





Aaron Thaxton &lt;aaron.thaxton@cachecounty.gov&gt;

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**Special Event Permits - May 2024 - Comments**

4 messages

**Aaron Thaxton** <aaron.thaxton@cachecounty.gov>

Tue, Feb 6, 2024 at 2:01 PM

To: Jason Winn <jason.winn@cachecounty.gov>, Troy Fredrickson <troy.fredrickson@cachecounty.gov>, Reed Tanner <rtanner@cachesherriff.gov>, "jshelton@brhd.org" <jshelton@brhd.org>, Grant Koford <gkoford@brhd.org>, Jeremy Hudson <jeremy.hudson@cachecounty.gov>, Matt Phillips <matt.phillips@cachecounty.gov>, jpeterson@smithfieldcity.org, Stephen Nelson <stephen.nelson@cachecounty.gov>  
Cc: Angie Zetterquist <angie.zetterquist@cachecounty.gov>

Good Afternoon,

Attached are 2 applications for special events scheduled in May 2024, links to their websites are included:

\*[Black and White Days Stampede](#) - Bike Race - May 18th\*[Cow-A-Bunga Race](#) - Foot Race - May 18*These permits apply only to the portions of the events that occur in unincorporated county or on County facilities.*Please send your comments no later than **Tuesday, February 20th.**

Let me know if you have any questions.

Thanks you,

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**Aaron Thaxton**

Permit Technician

Cache County Development Services

435-755-1650

179 North Main Logan, UT 84321

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**2 attachments****Application\_2024 Cowabunga Race.pdf**

1066K

**Application\_2024 Stampede BikeRace.pdf**

1003K

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**Troy Fredrickson** <troy.fredrickson@cachecounty.gov>

Tue, Feb 6, 2024 at 3:26 PM

To: Aaron Thaxton &lt;aaron.thaxton@cachecounty.gov&gt;

Troy Fredrickson  
Deputy Fire Marshal  
Cache County Fire District  
[1020 E 600 N](#)  
[Hyrum UT 84319](#)  
(435) 755-1676  
(435) 770-6099

[Quoted text hidden]

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**2 attachments****2023 Black and White Days Stampede Bike Race.docx**

88K



**2024 Cow-A-Bunga Race.docx**

88K

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**Jacqui Shelton** <jshelton@brhd.org>  
To: Aaron Thaxton <aaron.thaxton@cachecounty.gov>

Fri, Feb 9, 2024 at 9:29 AM

Good morning,  
These events are not anticipated to have the number of participants and attendants that would require a mass gathering permit.

On Tue, Feb 6, 2024 at 2:02 PM Aaron Thaxton <aaron.thaxton@cachecounty.gov> wrote:

[Quoted text hidden]

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**Matt Phillips** <matt.phillips@cachecounty.gov>  
To: Aaron Thaxton <aaron.thaxton@cachecounty.gov>

Mon, Feb 12, 2024 at 7:51 PM

Aaron,  
Engineering has no comments.

**Matt Phillips, P.E., CFM**  
Cache County Public Works  
Public Works Director  
179 North Main St, Suite 305  
Logan UT, 84321  
[435-755-1639](tel:435-755-1639)  
[matt.phillips@cachecounty.gov](mailto:matt.phillips@cachecounty.gov)

On Tue, Feb 6, 2024 at 2:02 PM Aaron Thaxton <aaron.thaxton@cachecounty.gov> wrote:

[Quoted text hidden]



## CACHE COUNTY FIRE DISTRICT

600 North 1020 East  
Hyrum, Utah 84319  
(435) 755-1670

To: Angie Zetterquist  
From: Troy Fredrickson  
Black and White Days Stampede Bike Race

02/06/24

The Black and White Days Stampede Bike Race event does not present a problem for Fire and EMS as long as the riders adhere to all traffic laws.

In the past there has been a problem in other events where bike riders were riding more than two abreast and not yielding to emergency vehicles when they were responding to an emergency.

I would advise that the riders be reminded to ride no more than two abreast and to yield to emergency vehicles and all traffic laws.

