



Special Event Permit

2022-15

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **Homecoming Parade**
 Event Type: Entertainment
 Event Date(s): September 14, 2022

Promoting Entity: Ridgeline High School
 Applicant: Joseph Johnson
 Phone: 801-554-9210
 Email: joseph.johnson@ccsdut.org

 9/8/22
 Approved by: Land Use Authority Date

Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Cache County Sheriff as outlined in the application. The applicant is working with the Sheriff's Office to coordinate traffic control.
4. Event organizers, support vehicles, and parade participants must yield to and allow access for emergency vehicles as necessary.
5. Applicant must coordinate with individual jurisdictions where the event crosses from unincorporated County into an incorporated municipality.

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.



SEP 2022-15: Homecoming Parade – Entertainment, pg. 2

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Accepted by: Applicant

9/11/2022

Date



Development Services Department

Building | GIS | Planning & Zoning

Application: Special Event Permit

2022-15

Date Received:	By:	Receipt #:	Check #:	Amount:
6/21/2022	Chow	#17126	Cr. Cd. 1574	\$75.00

Event Information

Event: Homecoming Parade Type: Entertainment

Dates with starting/ending times: Wednesday, September 14th; 5:30pm-7pm

Agent/Contact Information

Agent/Contact: Joseph Johnson Email: joseph.johnson@ccsdut.org

Phone: 801-554-9210 Mailing Address: 1284 N 260 E, Logan, Ut,84341

Name of Promoting Entity: Ridgeline High School

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

Applicant [Signature] Date June 21, 2022

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

Application Checklist

A complete application must include the following unless specified otherwise:

- 1) Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) Fire prevention and emergency medical services plans.
- 7) Security plans and/or law enforcement response.
- 8) Admission fee, donation, or other consideration to be charged or requested.
- 9) Plans for parking
- 10) *If* the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

Project Review Process

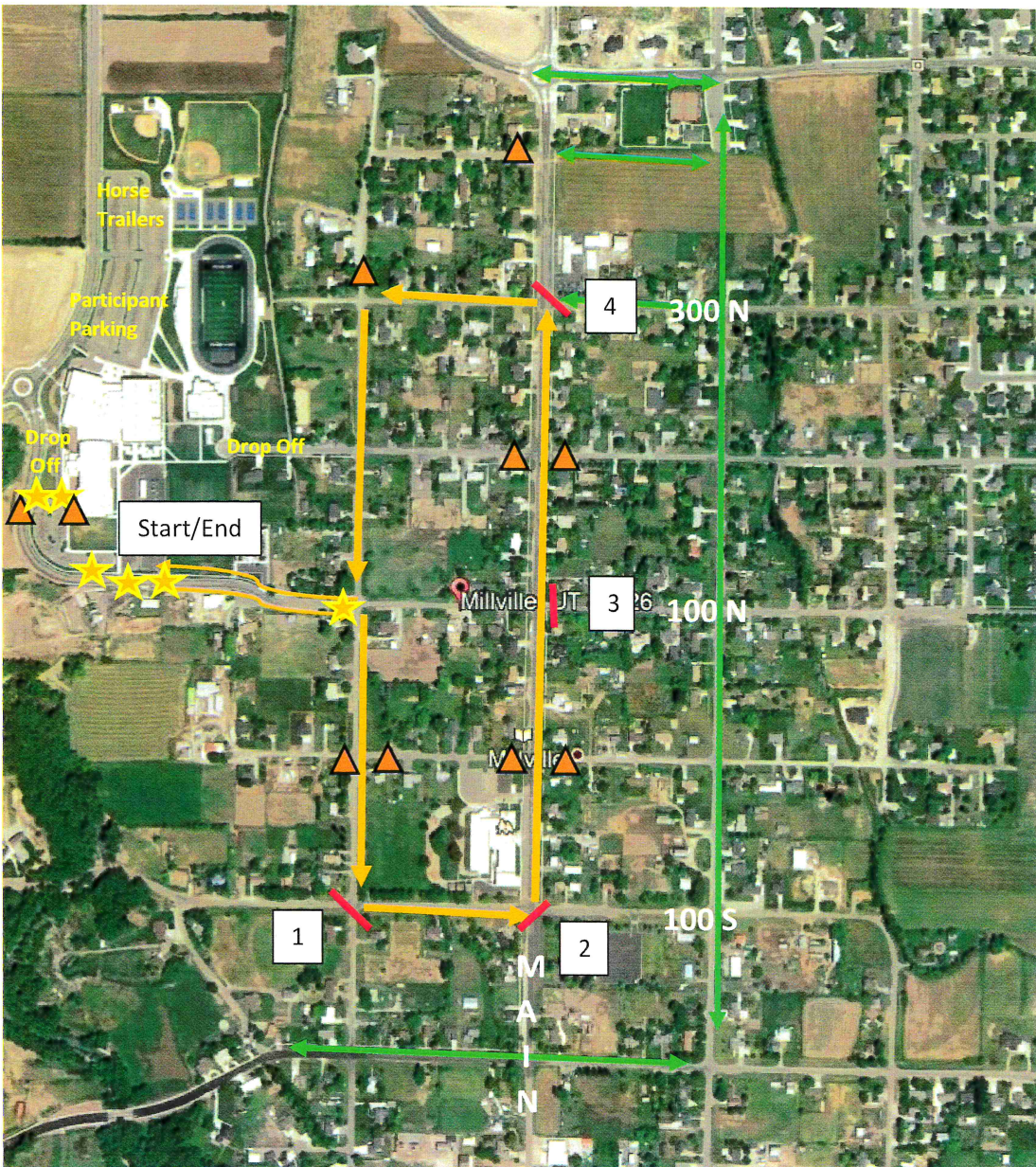
- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-

