



**Special Event Permit**

**2022-08**

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

**Event Information**

Event Name: **Bike MS: Harmons Best Dam Bike Ride 2022**  
 Event Type: Bike ride  
 Event Date(s): June 25-26, 2022

Promoting Entity: National MS Society  
 Applicant: Victoria Katz  
 Phone: 480-201-4647  
 Email: victoria.katz@nmss.org

6/13/22

Approved by: Land Use Authority

Date

**Conditions of Approval**

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Cache County Sheriff's Office as outlined in the application for the portions of the ride located in unincorporated County. Applicant must coordinate with Utah Highway Patrol and any municipal police departments (e.g., Logan City Police Department) for traffic control on portions of the relay race that occurs on state and municipal roads.
4. Event organizers, support vehicles, and riders must yield to and allow access for emergency vehicles as necessary.
5. Riders must adhere to all traffic laws and ride with a maximum of two riders abreast at any time.
6. The event is scheduled in the early stages of fire season. If a wildfire occurs during the event, the event may be subject to road closures and evacuations.
7. Applicant must coordinate with individual jurisdictions where the event crosses from unincorporated County into an incorporated municipality.



SEP 2022-08: Bike MS: Harmons Best Dam Bike Ride 2022– Bike ride, pg. 2

**Agreement of Acceptance**

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As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant’s invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

*Jack*

6/13/2022

Accepted by: Applicant

Date



Development Services Department

Building | GIS | Planning & Zoning

Application: Special Event Permit

2022-008

Date Received:	By:	Receipt #:	Check #:	Amount:
6-9-22	[Signature]	#17078	Cr. Card	\$75.00

