



SPECIAL EVENT PERMIT

2017-08

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

EVENT INFORMATION

Event Name: **Cow-A-Bunga Race**

Event Date(s): **20 May 2017**

Applicant: Marlowe C. Adkins, Jr.

Event Type: Foot Race

Phone: 435-258-2092 ext. 1

Promoting Entity: Richmond City Corporation

Email: richmondcity@richmond-utah.com

15 MAY 2017

Approved by: Director of Development Services

Date

CONDITIONS OF APPROVAL

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. As necessary, event organizers, staff, participants, and spectators must allow access for emergency vehicles in the case of a wildland fire.

AGREEMENT OF ACCEPTANCE

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity, and is only valid within the unincorporated county.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

 City Mgr 05/17/17
 Accepted by: Applicant Date



Cache County

1857

DEVELOPMENT SERVICES DEPARTMENT

BUILDING | COUNTYWIDE PLANNING | ENGINEERING | GIS | PLANNING & ZONING

312417

APPLICATION: SPECIAL EVENT PERMIT

Date Received:	By:	Receipt #:	Check #:	Amount:
4/3/17	J. Jones	9967	25884	\$50.00

EVENT INFORMATION

Event: Cow-A-Bunga Race Type: Foot race

Dates with starting/ending times: Saturday, May 20, 2017 0700-1300

AGENT/CONTACT INFORMATION

Agent/Contact: Marlowe C. Adkins, Jr. Email: richmondcity@richmond-utah.com

Phone: 435-758-7092 x1 Mailing Address: P.O. Box 9, Richmond, Utah 84333-0009

Name of Promoting Entity: Richmond City

ACKNOWLEDGMENT

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

M. C. Adkins, Jr.
Applicant City Manager

03/24/17
Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

APPLICATION CHECKLIST

A complete application must include the following unless specified otherwise:

- ✓1) Completed application form and application fee (\$50 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- ✓2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- ✓3) Total number of participants: Estimate must include event staff, participants, and spectators.
- ✓4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- ✓5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- ✓6) Fire prevention and emergency medical services plans.
- ✓7) Security plans and/or law enforcement response.
- ✓8) Admission fee, donation, or other consideration to be charged or requested.
- ✓9) Plans for parking
- 10) *If* the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

PROJECT REVIEW PROCESS

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
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**DETAILS ON COW-A-BUNGA RACES
RICHMOND, UTAH**

SATURDAY, MAY 20, 2017

LOCATION: Three separate routes according to participants desire. Maps are attached. The one mile and five kilometer runs are contained within Richmond City limits. The twelve kilometer run exits Richmond City toward the east along 500 North (Richmond) which becomes 11000 North (County) to the Cherry Peak Resort, then returns along the same route.

PARTICIPANTS: It is estimated that there will be about 100 participants including officials and families encouraging runners.

PUBLIC HEALTH: This is in coordination with the Richmond Black & White Days. There are adequate facilities for the group.

PROOF OF INSURANCE: Document attached.

FIRE PREVENTION AND EMERGENCY MEDICAL SERVICES: Same as above in that this event is a part of the Black & White Days. Our EMT are on call for the entire B&W event.

SECURITY: Same as above. The City works closely with the Cache County Sheriff's Office for the entire period of Tuesday through Saturday, with additional deputies on hand for Saturday, the day of Cow-A-Bunga races.

FEE: Actual runners pay a fee of \$7.00 per person OR \$30.00 for a family. This goes to help cover expenses and no profit is made.

PARKING: Adequate parking available at the LDS Church building on the corner of 100 West and Main, adjacent to the starting point for all three courses.

