's Rights Committee, presented to the Council a Resolution that if adopted would give support to a proposed Children's Justice Center. Wyatt said that the program came from the State of Georgia and has been in operation in Weber County for sometime and has been very successful.

A motion to waive the rules of first and second reading and adopt Resolution No. 95-14 was made by Councilman Allen. It was properly seconded and carried unanimously. (Councilman Beck absent)

(See attachment #2)

WILDLIFE DIVISION REPORT: CLAY PERSCHON

The State Division of Wildlife Regional Director W. Clay Perschon appeared before the Council to report on the PILT payment program and to present a check to the County. Perschon said that he has been with the Division for 20 years serving in the Uintah Basin area. He said that he is happy to now be working in this

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area of the state. Perschon presented a PILT payment to the County in amount of \$8,345.29 which represents 50 cents per acre.

(See attachment #3)

**WILDLIFE DIVISION LAND EXCHANGE: RORY REYNOLDS**

The State Division of Wildlife Property Director Rory Reynolds told the Council that the Division is in the process of exchanging two Division owned parcels of property that they no longer need. A 120 acre parcel is going to USU for expansion in exchange for land in another area in the State. It will be a value for value land exchange between two state agency's. The other 40 acre parcel near the mouth of Blacksmith Fork Canyon will be exchanged for an 80 acre parcel near Millville.

**FAMILY SERVICE DIVISION REPORT: DEAN JANES**

The Regional Director of the State Division of Family Services Dean Janes reviewed the services that are provided to the County and reported that the states agencies dealing with family services are coming together to better serve the area. Janes also reviewed the past four year Child Welfare Service activities.

(See Attachment #4)

Janes was asked if enforcement of a curfew would help with the problem with youth in the county? Janes said that in his opinion it would at least draw more attention to the problems that are occurring in the county.

**PUBLIC HEARING: BUDGET OPENING 1995**

Chairman Skanchy convened a scheduled Public Hearing to receive input on recommend changes in the 1995 budget. The County Auditor Tamra Stones reviewed the changes she recommended adjusting. The changes are in the Senior Citizen and Sheriff Departments.

Chairman Skanchy asked for public input from the audience. Hearing none a motion to close the Public Hearing was asked for.

A motion to close the Public Hearing was made by Councilman Allen. It was seconded and carried unanimously. (Councilman Beck absent)

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RESOLUTION NO. 95-15: BUDGET-1995 ADJUSTMENTS

The adoption of Resolution No. 95-15 will allow increasing budget appropriations for certain County Departments.

(See attachment #5)

A motion to adopt Resolution No. 95-15 was made by Vice Chairman Anhder. It was properly seconded and carried unanimously. (Councilman Beck absent)

BUDGETARY MATTERS: INTRA-DEPARTMENTAL TRANSFER

One Intra-Departmental budget transfer was presented to the Council for approval. The County Attorney is requesting a transfer to cover temporary services. The amount of the transfer is \$2,500.00.

A motion to approve the transfer was made by Councilman Gibbons. It was seconded and carried unanimously. (Councilman Beck absent)

(See attachment #6)

PUBLIC HEARING SET: SURPLUS PROPERTY

Executive Lemon has received a bid on a 40 acre parcel of County owned property located between the Short Divide road and Benson Hollow near Clarkston. The property borders Box Elder County and may in fact be part of Box Elder County. Lemon suggested scheduling a Public Hearing to declare the property surplus and offer the property for sale. Lemon said that the property boundaries and the necessary legal questions should be solved before the next Council meeting.

A motion to set a Public Hearing on the 9th of May, 1995 at 6:00 p.m. was made by Vice Chairman Anhder. It was seconded and carried unanimously. (Councilman Beck absent)

THE COUNCIL ADJOURNED FROM THE REGULAR COUNCIL MEETING INTO A BOARD OF EQUALIZATION

BOARD OF EQUALIZATION: TAX EXEMPTION REQUESTS

The following applications for tax exemption were considered by the Board of Equalization:

1. Evangelical Lutheran Church: The Board reviewed the application and questioned if it really met the necessary

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requirements to qualify for tax exemption. The application was received two months late.

A motion to deny the application was made by Board Member Gibbons. It was seconded and carried unanimously. (Councilman Beck absent)

(See attachment #7)

2. Pepperidge Farms: This application was also received two months late. Pepperidge Farms are requesting exemption on some old, never used equipment. Board Secretary Stones recommends that the application be denied.

A motion to deny the application was made by Board Member Gibbons. It was seconded and carried unanimously. (Councilman Beck absent)

(See attachment #8)

The Board discussed the IHC application that has not been settled yet. The County Auditor and Treasurer along with the County Assessor are all working on the issue. Members of IHC will attend a future meeting to discuss their exemption request.

An issue concerning the appraised value of a motor vehicle owned by Bill VanDyke was discussed by the Board. The matter will be discussed at the next Council meeting.

**THE BOARD OF EQUALIZATION ADJOURNED BACK INTO THE REGULAR COUNCIL MEETING.**

**RESOLUTION NO. 95-16: COUNTYWIDE LIBRARY SYSTEM**

Councilman Petersen read and discussed a proposed resolution that if adopted would through inter-local agreements provide library service to county residents. The resolution suggests that an agreement be formulated by Executive M. Lynn Lemon that would establish through inter-local agreements library services for citizens in the county. Councilmen Petersen & Anhder along with Executive Lemon will meet with representatives from interested communities in the county.

(See attachment #9)

A motion to waive the rules of first and second reading and adopt Resolution No. 95.16 was made by Councilman Allen. It was properly seconded and carried unanimously. (Councilman Beck absent)



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Resolution No. 95-16 replaces the once proposed Resolution  
No. 95-06

**FINDINGS OF FACT AMENDED: WESTON SIGN**

Chairman Skanchy read the proposed changes in the Findings of Fact concerning the Council decision on the Weston sign in Wellsville Canyon. The original Findings of Fact were approved in a previous Council meeting but did not include some necessary information.

The County Attorney told the Council that a lawsuit against the County concerning the Weston sign is on hold for now. Both parties have agreed to see if some solution to the problem can be worked out. Wyatt said that the party that has filed the lawsuit is not against the sign but they are worried about the precedent set for letting the sign be constructed in a forest zone. They worry that future businesses in the forest areas will now want the same privilege as the Weston's.

A motion to approve the Findings of Fact was made by Councilman Gibbons. It was seconded and passed on a 5 "Yes" to 1 "No" vote. (Councilman Beck absent)

(See attachment #10)

**MAY TAX SALE: STONES, TAMRA COUNTY AUDITOR**

The County Auditor Tamra Stones appeared before the Council to discuss the May Tax Sale and the parcels of property on the list to be sold. Stones said that there are 9 parcels to be sold including 2 rental homes and 3 owner occupied homes. She said that two parcels to be sold have not replied to correspondence concerning the sale.

(See attachment #11)

The May Tax Sale is scheduled on May 25, 1995.