Ridgeline Application for use of Millville Main Street Parade Permit 2022

The Homecoming Parade is Wednesday, September 14th The Parade will begin at 5:30 pm and is over by 7 pm.

APPLICATION CHECKLIST

1. Application Fee (\$75)
2. The map is included in the application. We travel along with four blocks of Millville Main Street which is County road from 100 South to 300 North.
3. The total number of participants:
 - a. In parade - c. 350
 - b. Viewing along the route- c. 1,000
 - c. Event Staff - c.30 faculty and PTA. That does not include our resource officer and the sheriff's department.
4. N/A The high school has ample water and toilet facilities to take care of any size group that may attend.
5. Insurance information: from the cache School District Office is provided.
6. Fire prevention and emergency medical services plans and security plans and/or law enforcement's response. Our resource officer, Deputy Skyler Jensen, is coordinating with the Sheriff's office.
7. See #6
8. N/A no admission fees
9. Event parking at Ridgeline high school. It is the start and finishes location for the parade.
10. N/A It is not on private property. Millville city has approved our plans.



★ PTA Rep
 / Deputy
 ▲ Cones
 ↔ Detour
 ➔ Parade Route

- 1) ___ @1725: Cones out at Center 100 W, park at 100 W 100 S
- 2) ___ @1725: Cones out at Center & Main, park at 100 S Main
- 3) ___ @1725: Cones out at 200 N Main; Park at 100 N Main
- 4) ___ @1725: Cones out at 300 N 100 W **AND** 400 N Main, park at 300 N Main
- 5) ___ @1725: Close S side of school roundabout



division of
**Risk
Management**

Certificate of Coverage

ISSUER: UTAH STATE RISK MANAGEMENT
4315 S 2700 W
SALT LAKE CITY, UT 84129
(801) 957-7170

CERTIFICATE #: CERT-2203740

ISSUE DATE: June 20, 2022

THIS CERTIFICATE CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDERS AND DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGES REFERENCED BELOW.

COVERED ENTITY INFORMATION

COVERED ENTITY: CACHE SCHOOL DISTRICT		
84 EAST 2400 NORTH NORTH LOGAN, UT 84341		
CERTIFICATE HOLDER: UDOT		
4501 South 2700 West Salt Lake City, UT 84114		
POLICY NUMBER: SD-00096	EFFECTIVE DATE: 07-01-2021	EXPIRATION DATE: 06-30-2022

COVERAGES

THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED ENTITY NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES AND TO THE PROVISIONS OF THE GOVERNMENTAL IMMUNITY ACT OF UTAH (UCA §63G-7-101).

COVERAGE	LIMITS
<input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> Professional Liability Coverage <input type="checkbox"/> Healthcare Professional Liability <input type="checkbox"/> Employee Dishonesty Faithful Performance <input type="checkbox"/> Errors And Omissions Coverage <input type="checkbox"/> Personal And Advertising Injury Coverage <input type="checkbox"/> Product Liability/Completed Operations	EACH OCCURRENCE: \$1,000,000.00 GENERAL AGGREGATE: \$3,000,000.00
<input type="checkbox"/> Automobile Liability Coverage: <input type="checkbox"/> All Owned Autos <input type="checkbox"/> All Hired Autos <input type="checkbox"/> All Non Owned Autos <input type="checkbox"/> All Garage Liability <input type="checkbox"/> Auto Comp and Collision	ALL BODILY INJURY PER ACCIDENT: ALL COMBINED SINGLE LIMIT: AUTO/COMP COLLISION DEDUCTIBLE:
<input type="checkbox"/> PROPERTY <input type="checkbox"/> COURSE OF CONSTRUCTION	PROPERTY TYPE: COURSE OF CONSTRUCTION LIMIT:

REASON FOR REQUEST:
Each year our school has a parade and paints the intersection for our homecoming events. For those events, we have to get a permit from UDOT for the intersection painting and Cache County for the parade. One of the requirements for those permits is that we produce a certificate of liability insurance.

