

CACHE COUNTY COUNCIL WORKSHOP

January 28, 2025 at 3:30 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair Sandi Goodlander, Vice-Chair Kathryn Beus, Councilmember David Erickson, Councilmember Barbara Tidwell, Councilmember Keegan Garrity, Councilmember Nolan Gunnell, Councilmember Mark Hurd.

MEMBERS EXCUSED:

STAFF PRESENT: Executive David Zook, Bryson Behm, Bartt Nelson, Taylor Sorensen, Matt Funk, Tennille Johnson, Giselle Madrid, Bart Esplin, Craig McAllister, Julie Terrill, Matt Phillips, Dennis Gardner, Amy Adams, Michael McGinnis, Bob Low, Rod Hammer, Dirk Anderson

OTHER ATTENDANCE:

Council Meeting

- 1. Call to Order 3:30p.m. – [1:49](#)** Chair Goodlander opened (audio technical difficulties) and thanked everyone for all their hard work.
- 2. Goal Setting With Elected Officials and Department Heads**

[3:10](#) Chair Goodlander invited Bartt Nelson, IT Director/Dept. Head, to speak. [3:32](#) Bartt shared the IT department mission to lead, unify, and boost productivity with the help of technology, programs, and infrastructure for the county. Their vision was to keep up to date on technology, to be ready as the future compatibility, and interoperability for running programs as well as being up to date on cyber security. [5:56](#) Bartt talked about the values IT decided to uphold in 2025; increase technical aptitude, knowledge, skill sets, and a service mentality. IT decided to strive to be built on accountability, reliability, and fiscal responsibility. [6:42](#) Bartt shared IT department goals; to rebuild and update the nearly county-wide Wi-Fi infrastructure, keep down time at a minimum, meet the requirements of all the county departments and other data needs for the county, and to maintain security for data availability. [8:48](#) Bartt concluded and opened for questions and comments from council. [8:57](#) Chair Goodlander thanked Bartt Nelson.

[9:06](#) Chair Goodlander invited Taylor Sorensen, Attorney Dept. Head, to present. [9:16](#) Taylor discussed the attorney offices goals for managing growth. Due to increased juvenile cases, misdemeanor cases, and number of city justice court closures, a new Justice Court/Juvenile Court Hybrid Judge was recommended in the first district. Taylor mentioned the need for another attorney to help in the courtroom and named Daniel Major, currently Chief Deputy Attorney, as best qualified for the position. Taylor speculated an additional legal assistant may be needed as well as additional work space. [11:51](#) Another goal of the Attorneys Office was to continue to enhance county compliance of state code, grant requirements, and for Cache County to be as transparent and law abiding as any other county in the state of Utah. [12:10](#) Taylor discussed a goal for the victims services division of the department to work closer to and collaborate with community partners such as CAPSA and the Red Cross including community victims of circumstance. [12:53](#) Taylor concluded proposing possible need budget alterations to help with the goals discussed when appropriate. [13:13](#) Chair Goodlander asked about justice court closures. [13:21](#) Taylor said that Hyrum justice court was still functioning, but North Logan and Smithfield justice courts were likely to close in 2025. Logan City justice court was still functioning as well as Wellsville and Nibley justice courts. Taylor mentioned that Hyrum's justice court judge would retire within the next couple years. [14:01](#) Chair Goodlander thanked Taylor Sorensen.

[14:04](#) Chair Goodlander spoke (audio technical difficulties). [14:51](#) Matt Funk Auditor Dept. Head, discussed challenges with institutional memory due to staff turnover and added that the employees did quality work and are great assets. [16:01](#) Matt shared the goals of his department; one being to restart the internal audit function with the help of other counties programs and resources. [16:33](#) Another goal Matt shared was to update the budget process to help department heads and the executives office while increasing visibility of the process to council members and the citizens. The department said they

would aim to have an electronic budget workbook available as a reference after the budget process. [17:14](#) Matt Funk asked if council had any questions before thanking council.

