



Special Event Permit

2022-06

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **Smithfield Health Days Fun Run**
 Event Type: 1-mile, 5K, & 10K Runs
 Event Date(s): May 14, 2022

Promoting Entity: Smithfield City
 Applicant: Richard Varela
 Phone: 435-563-0048
 Email: rvarela@smithfieldrecreation.com

 
 Approved by: Land Use Authority Date

Conditions of Approval


1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Smithfield Police & Fire Departments as outlined in the application. Event organizers and runners must allow access for emergency vehicles as necessary.

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant’s invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

 
 Accepted by: Applicant Date



Application: Special Event Permit

2022-006

Date Received:	By:	Receipt #:	Check #:	Amount:
				\$75.00

Event Information

Event: Smithfield Health Days Fun Run Type: Race

Dates with starting/ending times: May 14, 2022 7:30 am - 12:00 pm

Agent/Contact Information

Agent/Contact: Richard Varela Email: rvarela@smithfieldrecreation.com

Phone: 435-563-0048 Mailing Address: 315 E. 600 S. Smithfield, UT 84335

Name of Promoting Entity: Smithfield City Recreation

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

 4-19-22
Applicant Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

Health Days Fun Run Permit Application

1) NA, government organization

2) The race will begin at Mack Park and head up Smithfield Canyon. The One mile and 5k routes are out and back routes so they will return to Mack Park on Canyon Rd. The 10k will return to the park via Upper Canyon road. Smithfield Police Department will have three cars along the route. One unit will be at 50 N. Canyon Rd. to close off Canyon Rd. during the race. Another will lead the runners up the canyon during the mass start to ensure their safety then park at Canyon Rd. and Upper Canyon Rd. to reroute cars to Upper Canyon Rd. The third unit is on Canyon Rd. at the 10k turnaround to inform vehicles of the race and help them travel safely. (See attachment)

3) We will have approx. 350 participants, 50 staff and volunteers, and 40-50 spectators. Spectators will be at Mack Park.

4) Health Plan-

Post-race recovery food will be pre-made/pre-packaged. We will not have any cut fruit.

Water-

There will be three aid stations with bottled water for participants. We will have culinary water and restroom facilities at Mack Park for all participants, spectators, staff, and volunteers.

Waste-

Each aid station will have trash bags to collect any garbage. All trash/waste will be disposed of in the city dumpsters at Mack Park.

5) NA, Government Organization

(6) (7)

As mentioned above, SPD will be present at the event and SFD has been notified of the event. They will have a EMT unit in the area in case of emergency. Each aid station will also have a basic first aid kit.

Medical staffing: Members of the Smithfield Recreation Center are First Aid certified. We will have 8-10 staff members at the event.

List of emergency phone numbers and local hospitals/clinics:

Emergency: 911

Smithfield Police Department: 435-563-8501

Logan Regional Hospital: 435-716-1000

North Cache Valley Clinic: 435-563-4900

Cache Valley Hospital: 435-713-9700

(8) Race entry is \$15-27 for 10K/5k and \$10-22 for the one mile. Fees are per participant.

(9) Parking- Participant, spectators, staff, and volunteers will park at Mack Park where the start and finish line is. There are approx. 65 parking stalls at Mack Park with spots available on the street if needed. The number of spots is more than enough as the vast majority of participants will carpool.

Health Days Fun Run

10K, 5K, Mile



- 5K Route
- 10K Route
- Mile turn around
- Aid Station



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Utah Local Governments Trust 55 S. Highway 89 North Salt Lake UT, 84054-2054	CONTACT NAME: Underwriting Department PHONE (A/C, No, Ext): 800-748-4440 FAX (A/C, No): 801-936-0300 E-MAIL ADDRESS: underwriting@utahtrust.gov																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Utah Local Governments Trust</td> <td></td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: Utah Local Governments Trust			INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER E:																					
INSURER F:																					
INSURED Smithfield City Corporation PO Box 96 Smithfield UT, 84335																					

COVERAGES **CERTIFICATE NUMBER:** 13750_2021_106 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			13750-LIABILITY	07/01/2021	06/30/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ Deductible \$ 0
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			13750-LIABILITY	07/01/2021	06/30/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Deductible \$ 0
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	13750-WC	07/01/2021	06/30/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