**RESTAURANT TAX ALLOCATION RECOMMENDATIONS: LEMON, LYNN CCE**

The County Executive M. Lynn Lemon presented his recommended allocations of various project applications. Lemon said that he used the allocations of the last four years to help him determine this years allocation. Some of those who received money in the past were not included in this years allocation.

(See attachment #12)

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The Council will review the recommendations and will make their decision in a future Council meeting.

GIS COMPUTER SYSTEM: DISCUSSION

The 1995 budget contains \$58,000.00 for studying and possible implementation of a Geographic Information System for use in the County. A needs assessment plan will be used to help determine the need in the county for the GIS system.

(See attachment #14)

SMITHFIELD CITY HEALTH DAYS PARADE

Council members were asked if they intended to ride in the parade during the Smithfield Health Days Celebration on May 13, at 10:00 a.m..

RICHMOND BLACK & WHITE DAYS PARADE

The Richmond City Black and White Days parade will be held on May 20, at 5:00 p.m.. Council members were encouraged to attend and ride in the parade.

UAC MANAGEMENT CONFERENCE: REPORT

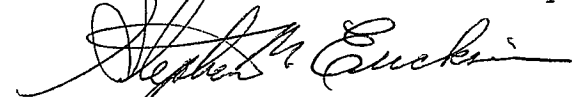
Vice Chairman Anhder reported on the UAC Management Conference Held in Park City. Anhder said that it was good to learn what other counties are doing especially concerning Library issues. He said that they are having some of the same problems we are. Anhder reported that the UAC Insurance is concerned about the number of claims coming from Cache County.

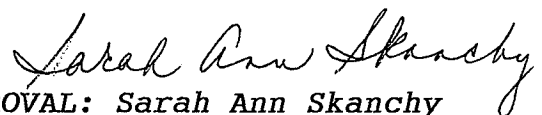
EOC MEETING: REPORT

Executive Lemon reported to the Council that there was a mock disaster in the County to train individuals if such a disaster really happened. A written report will be presented to the Council during a future meeting.

ADJOURNMENT

No further business was presented to the Council for action or discussion. Chairman Skanchy adjourned the meeting at 7:25 p.m..

  
ATTEST: Stephen M. Erickson  
Cache County Clerk

  
APPROVAL: Sarah Ann Skanchy  
Council Chairman

CACHE COUNTY  
CORPORATION

M. LYNN LEMON

COUNTY EXECUTIVE/SURVEYOR

20 NORTH 100 WEST  
LOGAN, UTAH 84321  
Tel 801-752-5935  
Fax 752-9169

COUNTY COUNCIL

SARAH ANN SKANCHY  
CHAIRMAN.

C. LARRY ANHDER  
V. CHAIRMAN

DARREL L. GIBBONS

JERRY L. ALLEN

GUY RAY PULSIPHER

H. CRAIG PETERSEN

LAYNE M. BECK

STEPHEN M. ERICKSON

CLERK

PROCLAMATION

WHEREAS, dyers woad is a familiar, yellow weed and is a major threat to crop and rangeland in our County.

WHEREAS, if dyers woad is left alone, it may forever change Utah.

WHEREAS, an annual "Dyers Woad Week" has been established to focus attention on the weed when it is most visible and to bring together individuals and groups of all kinds to do battle with dyers woad.

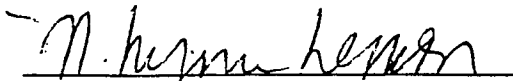
WHEREAS, patches of dyers woad have been identified in the more rural areas of the County.

NOW THEREFORE, be it resolved by the County Executive and the County Council of Cache County, Utah that May 13 thru May 20, 1995 be declared

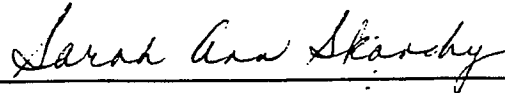
"DYERS WOAD WEEK IN CACHE COUNTY"

and encourage residents to join in the effort to extinguish the weed in our County.

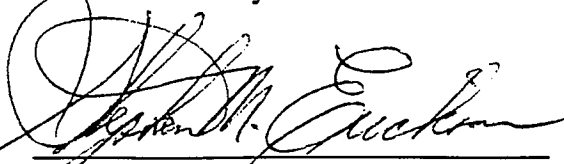
In witness thereof, the Cache County Council Vice Chairman and the Cache County Executive have hereunto set their hands this 25th day of April, 1995.



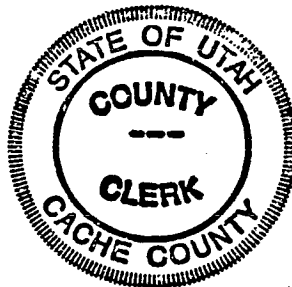
M. Lynn Lemon  
Executive/Surveyor



~~Larry Anhder~~  
Vice Chairman, Cache County Council  
Chairman



Stephen M. Erickson  
Clerk



RESOLUTION NO. 95-14

RESOLUTION OF SUPPORT FOR CACHE  
COUNTY CHILDREN'S JUSTICE CENTER

BE IT RESOLVED BY THE CACHE COUNTY COUNCIL, STATE OF UTAH, AS  
FOLLOWS:

WHEREAS, a Victim's Rights Committee has been established in  
the First Judicial District for the purpose of assuming a  
leadership role in assisting victims of crime,

WHEREAS, the Victim's Rights Committee has considered  
services available to, and needs of, Cache County victims, and  
has determined that there is a need, unmet, to provide  
assistance, specifically for children who are the victims of  
sexual, emotional, and physical crimes

WHEREAS, because of the significant value we place on our  
children the Victim's Rights Committee has determined to  
establish a non-profit, privately financed, Children's Justice  
Center to facilitate the needs of children who are the victims of  
sexual, emotional and physical crimes,

WHEREAS, children may frequently be harmed by the  
investigation and criminal justice procedures that are used to  
convict the perpetrators of crimes against said children,

WHEREAS, a Children's Justice Center can bring together  
police, prosecutors, social service organizations, and others  
involved in the investigation and prosecution of crimes  
perpetrated against children in one location and can provide  
advocacy for children,

WHEREAS, three other Utah Counties already have operating  
Children's Justice Centers, and seven other Utah Counties are  
currently in the process of developing such centers for the  
children of their communities,

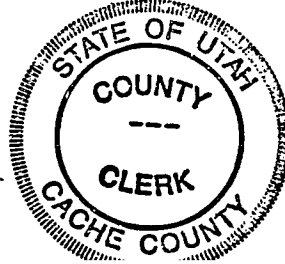
NOW THEREFORE, be it resolved that the Cache County  
Council, State of Utah, hereby declares their support for our  
communities' children by endorsing the Victim's Rights  
Committees' efforts to create a Children's Justice Center in  
Cache County, Utah.

PASSED BY THE CACHE COUNTY COUNCIL, STATE OF UTAH, IN A  
PUBLIC MEETING, LEGAL NOTICE OF WHICH WAS GIVEN, THIS 25th DAY  
OF April, 1995.

ATTEST.