[17:22](#) Chair Goodlander spoke (audio technical difficulties) and invited Bryson Behm, Clerk Dept. Head, to present. [17:46](#) Bryson presented the Clerks Offices goals; the first was an increased community outreach by expanding visibility and transparency of election related processes through social media and to work helping students at the university know what they need to do. [18:13](#) Councilmember Barbara Tidwell entered chambers. [18:40](#) Another goal Bryson shared was to hold quarterly open houses starting in March with a hope to involve younger children in the process by a voter sticker design contest. [19:07](#) Bryson explained the Clerks Office and Elections Crew planned to improve their efficiency by an equipment update and a continuation of record digitization so they can be viewed by the public. [19:37](#) Bryson spoke about the Clerks Office long-term goals of keeping up with register voter growth and planned to get additional equipment when needed. [20:18](#) Bryson asked council if they had any questions. [20:24](#) Chair Goodlander asked Bryson to send paperwork to Andrew (audio technical difficulties).

[21:06](#) Chair Goodlander asked Tennille Johnson, Recorder Dept. Head, to present. [21:16](#) Tennille explained the departments goal to update and digitize ownership maps and gave council 2 example maps. With the digitization process they would be able to update ownership changes, (audio technical difficulties), and dimensions quickly and efficiently to enable the community to view them faster. [22:08](#) Tennille shared the short-term goal to create space for the 6 interns who would work on the map update project. [22:30](#) Tennille discussed the ARPA funds received for 2025 and 2026 would be used, in part, to hire the interns from May to October to complete the remaining 1,400 of the 4,000 city blocks and subdivision maps. [22:58](#) 4 full time employees would work on the PLSS maps with a goal to finish 25 maps a month. Tennille asked council to keep in mind that the PLSS map project would take longer because it was additional work to the daily tasks required of employees and would require a high level of skills, knowledge, and extensive research to complete. Tennille said her department hoped to complete the project by 2029, but the project was contingent on a variety of uncontrollable conditions including interest rates and developments. [24:13](#) Tennille invited anyone who would like to understand the process better to visit her office. [24:31](#) Councilmember Nolan Gunnell entered chambers. [24:39](#) Tennille asked council if they had any questions. [24:41](#) Vice Chair Kathryn Beus asked if the digitization of property deeds had been completed. [24:57](#) Tennille confirmed the property deeds project had been completed and mentioned the use of ARPA funds for those. [25:20](#) Chair Goodlander thanked Tennille Johnson.

[25:28](#) Giselle Madrid, Senior Center Director, presented her department mission was to empower older adults to live a fulfilling and independent life with dignity. Their vision was to be the heart of our community where older adults thrive with vitality, purpose, and joy. [25:43](#) Giselle stated the Senior Centers values were compassion, excellence, and trust and strive to be of service to the community. [25:50](#) To meet this, the department had set goals such as increased knowledge and outreach of meals on wheels into the community, increase education and support of Medicare and Medicaid while assisting patrons to fill out food stamp applications (audio technical difficulties), to provide and secure funding through a CDBG grant and community donations for meals on wheel vehicle replacements, and to work towards another senior center in the community. [27:10](#) Giselle discussed the growth from the 961 registered patrons in 2020 to 3,125 patrons as of December 31, 2024 and 3,160 since January 26, 2025. [27:42](#) As for growth within the meals on wheels program, from 2021 to December 31, 2025 they saw a 55% increase; 28,000 meals in 2021 to about 150,532 (audio technical difficulties) meals in 2024. (Audio technical difficulties). From 2024 to 2025 they saw a 24% increase of meals served. [28:18](#) Programs were being affected because the increase of registered patrons use of the senior center. More classes in the arts had been added such as ukulele, dance, ballet, ceramic, and watercolor. [28:40](#) The senior center needed more kitchen and multipurpose space. [28:53](#) Giselle asked council if they had questions. [28:54](#) Councilmember Nolan Gunnell asked what the \$60,000 gift was used for in 2024 (audio technical difficulties). [29:04](#) Giselle asked council to have the \$60,000 rolled over to 2025 so the Senior Center could use it towards the capital funds. [29:13](#) Chair Goodlander spoke (audio technical difficulties).

[29:23](#) Chair Goodlander invited Bart Esplin, Fairgrounds Manager, to present. [29:45](#) Bart described the fairgrounds department objective to help people make memories by providing a venue for events including the County Fair. To

accomplish this they needed to maintain and improve their facilities. [30:38](#) Bart said the Fairgrounds had an aging infrastructure and a water line that had leaks which would cripple major events in the future if not dealt with. Other critical and not as critical areas that needed work were noted to include roads, trees, bridges, and power. [31:56](#) Bart explained that because of a cut fiber, when the power went out at the fairgrounds, the Sheriff's Office was down too. [32:26](#) Bart expressed the inevitable need for more space for big county events such as the fair and suggested the county look for a larger and centrally located property to move the fair grounds to. There were 80,000 visitors for the county fair over 4-5 days in 2024 and Bart said he saw parking space issues in the surrounding neighborhoods during these large events. [33:51](#) Bart shared that these were the larger and more pressing issues and that he had another extensive list of smaller issues that would need attention as well. Bart asked council if they had any questions. [34:10](#) Chair Goodlander spoke (audio technical difficulties) and Bart Esplin thanked council.