Event Information

Event: Bike MS: Hamorns Best Dam Bike Ride 2022 Type: Bike Ride

Dates with starting/ending times: 6/25/2022 7am - 4pm & 6/26/2022 7am-3pm

Agent/Contact Information

Agent/Contact: Victoria Katz Email: victoria.katz@nmss.org

Phone: 480-201-4647 Mailing Address: 5025 E Washington #102 Phoenix, AZ 85034

Name of Promoting Entity: National MS Society

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

[Signature] 5/2/2022
Applicant Date

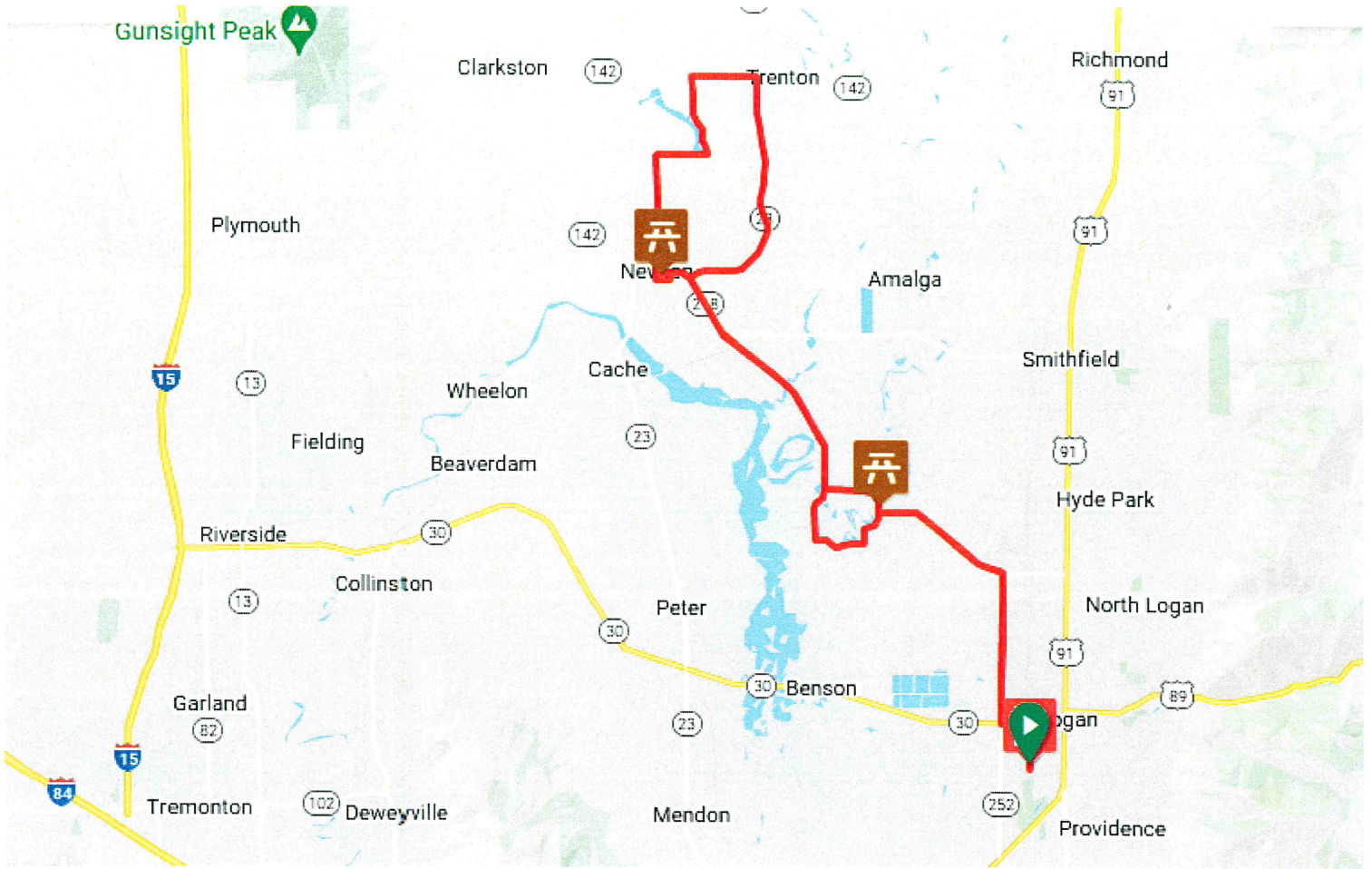
Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place.