United States, USDA Uinta-Wasatch-Cache National Forest,
857 West South Jordan Parkway

South Jordan UT, 84095

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Special Events Review -BRHD

1 message

Jacquelynn Shelton <jshelton@brhd.org>

Mon, May 9, 2022 at 3:25 PM

To: aubrey.hanks@cachecounty.org

Cc: angie.zetterquist@cachecounty.org, Tim Watkins <tim.watkins@cachecounty.org>

Hello,

My name is Jacqui Shelton and I'm now managing the Mass Gathering Permit. I reviewed the upcoming special events to determine if any have need for a Mass Gathering Permit and have determined that only the Little Red Riding Hood Bike Ride needs one, and they've already gone through the permitting process. The following are my notes for each event if you'd like more details.

Let me know if you have any questions.

May 14- Smithfield Health Days Fun Run- No Mass Gathering permit necessary. 450 people are reported to be in attendance (participants, volunteers, spectators, and staff). Mass Gathering permit is needed when 1000 people are in assembly for 2 or more hours in an area not designed for that occupancy or use.

May 21 - Cow-A-Bunga Race- No Mass Gathering permit necessary. About 100 people are expected to be in attendance (participants, volunteers, spectators, and staff).

June 4- 16 Crossings Trail Run- No Mass Gathering permit necessary. 150 people are expected to be in attendance (participants, volunteers, spectators, and staff).

June 4- Little Red Riding Hood Bike Ride- Does need a Mass Gathering permit, and one was mailed out on 3/10/2022.

June 11- Ragnar Spring Wasatch Back- No Mass Gathering permit necessary. Spoke with Julia Bullard on the phone, given the way they are staggering the start a mass gathering permit won't be necessary (high end estimation of 300 people at the start at any given time).

June 18- Logan Peak Trail Run- No Mass Gathering permit necessary. 195 people are expected to be in attendance (participants, volunteers, spectators, and staff).

June 25- Bike MS- No Mass Gathering permit necessary. 985 people are expected to be in attendance (participants, volunteers, spectators, and staff).

July 9- Cache Valley Super Sprint Triathlon 17th Annual- No Mass Gathering permit necessary. Less than 250 people are expected to be in attendance (participants, volunteers, spectators, and staff).

September 17- Top of Utah Marathon- No Mass Gathering permit necessary. The event is anticipating 1000 participants, but they will not be in the same place for 2 or more hours as the races will be staggered.

Thanks,

Jacqui Shelton
Environmental Health Scientist
Office: (435) 792-6458
Bear River Health Department
85 East 1800 North
North Logan, UT 84341



CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF

Matt Bilodeau, Chief Deputy
Doyle Peck, Lieutenant
Mikelshan Bartschi, Lieutenant
Roy Hall, Lieutenant

EMPATHY

FAIRNESS

INTEGRITY

PROFESSIONALISM

RESPECT

RESPONSIBILITY

TRUSTWORTHINESS

To: Cache County
From: Sgt. Reed Tanner
Date: May 12, 2022
Re: Health Days Fun Run

The Cache County Sheriff's Office has reviewed the event request for the "Health Days Fun Run" scheduled for May 14, 2022. It has been determined that the Sheriff's Office will not staff this event. Public Safety will be handled by the event sponsor as outlined in the submitted event application. The permit can be granted as far as the Sheriff's Office is concerned.

Sincerely,

Sgt. Reed Tanner



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Smithfield Health Day Races - Saturday May 14th

2 messages

Angie Zetterquist <angie.zetterquist@cachecounty.org>

Wed, May 11, 2022 at 12:25 PM

To: Matt Phillips <matt.phillips@cachecounty.org>, Jesse Mott <jesse.mott@cachecounty.org>

Do you have any comments regarding the Smithfield Health Days Special Event Permit for this Saturday? I need to try and wrap this up tomorrow.

Thanks,

--

Angie Zetterquist, AICP

Planner

Cache County Development Services

T: (435) 755-1640

E: angie.zetterquist@cachecounty.org

Matt Phillips <matt.phillips@cachecounty.org>

Wed, May 11, 2022 at 5:31 PM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

No, I don't have any issues. They have been doing the same thing for years.

Matt

[Quoted text hidden]