[34:14](#) Chair Goodlander invited Craig McAllister, Treasurer Dept. Head, to present. Craig passed copies to councilmembers. [35:31](#) Councilmember David Erickson asked a question (audio technical difficulties) and Craig responded (audio technical difficulties). [35:37](#) Craig mentioned the state average was 93.92 (audio technical difficulties) and said the department planned to try to beat 2024s average and had until January 31st, 2025 to do so. [36:13](#) Craig noted at that point they were at 1.9 million over (audio technical difficulties). Craig discussed that goals and tracking were important (audio technical difficulties) and they would try to take care of customers at the front end. [36:42](#) On one of the properties, the family did not want to move into (audio technical difficulties). [36:53](#) The other one had a death within their family (audio technical difficulties). [37:05](#) Craig explained his department would try to continue to treat community members with dignity and hoped they would be happier in the process. [37:15](#) Craig reminded council there were summary numbers on the copies he handed out. [37:21](#) Craig discussed his planed collaboration with Matt Funk, Auditor Dept. Head, for historical abatements. Craig said he hoped he and Matt could find a way to help with the circuit breakers decline. (audio technical difficulties) [38:03](#) Craig spoke about communicating with the Recorders office project of updating maps and working close with IT to get delinquency property tax map information using an example. [40:17](#) Councilmember Nolan Gunnell asked if the example showed a property that the tax noticed was missed (audio technical difficulties). Craig responded (audio technical difficulties). [40:52](#) Craig asked council if there were any more questions. [40:55](#) Chair Goodlander thanked Craig McAllister.

[41:06](#) Chair Goodlander invited Julie Terrill, Tourism Dept. Head, to present. [41:19](#) Julie discussed projects she decided to get done this year. The first was redesigning the website to improve the visitor experience and automate updates. [41:47](#) She talked about updating the calendar system to make processes run more efficiently and getting a replacement cash register system which would require them to re-enter inventory, code, taxes, and more. The new system would be a much needed change to increase efficiency. [42:58](#) Julie talked about working with hotels to get tour buses and educating tour agents/companies all over the world about what hotels were available in the county. The process would be difficult and often had a lot of negotiation that had to happen. [44:03](#) In 2023, tourists spent over \$230 million in the county. Julie said her department was working hard to increase that number through many ways including museums, events, hotels, restaurants, and organizations. [44:40](#) Julie mentioned her team also would look for ways to support surrounding businesses when there would be construction and schedule changes. [45:36](#) Julie talked about celebrating her 20 years working for the county and thanked council for support and flexibility in order for her to be able to do her job sucessfully. [46:06](#) Chair Goodlander asked council if they had any questions. [46:07](#) Councilmember Nolan Gunnell asked how they differentiate business trips from tourists. [46:18](#) Julie responded that the Chem Garden Institute at University of Utah had a formula that provided numbers including business tourism and recreational tourism. Bigger cities were able to track conferences and attendance numbers to determine financial impact of specific tourism type, but Cache County didn't have a way to accomplish that. [46:58](#) Julie asked if there were any more questions. [47:00](#) Chair Goodlander thanked Julie Terrill.

[47:02](#) Chair Goodlander invited Matt Phillips, Director of Public Works, to present. [47:20](#) Matt passed out copies to council shared that the allotted time would only allow for a snapshot of what service his department provided and what they hoped to accomplish in 2025. [48:46](#) A long term goal Matt shared was for his department to become accredited through APWA which would help them establish master plans and storm water plans. [49:11](#) Matt noted that they had lost knowledge and information due to employee turnover and that being accredited would help their record keeping with the collaboration of

