



Special Event Permit

2023-15

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **Top of Utah Half Marathon**
Event Type: Running event
Event Date(s): August 26, 2023

Promoting Entity: Open Roads LLC
Applicant: Kris Siddoway
Phone: 435-764-2969
Email: yougogirlrun@gmail.com

8/24/23
Date

Approved by: Land Use Authority

Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the applicant as outlined in the application.
4. Event organizers and runners must yield to and allow access for emergency vehicles as necessary.
5. The event is scheduled inside of the wildfire season. If a wildfire occurs during the event, the event may be subject to road closures and evacuations.
6. Applicant must coordinate with individual jurisdictions where the event crosses from unincorporated County into an incorporated municipality or other jurisdiction.

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.



SEP 2023-15: Top of Utah Half Marathon, running event, pg. 2

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Kris Siddoway

8/24/2023

Accepted by: Kris Siddoway

Date

2023-15



Development Services Department

Building | GIS | Planning & Zoning

Application: Special Event Permit

Date Received:	By:	Receipt #:	Check #:	Amount:
8/1/23	<i>[Signature]</i>	18761	203	\$75.00

Event Information

Event: Top of Utah Half Marathon Type: Running

Dates with starting/ending times: August 26, 2023 - 7:00 AM until 11:00 AM

Agent/Contact Information

Agent/Contact: Kris Siddoway Email: yougogirlrun@yahoo.com

Phone: 435.764.2969 Mailing Address: 980 E 2850 North, North Logan, UT 84341

Name of Promoting Entity: Open Roads, LLC

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

Applicant *[Signature]* Date 8/1/23
[Signature]

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

Application Checklist

A complete application must include the following unless specified otherwise:

- 1) Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) Fire prevention and emergency medical services plans.
- 7) Security plans and/or law enforcement response.
- 8) Admission fee, donation, or other consideration to be charged or requested.
- 9) Plans for parking
- 10) *If* the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

Project Review Process

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
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Top of Utah Half Marathon - Aug 26, 2023

County Permit Application

LOCATION:

The Top of Utah Half Marathon lasts for approximately 3 hours. The following traffic control plan will be in place for this event beginning at 7:00 am.

The start is at the Hyrum City A.J. Peterson Hydro Park off Hwy 101. The runners will run down the canyon on Hwy 101 on the right-hand shoulder of the road as to not affect traffic up and down the canyon. The Cache County Sheriff's department will be at the mouth of the canyon letting drivers know there are runners on the road.

There will be 2 aid stations on Hwy 101. One station three miles and another six miles down Hwy 101 from Hyrum City A.J. Peterson Hydro Park. Both aid stations will be off the hwy on the North shoulder of Hwy 101.

At Hwy 165 and the intersection of Johnson road we will have "Lane Closed Ahead" signs with chimney signs and traffic cones that will push traffic to the inside lane. A single lane will be formed for traffic for Southbound traffic from 4000 South and Hwy 165 to the intersection of Hwy 165 and Hwy 238.

On Hwy 238 at 100 South in Providence, Northbound traffic will be diverted off Hwy 238 to 100 West and return back to Hwy 238 at 100 North.

On Hollow Road at mile 9 of this event and also at 100 West in Millville at mile 11 of this event there will be aid stations off to the side of the road. However, these are not state roads.

The finish is at Zollinger Park at approximately Center Street and Hwy 238. The events for the Top of Utah Half Marathon take place in the park.