Richmond City

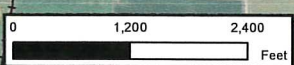
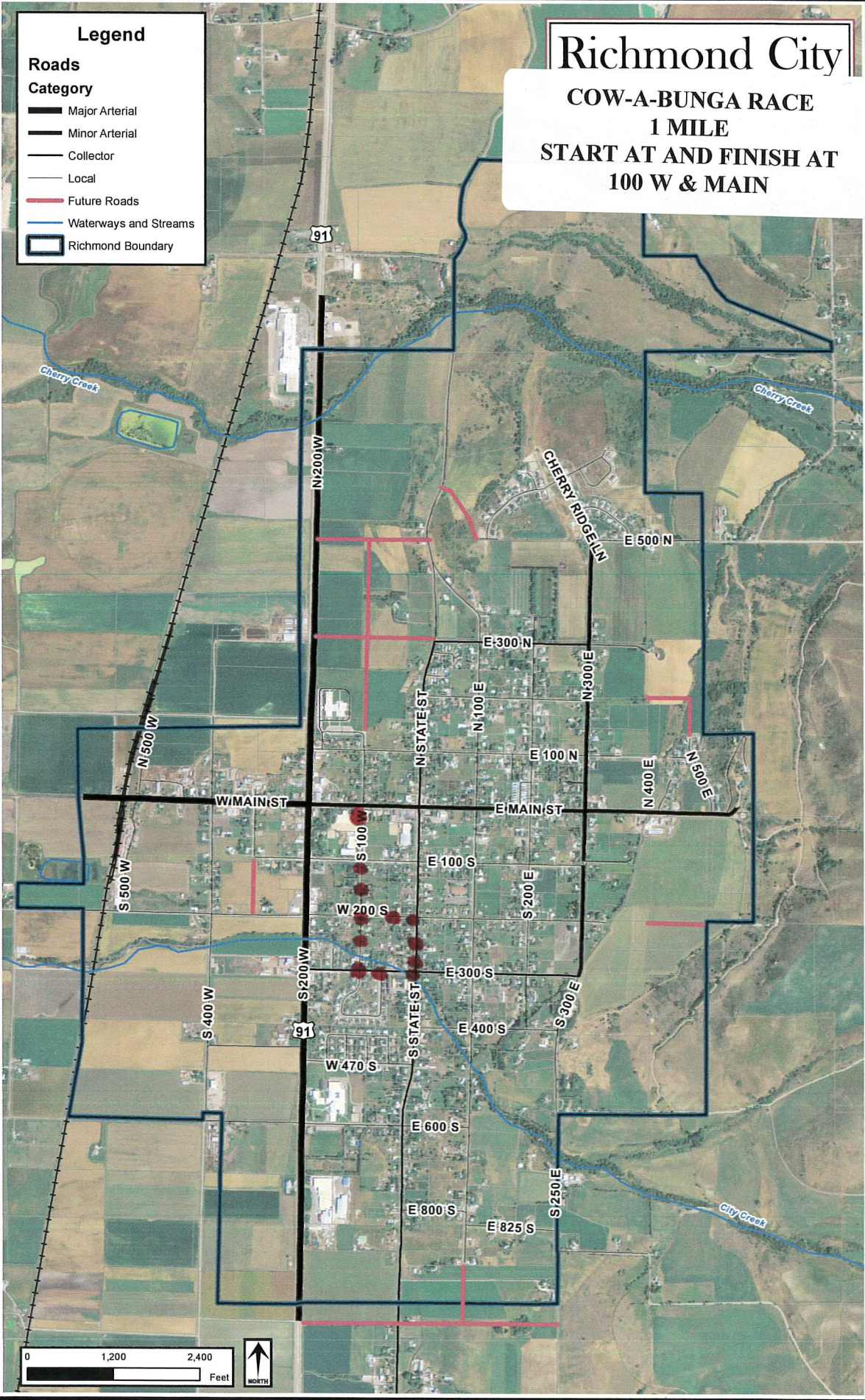
COW-A-BUNGA RACE
1 MILE
START AT AND FINISH AT
100 W & MAIN

Legend

Roads

Category

- Major Arterial
- Minor Arterial
- Collector
- Local
- Future Roads
- Waterways and Streams
- Richmond Boundary