other departments. Matt acknowledged the department did have other smaller goals that dealt with road and bridge repair. [50:00](#) He explained why accreditation would be a big accomplishment and mentioned that completing the program would help show the leadership, knowledge, and quality of the work that went on in Cache County. [51:15](#) Matt apologized to council if he missed the mark and invited councilmembers to stop by Public Works to understand details of processes and see operations. [51:46](#) Vice Chair Katherine Beus asked how close Public Works was to becoming accredited. [51:49](#) Matt explained it was usually a 2-3 year program that started with a self-evaluation overseen by a staff member. Then the department could apply to the program and would have the support and guidance of other Public Work facilities as the APWA would come in. [52:52](#) He talked about looking at cost, materials, and certifications that would be needed in the process. [53:19](#) Chair Goodlander asked for Matt to keep council updated and to let them know what support his team would need. [53:23](#) Matt Phillip thanked council.

[53:26](#) Chair Goodlander invited Dennis Gardner, Facilities Main. Manager, to present. [53:40](#) Dennis shared his career background and outlined his department priorities; to upkeep the building and its mechanical workings, sell surplus property, and the maintenance of the safety and security of both county buildings and employees. [54:23](#) He explained one of the top goals for his department was to repair the main sewer line starting in February of 2025. Dennis said he looked at funding possibilities said it would be the best time to do it because the City had planned similar work in an area close by. [55:38](#) He discussed price and options for the addition of another work space in the auditor's office. The first bid was 30,000 and said he would work to reduce the cost as much as possible. Dennis prided himself on having very productive and qualified employees to ensure the best possible work to be done. [56:16](#) Councilmember Nolan Gunnell made a comment (audio technical difficulties). [56:25](#) Dennis talked about 2 HB AC unit replacements his team was aware of and noted his teams focus on low impact for the county and tax payers while trying to stagger when replacements would be need to be bought in future. [57:12](#) The LED lighting was gradually replaced, auto locks were planned to be installed using ARPA money as well as updating security cameras with the option of sound. [58:51](#) Dennis discussed a plan for parking lot lighting that would also use ARPA funding. [59:01](#) He suggested future long-term goals such the parking lot being re-asphalted, the under lane foundation redone, and the addition of a generator for the old courthouse. He mentioned the grid is overloaded and said he could see it being a future issue. [1:00:05](#) Katherine Beus commended for how beautifully grounds and buildings were kept. [1:00:34](#) Dennis Gardner thanked council.

[1:00:36](#) Chair Goodlander listed departments who still needed to present and asked (audio technical difficulties) Amy Adams, Personal Management Director, to present. [1:01:03](#) Amy stated their department mission was to be leaders and partners committed to delivering strategic and aggressive human resource and management solutions that would support and inspire excellence in their workforce. [1:01:35](#) The values they set include integrity and culture. A goal was set to revamp the new employee orientation to encourage and strengthen employee culture at Cache County through appreciation events. [1:02:41](#) Another value set was accessibility and they planned a time clock procedure upgrade through the bamboo system that would start with the fire department and work through one department at a time while also increasing education on how to use bamboo better. [1:04:02](#) The department set a goal to increase mutual respect and excellence in the form of supervisor leadership training. [1:04:31](#) Amy had an overarching goal to update policy and procedures. [1:04:42](#) Another way they planned to achieve excellence was to increase councils understanding on the importance of having competitive compensation to retain and attract quality employees. Amy asked if council had any questions. [1:05:05](#) Chair Goodlander spoke (audio technical difficulties).

[1:05:09](#) Chair Goodlander invited Michael McGinnis, Managing Public Defender, to present. [1:05:22](#) Michael passed copies out to council (audio technical difficulties) and said his team had been able to finish about 90% of the plan within the first 3 years. He thanked council for all their help and support they received with it and commended his teams hard work. [1:06:07](#) Michael shared their mission for 2025; provide exceptional, zealous, and ethical advocacy to the citizens while ensuring their constitutional rights are fully protected and that justice is served fairly and accurately for all. [1:06:22](#) Michael described his departments short-term goal to gain additional support in the way of staff. [1:06:36](#) Michael suggested a social worker program would help keep people out of the criminal justice system and possibly lower the rate of crime. The program proposed would also help citizens with getting employment, applying to programs, and find housing. They saw the impact

that employing a social worker for child welfare cases had within the last year and saw the continued need with the areas described. [1:07:16](#) Another long-term goal Michael's team set was to restructure their department to match the County Attorney's Office in additional office space and number of public defender employees. [1:07:34](#) Michael shared his hope to partner with the IDC to fund the goals he spoke about. [1:07:43](#) Michael McGinnis thanked council and asked if they had any questions. [1:07:49](#) Chair Goodlander thanked Michael.