ADDITIONAL INSUREDS

<input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> LOSS PAYEE

The Certificate Holder is additional insured with respects to the negligent acts or omissions of the Insured Organization only. Regardless of any indemnity language in a contract between Certificate Holder and Insured Organization, unless such indemnity language is pre-approved by State Risk Management, additional insured status does not confer any coverage on the Certificate Holder for the actions or activities of the Certificate Holder, its employees or representatives.

CACHE COUNTY GOVERNMENT

179 NORTH MAIN

LOGAN UT 84321

435-755-1700

Receipt No: 5.017126

Jun 21, 2022

JOSEPH JOHNSON

Previous Balance:	.00
CHARGES FOR SERVICES - ZONING & SUBDIVISION FEES	75.00
200-32-13000 ZONING & SUBDIVISION SPECIAL EVENT - HOMECOMING PARADE	
<hr/>	
Total:	75.00
<hr/>	
CREDIT CARD - ZIONS Check No: 1574	75.00
Payor: JOSEPH JOHNSON	
Total Applied:	75.00
<hr/>	
Change Tendered:	.00
<hr/>	

Duplicate Copy

06/21/2022 11:13 AM

Cache County Development Services

Development Services	\$75.00
Processing Fee	\$1.88
<hr/>	
TOTAL	\$76.88

06/21/2022 11:06 am

D*1574
AuthCode: 02159R-02107R
Ref: 62b1fc07-SIP-73379
Transaction ID: Event-3389
Account: JOHNSON-D*1574
Name: Joseph Johnson

X _____
Joseph Johnson

Merchant Copy

Cache County Development Services
179 North Main St. Suite 305
Logan, UT 84321
435-755-1640

Thank-you.

Your statement will describe your payment as 'CBT*CACHE COUNTY UT' and the service fee transaction as 'CBT*SVC FEE CACHE CNT'.



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

To: Angie Zetterquist
From: Troy Fredrickson
Ridgeline Homecoming Parade

Cache County Fire District has no issues with this event.

Rod Hammer
Fire Chief

Jason Winn
Deputy Chief

Rod Kearn
Asst. Chief

Craig Buttars
Fire Board

Gordon Zillies
Fire Board

Dave Erickson
Fire Board



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - September 2022 - comments due by August 22nd

3 messages

Angie Zetterquist <angie.zetterquist@cachecounty.org>

Thu, Aug 11, 2022 at 11:52 AM

To: Jason Winn <jason.winn@cachecounty.org>, Troy Fredrickson <troy.fredrickson@cachecounty.org>, Reed Tanner <rtanner@cashesheriff.org>, Jacquelynn Shelton <jshelton@brhd.org>, "gkoford@brhd.org" <gkoford@brhd.org>, Matt Phillips <matt.phillips@cachecounty.org>, Joel Merritt <joel.merritt@cachecounty.org>

Good Morning,

Attached are 4 applications for special events scheduled in September 2022:

* 2022 LoToJa Classic - September 9th & 10th <https://lotoja.com/>

* Ridgeline HS Homecoming Parade - September 14th

* Logan - Cytiva Top of Utah Marathon - September 17th <http://www.logandowntown.org/logan-city---cytiva-top-of-utah-marathon.html>

* Bear 100 (trail race) - September 23rd & 24th <https://bear100.com/>

These permits apply only to the portions of the events that occur in unincorporated county or on County facilities.

Please send your comments no later than **Monday, August 22nd**.

Let me know if you have any questions.

Thank you,

4 attachments



LoToJa_Application_2022-14.pdf

9658K



Ridgeline HS Parade_Application_2022-15.pdf

4245K



Top of Utah Marathon_Application_2022-003.pdf

5068K



Bear 100 SEP.pdf

5347K

Joel Merritt <joel.merritt@cachecounty.org>

Wed, Aug 17, 2022 at 7:06 PM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

The Roads Division sees no issues involving these events.

[Quoted text hidden]

Jacquelynn Shelton <jshelton@brhd.org>

Thu, Aug 18, 2022 at 5:11 PM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Hello, none of these events will require a mass gathering permit.

On Thu, Aug 11, 2022 at 11:52 AM Angie Zetterquist <angie.zetterquist@cachecounty.org> wrote:

[Quoted text hidden]