

Special Event Permit

2022-13

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **Top of Utah Half Marathon**
Event Type: Running Event
Event Date(s): August 27, 2022

Promoting Entity: Top of Utah Runners & Open Roads
Applicant: Kris Siddoway
Phone: 435-764-2969
Email: kris.siddoway@gmail.com

 
Approved by: Land Use Authority Date

Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Cache County Sheriff's Office as outlined in the application. Applicant must coordinate with the Utah Highway Patrol for traffic control on any portions of the event that occurs on state roads.
4. Event organizers, support vehicles, and runners must yield to and allow access for emergency vehicles as necessary.
5. The event is scheduled in the during fire season. If a wildfire occurs in Blacksmith Fork Canyon before or during the event, the event may be subject to road closures and evacuations.
6. Applicant must coordinate with individual jurisdictions where the event crosses from unincorporated County into an incorporated municipality.

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.



SEP 2022-13: Top of Utah Half Marathon – Running Event, pg. 2

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Kris Siddoway
Accepted by: Applicant

Aug 22, 2022

Date

Application Checklist

A complete application must include the following unless specified otherwise:

- 1) Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) Fire prevention and emergency medical services plans.
- 7) Security plans and/or law enforcement response.
- 8) Admission fee, donation, or other consideration to be charged or requested.
- 9) Plans for parking
- 10) *If* the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

Project Review Process

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
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Top of Utah Half Marathon - Aug 27, 2022 County Permit Application

LOCATION:

The Top of Utah Half Marathon lasts for approximately 3 hours. The following traffic control plan will be in place for this event beginning at 7:00 am.

The start is at the Hyrum City A.J. Peterson Hydro Park off Hwy 101. The runners will run down the canyon on Hwy 101 on the right-hand shoulder of the road as to not affect traffic up and down the canyon. The Cache County Sheriff's department will be at the mouth of the canyon letting drivers know there are runners on the road.

There will be 2 aide stations on Hwy 101. One station three miles and another six miles down Hwy 101 from Hyrum City A.J. Peterson Hydro Park. Both aide stations will be off the hwy on the North shoulder of Hwy 101.

At Hwy 165 and the intersection of Johnson road we will have "Lane Closed Ahead" signs with chimney signs and traffic cones that will push traffic to the inside lane. A single lane will be formed for traffic for Southbound traffic from 4000 South and Hwy 165 to the intersection of Hwy 165 and Hwy 238.

On Hwy 238 at 100 South in Providence, Northbound traffic will be diverted off Hwy 238 to 100 West and return back to Hwy 238 at 100 North.

On Hollow Road at mile 9 of this event and also at 100 West in Millville at mile 11 of this event there will be aide stations off to the side of the road. However, these are not state roads.

The finish is at Zollinger Park at approximately Center Street and Hwy 238. The events for the Top of Utah Half Marathon take place in the park.

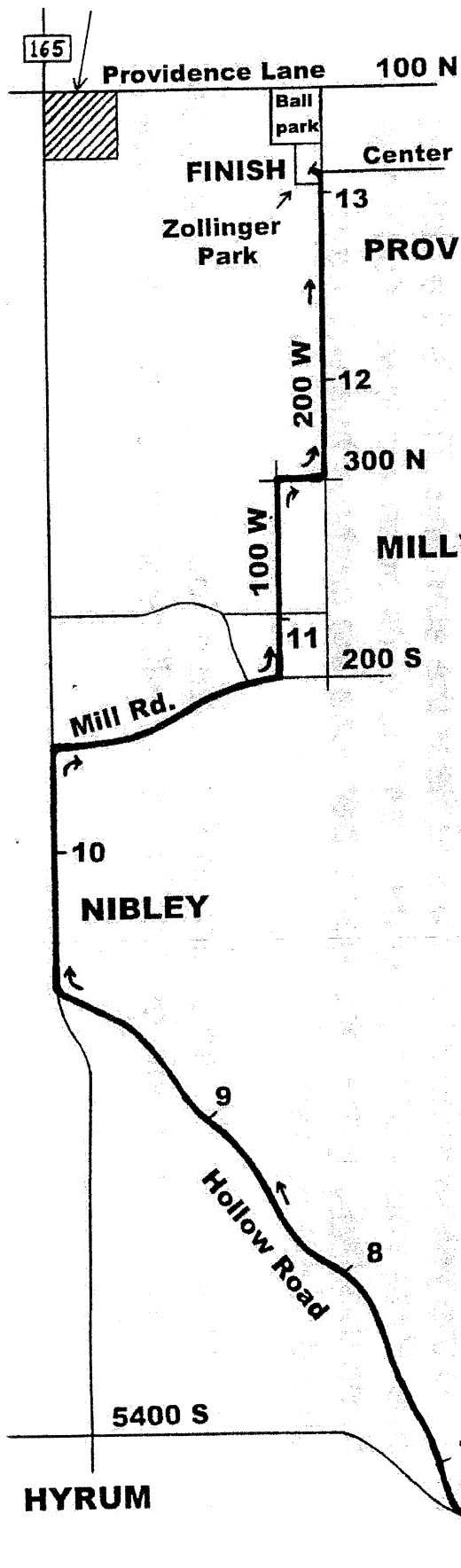
Corners are manned at the following locations:

Hwy 165 and Hollow Road / Hwy 165 and 3100 South / 200 South 100 West in Millville / 300 North 100 West in Millville / 300 North Main Street in Providence

These corners are manned not to stop traffic but to alert vehicles of runners on the road and to also keep runners on course.

There will be EMTs from the Logan Fire & Rescue Department riding bikes on course during the event.

The UHP will have a uniformed officer working the course route. The Cache County Sheriff Office will have uniformed deputies working the course as well.



Buses take runners from Finish to Start before race begins.

TOP OF UTAH HALF MARATHON COURSE

13.1 miles

Hyrum City A.J. Peterson Park

START

Hydro Park

Blacksmith Fork Canyon

HYRUM

5400 S

NIBLEY

Mill Rd.

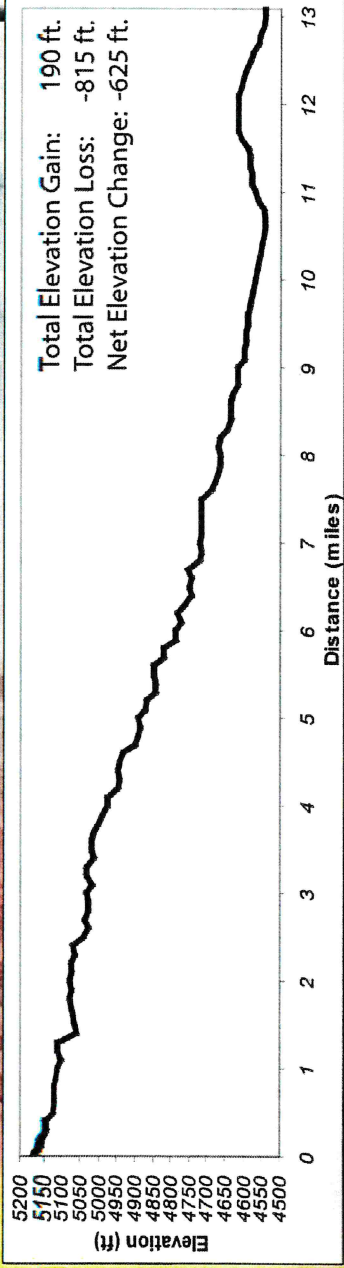
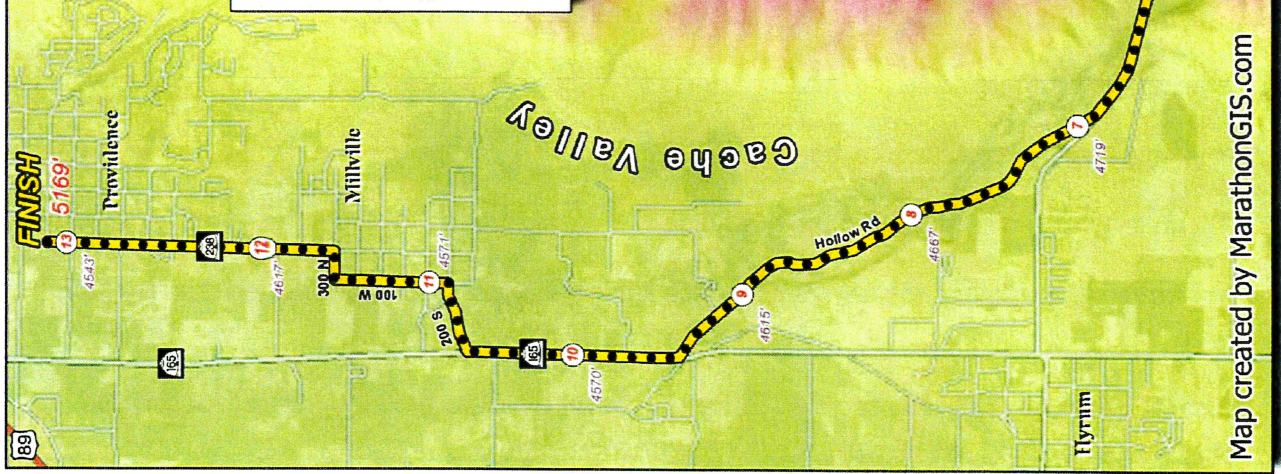
MILLVILLE

PROVIDENCE

Providence Lane 100 N

165

Top of Utah Half Marathon Course Map



Map created by MarathonGIS.com

PARTICIPANTS

Participants: 1000 estimated runners.