[1:07:51](#) Chair Goodlander invited Bob Low, Airport Director, to speak. [1:08:03](#) Bob said his team's biggest goal was to have a safe and well run airport by passing the FA139 inspection every year and to interface well with the community and tenants (audio technical difficulties). [1:08:31](#) The Airport planned to work towards having a knowledgeable, professional, and proactive team. Bob shared that he had learned a lot about building teams and was recently able to hire a couple more qualified team members. [1:09:06](#) He wanted to increase his team's knowledge of what the 139 standards were (audio technical difficulties) with trainings and reviews to know when and how to fix issues as mandated by protocol. [1:10:10](#) Bob explained that his department was well into the team building phase and asked council if they had any questions. [1:10:22](#) Madam Chair Goodlander thanked Bob Low.

[1:10:24](#) Chair invited Rod Hammer, Fire Chief, to present and he passed copies out to councilmembers. [1:10:52](#) The fire district mission was set to protect lives, property and the environment with a vision to provide a highly effective and efficient fire service in Cache County. [1:11:02](#) The values they set were to strive for included fidelity, integrity, respect, and excellence (audio technical difficulties). [1:11:10](#) Rod explained he wanted to be able to determine the future of the fire service through continued work on the fire district. [1:11:23](#) He shared that he wanted to find new fire chief who would keep things moving forward to set up the fire district successfully(audio technical difficulties). [1:11:45](#) Chair Goodlander thanked Rod Hammer.

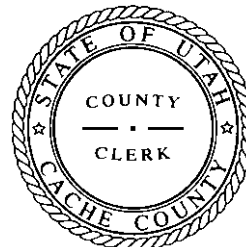
[1:11:52](#) Chair Goodlander invited Dirk Anderson, Chief Deputy Executive, to present and thanked for meeting with them a day previous. [1:12:12](#) Dirk complimented Cache County employees for their continued hard work naming Stephen Reeder, Development Services, and the Planning and Zoning departments for their current and future zoning code and great work to navigate conflict and challenges. [1:13:00](#) He expressed his gratitude for the Building, GIS, and Trail divisions inspiring passion and quality shown in their work. [1:13:21](#) Dirk explained challenges Development Services faced with the variety of customer needs and their work to balance the citizens' rights to property while still respecting their neighbors rights, all while following code. [1:14:18](#) Dirk thanked the planning commission and councilmembers for all their dedication. [1:14:42](#) He made a goal to ask County employees to increase their knowledge and understanding of internal processes and code. He hoped this would boost the efficacy of communication and, in turn, speed up the efficiency of Development Services. [1:15:26](#) Chair thanked Dirk (audio technical difficulties) and everyone else involved in the workshop. [1:15:55](#) Chair Goodlander asked for continued communication for council to provide additional support (audio technical difficulties) and closed the workshop.

3. **Adjourn** [1:16:07](#) (audio technical difficulties)

Adjourn: 7:30 PM

**APPROVAL: David Erickson, Chair
Cache County Council**

**ATTEST: Bryson Behm, Clerk
Cache County Council**



CACHE COUNTY COUNCIL

January 28, 2025 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

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MEMBERS PRESENT: Chair Sandi Goodlander, Vice-Chair Kathryn Beus, Councilmember David Erickson, Councilmember Keegan Garrity, Councilmember Barbara Tidwell, Councilmember Nolan Gunnell, Councilmember Mark Hurd

MEMBERS EXCUSED:

STAFF PRESENT: Rod Hammer, Jeris Kendall, Matt Funk, Nathan Argyle, Alma Burgess

OTHER ATTENDANCE: Corbin Allen, Brooke Hontz, Olga Mariasina, Erik Anderson, Jordan Mathis

Council Meeting

1. **Call to Order 5:00p.m. – [1:31:01](#)**
2. **Opening Remarks and Pledge of Allegiance – [1:31:24](#) David Erickson**
3. **Review and Approval of Agenda [1:33:29](#)**

Action: Motion made by Councilmember Nolan Gunnell to approve the agenda; seconded by Vice Chair Kathryn Beus.
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd
Nay: 0
4. **Review and Approval of Minutes (January 14, 2025) [1:33:35](#)**