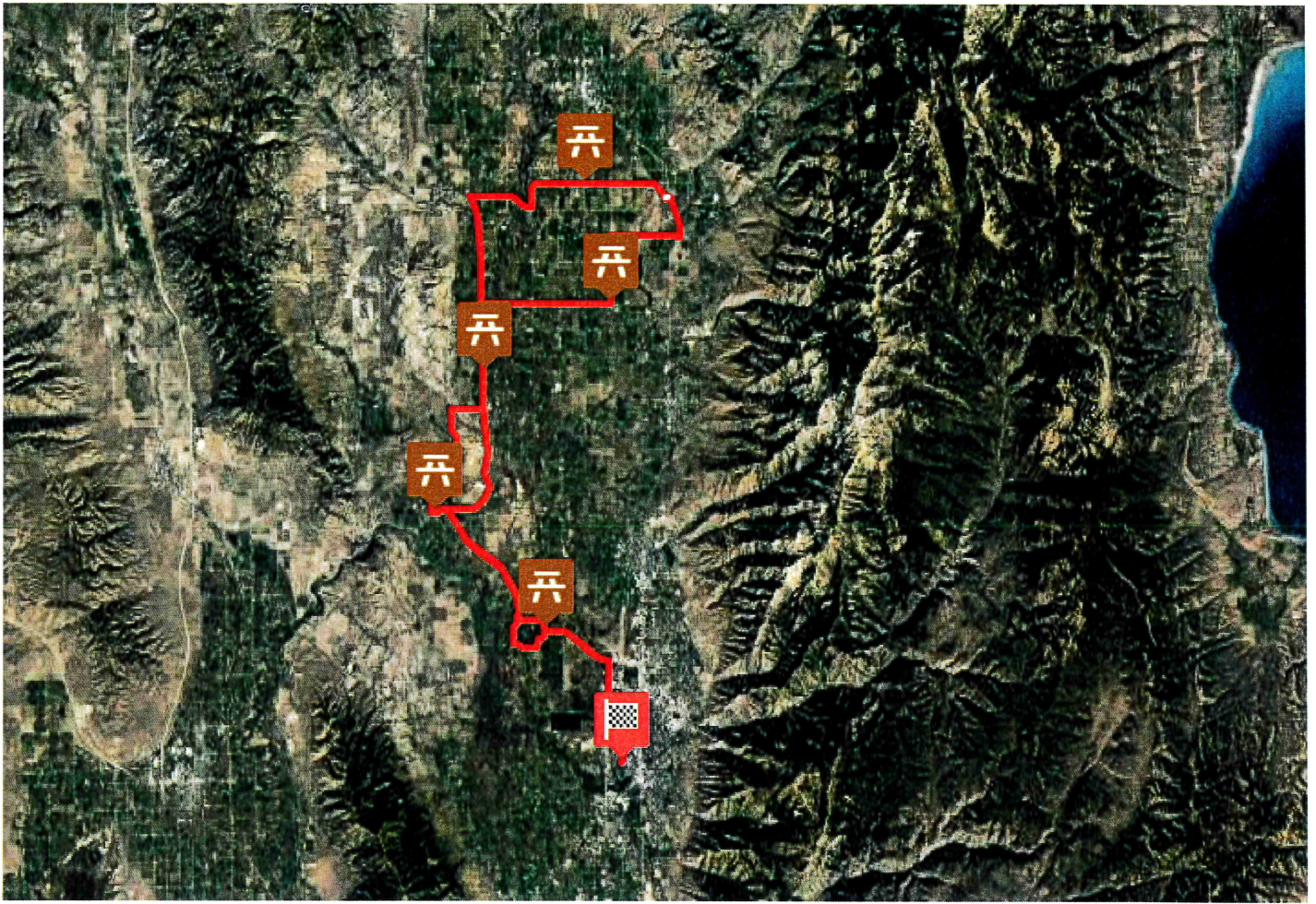
Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County.

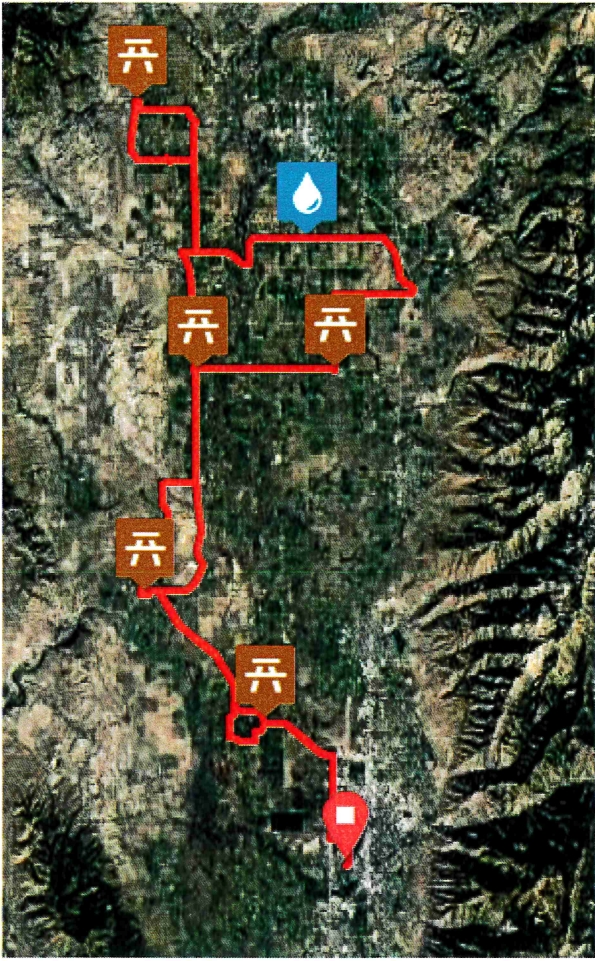
Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public.