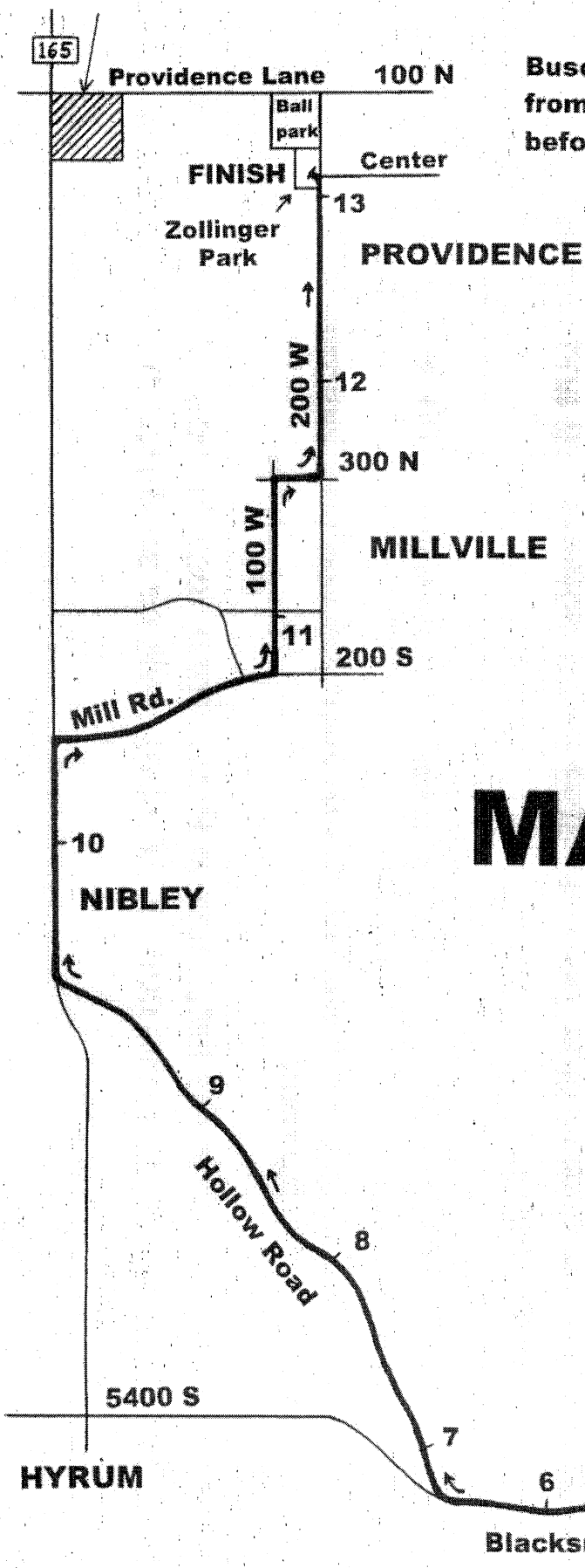
Corners are manned at the following locations:

Hwy 165 and Hollow Road / Hwy 165 and 3100 South / 200 South 100 West in Millville / 300 North 100 West in Millville / 300 North Main Street in Providence

These corners are manned not to stop traffic but to alert vehicles of runners on the road and to also keep runners on course.

There will be 4 EMTs from the Logan Fire & Rescue Department riding bikes on course during the event.

The UHP will have a uniformed officer working the course route. The Cache County Sheriff Office will have 8 uniformed deputies working the course as well.