Clerk

Chairman





State of Utah  
DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF WILDLIFE RESOURCES

Michael O. Leavitt  
Governor  
Ted Stewart  
Executive Director  
Robert G. Valentine  
Division Director

1596 West North Temple  
Salt Lake City, Utah 84116-3195  
801-538-4700  
801-538-4709 (Fax)

February 10, 1995

Cache County Council  
Attn: Seth Allen, County Executive  
120 North 100 West  
Logan, Utah 84321

Dear Commissioners:

Enclosed is a check from the Utah Division of Wildlife Resources for the 1994 contractual in-lieu tax payment on lands it owns in your county. The check is for \$8,345.29. The funds used to pay the in-lieu taxes are totally derived from sportsmen. Please forward this check to your county treasurer for deposit.

These lands are extremely important to wildlife and to the many sportsmen constituents in your county. I personally appreciate your support and working with us as a partner in managing wildlife.

If there is anything I can ever do for you, please call me.

Sincerely,

A handwritten signature in cursive script that reads "R. Valentine".

Robert G. Valentine  
Director

RGV/BH/kj

Enclosure



**SERVICES PROVIDED BY THE  
UTAH DEPARTMENT OF HUMAN SERVICES  
DIVISION OF FAMILY SERVICES**

1050 S. 500 W.  
Brigham City, Utah  
723-8591

95 W. 100 S.  
Logan, Utah  
752-2511

P.O. Box 417  
Randolph, Utah  
793-2015

**CHILD PROTECTIVE SERVICES**

Investigate complaints of abused and/or neglected children and counsel with caretakers regarding personal problems and proper treatment of troubled families.

**YOUTH SERVICES**

Crises intervention for runaway and/or ungovernable youth and their families. Temporary shelter to provide time out and assist to return children to their own homes.

**HOMEMAKING SERVICES**

Recruit, train and supervise homemakers to teach and model parenting skills and prevent out of home placement of children.

**FAMILY PRESERVATION SERVICES**

Intensive in home services directed toward teaching the family how to interact with each other and allow the children to remain in the home.

**TEMPORARY OUT-OF HOME CARE**

Recruit, train and license foster homes for children placed in the custody of the Division of Family Services and provide financial and professional support to foster parents, group homes and the independent living program for youth who are getting ready to leave custody and need assistance.

**ADOPTIONS**

Provide adoptive homes for children who have been permanently taken from their parents. Provides financial assistance and support for special needs children.

# CACHE CARES

Cache CARES is a group of Human Service Agencies-located in Cache County working together to meet the educational, social, and health needs of children in kindergarten through third grade. The services will be offered in three schools in the Cache County School District (Millville, Park and Sunrise).

The Cache CARES Project is funded through a grant, Success for Students and Families, which is administered through the state offices of Human Services, Education, and Health.

## Purpose

The purpose of the Cache CARES Project is to help at risk children and their families experience success early. The CARES Management team, which includes a parent, principal, site coordinator, Social Services worker, Public Health nurse, Mental Health worker, and Family Support eligibility worker, will assess the individual needs of the children and their families. Once parental permission has been obtained, staff are assigned to provide needed services.

## Services

The Cache CARES Project provides health screening and assessment services, mental health screening and services, nutrition counseling and services, group and individual counseling and therapy through in-school consultation and home visits. Academic services are provided through after school programs, summer programs, homework programs, tutoring, and Chapter One Programs. Parent education and training is provided through media offerings and individual and group classes presented by experts in the field and family advocates. Consultation and linkage to other support programs that may be helpful to the child and his/her family are also provided through the program.

## Cache CARES Schools

Park Elementary  
90 South 100 West  
Richmond, UT 84333  
258-2344

Millville Elementary  
67 South Main  
Millville, UT 84326  
752-7162

Sunrise Elementary  
225 South 455 East  
Smithfield, UT 84335  
563-3866

For further information about the Cache CARES Project, contact your school site coordinator.

Kay Salvesen - Millville Elementary 752-7162  
Cindy Porter - Park Elementary 258-2344  
Chris Herrera - Sunrise Elementary 563-3866

**A.C.T. NOW**  
**(Agencies Coming Together)**

The intent of ACT NOW is to confirm the commitment of the Bear River Health Department, Bear River Mental Health, Cache and Logan School Districts, Division of Youth Corrections, First District Juvenile Court, Division of Family Services and the Office of Substance Abuse to develop a coordinated approach to planning and service delivery to the most troubled children and youth. The overall focus and mission shall be to establish a fairer, more comprehensive and accessible system for children, youth and families who meet the criteria of seriously disabled and multi-need.

The member agencies meet together on a monthly basis to coordinate services. Cache Act serves as a selection and screening body for identifying seriously at-risk children in the community. At-risk children are staffed, treatment plans developed and a case manager is assigned. The council supervises the activities of the case manager to ensure that treatment plans are followed. If services are not available to meet the needs of youth, the council endeavors to create new services to address gaps in the community's service continuum.



**Division of Family Services  
1994 Report  
Box Elder County**

**Child Welfare Services**

<b>Child Abuse Investigations:</b>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Sexual Abuse	77	81	71	56
Physical Abuse	85	124	109	81
Physical Neglect	<u>152</u>	<u>116</u>	<u>132</u>	<u>121</u>
<b>TOTAL</b>	<b>314</b>	<b>321</b>	<b>312</b>	<b>258</b>

<b>Out of Home Placements:</b>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Children in Foster Care	38	31	40	31
Children in Group Care	6	5	6	0
Children on Independent Liv.	<u>8</u>	<u>1</u>	<u>4</u>	<u>1</u>
<b>TOTAL</b>	<b>52</b>	<b>37</b>	<b>50</b>	<b>32</b>

<b>Youth Services:</b>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Youth Housed at Center	116	82	122	211
Youth Diverted from Court	121	112	125	206
<b>TOTAL Youth Served</b>	<b>127</b>	<b>116</b>	<b>132</b>	<b>227</b>

**Division of Family Services  
1994 Report  
Cache County**

<u>Child Welfare Services</u>				
<b>Child Abuse Investigations:</b>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Sexual Abuse	126	135	104	95
Physical Abuse	133	146	104	96
Physical Neglect	<u>99</u>	<u>111</u>	<u>118</u>	<u>95</u>
<b>TOTAL</b>	<b>358</b>	<b>392</b>	<b>326</b>	<b>286</b>
<b>Out of Home Placements:</b>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Children in Foster Care	39	39	28	28
Children in Group Care	10	11	8	17
Independent Living	<u>0</u>	<u>0</u>	<u>1</u>	<u>2</u>
<b>TOTAL</b>	<b>49</b>	<b>50</b>	<b>37</b>	<b>47</b>
<b>Youth Services:</b>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Youth Housed at Attention	148	112	119	177
Youth Served	151	129	140	203
Youth Diverted From Court	130	122	138	200

RESOLUTION NO. 95-15

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County Budget for 1995 are reasonable and necessary; that the said budget has been reviewed by the County Auditor with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that all County Council has given due consideration to matters discussed at the public hearing and to any revised estimates revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are hereby made to the 1995 budget for Cache County:

Revenue

Expenditure

Section 2.