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Rod Hammer  
Fire Chief

Jason Winn  
Deputy Chief

Rod Kearn  
Asst. Chief

Craig Buttars  
Fire Board

Gordon Zillies  
Fire Board

Dave Erickson  
Fire Board



# Development Services Department

Building | GIS | Planning & Zoning

## Application: Special Event Permit

Date Received:	By:	Receipt #:	Check #:	Amount:
2/5/2024	Aaron T	19447	CC - 9843	\$75.00

### Event Information

Event: Black & White Days Stampede Type: Bike Race

Dates with starting/ending times: Saturday May 18, 2024 9:30 AM-12:30 PM

### Agent/Contact Information

Agent/Contact: Holly Jo Karren Email: hkarren@richmondvtah.org

Phone: 435-994-4814 Mailing Address: PO Box 9 90S. 100W. Richmond, UT 84333

Name of Promoting Entity: Richmond City

### Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

Holly Jo Karren 2/5/2024  
Applicant Date

**Application Deadline:** Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

**Authority:** Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

**Right to Deny:** Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

## **Application Checklist**

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*A complete application must include the following unless specified otherwise:*

- 1)  Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2)  Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3)  Total number of participants: Estimate must include event staff, participants, and spectators.
- 4)  Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5)  Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6)  Fire prevention and emergency medical services plans.
- 7)  Security plans and/or law enforcement response.
- 8)  Admission fee, donation, or other consideration to be charged or requested.
- 9)  Plans for parking
- 10)  *If* the event will be held on private property, a current taxation certification for that property.
- 11)  Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

## **Project Review Process**

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- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
  - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
  - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
  - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
  - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
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**Details for Richmond City's Stampede Bike Ride  
In conjunction with Black & White Days**

**Saturday, May 18, 2024**

**Starting time: 9:30 a.m.**

**LOCATION:** Two routes will be available according to participants' desire beginning at 6 West Main in Richmond. Maps are attached.

The 25-mile route (south loop on map) will proceed north out of Richmond City into the county, through Cove, and into Franklin, Idaho. Route returns into Utah at approximately 2400 West and 1300 North, continuing through Lewiston to State Road 142. Route proceeds east on State Route 142 to Richmond, crossing Highway 91 at the traffic signal in Richmond. No detouring of traffic will be necessary.

The 50-mile route is the same as the 25-mile route except for 25 additional miles through Idaho.

**PARTICIPANTS:** It is estimated there will be about 125 participants, including officials and families encouraging riders.

**PUBLIC HEALTH:** This ride is in coordination with Richmond Black & White Days. There are adequate facilities for the group. An aid station and toilet facilities will be provided near mile 20 of the 50-mile ride in Preston, Idaho. An additional water station will be provided in Lewiston.

**PROOF OF INSURANCE:** Document attached.

**FIRE PREVENTION AND EMERGENCY MEDICAL SERVICES:** This bike ride is in conjunction with Black & White Days. EMTs are on call for the entire B&W event.

**SECURITY:** Same as above. Richmond City works closely with Cache County Sheriff's Office for the entire period of Tuesday through Saturday, with additional deputies on hand for Saturday, the day of the bike ride.

**FEE:** Bike ride participants pay a fee of \$25 for the 25-mile ride and \$50 for the 50-mile ride. This goes to cover expenses. No profit is made.

**PARKING:** Riders are encouraged to park one block away from starting point at an LDS Church parking lot. (Corner of 100 West and Main)

## **Traffic Control Plan -Utah Richmond City Black & White Days Stampede Bike Ride**

All Bikers will be riding during daylight hours beginning at 9:30 a.m. at 6 West Main in Richmond, Utah. Parking will be provided one block from the starting point at 135 West Main. Riders will be sharing roadways with traffic and riding same direction as traffic two abreast where shoulders are wide enough to support two riders. Where shoulders are narrow, all bikers will ride single file. Riders will follow rules of the road and obey all traffic laws as well as no littering or public urination. An aid station for 50-mile riders with water, food, mechanic, and rest rooms will be available at 98 West 2<sup>nd</sup> North, Preston, Idaho. A water station for 25 and 50-mile riders will be available in Lewiston, Utah. Volunteers will man this aid station.

Please see attached maps which include route details for Cache County. There will be no road closers or detouring of traffic. Law enforcement will not be needed at any intersections. The route proceeds north out of Richmond on a county road to Franklin, Idaho and returns to Utah on approximately 2400 West and 1300 North. Riders will continue through Lewiston and return to Richmond on State Route 142, traveling east, and crossing Highway 91 at the traffic signal in Richmond. A race-end sprint will be offered, for 50 milers desiring, to Cherry Peak Ski Resort, 3252 East 11000 North in Cache County. All other riders will end at 6 West Main, Richmond.