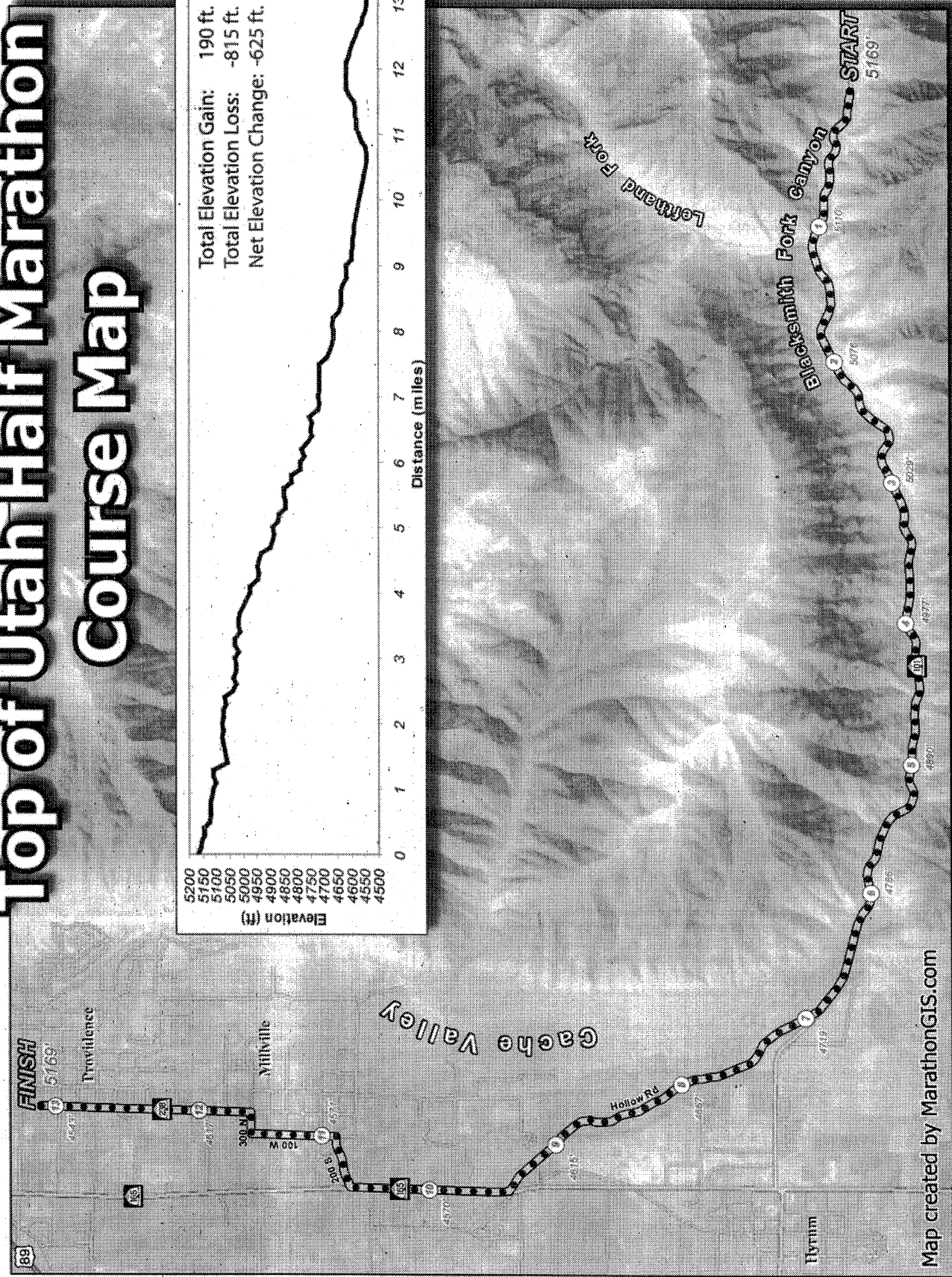
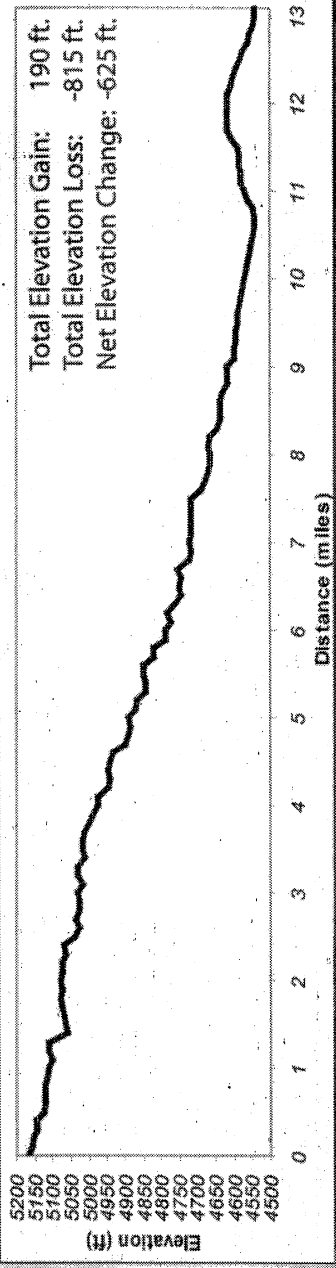


Buses take runners from Finish to Start before race begins.