Action: Motion made by Vice Chair Kathryn Beus to approve the minutes; seconded by Councilmember Nolan Gunnell
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd
Nay: 0
5. **Report of the County Executive [1:33:50](#) (inaudible)**
 - A. **Appointment/Discussion**

Action: Motion made by Councilmember * to approve; seconded by Councilmember *.
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd
Nay: 0
6. **Items of Special Interest**
 - A. **Bear River Health Department Interlocal Agreement Discussion- Jordan Mathis, Director BRHD**

[1:40:57](#) Jordan described the details of Agreement to expand and form the Bear River Multi County United Local Health Department. The funds for substance abuse and mental health will now be funneled through the BRHD as an integrated model for behavioral health. [1:52:06](#) Vice Chair Kathryn Beus asked if BRMH will have their own governing board. Jordan answered yes. [1:52:40](#) Chair Sandi Goodlander (inaudible) Jordan answered once the agreement is final the Director will be hired. [1:54:42](#) Executive Zook (inaudible) [1:56:43](#) Attorney Jeris Kendall clarified the boards and commissions, and advisory boards with state code requirements of Council. [1:58:42](#) (partly inaudible) Discussion between Executive Zook and Jeris about the roles of the interlocal agreement. [2:00:02](#) Chair Sandi Goodlander asked (inaudible) Jeris answered there is a little more authority given from the Counties to allow the Advisory board to extend to those within the BRHD. [2:00:51](#) Executive Zook asked (inaudible) Jeris responded the Local Cooperation Act allows for delegation from the County. [2:03:06](#) Executive Zook (inaudible) Jeris

answered he would need to read the agreement. Jordan said once the governing bodies accept the position this individual becomes a department employee. He added the uniqueness to the Advisory Council is the expertise level included. ([2:03:56](#) Video from YouTube Channel matches with Audio from Cache County Website) [2:05:42](#) Executive Zook commented to be sure the aim is still set to unify. He asked Jeris how the code specified the appointment. Jeris answered he would need to look at the Title 26a closer. [2:07:47](#) Jordan added there would be an annual review by the Health Officer and the County Attorney. [2:08:17](#) Councilmember Nolan Gunnell inquired given the extended period of 50 years for the term to see a review every set amount of years. Jordan asked how that would be envisioned. Councilmember Nolan Gunnell added whatever would be useful to ensure the future body is well informed. [2:09:58](#) Jeris answered it should be simple to add annual reviews and updates. [2:10:17](#) Councilmembers Karl Ward and Nolan Gunnell commented a summary with pros and cons would be helpful. Councilmember Keegan Garrity asked if Matthew Funk would be the auditor for this contract. [2:11:29](#) Jordan answered all audits are outsourced. Councilmember Keegan Garrity asked if this changes the budget from the way it is organized now. Jordan answered it creates a position that wasn't there before and funding will need to be sorted. [2:12:55](#) Councilmember David Erickson commented with how frequent legislature changes he didn't expect it to last 50 years. Jordan agreed and said this is his third interlocal agreement he has worked through in ten years. Councilmember David Erickson added this will help the County function the best for now. [2:14:26](#) Jeris said a Resolution is prepared. Jordan commented there is a change to make first and he would give to Council. [2:15:19](#) Councilmember Barbara Tidwell called attention for Andrew to make a statement about the audio of the meeting. [2:15:28](#) Andrew gave explanation to audience and Council of audio issues.

Public Hearings 7A

[2:46:55](#) Chair Sandi Goodlander asked Jeris for clarification of who from the County appoints which boards. [2:47:31](#) Jeris responded he would need to check. [2:48:23](#) Taylor Sorenson answered the appointment is under the County legislative body. Chair Sandi Goodlander asked for comments. Councilmembers Mark Hurd and Nolan Gunnell discussed other individuals. [2:50:05](#) Councilmember Keegan Garrity asked if there were any other nominations. Mark answered just these three terms.

- B.** County Economic Opportunity Advisory Board- Shawn Milne, Cache County Economic Development Director [2:42:20](#) Councilmember Mark Hurd described the Board and suggested appointment for Bryan Carver and Darrell Simmons as members and reappointments for Executive Zook and Jamie Andrus.