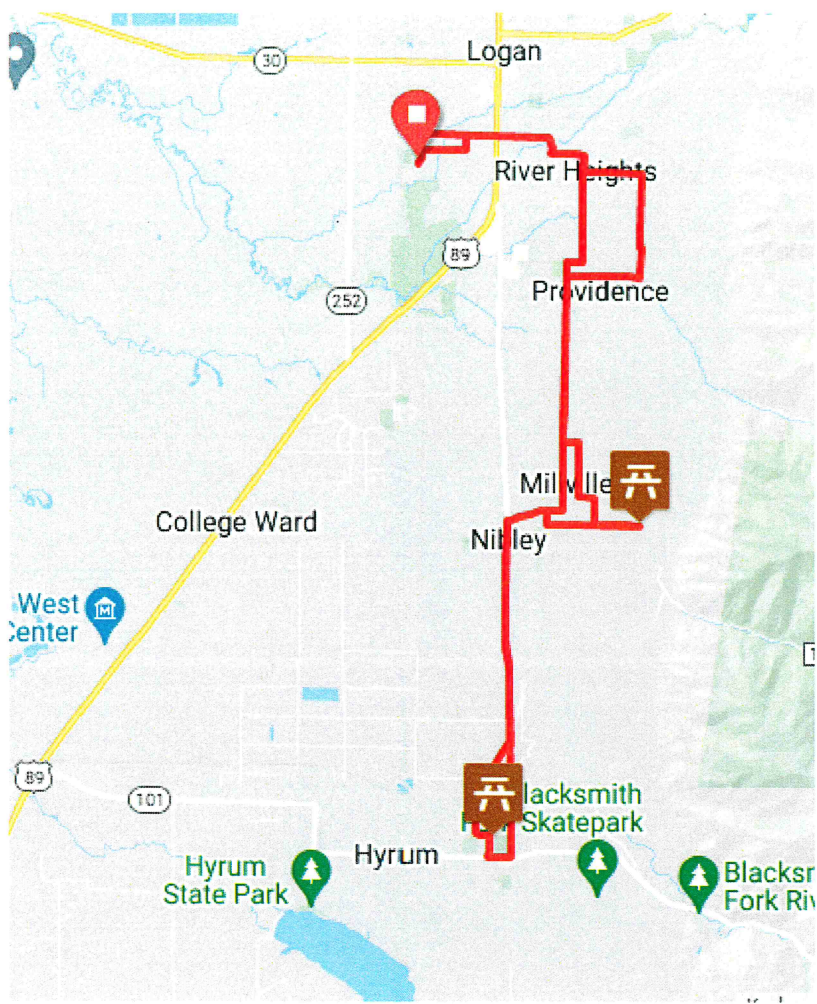
## Bike MS 2022 – Special Events Application Checklist for Cache County

1. Application and \$75- Can we pay this with credit card? Please call or email Tori Katz to assist. 480-201-4647 or [victoria.katz@nmss.org](mailto:victoria.katz@nmss.org)
2. See route maps at website below and Cache County Fairgrounds sitemap attached.  
Routes:
3. Total number of participants:
  - a. Staff: 10
  - b. Participants: 800
  - c. Volunteers: 75
  - d. Spectators: 100
4. Public Health:
  - a. Garbage will be handled by Logan City Waste Management
  - b. Additional bathrooms will be handled by Honey Buckets
5. Certificate of Insurance is attached
6. Emergency medical service:
  - a. We will have an ambulance with an EMT on site at the Fairgrounds: 6/25 – 6:30am-4:00pm and 6/26- 6:30am- 3:00pm  
Fire Prevention:
  - b. There will be fire extinguishers provided in the larger tents.
7. Security and Law Enforcement Plan:
  - a. Logan City Police Department, Utah Highway Patrol, and Cache County Sheriff's Department, will all be involved, and as this application is being submitted, these entities are being contacted for support.
  - b. UDOT Permit is being submitted at the same time as this application.
8. All Participants donate a minimum of \$250 to ride.
9. Parking: All parking will be up to the participants with space available in the Fairgrounds