Other than as specifically set forth above, all other matters set forth in the said budget shall remain in full force and effect.


Section 3.

This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

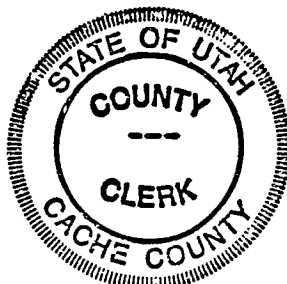
This resolution was duly adopted by the Cache County Council on the 25th day of April 1995.

ATTESTED TO:

CACHE COUNTY COUNCIL

  
Stephen M. Erickson  
Cache County Clerk

  
Sarah Ann Skanchy, Chairman



04/20/95

Fund 10 General Fund Revenues

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Decrease DR / Increase CR		
10-34-23300	Jail reimb-condition of probation	(106,000)	(22,900)	(128,900)	Jail reimbursement-st legislature
	Totals	0	(22,900)		
	Net adjustment			(22,900)	

Fund 10 General Fund Expenses

ACCOUNT	DESCRIPTION	Recommended		Amended Budget	Reason for Change
		Current Budget	Increase DR / Decrease CR		
10-4230-110	Jail - Salary	647,099	14,500	661,599	program officer approved by council
10-4230-130	Jail - Benefits	233,288	7,800	241,088	benefits for program officer
10-4230-140	Jail - Uniform allowance	13,550	600	14,150	benefits for program officer
	Totals		22,900	0	
	Net adjustment			22,900	

04/20/95

Fund 24 COUNCIL ON AGING FUND REVENUES

ACCOUNT	DESCRIPTION	Current Budget	Recommended		Amended Budget	Reason for Change
			decrease DR	increase CR		
24-33-45600	CDBG Grant - Sr Citizens Kitchen	0	(107,000)		(107,000)	CDBG grant approved
24-38-70000	Appropriated surplus		(52,372)		(52,372)	CDBG project match
	Totals		0	(159,372)		
	Net adjustment				(159,372)	

Fund 24 COUNCIL ON AGING FUND EXPENDITURES

ACCOUNT	DESCRIPTION	Current Budget	Recommended		Amended Budget	Reason for Change
			Increase DR	Decrease CR		
24-4971-720	Center - Remodel Building	500	159,372		159,872	Kitchen remodel grant
	Totals		159,372	0		
	Net adjustment				159,372	

# REQUEST FOR INTRA-DEPARTMENTAL BUDGET TRANSFER

Department: Attorney  
 Date: April 19, 1995

Amount to be transferred -- (rounded to the nearest dollar) \$ 2,500.00

**Transfer from --**

Line Item No. 10 - 4145 - 110  
 Fund Designation: \_\_\_\_\_  
 Original Budget \$ 260,062.00 \$ \_\_\_\_\_  
 Current Budget \$ 260,062.00 \$ \_\_\_\_\_  
 Expenditures to date \$ 52,584.46 \$ \_\_\_\_\_  
 Balance before transfer \$ 207,477.54 \$ \_\_\_\_\_  
 Balance after transfer \$ 204,977.54 \$ \_\_\_\_\_

**Transfer to --**

Line Item No. 10 - 4145 - 310  
 Fund Designation: \_\_\_\_\_  
 Original Budget \$ 2500.00 \$ \_\_\_\_\_  
 Current Budget \$ 2500.00 \$ \_\_\_\_\_  
 Expenditures to date \$ 655.00 \$ \_\_\_\_\_  
 Balance before transfer \$ 1845.00 \$ \_\_\_\_\_  
 Balance after transfer \$ 3345.00 \$ \_\_\_\_\_

Description of needs and purpose of transfer --  
Need to pay for temporary services incurred from January, 1995 - February 12, 1995.

\_\_\_\_\_  
 Department Head

Recommendation:  Approval       Disapproval

Comments: \_\_\_\_\_

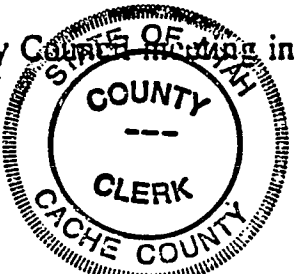
Date: \_\_\_\_\_ Diana Stone  
 Cache County Auditor

Recommendation:  Approval       Disapproval

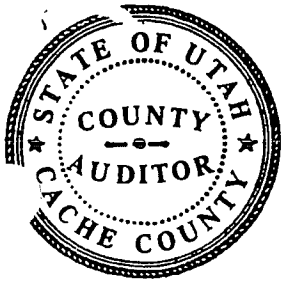
Comments: Needed to pay for ~~the~~ Kelley services until legal Assistant was hired.

Date: 4/20/95 \_\_\_\_\_  
M. Lynn Loran  
 Cache County Executive

Consented by the Cache County Board of Commissioners in regular session on the 25th day of April, 1992. <sup>4</sup>



\_\_\_\_\_  
 Cache County Clerk



CACHE COUNTY

Office of the County Auditor

179 NORTH MAIN  
LOGAN, UTAH 84321

Tamra Stones  
COUNTY AUDITOR

**MEMORANDUM**

TO: Cache County Council  
FROM: Tamra Stones, Cache County Auditor  
DATE: April 24, 1995  
SUBJECT: Tax Exempt Applications and Affidavits - 1995

---

**Reapplication:** Evangelical Lutheran Church in America - 07-069-0018 158 N. 1770 East Logan, UT 84321

The application has been reviewed and is complete. The organization serves a religious purpose. The application was received after the due date. The church indicated that the initial application was sent in April of 1994 for the tax year 1995 but it was never received.

**FINDINGS OF FACT - UAC 59-2-1102**

**DETERMINATION**

\_\_\_\_\_ APPROVED

\_\_\_\_\_ TABLED

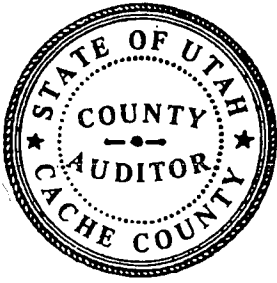
\_\_\_\_\_ ✓ DENIED

Sarah Ann Skasdy  
Cache County Council Chairman

April 25, 1995  
Date

Attested:

Tamra Stones  
Tamra Stones, BOE Clerk



CACHE COUNTY

Office of the County Auditor

179 NORTH MAIN  
LOGAN, UTAH 84321

Tamra Stones  
COUNTY AUDITOR

**MEMORANDUM**

TO: Cache County Council  
FROM: Tamra Stones, Cache County Auditor  
DATE: April 20, 1995  
SUBJECT: Personal Property Tax Appeal - 1995

---

**Appellant:** Pepperidge Farms - B9-43-0001 Parcel # 09-043-00001

**FINDINGS OF FACT - UAC 59-2-1102**

The deadline to file for appeal was February 1, 1995. We received the appeal by fax on April 3, 1995 and the original on April 6, 1995. The appellant failed to appeal during the allotted time period, we recommend that the appeal be denied