To ensure the safety of riders, the course will be clearly marked as well as signage for motorists making them aware a ride is in progress.

### **24/7 Emergency Contact:**

HollyJo Karren  
Richmond Acting City Administrator  
435-994-4814  
hkarren@richmondutah.org



25 mile

# STALLION SPRINT SHORT LOOP

Created Jan 02, 2022 Route is visible to: Everyone

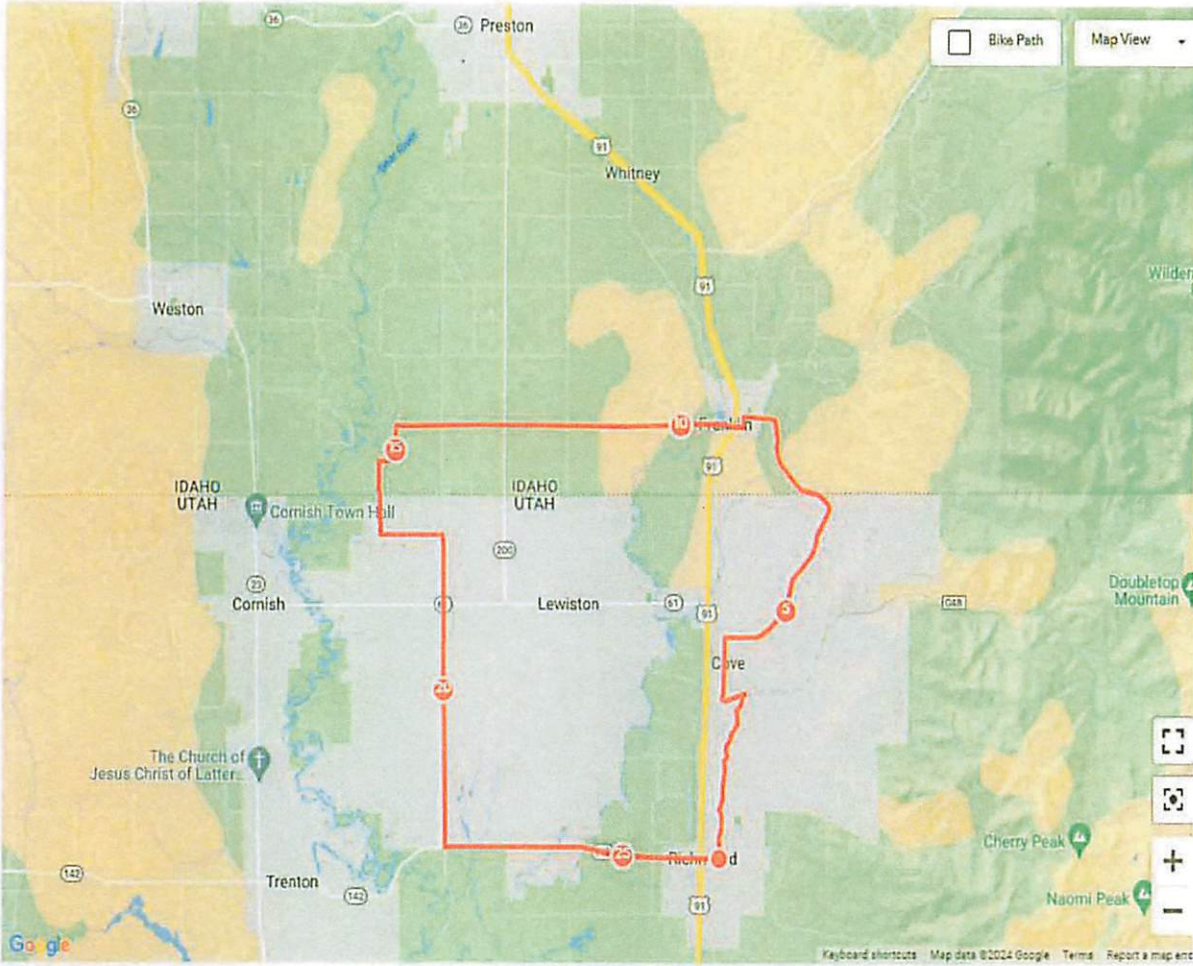
Richmond, UT, United States

26.37 mi  
Distance

636 ft  
Elevation Gain

Bike Ride  
Activity Type

- Log Workout
- Share
- Duplicate Route
- Add Route to Website
- Print
- Download