TOP OF UTAH HALF MARATHON COURSE

13.1 miles

Top of Utah Half Marathon Course Map



Map created by MarathonGIS.com

PARTICIPANTS

Participants: 1100 estimated runners.

Staff & Volunteers: There will be approximately 200.

Spectators: We are anticipating 20% of registered runners will have spectators on the course from the mouth of Blacksmith Fork Canyon to the finish line, therefore about 200.

We are anticipating 90% of the registered runners will have spectators at Zollinger Park, therefore about 900.

PUBLIC HEALTH PLANS

Roto Rooter has been contracted out for the TOU Half Marathon for 1 porta potty for 50 runners. The porta potties will be placed at the starting line, mile 3, mile 6, mile 9, mile 11, and the finish. They will deliver, maintain, and remove the waste and receptacles.

Providence City will have the public restrooms open at the finish line at Zollinger Park during the event.

The rental agreement with Logan City/Cache County Environmental Department for an extra dumpster and garbage removal is attached. All garbage that is picked up on the route and in the park will be disposed of in these dumpsters.

Water for the runners and general clean up is given to the committee members and volunteers at the aide station to take care of. Attached is a copy of the info they are given and agree to do. Highlighted are the pertaining sections.

The starting-line volunteers clean the area at the start and all the way to mile 3.

The mile 3 volunteers clean the area from mile 3 all the way to mile 6.

The mile 6 volunteers clean to mile 9.

The mile 9 volunteers clean to mile 11.

The mile 11 volunteers clean to the finish line.

All committee members are required to stay after the race and clean up Zollinger Park and the surrounding area.

After the race, several committee members are assigned to drive the route to pick up any clothing and/or garbage that was left behind and also pick up the mile marker cones.

FIRE PREVENTION & EMERGENCY MEDICAL SERVICES

Logan Fire Department will be throughout the course: EMT's on e-bikes or UTV and ambulance with EMT's and paramedics at finish. H.A.M. Radio operators are along the route and at the finish line and starting line to relay information.

SECURITY

Cache County Sherriff's Office and Utah Highway Patrol will both be taking care of the security and law enforcement for the Top of Utah Half Marathon. UDOT requires the UHP Lieutenant to oversee the event so one or two HWY Patrol will be present as well.

FEES & SPONSORS

The registration fee for the Top of Utah Half Marathon is \$85

Sponsors include:

- Al's Sporting Goods
- Murdock GMC
- Logan Regional Hospital
- Great Basin Graphics
- Great Harvest
- Top of Utah Runners
- Square One
- FatBoy
- Brooksee
- Pepsi
- Cache Valley Tourist Council
- USA Track & Field
- Race Entry
- Bridgerland Amateur Radio Club
- Lee's Marketplace

PARKING

Parking is provided at Spring Creek Middle School and the LDS church by permission from Cache County School District and the LDS Stake President that is personally requested each year.

CACHE COUNTY GOVERNMENT
179 NORTH MAIN
LOGAN UT 84321

435-755-1700

Receipt No: 5.018761

Aug 11, 2023

OPEN ROADS LLC

Previous Balance:	.00
CHARGES FOR SERVICES - ZONING & SUBDIVISION FEES	75.00
200-32-13000 ZONING & SUBDIVISION	
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Total:	75.00
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CHECK-ZIONS BANK Check No: 203	75.00
Payor: OPEN ROADS LLC	
Total Applied:	75.00
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Change Tendered:	.00
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