Staff & Volunteers: There will be approximately 150.

Spectators: We are anticipating 20% of registered runners will have spectators on the course from the mouth of Blacksmith Fork Canyon to the finish line, therefore about 200.

We are anticipating 90% of the registered runners will have spectators at Zollinger Park, therefore about 900.

PUBLIC HEALTH PLANS

Roto Rooter has been contracted out for the TOU Half Marathon for 1 porta potty for 50 runners. The porta potties will be placed at the starting line, mile 3, mile 6, mile 9, mile 11, and the finish. They will deliver, maintain, and remove the waste and receptacles.

Providence City will have the public restrooms open at the finish line at Zollinger Park during the event.

The rental agreement with Logan City/Cache County Environmental Department for an extra dumpster and garbage removal is attached. All garbage that is picked up on the route and in the park will be disposed of in these dumpsters.

Water for the runners and general clean up is given to the committee members and volunteers at the aide station to take care of. Attached is a copy of the info they are given and agree to do. Highlighted are the pertaining sections.

The starting-line volunteers clean the area at the start and all the way to mile 3.

The mile 3 volunteers clean the area from mile 3 all the way to mile 6.

The mile 6 volunteers clean to mile 9.

The mile 9 volunteers clean to mile 11.

The mile 11 volunteers clean to the finish line.

Volunteers are assigned to stay after the race and clean up Zollinger Park and the surrounding area.

After the race, several volunteers will drive the route to pick up any clothing and/or garbage that was left behind and also pick up the mile marker cones.

FIRE PREVENTION & EMERGENCY MEDICAL SERVICES

Logan Fire Department will be throughout the course: EMT's on bikes and ambulance with EMT's and paramedics at finish.

SECURITY

Cache County Sherriff's Office and Utah Highway Patrol will both be taking care of the security and law enforcement for the Top of Utah Half Marathon. UDOT requires the UHP Lieutenant to oversee the event so one or two HWY Patrol will be present as well.

FEES & SPONSORS

The registration fee for the Top of Utah Half Marathon is \$85

Sponsors include:

- iFIT
- Al's Sporting Goods
- Murdock GMC
- Logan Regional Hospital
- Great Basin Graphics
- Great Harvest
- Top of Utah Runners
- Square One
- FatBoy
- Brooksee
- Pepsi
- Cache Valley Tourist Council
- USA Track & Field
- Race Entry
- E.K.S. Storage
- Lee's Marketplace
- Bridgerland Amateur Radio Club

PARKING

Parking is provided at Spring Creek Middle School and the LDS church by permission from Cache County School District and the LDS Stake President that is personally requested each year.

PROOF OF INSURANCE

CERTIFICATE OF INSURANCE		PRINT DATE:	6/21/2022		
		CERTIFICATE NUMBER:	20220621898758		
AGENCY:		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta, GA 30328 678-324-3300 (Phone), 678-324-3303 (Fax)					
NAMED INSURED:		INSURERS AFFORDING COVERAGE:			
USA Track & Field, Inc. Open Roads 130 East Washington Street, Suite 800 Indianapolis IN 46204		INSURER A: Accredited Surety and Casualty Company, Inc. NAIC# 26379 INSURER B: Allied World National Assurance Company NAIC# 19489			
EVENT INFORMATION:					
Top of Utah Half Marathon (8/27/2022 - 8/27/2022)					
POLICY/COVERAGE INFORMATION:					
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	1-TPM-IN-17-01268997	11/1/2021 12:01 AM	11/1/2022 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$4,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$2,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$2,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	1-TPM-IN-17-01268998	11/1/2021 12:01 AM	11/1/2022 12:01 AM	EACH OCCURRENCE \$3,000,000
					AGGREGATE \$3,000,000
B	OTHER				
	<input checked="" type="checkbox"/> EXCESS LIABILITY	0313-1301	11/1/2021 12:01 AM	11/1/2022 12:01 AM	EACH OCCURRENCE \$7,000,000
					AGGREGATE \$7,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:					
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.					
The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (RSCG 03 03)					
The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01)					
The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).					
Excess policy follows form of underlying General Liability.					
CERTIFICATE HOLDER:			NOTICE OF CANCELLATION:		
Cache County 199 North Main St. Logan UT 84321			Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.		
			AUTHORIZED REPRESENTATIVE:		
					

Cache County Development Services

Development Services	\$75.00
Processing Fee	\$1.88
TOTAL	\$76.88

07/27/2022 09:07 am

V*8767
AuthCode: 022881-027497
Ref: 62e15ed2-SIP-90140
Transaction ID: Event-3389
Account: Siddoway-V*8767
Name: Kris Siddoway

Customer Copy

Cache County Development Services
179 North Main St. Suite 305
Logan, UT 84321
435-755-1640

Thank-you.