**DETERMINATION**

\_\_\_\_\_ APPROVED

\_\_\_\_\_ TABLED

\_\_\_\_\_  DENIED

Sarah Ann Skarsky  
Cache County Council Chairman

April 25, 1995  
Date

Attested:

Tamra Stones  
Tamra Stones, BOE Clerk



**A RESOLUTION DECLARING SUPPORT OF THE CACHE COUNTY COUNCIL FOR A LIBRARY SYSTEM TO BE ESTABLISHED BY INTERLOCAL AGREEMENT BETWEEN CITIES AND THE COUNTY**

**WHEREAS**, in today's information-based society, quality of life is greatly enhanced by access to the printed and electronic information available from a quality public library; and

**WHEREAS**, libraries provide for the educational, recreational, and cultural needs of individuals; and

**WHEREAS**, a significant number of county residents currently do not have fixed site library service; and

**WHEREAS**, the Cache 2010 General Plan recommends the creation of a library system accessible to all county residents; and

**WHEREAS**, a recent poll of county residents indicates strong support and a willingness to pay for library services; and

**WHEREAS**, based on Resolution 94-04, the County Council is already on record as supporting a county library system; and

**WHEREAS**, a county library system funded by a dedicated property tax is not a practical option at this time because (1) implementation of the system could be significantly delayed by recent legislation that requires a special election to be held to approve any property tax change and (2) results of such an election would be ambiguous in that residents of those cities that currently have libraries would not be allowed to vote in the election; and

**WHEREAS**, legislation enacted by the 1995 Utah Legislature changed the law to allow the creation by contract of a new legal entity to provide library services to cities and unincorporated areas; and

**WHEREAS**, formation of a new legal entity by interlocal agreement is the best alternative at this time for providing widespread library access to county residents because (1) it avoids potential delays and complications associated with a property tax election and (2) it provides greater flexibility to cities in deciding whether to participate and how to fund library services; and

**WHEREAS**, any private fund-raising efforts that could significantly reduce the amount of public funds needed to support county library services will not be successful until the county and cities have formally agreed to establish a library system.

**THEREFORE**, the County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, hereby adopts the following resolution:

**BE IT RESOLVED THAT:**

**Section I: Library District**

A special library district should be established by interlocal agreement to provide library service to the unincorporated areas of the county and to those cities who choose to participate. Library services provided by the district will be funded by contributions from those entities who sign the agreement.

**Section II: Formulation of Interlocal Agreement**

Representatives of interested cities will be invited to meet with Councilmen Larry Anhder and Craig Petersen and County Executive Lynn Lemon to formulate an interlocal agreement to establish the library district.

**Section III: Effective Date**

This resolution becomes effective immediately upon adoption.

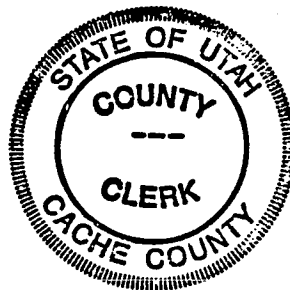
This resolution was adopted by the Cache County Council on the 25<sup>th</sup> day of April, 1995.

CACHE COUNTY COUNCIL

By: Sarah Ann Skanchy  
Sarah Ann Skanchy, Chairman

ATTEST TO:

Stephen M. Erickson  
Stephen M. Erickson  
Cache County Clerk



BEFORE THE CACHE COUNTY COUNCIL

---

IN THE MATTER OF THE REQUEST FOR A  
SPECIAL PERMIT BY WESTONS/SHERWOOD HILLS  
FOR A SIGN IN A FR-40 ZONE

AMENDED  
FINDINGS  
AND ORDER

---

FINDINGS

The Cache County Council, Utah, makes the following findings in the above designated application:

1. David Weston (Applicant) as agent for Sherwood Hills, Inc. filed a request for a special permit to allow a business sign to be maintained on property owned by Applicant in Wellsville Canyon. A sign had been placed on the subject property by Weston without proper authorization or necessary permits.

2. Sherwood Hills, Inc. is a resort accessed by, but located some distance off, highway 89/91 and is largely hidden from view from the highway by surrounding trees. The only portion of the resort that is easily visible from the highway is a golf course and some small out building.

3. Sherwood Hills, Inc. is an allowed use in the FR-40 zone and the resort was established with authorization of the County Commission decades ago.

4. The County Council believes that because a prior governing body of the County allowed the construction of a business in Wellsville Canyon the current business owners should receive adequate consideration for some type of sign identifying the business for passerbys and customers particularly since the business is not readily visible from the highway.

5. The Council believes the circumstances that exist in Wellsville Canyon make this application acceptable where it would not be acceptable in other canyons in the FR-40 zone, such as Logan Canyon. These circumstances include: Wellsville Canyon is a Canyon primarily comprised of private property; recreational opportunities are limited (no camp grounds or picnic sites); part way through the canyon (actually in Box Elder Canyon) there is a city called Mantua; a four-lane highway cuts through the canyon; the traffic flow is greater than in any other canyon in Cache County; and the physical condition of the canyon is more open and dry.

6. The Council finds that granting a special permit to allow Applicant the requested sign, with certain modifications as enumerated below, is reasonable and necessary for the public convenience, necessity, welfare and safety based on the following:

a. The sign requested is reasonable and is reasonably necessary to the applicant and the beneficial use of his property. The Applicant needs a sign similar to the requested sign to adequately identify his business.

b. The sign requested is not inconsistent with the general purpose and intent of the zone. The zone allows lodges, recreation grounds and facilities for public use and adequate posting is necessary for that use.

c. The sign does not emit any noise, smoke, fumes or odors so it will not be offensive to adjacent property owners for those concerns.

d. The sign does not create nor unreasonable increase hazards or dangers to adjacent property owners or to the community because of or resulting from fire, explosion, pollution, increased traffic congestion, increased parking, or from the presence of any dangerous conditions or materials more than any other uses permitted in the zone.

e. An injustice would result if a special permit for a sign were not granted as the Applicant would be hampered in his ability to adequately promote or identify the business. The fact that the resort is hidden some distance from the road creates a stronger need for an identification sign.

f. Relieving the Applicant's parcel of land from the requirements of the existing zone restrictions would not adversely affect the public interest in having the zoning ordinance strictly enforced.

g. The Applicant has shown that the sign is not harmful to the public welfare and convenience.

h. Certain conditions and restrictions, are imposed and agreed to by applicant.

i. The sign will not require any municipal services which would not be made available for uses otherwise permitted in this zone.

ORDER

Based on the foregoing the Council orders that:

1. Applicant is awarded a special permit to maintain the sign already located on the property subject to the following limitations and restrictions:

a. Any required zoning clearance and building permits will be requested and received by Applicant,

b. The existing sign will be temporarily removed to satisfy the conditions stated herein,

c. The sign will be re-erected to a maximum height of 35 feet from the natural ground level and will be placed with required inspections by the County Building Official,

d. The reader board will be removed permanently from the sign,

e. There will be sufficient landscaping placed around the base of the sign so as to assist in blending the sign with the natural environment.