50 mile

# STALLION SPRINT W/ HILL CLIMB

Created Jan 02, 2022 Route is visible to: Everyone

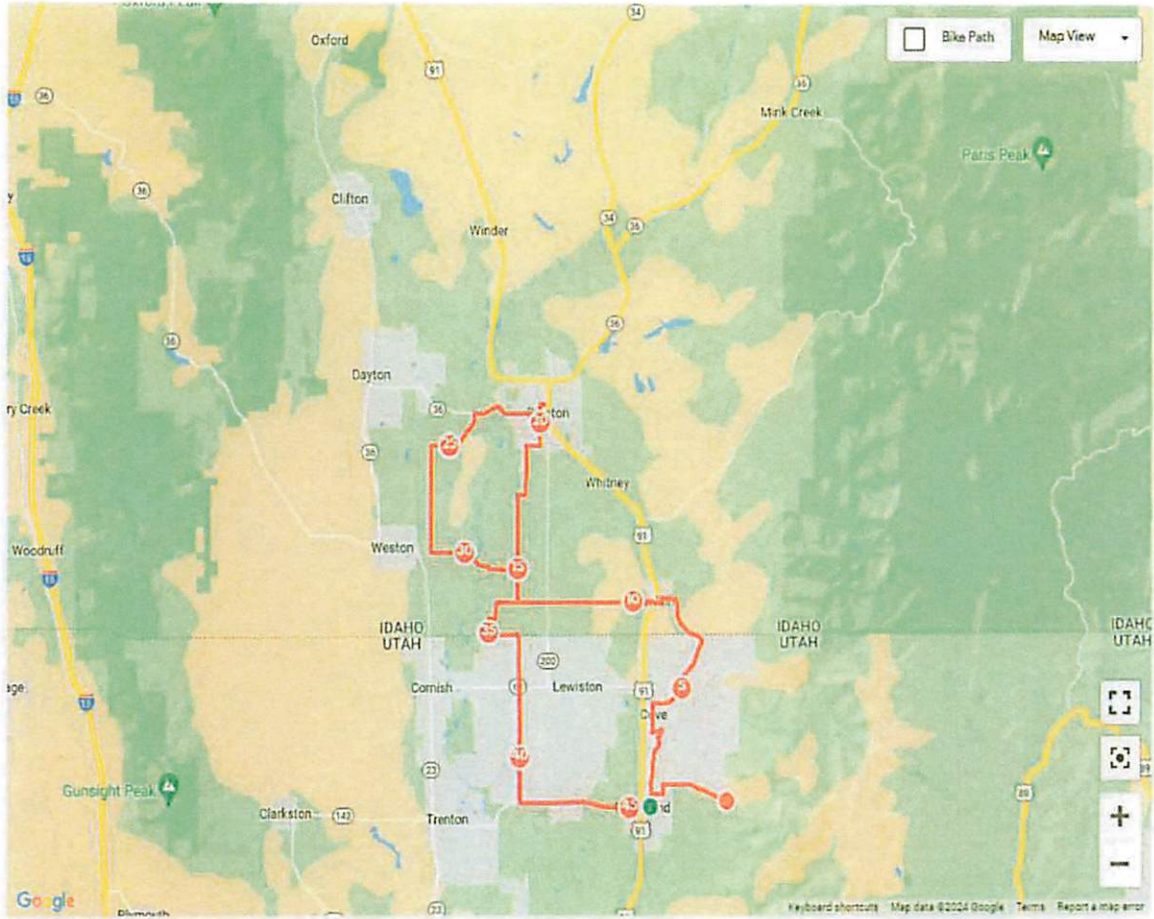
Richmond, UT, United States

**48.95 mi**  
Distance

**2,594 ft**  
Elevation Gain

**Bike Ride**  
Activity Type

- Log Workout
- Share
- Duplicate Route
- Add Route to Website
- Print
- Download



Elevation

Start	Max	Gain
<b>4,650 ft</b>	<b>5,905 ft</b>	<b>2,594 ft</b>