Richmond City

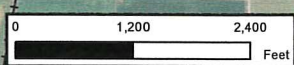
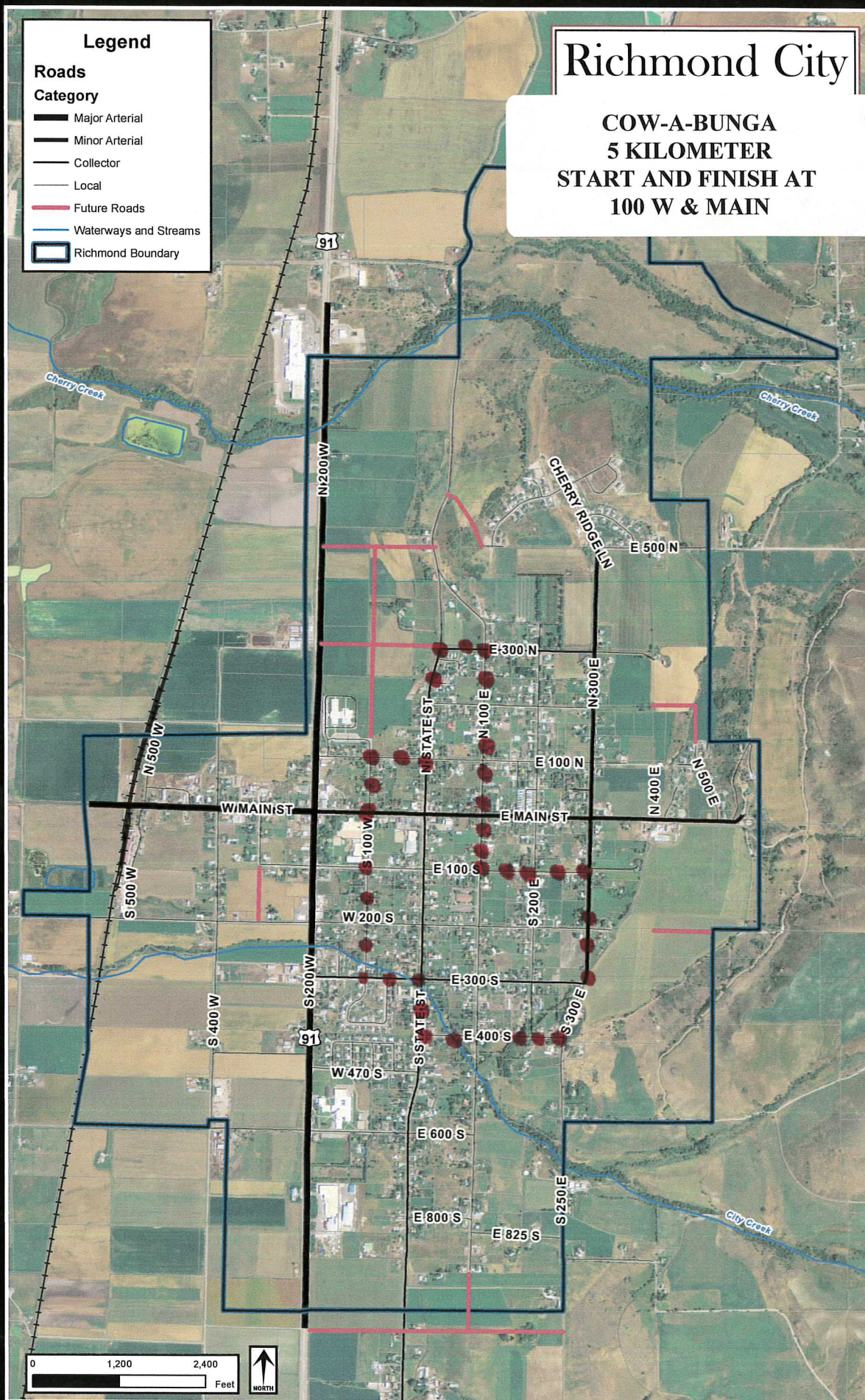
**COW-A-BUNGA
5 KILOMETER
START AND FINISH AT
100 W & MAIN**

Legend








Roads

Category

- Major Arterial
- Minor Arterial
- Collector
- Local
- Future Roads
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- Richmond Boundary