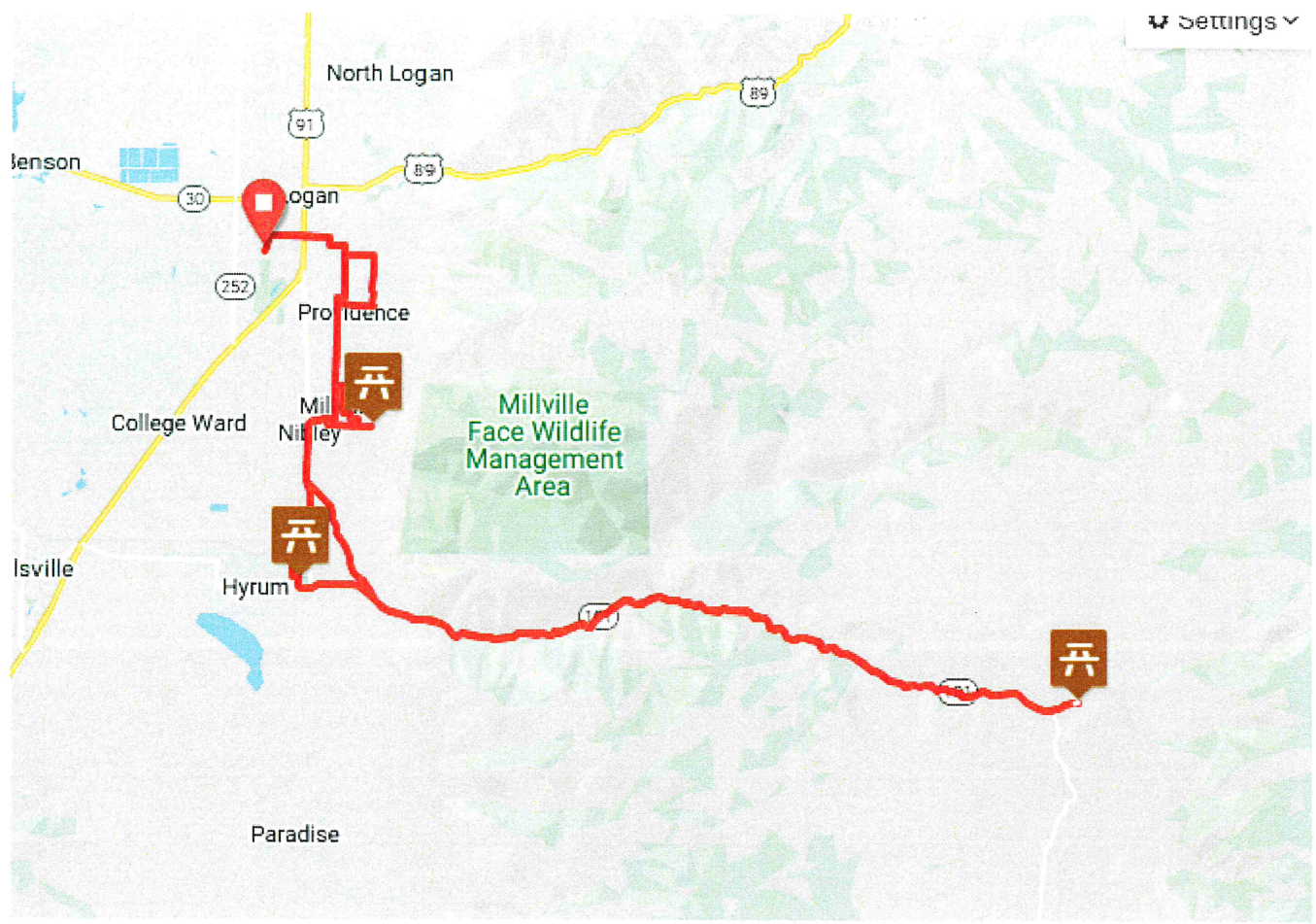














CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454
INSURED: NATIONAL MULTIPLE SCLEROSIS SOCIETY IDAHO-NEVADA-UTAH CHAPTER
INSURER(S) AFFORDING COVERAGE: INSURER A : Federal Insurance Company

COVERAGES CERTIFICATE NUMBER: NYC-009897629-19 REVISION NUMBER: 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes rows for Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CACHE COUNTY IS ADDED AS ADDITIONAL INSURED EXCLUDING WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY POLICY AS REQUIRED BY WRITTEN CONTRACT...