Action: Motion made by Councilmember Keegan Garrity to approve appointments; seconded by Kathryn Beus.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd
Nay: 0

7. Public Hearings

- A.** Ordinance 2025-01 – Staker Parson North Smithfield Plant Rezone – Amends the County Zoning Map by approving the Mineral Extraction (ME) Overlay Zone on 53.86 acres located at approximately 6600 N. 400 E., near Smithfield in the Agricultural (A10) Zone. [2:16:18](#) Chair Goodlander opened for discussion. [2:16:30](#) Angie Zetterquist described rezone application and said it was approved by planning commission. Chair Sandi Goodlander opened for public. No comments.

Discussion: None

Action: Motion made by Councilmember Nolan Gunnell to close public hearing; seconded by David Erickson.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd
Nay: 0

- B.** Ordinance 2025-02 – Rick Champlin Rezone- Amends the County Zoning Map by rezoning 29.5 acres, located at approximately 1200 W. 6200 N. Smithfield, from the Agricultural (A10) Zone to the Rural (RU2) Zone. [2:18:14](#)

Angie Zetterquist described rezone application and said planning commission recommended denial. Chair Sandi Goodlander opened for comments.

Discussion: [2:20:58](#) Rick Champlin spoke in favor and said the Smithfield Temple is pushing the area for change.

Action: [2:22:10](#) Motion made by Councilmember David Erickson to close public hearing; seconded by Councilmember Nolan Gunnell.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

C. Ordinance 2025-03 Powder Mountain Rezone 2024 Rezone- Amends the County Zoning Map by rezoning 1,621 acres from the Forest 43 Recreation (FR40) Zone to the Resort Receptions (RR) Zone. [2:22:22](#) Angie Zetterquist described rezone application and said it was approved by planning commission. Chair Sandi Goodlander opened for comments.

Discussion: [2:23:44](#) Interim Director Dirk Anderson explained further this is the first of many steps to get the Master Plan complete. [2:27:06](#) Brooke described the rezone reasons and steps to get the Master Plan aligned. [2:40:25](#) Councilmember Nolan Gunnell asked why a piece of the map shown as RR is surrounded by FR40. [2:41:00](#) Brooke answered it's a control mechanism to have all the land under one plan and one zone.

Action: Motion made by Councilmember Nolan Gunnell to close public hearing; seconded by Vice Chair Kathryn Beus.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

8. Pending Action

A. Ordinance 2025-01 – Staker Parson North Smithfield Plant Rezone- Amends the County Zoning map by approving the Mineral Extraction (ME) Overlay Zone on 53.86 acres located at approximately 6600 N. 400 E., near Smithfield in Agricultural (A10) Zone. [2:51:44](#) Angie gave explanation of application as a start to get a gravel pit. David Erickson added history comments of the land. Keegan Garrity added Smithfield had approved the rezone.

Action: Motion made by Councilmember Nolan Gunnell to approve Rezone; seconded by Councilmember Keegan Garrity

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

B. Ordinance 2025-02 Rick Champlin Rezone- Amends the County Zoning Map by rezoning 29.5 acres, located at approximately 1200 W. 6200 N., Smithfield, from the Agricultural (A10) Zone to the Rural (RU) Zone. [2:53:23](#)

Action: Motion made by Councilmember Nolan Gunnell to deny Rezone; seconded by Councilmember Keegan Garrity

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

C. Ordinance 2025-03- Powder Mountain Rezone 2024 Rezone- Amends the County Zoning Map by rezoning 1,621 acres from the Forest 43 Recreation (FR40) Zone to the Resort Recreation (RR) Zone. [2:54:14](#) Councilmember Nolan Gunnell asked how many Council members have been to the area and looked at it and urged Council to consider long term. Chair Sandi Goodlander said it made sense to her for it to be included as one for the Master Plan. [2:56:12](#) Councilmember Keegan Garrity said he understood the concerns from Nolan but unless there are specific reasons behind why the land should not be rezoned he did not have an issue with it. [2:57:10](#) _____ from Planning Commission said it was recommended for approval 4-1. [2:57:55](#) Executive Zook commented it would be easier to have everything under one zone. [2:59:12](#) Chair Goodlander brought attention to the agenda and asked if these were initial proposals. [2:59:59](#) Council discussed to suspend rules on previous votes. [3:00:23](#) Andrew Erickson informed Council they can vote to amend the agenda.