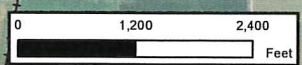
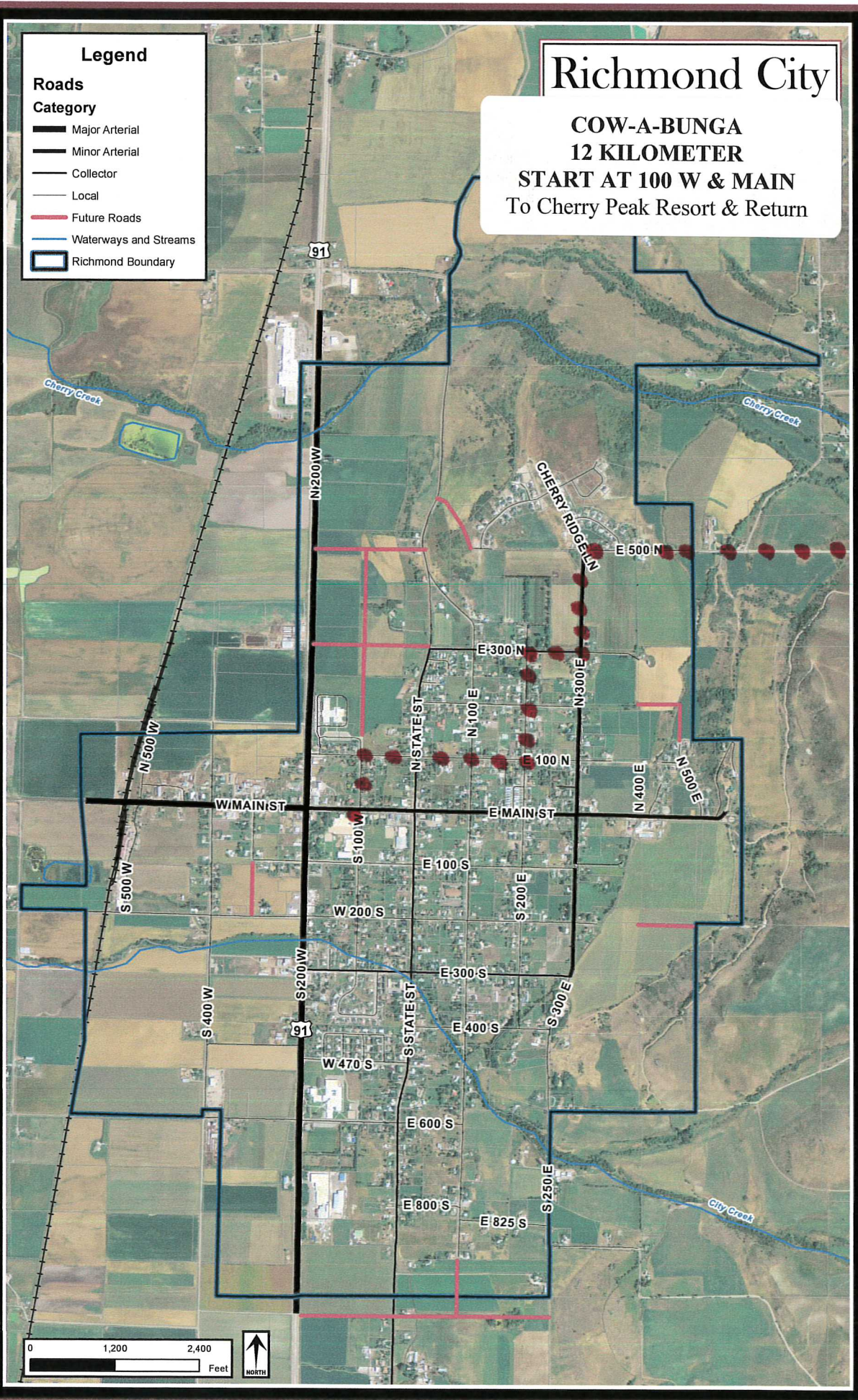


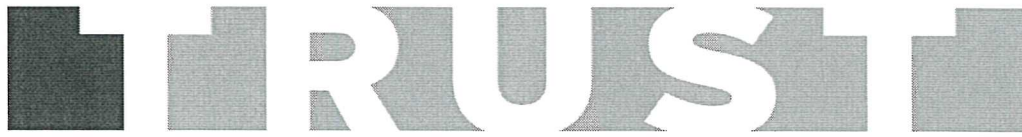
Legend

- Roads**
Category
-  Major Arterial
 -  Minor Arterial
 -  Collector
 -  Local
 -  Future Roads
 -  Waterways and Streams
 -  Richmond Boundary

Richmond City

**COW-A-BUNGA
 12 KILOMETER
 START AT 100 W & MAIN
 To Cherry Peak Resort & Return**





UTAH LOCAL GOVERNMENTS TRUST

The Utah Local Governments Trust is a Public Agency Insurance Mutual, defined under Utah Code Annotated 31A-1-103, and formed under the Utah Interlocal Cooperative Act, Utah Code Annotated 11-13-101 et seq. Under the authority of Utah Code Annotated 63G-7-703 and 63G-7-801 et seq., the Trust and its members have created a self-insurance reserve fund to pay and/or defend against certain risks and liabilities. The Trust provides insurance-like protection to its members through coverage contracts, also referred to as "policies." The policies issued by the Trust contain various provisions which may limit or restrict coverage. Read each policy carefully to determine your rights, duties and what is and is not covered.