CERTIFICATE HOLDER: CACHE COUNTY 179 N. MAIN STREET LOGAN, UT 84321
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Marsh USA Inc.



Angie Zetterquist <angie.zetterquist@cachecounty.org>

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## Special Events Review -BRHD

1 message

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Jacquelynn Shelton <jshelton@brhd.org>

Mon, May 9, 2022 at 3:25 PM

To: aubrey.hanks@cachecounty.org

Cc: angie.zetterquist@cachecounty.org, Tim Watkins <tim.watkins@cachecounty.org>

Hello,

My name is Jacqui Shelton and I'm now managing the Mass Gathering Permit. I reviewed the upcoming special events to determine if any have need for a Mass Gathering Permit and have determined that only the Little Red Riding Hood Bike Ride needs one, and they've already gone through the permitting process. The following are my notes for each event if you'd like more details.

Let me know if you have any questions.

**May 14- Smithfield Health Days Fun Run-** No Mass Gathering permit necessary. 450 people are reported to be in attendance (participants, volunteers, spectators, and staff). Mass Gathering permit is needed when 1000 people are in assembly for 2 or more hours in an area not designed for that occupancy or use.

**May 21 - Cow-A-Bunga Race-** No Mass Gathering permit necessary. About 100 people are expected to be in attendance (participants, volunteers, spectators, and staff).

**June 4- 16 Crossings Trail Run-** No Mass Gathering permit necessary. 150 people are expected to be in attendance (participants, volunteers, spectators, and staff).

**June 4- Little Red Riding Hood Bike Ride-** Does need a Mass Gathering permit, and one was mailed out on 3/10/2022.

**June 11- Ragnar Spring Wasatch Back-** No Mass Gathering permit necessary. Spoke with Julia Bullard on the phone, given the way they are staggering the start a mass gathering permit won't be necessary (high end estimation of 300 people at the start at any given time).

**June 18- Logan Peak Trail Run-** No Mass Gathering permit necessary. 195 people are expected to be in attendance (participants, volunteers, spectators, and staff).

**June 25- Bike MS-** No Mass Gathering permit necessary. 985 people are expected to be in attendance (participants, volunteers, spectators, and staff).

**July 9- Cache Valley Super Sprint Triathlon 17th Annual-** No Mass Gathering permit necessary. Less than 250 people are expected to be in attendance (participants, volunteers, spectators, and staff).

**September 17- Top of Utah Marathon-** No Mass Gathering permit necessary. The event is anticipating 1000 participants, but they will not be in the same place for 2 or more hours as the races will be staggered.

Thanks,

Jacqui Shelton  
Environmental Health Scientist  
Office: (435) 792-6458  
Bear River Health Department  
85 East 1800 North  
North Logan, UT 84341



# CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF

Matt Bilodeau, Chief Deputy  
Brian Locke, Lieutenant  
Doyle Peck, Lieutenant  
Mike Peterson, Lieutenant

EMPATHY

FAIRNESS

INTEGRITY

PROFESSIONALISM

RESPECT

RESPONSIBILITY

TRUSTWORTHINESS

To: Cache County

From: Sgt. Reed Tanner

Date: May 20, 2022

Re: Bike MS (2022)

The Cache County Sheriff's Office has reviewed the event request for "Bike MS 2022" and it has been determined that the Sheriff's Office will staff this event on June 25th and 26th. Public Safety will be handled by the Cache County Sheriff's Office as listed in the application submitted by the event sponsor. The Utah Highway Patrol should be responsible for traffic control for any leg(s) of the race that occurs on state roads. Logan City Police Department will take care of issues in their City. The permit can be granted as far as the Sheriff's Office is concerned.

