



Special Event Permit

2023-02

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **Cow-A-Bunga Race**
Event Type: 1-mile, 5K, & 10K Runs
Event Date(s): May 20, 2023

Promoting Entity: Richmond City
Applicant: Jeremy Kimpton
Phone: 435-258-2092
Email: jkimpton@richmondutah.org

 5/4/23
Approved by: Land Use Authority Date

Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Cache County Sheriff's Department and the County Fire District as outlined in the application. Event organizers and runners must allow access for emergency vehicles as necessary.

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

 5/4/23
Accepted by: Applicant Date



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Accepted by: Applicant Date



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - May & June 2023 - comments due by May 1st

Jeremy Hudson <jeremy.hudson@cachecounty.org>
To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Thu, May 4, 2023 at 5:56 AM

Hey Angie, thank you for the heads up we have no conflicts with these events and our plans for maintenance.
Thank you have a great day.

Jeremy Hudson
Cache County Public Works Road Foreman
1020 E 600 N
Hyrum UT 84319
Phone 435-755-1566
Cell 435-757-4729
Email jeremy.hudson@cachecounty.org

[Quoted text hidden]



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - May & June 2023 - comments due by May 1st

4 messages

Angie Zetterquist <angie.zetterquist@cachecounty.org>

Mon, Apr 17, 2023 at 3:25 PM

To: Jason Winn <jason.winn@cachecounty.org>, Troy Fredrickson <troy.fredrickson@cachecounty.org>, "gkoford@brhd.org" <gkoford@brhd.org>, Matt Phillips <matt.phillips@cachecounty.org>, Joel Merritt <joel.merritt@cachecounty.org>, Jacquelynn Shelton <jshelton@brhd.org>, jpeterson@smithfieldcity.org, Reed Tanner <rtanner@cashesheriff.org>

Good Afternoon,

Attached are 4 applications for special events scheduled in May & June 2023 and links to their websites are included:

*Black & White Days Stampede - bike race - May 20th:

*Cow-A-Bunga Race - foot race - May 20th

*Little Red Riding Hood Ride - charity bike ride - June 3rd

*Logan Peak Trail Run - trail running race - June 17th

These permits apply only to the portions of the events that occur in unincorporated county or on County facilities.

Please send your comments no later than **Monday, May 1st**.

Let me know if you have any questions.

Thank you,

--


Angie Zetterquist, AICP

Planner

Cache County Development Services

T: (435) 755-1640

E: angie.zetterquist@cachecounty.org

4 attachments **Application_Logan Peak Trail Run.pdf**
2074K **Application_Cow-A-Bunga Race.pdf**
3638K **Application_Black and White Days Stampede.pdf**
2931K **Application_Little Red.pdf**
11199K

Reed Tanner <rtanner@cashesheriff.org>

Wed, Apr 26, 2023 at 5:51 PM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

All of these look good. I am communicating with the Little Red People to coordinate our response.

Sergeant Reed Tanner

Office Phone (435) 755-1165

Cell Phone (435) 764-7018

Cache County Sheriff's Office

[Quoted text hidden]

Jacquelynn Shelton <jshelton@brhd.org>
To: Angie Zetterquist <angie.zetterquist@cachecounty.org>
Cc: "gkoford@brhd.org" <gkoford@brhd.org>

Mon, May 1, 2023 at 10:54 AM

Good morning,
Only the Little Red Riding Hood Ride will require Mass Gathering permits from the Bear River Health Department. Little Red has already been in communications with BRHD and obtained the necessary permits.

On Mon, Apr 17, 2023 at 3:25 PM Angie Zetterquist <angie.zetterquist@cachecounty.org> wrote:
[Quoted text hidden]

Angie Zetterquist <angie.zetterquist@cachecounty.org>
To: Matt Phillips <matt.phillips@cachecounty.org>, Jeremy Hudson <jeremy.hudson@cachecounty.org>

Tue, May 2, 2023 at 4:57 PM

Hi Jeremy,

Matt asked me to forward these special event applications to you for review. Let me know if you have any concerns with any of them by Thursday if possible.

Thanks,
[Quoted text hidden]

4 attachments

-  **Application_Logan Peak Trail Run.pdf**
2074K
-  **Application_Cow-A-Bunga Race.pdf**
3638K
-  **Application_Black and White Days Stampede.pdf**
2931K
-  **Application_Little Red.pdf**
11199K



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

To: Angie Zetterquist
From: Troy Fredrickson
Re: Cow-A-Bunga Race

04/20/2023

There is no issues from Cache County Fire District.

In the past there has been a problem in other events participants were not yielding to emergency vehicles when they were responding to an emergency.

Please advise participants to yield to emergency vehicles.



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

Rod Hammer
Fire Chief

Jason Winn
Deputy Chief

Rod Kearl
Asst. Chief

Craig Buttars
Fire Board

Gordon Zillies
Fire Board

Dave Erickson
Fire Board



Development Services Department

Building | GIS | Planning & Zoning

pd ch # 31752
on 3/31/23

Application: Special Event Permit

Date Received:	By:	Receipt #:	Check #:	Amount:
4/5/23	[Signature]	18226	31752	\$75.00

Event Information

Event: Cow-A-Kunga Race Type: Foot Race

Dates with starting/ending times: Saturday May 20, 2023 starting @ 7:30 am

Agent/Contact Information

Agent/Contact: Jeremy Kimpton Email: jkimpton@richmondutah.org

Phone: 435 758 7092 Mailing Address: PO Box 9 90 S 100 W Richmond, UT 84333

Name of Promoting Entity: Richmond City

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

[Signature] 3-7-2023
Applicant Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

Application Checklist

A complete application must include the following unless specified otherwise:

- 1) Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) Fire prevention and emergency medical services plans.
- 7) Security plans and/or law enforcement response.
- 8) Admission fee, donation, or other consideration to be charged or requested.
- 9) Plans for parking
- 10) *NA* If the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

Project Review Process

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-

Richmond City's Black & White Day's Cow-a-bunga Race
Saturday, May 20, 2023 7:30 a.m. Start Time

LOCATION: Three separate routes are available according to participants' desire. Maps are attached. The one mile and 5K runs are contained within Richmond City limits. The 10K route begins in Richmond at State & Main, runs north on State Street as it turns into 1200 East (County). The route turns East on 11800 North to 2000 East. At 2000 East there is a short jog to the North with a turn around to head back South, turning West at 11000 North which changes to Richmond City's 500 North. The runners will then proceed back to the start/finish line in Richmond.

PARTICIPANTS: It is estimated there will be about 100 participants including officials and families encouraging runner.

PUBLIC HEALTH: This is in coordination with Richmond's Black & White Days. There are adequate facilities for the group.

PROOF OF INSURANCE: Document attached.

FIRE PREVENTION AND EMERGENCY MEDICAL SERVICES: Fire and EMTs are on call for the entire B&W event.

SECURITY: The City works closely with Cache County Sheriff's Office for the entire week of Tuesday through Saturday with additional deputies on hand for Saturday, the day of the Cow-a-bunga races.

FEE: Runners pay a fee of \$12.00 per person or \$40 for a family. This goes to help cover expenses. No profit is made.

PARKING: Adequate parking is available one block to the west of the starting line at the LDS Church parking lot.

5 k race



91

Richmond

91

1

2

3

one mile run

North



Richmond

Cemeter



Richmond

City Library



Park School