Your statement will describe your payment as 'CBT*CACHE COUNTY UT' and the service fee transaction as 'CBT*SVC FEE CACHE CNT'.

CACHE COUNTY GOVERNMENT
179 NORTH MAIN
LOGAN UT 84321

435-755-1700

Receipt No: 5.017275

Jul 27, 2022

Kris Siddoway

Previous Balance:	.00
CHARGES FOR SERVICES - ZONING & SUBDIVISION FEES	75.00
200-32-13000 ZONING & SUBDIVISION	

Total:	75.00
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CREDIT CARD - ZIONS	75.00
Payor: Kris Siddoway	

Total Applied:	75.00
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Change Tendered:	.00
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07/27/2022 9:51 AM



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

To: Angie Zetterquist
From: Troy Fredrickson
Re: Top of Utah Half Marathon

July 27, 2022

No issues from Cache County Fire District.

Concerns on road closures and emergency response to citizens in the area of the marathon. Runners should be reminded to yield to emergency vehicles when they are responding to an emergency. With the rout coming down Blacksmith Fork Canyon there is concerns for wildfire in the area or above the race in the back country. In the event of a wildfire the canyon could be evacuated of all personnel and closed to the race.



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

Rod Hammer
Fire Chief

Jason Winn
Deputy Chief

Rod Kearn
Asst. Chief

Craig Buttars
Fire Board

Gordon Zillies
Fire Board

Dave Erickson
Fire Board



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - August 2022 - comments due by August 5th

Jacquelynn Shelton <jshelton@brhd.org>

Mon, Aug 1, 2022 at 9:02 AM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Good morning,

Neither of those events will require a mass gathering permit given they don't reach the minimum requirement of 1000 people for 2 or more hours at a facility not designed for that capacity.

[Quoted text hidden]



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - August 2022 - comments due by August 5th

Matt Phillips <matt.phillips@cachecounty.org>

Tue, Aug 2, 2022 at 1:58 PM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Angie,

I have no issues with the Cache Valley Century.

I did not see any mention of traffic control for the TOU,

I would like to know what their plans are for the roads - are they planning on closing any roads, will they have law enforcement directing traffic, and/or will they be putting up any signs to warn motorists about the race?

On Wed, Jul 27, 2022 at 9:45 AM Angie Zetterquist <angie.zetterquist@cachecounty.org> wrote:

[Quoted text hidden]

--

Matt Phillips, P.E., CFM

Public Works Director

Cache County

179 North Main St, Suite 305

Logan UT, 84321

435-755-1640

matt.phillips@cachecounty.org



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - August 2022 - comments due by August 5th

Joel Merritt <joel.merritt@cachecounty.org>

Tue, Aug 2, 2022 at 6:56 PM

To: Angie Zetterquist <Angie.Zetterquist@cachecounty.org>

I see no issues.

Sent from my iPhone

On Jul 27, 2022, at 9:45 AM, Angie Zetterquist <Angie.Zetterquist@cachecounty.org> wrote:

[Quoted text hidden]

2 attachments

 **TOU Half Marathon_Application_2022-13.pdf**
3947K

 **Cache Valley Century Ride_Application_2022-12.pdf**
6779K



CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF

Matt Bilodeau, Chief Deputy

Doyle Peck, Lieutenant

Mikelshan Bartschi, Lieutenant

Roy Hall, Lieutenant

EMPATHY

FAIRNESS

INTEGRITY

PROFESSIONALISM

RESPECT

RESPONSIBILITY

TRUSTWORTHINESS

To: Cache County

From: Sgt. Reed Tanner

Date: August 3rd, 2022

Re: TOU Half-Marathon

The Cache County Sheriff's Office has reviewed the special permit application for the "TOU Half-Marathon" scheduled for Saturday, August 27, 2022. Public safety for the event will be supplemented by the Cache County Sheriff's Office as outlined in the application submitted by the event sponsor. As far the Sheriff's Office is concerned the permit for this scheduled event can be granted.

Sincerely,

Sgt. Reed Tanner



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Top of Utah Half Marathon 2022 Special Event Permit Application

Matt Phillips <matt.phillips@cachecounty.org>

Tue, Aug 16, 2022 at 8:14 AM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Angie,
I am fine with the TOU Marathon.
Kris is diverting traffic, but not closing the road.....hum.
I have enough information that I am ok to let it move forward.

[Quoted text hidden]