Sincerely,

Sgt. Reed Tanner



## CACHE COUNTY FIRE DISTRICT

600 North 1020 East  
Hyrum, Utah 84319  
(435) 755-1670

To: Angie Zetterquist  
From: Troy Fredrickson  
Bike MS: Hamoms Best Dam Bike Ride 2022

Bike MS: Hamoms Best Dam Bike Ride 2022 event does not present a problem for Fire and EMS as long as the riders adhere to all traffic laws

In the past there has been a problem in other events where riders where bike riders were riding more than two abreast and not yielding to emergency vehicles when they were responding to an emergency.

I would advise that the riders be reminded to ride no more than two abreast and to yield to emergency vehicles.

CACHE COUNTY GOVERNMENT  
179 NORTH MAIN  
LOGAN UT 84321

435-755-1700

Receipt No: 5.017078

Jun 9, 2022

MS: HAMONRNS BEST DAM BIKE RIDE 2022

Previous Balance:	.00
CHARGES FOR SERVICES - ZONING & SUBDIVISION FEES 200-32-13000 ZONING & SUBDIVISION	75.00
<hr/>	
Total:	75.00
<hr/>	
CREDIT CARD - ZIONS      Check No: 5293 Payor: VICTORIA KATZ	75.00
Total Applied:	75.00
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Change Tendered:	.00
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06/09/2022 4:12 PM

## Cache County Development Services

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Development Services	\$75.00
<b>Processing Fee</b>	<b>\$1.88</b>
<hr/>	
<b>TOTAL</b>	<b>\$76.88</b>

06/9/2022 16:06 pm

M\*5293  
AuthCode: 081691-098813  
Ref: 62a270c2-SIP-38394  
Transaction ID: Event-3389  
Account: Katz-M\*5293  
Name: Victoria Katz

X \_\_\_\_\_  
Victoria Katz

Merchant Copy

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Cache County Development Services  
179 North Main St. Suite 305  
Logan, UT 84321  
435-755-1640

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Thank-you.

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Your statement will describe your payment as 'CBT\*CACHE COUNTY UT' and the service fee transaction as 'CBT\*SVC FEE CACHE CNT'.



Angie Zetterquist &lt;angie.zetterquist@cachecounty.org&gt;

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**Special Events - MS Bike Ride & Logan Peak Trail Run**

3 messages

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**Angie Zetterquist** <angie.zetterquist@cachecounty.org>

Thu, Jun 9, 2022 at 12:08 PM

To: Joel Merritt &lt;joel.merritt@cachecounty.org&gt;

Cc: Matt Phillips &lt;matt.phillips@cachecounty.org&gt;

Hi Joel,

Attached are the applications for two upcoming special events: the MS Bike Ride (June 25th) and the Logan Peak Trail Run (June 18th).

Please let me know as soon as possible if there are any road projects that may impact either of these events.

Thanks,

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**Angie Zetterquist, AICP**

Planner

Cache County Development Services

T: (435) 755-1640

E: angie.zetterquist@cachecounty.org

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**2 attachments** **MS Bike Ride.pdf**  
6675K **Logan Peak Trail Run.pdf**  
5083K

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**Angie Zetterquist** <angie.zetterquist@cachecounty.org>

Mon, Jun 13, 2022 at 8:55 AM

To: Joel Merritt &lt;joel.merritt@cachecounty.org&gt;

Cc: Matt Phillips &lt;matt.phillips@cachecounty.org&gt;

Hi Joel,

Just following up on these.

Thanks,

[Quoted text hidden]

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**2 attachments** **MS Bike Ride.pdf**  
6675K **Logan Peak Trail Run.pdf**  
5083K

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**Joel Merritt** <joel.merritt@cachecounty.org>

Mon, Jun 13, 2022 at 9:22 AM

To: Angie Zetterquist &lt;Angie.Zetterquist@cachecounty.org&gt;