2. If any of the above stated stipulations are not met by June 1, 1995, this permit shall be null and void.

3. This permit will run with the land.

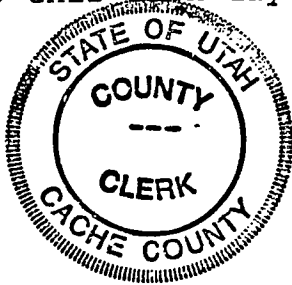
The effective date of this order is February 28, 1995.

These amended findings and order were approved by the Cache

County Council on March 14, 1995, upon the following vote:

	VOTED IN FAVOR	VOTED AGAINST	ABSTAINED
Sarah Ann Skanchy	x		
C. Larry Anhder	x		
Darrel L. Gibbons	x		
Jerry L. Allen	x		
Guy Ray Pulsipher	x		
H. Craig Peterson		x	
Layne M. Beck	Absent		

DATED this 25th day of April, 1995



CACHE COUNTY COUNCIL

By Sarah Ann Skanchy  
Sarah Ann Skanchy  
Chairman

ATTEST:

Stephen M. Erickson  
Cache County Clerk

TAX LIEN SALE

May 25, 1995

This year 51 parcels were delinquent as of January 15th. This list included 14 centrally assessed parcels presently in litigation and removed from the sale. The list included 17 homes. As of April 25, 1995, 9 parcels may go to sale, 4 of which are vacant unimproved land and 5 are homes (2 rental homes; 3 owner occupied). Contacts have been made with all home owners and they have indicated plans to pay prior to May 1st. Certified mail was undeliverable on 2 parcels; Bradley Scott Daines and David W. Smith. Five property owners applied for settlement.

01-015-0019 \$84.73  
Mortensen, Robert &  
Luana  
163 East 350 South  
Logan UT 84321

THE E 25 FT OF LOT 5  
BLK 4 PLAT D HYRUM  
CITY SVY BEING ALL  
THAT PT WITHIN E/2  
OF SW/4 SEC 4 T 10N R  
1E R 1E A1296

01-051-0010 \$1,267.31  
Cache Enterprises & Realty  
% Reisher, Pete A &  
Peggy Kay  
75 South Center  
Hyrum UT 84319

SOUTH CENTER 75  
HYRUM - BEG 4 RDS N  
OF SW COR LOT 4 BLK  
13 PLAT A HYRUM  
CITY SVY N 4 RDS E 6  
RDS S 4 RDS W 6 RDS  
TO BEG CONT. 0.15 AC.  
SE/4 SEC 5 T 10N R 1E  
A948A

02-051-0014 \$2,147.92  
Halaufia, Sisi Toutai  
% Otutaha, Emma  
321 South 100 West  
Logan UT 84321

S 0100 W: 321 LOGAN -  
COM AT A PT 2.185 CH  
S OF THE NE COR OF  
BLK 19 PLAT D LOGAN  
CITY W 10 RD 15 FT N 3  
RD E 10 RD 15 FT S 3  
RD TO BEG NE/4 SEC 4  
T 11N R 1E D1999

04-096-0014 \$1,999.43  
Daines, Bradley Scott  
860 East 1800 North  
North Logan UT 84321

BEG 138 FT W OF NE  
COR LOT 5 BLK 7 PLT F  
LOGAN FARM SVY &  
TH W (N 89\* 08'56" W  
BM) 134.26 FT TH S  
137.05 FT TH W (N  
88\*03'50" W MEAS)  
57.74 FT TH S (S  
0\*36'44" W MEAS) 132  
FT TH E (S 89\*09'25" E  
MEAS) 192 FT TH N (N

0\*17'43" E MEAS) 267.93  
FT TO BEG CONT 1.0  
AC

08-057-0022 \$99.77  
Mitton, Melvin F & Judy F  
6647 N Hwy 91  
Smithfield UT 84335

BEG 95 FT S & 136 FT  
W OF NE COR LT 10  
BLK 29 PLT A  
SMITHFIELD CITY SVY  
& TH S 70 FT TH W 2  
FT TH N 70 FT TH E 2  
FT TO BEG 0.003 AC

08-112-0015 \$874.07  
Lundberg, Doyle  
94 E 100 S  
Smithfield UT 84335

S 0100 E: 327  
SMITHFIELD - BEG NE  
COR OF LOT 8 BLK 3  
PLAT B SMITHFIELD  
CITY SVY & TH S 38.7  
FT TH N 89\*41'03" W  
100.89 FT TH S 0\*40'33"  
E 39.15 FT TH N  
89\*18'35" W 111.11 FT  
TH N 77.85 FT TO N LN



**TAX LIEN SALE**

**May 25, 1995**

LT 8 TH E 212 FT TO  
BEG CONT 0.28 AC

SUBDIV SW/4 SEC 27 T  
12N R 1E D1195'1

635 South 200 West  
Providence UT 84332

16-089-0018 \$121.97  
Smith, David W  
5527 W Marconi  
Glendale AZ 85306

The following parcels  
listed have requested and  
been granted settlement.

S 0200 W: 675  
PROVIDENCE - BEG 460  
FT N OF SE COR LOT 1  
BLK 3 PLAT D PROV  
FM SVY, N 88\*49'W 250  
FT N 52' E 200 FT N  
88\*49'W 57 FT S 52' W 5  
CH S 88\*49' E 4.40 CHS  
N 52' E TO BEG SEC 15  
11 N R 1E B758

BEG N 220.72 FT & W  
321.72 FT FROM S/4  
COR SEC 23 T 9N R 3E  
& TH N 0\* 31'43" E 600  
FT TH W 72.6 FT TH S  
0\*31'43" W 600 FT TH E  
72.6 FT TO BEG CONT  
1.0 AC

01-010-0007 \$1,856.48  
Jorgensen, Kristy L  
72 North 300 East  
Hyrum UT 84319

12-003-0001 \$1,118.97  
Larson, Joanne R Tr  
4409 W 4700 N  
Benson UT 84335

Payment schedule arranged  
with the treasurer and they  
should be paid by the end  
of April.