Action: Motion made by Councilmember Nolan Gunnell to approve amended agenda and move Ordinance 2025-03 to Initial Proposals; seconded by Vice Chair Kathryn Beus

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

[3:00:55](#) Vice Chair Kathryn Beus said she didn't see reason to wait for the two weeks.

Action: No motion made

Motion will be considered in two weeks

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

9. Initial Proposals for Consideration of Action

- A. **Resolution 2025-03 – A Resolution Approving the Re-drafted Interlocal Agreement of the Bear River Association of Government (BRAG) – Approves Re-Drafted BRAG Interlocal Agreement that was presented before the Council in its January 28th (this) meeting.**

Discussion: [3:02:14](#) Andrew Erickson asked Jeris to speak concerning a procedural change. [3:02:43](#) Jeris said this Resolution needs to be postponed due to a conflict with state code.

Action: Motion made by Councilmember * to approve Ordinance/Resolution; seconded by Councilmember *.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

- B. **Resolution 2025-04 – A Resolution to Provide Approval of the Multicounty United Local Health Department Interlocal Agreement- Approves the Interlocal Agreement that was presented before the Council in its January 28th (this) meeting.**

[3:03:38](#) Councilmember David Erickson said this would be revisited in two weeks.

- C. **Resolution 2025-05 – A Resolution Approving the Silva Farm Round One Open Space Application – Presented by Brandon Bell, Countywide Planner, Cache County Development Services**

[3:04:09](#) Brandon Bell spoke about the open space application and said it was recommended for approval by COSAC.

[3:15:24](#) Councilmember Nolan Gunnell asked if there would be a trail since there was a contradiction with the application and staff report. Brandon answered the applicant has agreed to trail access on the East and North sides.

[3:16:02](#) David Erickson pointed out the Resolution is named Silva Wellsville Open space. Brandon said that was an error on his part. [3:16:12](#) Executive Zook said he worked on a similar application 10 years ago that struggled with funding. He asked if COSAC considered proximity and if it's a compelling enough case to secure the funds. Brandon responded he couldn't speak to the development pressure. He added work with the department of agriculture and food to secure funding has been done. [3:18:57](#) Councilmember Nolan Gunnell said he did not see an urban development as fruitful.

Executive Zook said he is certainly not opposed to it but prioritization should be considered with concern the money could go quickly. [3:20:47](#) Chair Goodlander asked for clarification of the 10% evaluation. [3:21:19](#) Chris Sans of COSAC stated the distance and lack of pressure was part of the reason some commissioners felt like limiting the amount of contribution. He added there is interest in preserving it as its some of the best farming grounds. [3:25:14](#) Councilmember Keegan Garrity provided facts from previous council meetings and summarized the considerations with his agreement to prioritization with timeliness. [3:26:48](#) Chair Goodlander opened for motion.

Action: Motion made by Councilmember David Erickson to suspend rules and approve Resolution as amended to include city of Trenton and exclude Wellsville; seconded by Councilmember Nolan Gunnell.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

10. Other Business

- A. Individual Council Member Goal

B. Final draft of County Council Member assignments (Department Liaisons, Committees, Boards, etc.)
[3:27:56](#) Chair Goodlander asked Council to review the list of their assignments and asked if the waste consortium committees are still active. Councilmember David Erickson answered yes. Vice Chair Kathryn Beus asked what the water consortiumist is echoed by Councilmember Nolan Gunnell. Discussion among Council with suggestion from Executive Zook the term is a typo meant to be Waste. Further discussion. [3:30:59](#) Councilmember Barbara Tidwell said she is willing to do COG but the meeting time is conflicting with her schedule.

C. UAC Day on the Hill February 5, 2025

11. Councilmember Reports - None

David Erickson –
Sandi Goodlander –
Keegan Garrity –
Barbara Tidwell –
Kathryn Beus –
Nolan Gunnell –
Mark Hurd –

12. Executive Session – Utah Code 52-4-205(1(d) – Discussion of the purchase, exchange, or lease of real property, including any forms of a water right or water shares, or to discuss a proposed development agreement, project proposal, or financing related to the development of the land owned by the state.

[3:32:55](#)

Action: Motion made by Councilmember Nolan Gunnell to close Council Meeting and move to Executive Session; seconded by Councilmember Mark Hurd.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 0

Adjourn: 7:30 PM [3:33:22](#)

**APPROVAL: Sandi Goodlander, Chair
Cache County Council**

**ATTEST: Bryson Behm, Clerk
Cache County Council**