Policy Number: 13180-GL2016

Policy Holder/Named Insured: Richmond City

Policy Period Effective: 07/01/2016 12:01 a.m. Mountain Standard time and continuous until cancelled.

COVERAGE DECLARATIONS

MAXIMUM COMBINED AGGREGATE LIMIT 5,000,000

The Maximum Combined Aggregate Limit represents the most the Trust will pay per Policy Period regardless of the number of: (1) Insureds; (2) "claims" or "suits"; (3) persons or organizations sustaining "damages"; (4) "occurrences," "personal injury offenses," "public officials' errors and omissions," "wrongful law enforcement acts"; or (5) coverages involved in a loss. Payment under any of the coverages provided by the Trust shall reduce the Maximum Combined Aggregate Limit available per Policy Period. Coverage provided by the Trust shall not be combined, cumulated or stacked with any other coverage provided by the Trust.

CGL - Comprehensive General Liability

CGL	<u>Comprehensive General Liability</u> Liability Aggregate Limit per Policy Period	\$5,000,000
	Self Insured Retention	\$0
	Liability Single Limit per Occurrence/Offense	\$5,000,000
	No-Fault Medical Payments per Occurrence	\$5,000

POEO - Public Officials' Errors and Omissions Liability

POEO-CP1	<u>Coverage Part 1:</u> <u>Public Officials' Errors and Omissions</u> Liability Aggregate Limit per Policy Period	\$5,000,000
	Self Insured Retention	\$0
	Liability Single Limit per Wrongful Act	\$5,000,000
POEO-CP2	<u>Coverage Part 2:</u> <u>Employee Benefits Liability</u> Liability Aggregate Limit per Policy Period	\$5,000,000
	Self Insured Retention	\$0
	Liability Single Limit per EB Act/Error/ Omission	\$5,000,000

BAC - Business Auto Coverage

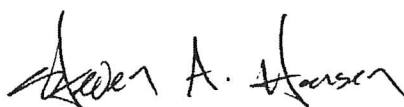
ABI/PD	<u>Auto Bodily Injury/Property Damage</u> Liability Aggregate Limit per Policy Period	\$5,000,000
	Self Insured Retention	\$0
	Liability Single Limit per Accident/ Covered Pollution Cost or Expense	\$5,000,000
UM	<u>Uninsured Motorist Coverage</u> Coverage Limits	\$100,000
UIM	<u>Underinsured Motorist Coverage</u> Coverage Limits	\$100,000
PIP	<u>Personal Injury Protection</u> Coverage Limits	\$5,000

Sub-Limits/Endorsements		
USS-L	<u>Utility Service Sub-Limit</u>	
	Aggregate Limit per Policy Period	\$1,000,000
	Per Claim/Suit Limit	\$500,000
SHS-L	<u>Sexual Harassment Sub-Limit</u>	
	Aggregate Limit per Policy Period	\$1,000,000
NFS-E	<u>No-Fault Sewer and Potable Water</u>	
	Maximum Limit per Household/Business	\$5,000
	Aggregate Limit per Policy Period	\$100,000
FCSS-L	<u>Foreign Claims and Suits Sub-Limit</u>	
	Aggregate Limit Per Policy Period	\$1,000,000
DEC-E	<u>Declaratory, Injunctive Relief and Land Use</u>	
	Aggregate Limit Per Policy Period	\$50,000
	Per Claim/Suit	\$25,000
MAL-E	<u>Malfeasance Defense</u>	
	Aggregate Limit Per Policy Period	\$20,000
	Per Claim/Suit	\$10,000

Utah Local Governments Trust
55 South Highway 89
North Salt Lake City, UT 84054-0610
(801) 936-6400 (800) 748-4440

Dated: 03/23/2017

Countersigned By: _____



Steven A. Hansen
Chief Executive Officer

CACHE COUNTY GOVERNMENT

179 NORTH MAIN

LOGAN UT 84321

435-755-1700

Receipt No: 5.009967

Apr 3, 2017

RICHMOND CITY

Previous Balance: .00

CHARGES FOR SERVICES - SPECIAL EVENT 50.00

200-34-13000 ZONING & SUBDIVISION

Total: 50.00

CHECK-ZIONS BANK Check No: 25884 50.00

Payor: RICHMOND CITY

Total Applied: 50.00

Change Tendered: .00

04/03/2017 11:26AM