N 0300 E: 72 HYRUM -  
BEG 90 FT N OF SW  
COR LOT 5 BLK 33  
PLAT D HYRUM CITY  
SVY, N 90 FT E 123 FT S  
90 FT W 123 FT TO BEG  
CONT 0.25 AC

BEG AT PT 285 FT E OF  
NW COR SEC 3 T 12 N R  
1 W & TH S 39\*19' W  
774.6 FT TH S 14\*56' E  
294.6 FT TH S 25\*33' E  
469.9 FT TH S 40\*32' E  
841.7 FT TH S 37\*10' E  
375.6 FT TH N 66\*35' E  
764.5 FT TH N 56\*51' E  
398.3 FT TH N 21\*21' E  
514.5 FT TH N 25\*25' E  
284.2 FT TH N 21\*13' E  
331.8 FT TH 26\*26' E  
196.2 TH N 37\*49' E  
334.2 FT TH N 46\*04' E  
196.2 FT TH N 37\*49' E  
334.2 FT TH N 46\*04' E  
582.2 FT TH NE'LY TO  
SEC LN AT PT 35.4 CHS  
E OF POB; TH W 35.4  
CHS TO POB CONT  
103.43 AC

06-051-0010 \$437.05  
Schwartz, Noreen Trustee  
636 North 500 East  
Logan UT 84321

01-092-0024 \$4,203.06  
Shelton, Lynn C  
1597 E 8800 S  
Paradise UT 84328

N 0500 E: 638 LOGAN -  
BEG 9 RDS N OF SW  
COR BLK 73 PLAT  
ALGN CTY N 4.5 RDS E  
8.5 RDS S 4.5 RDS W 8.5  
RDS TO BEG NE/4 SEC  
34 T 12N R 1E D1101

E 8800 S: 1597  
PARADISE - BEG SE  
COR OF NE/4 SEC 26 T  
10N RIEN 174 FT W 251  
FT S 174 FT E 251 FT TO  
BEG TOG WITH R/W

Owner has given the  
county a trust deed on 5.06  
acres and County  
Executive agreed to pmt  
plan

07-018-0001 \$207.29  
Showell, Jean C  
243 N 200 W  
Malad ID 83252

02-117-0016 \$5,060.57  
Guymon, Stephan W &  
Karen

E 1000 N: 366 LOGAN -  
ALL LOT 1 ROSEDALE

TAX LIEN SALE

May 25, 1995

13-053-0008 \$7,095.52  
Larson, Joanne R Tr  
4409 W 4700 N  
Benson UT 84335

E 4700 N: 4409 BENSON  
- BEG 1024 FT S OF NE  
COR NW/4 SEC 34 T 13N  
R 1W & TH S 27\*54' W  
190 FT S 43\*39' W 283.3  
FT S 26\*01' W 160 FT S  
79\*48' W 668.6 FT S  
10\*30' W 184.3 FT S  
11\*18' W 470.6 FT S  
88\*03' W 335.2 FT S  
16\*14' W 185 FT E 23.5  
CHS TO SE COR NW/4  
SEC 34 N 21.5 CHS TO  
BEG 22.10 AC ALSO:  
BEG AT S/4 COR SEC 34  
& TH N 89\*02' E 50.6 FT  
N 53\*45' E 300.5 FT N  
62\*02' E 408.6 FT N  
67\*23' E 344.2 FT N  
78\*40' E 340 FT N 1\*06'  
W 782.8 FT S 89\*06' W  
626.4 FT N 0\*54' W  
1327.8 FT S 89\*10' W  
231.7 FT S 16\*14' W 63.1  
FT S 58\*46' W 427.6 FT  
S 20\*40' E 477.3 FT S  
23\*01' E 241.6 FT S  
11\*04' E 295.3 FT S 9\*34'  
W 368.3 FT S 20\*39' W  
441.3 FT S 35\*17' W 805  
FT N 89\*02' E 2334.7 FT  
TO BEG CONT 101.4 AC  
ALSO: BEG 31.79 CHS S  
OF NE COR SE/4 SEC 34  
& TH E 9 CHS TO CO  
ROAD S 30\*15' E 3.53  
CHS W 14.03 CHS N 3.05

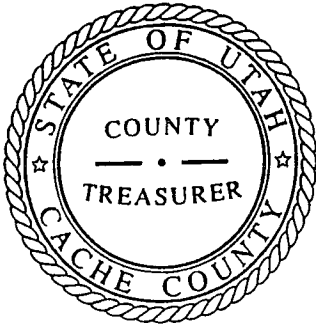
CHS E 3.25 CHS TO BEG  
4 AC ALSO: BEG 65.4  
RDS S OF NW COR  
SW/4 SEC 35 & TH S  
57.76 RDS E 33.68 RDS  
TO W LN CO ROAD N  
30\*15' W 66.86 RDS TO  
BEG 6.08 AC LESS: BEG  
NE COR SE/4 SEC 34 &  
TH W 31.5 RDS TO E LN  
CO ROAD SE'LY ALG  
ROAD TO E LN SD 1/4  
SEC N 56 RDS TO BEG  
5.5 AC LESS: BEG S  
89\*02' W 3.35 CHS & 1.2  
CHS N OF SE COR SEC  
34 & TH N 67\*13' W 7.62  
CHS N 80\*22' W 4.36  
CHS S 89\*27' W 5.42  
CHS N 1\*06' W 223.08  
FT N 78\*40' E 30.6 FT N  
86\*25' E 163.7 FT S  
87\*39' E 271.7 FT S  
77\*48' E 306.4 FT S  
69\*34' E 266.7 FT S  
64\*39' E 105 FT S 265.5  
FT TO BEG 6.32 AC NET  
269.7 AC M/L

Restaurant Tax Funds Requested, Recommended & Allocated  
1995

	Requested	Recommended	Allocated	Prior Allocation
Alliance for the Varied Arts-Cultural Education	\$ 10,000	\$ 5,000	\$	\$ 1,500*
Cache County Fair Board-GAW Rodeo Promotion	\$ 9,500	\$ 5,000	\$	\$ 00
Cache County/Logan City-WPC Rodeo Arena Upgrade	\$ 200,000	\$ 60,000	\$	\$ 278,775
Chamber of Commerce-Tourist Promotion	\$ 48,000	\$ 38,000	\$	\$ 76,785*
Capitol Arts Alliance-Advertise 95/96 Season	\$ 15,000	\$ 7,500	\$	\$ 00
Clarkston Town-Town Square Upgrades	\$ 48,958	\$ 20,000	\$	\$ 00
Cornish Town-Park Fence Improvements	\$ 5,135	\$ 5,135	\$	\$ 00
Hyde Park City-Lee Regional Park Improvements	\$ 126,000	\$ 30,000	\$	\$ 22,500**
Lewiston City-Theater & Cultural Hall Improvements	\$ 45,600	\$ 00	\$	\$ 50,000 -
Logan-Cache Airport Authority-Airport Openhouse	\$ 8,000	\$ 4,500	\$	\$ 00
Logan City-Eccles Theatre P.C.I.P. Bonds	\$ 116,700	\$ 77,075	\$	\$ 175,375 -
-Logan Canyon Scenic Byway Project	\$ 20,000	\$ 20,000	\$	\$ 20,000
-Logan Canyon RV Sewage Dump Station	\$ 13,000	\$ 00	\$	\$ 00
Mendon City-Restrooms on Mendon City Square	\$ 62,000	\$ 25,000	\$	\$ 00
Millville City-Millville City Museum	\$ 22,000	\$ 10,000	\$	\$ 10,000
Mount Logan Middle School-Internet Tour Guide	\$ 27,970	\$ 00	\$	\$ 00
Nibley City-Stage/Amphitheatre in City Park	\$ 7,000	\$ 7,000	\$	\$ 35,000
Paradise Town-Park Pavilion	\$ 15,000	\$ 15,000	\$	\$ 5,247
Providence City-Park/Sidewalk Improvements	\$ 7,500	\$ 00	\$	\$ 00
-Zollinger Park Parking Lot Expansion	\$ 22,500	\$ 15,000	\$	\$ 00
-Braegger Park Restrooms	\$ 5,000	\$ 5,000	\$	\$ 15,000
Richmond & Lewiston Cities-Cub River Sports Complex	\$ 80,000	\$ 30,000	\$	\$ 16,575
River Heights City-Shade & Rain Canopy Cover	\$ 5,800	\$ 5,800	\$	\$ 25,000
Smithfield City-Birch Creek Parking Improvements	\$ 44,630	\$ 00	\$	\$ 40,500
USU-Festival of American West/Opera House	\$ 58,600	\$ 25,000	\$	\$ 27,000
-Logan Avalanche Forecast Center	\$ 7,090	\$ 00	\$	\$ 00
Utah Festival Opera Company-Advertising	\$ 30,000	\$ 5,000	\$	\$ 24,715*
Wellsville City-Renovation of DUP Museum	\$ 24,805	\$	\$	\$ 40,000
TOTAL	\$1,085,788	\$ 415,010	\$	

\*through Chamber of Commerce

\*\*one half of allocation to North Park Equestrian Park



CACHE COUNTY  
**Office of the County Treasurer**  
179 NORTH MAIN • LOGAN, UTAH 84321

KAREN A. JEPPESEN

April 25, 1995

Cache Enterprises & Realty Inc  
710 S Main  
Logan UT 84321

Dear Taxpayer:

According to our records your 1991 taxes are delinquent. All delinquent taxes for all years on parcel 01-051-0010 will have to be paid by March 31, 1996 or they will be sold for taxes on the fourth Thursday in May 1996.

We are advising you at this time so that you may work out a regular payment schedule or make arrangements to pay these taxes before the due date. You can make monthly payments or make partial payments at any time.

Please contact our office at 752-3414 during regular business hours and we will provide you with any assistance we can in bringing these taxes current.

Sincerely,

*Karen Jeppesen*

Karen A. Jeppesen  
Cache County Treasurer

KAJ  
Tax Identification No: 01-051-0010

# REQUEST FOR PROPOSALS

**TO: GIS DEVELOPMENT FIRMS**

**FROM: CACHE COUNTY**

**SUBJECT: MANAGEMENT OF A NEEDS ASSESSMENT/PLAN AND DEVELOPMENT OF A TEST PROJECT FOR DESIGN OF A GEOGRAPHIC INFORMATION SYSTEM.**

## DESCRIPTION OF THE PROJECT

Cache County is considering the development of a county-wide geographic information system. This system will provide for the computer mapping and database management needs of the departments of the County.

## REQUIRED SERVICES

Cache County is requesting proposals for the management of a needs assessment as part of the development of a county-wide geographic information system. In addition to the needs assessment a test project will be completed using an area within Cache County so that different applications can be tested. The test project will also function as a demonstration project for the capabilities of a geographic information system

### A. Needs Assessment

1. Identify the relevant departments and users of a GIS for Cache County. This will also include those groups outside of Cache County Corp.
2. Identify current maps and databases that would provide the most effective use by a GIS. An inventory of available GIS data layers that are currently developed or being developed that could be used with the system.
3. Identify desired GIS applications that could be developed.
4. Develop a five year strategic plan for the development and implementation of a county-wide GIS. As part of the plan the following items need to be included.
  - a. Determine cost of development of GIS.
  - b. Identify hardware and software needs for implementing system.
  - c. Identify staffing needs for optimum maintenance of system after development.

### B. Test Project Area

1. The test project area should show how the different County Departments would use and benefit from the development of a Geographic Information System.
2. A section of the Cache County will be selected and used for this test area. This section will contain a sufficient cross section of developed parcels, roads, utilities

- and other nature features to show different analysis capabilities for each department of the County.
3. Following database items that should included:
    - a. Ownership
    - b. Land Use
    - c. Zoning
    - d. Assessed value
  4. Following digital data should be included:
    - a. Parcels
    - b. Center line of roads
    - c. Utilities
    - d. Natural hazards (flood plains, elevations, wetlands)
  5. This test area is to also functions as a presentation for the Cache County Council and should be related to the five year strategic plan for implementing of the GIS.

## PROPOSAL CONTENT

- A. **Basic Qualification:** Provide basic data relative to the firm's size, history, personnel, special expertise and general credits. Individual resumes, awards, associations, and other information may be included. Office brochures should be submitted separately as supplemental data.
- B. **Specific Qualifications:** List the team expected to accomplish this work including anticipated consultants. Describe who will perform the various tasks, the amount of their involvement and responsibilities, and provide their qualifications. Provide a list of at least (5) projects, with brief descriptions which show ability to complete projects of this type.
- C. **Approach to Project:** Include a statement of your approach to this specific project, including design philosophy, understanding of programs. Limit - two pages.
- D. **Past Performance:** Submit reference letters from prior clients or client representatives. Letters from projects listed in item B are preferable.
- E. **Examples of Work:** Submit any similar examples of projects that are similar to the current proposal.
- F. **Additional Information:** For rating purposes, indicate the location of the office where the services will be rendered.
- G. **Format:** To assist evaluation it is desirable to format the proposal similar to the headings listed above. The overall length of the proposal shall not exceed 25 pages. Emphasis should be placed on the specific qualifications of the people to actually perform the project and the approach to designing and managing this specific project. Submit five (5) copies of the proposal and one (1) each of other data (i.e., example of other work).

## EVALUATION

A committee of Department Heads will serve as the evaluation committee to rank the proposals, and at least two, but not more than five, firms will be selected for personal interviews. Proposals will be ranked on the following criteria:

- Experience of the respondents (the kind, size and number of similar projects managed) 20%
- Qualifications (experience of personnel directly involved in similar types of projects) 60%
- Completeness of proposal (has respondent addressed all the elements of the RFP) 10%
- Local GIS project experience with the Cache County Area 10%

After interviewing the selected candidates, the evaluation committee will re-rank the proposals to determine the semi-final point score.

## AWARD

Based on the results of the proposals and review of previous projects awarded to each firm, the evaluation committee will recommend a course of action to the County Executive and County Council at their next recent meeting.

### Proposed Dates

County Council Approval (to publish RFP)	April 25, 1995
Receive Proposals	May 26, 1995
Oral Interviews (invitation date)	June 2, 1995
Review By Selection Committee	June 15-16, 1995
Negotiate Contract	June 30, 1995
Preform Needs Assessment/Plan	July - Sept ember
Develop Test Area Data/Presentation	July - September
Presentation of Plan and Demostration to County Council	October

## **SELECTION**

Upon selection of a firm, Cache County will issue a letter of intent. However, final award is contingent upon the successful negotiation of a contract.

The contents of the proposal may be used in a legal contract or agreement. Firms should be aware that methods and procedures proposed could become contractual obligations. Cache County reserves the right to reject any or all proposals received as a result of this request.

Cache County may also negotiate separately with any source in a manner necessary to serve the best interest of Cache County. Awards will be made on the basis of proposals resulting from this request and subsequent interviews.